



Planning Services Department
 City Hall
 50 West 13th Street
 Dubuque, IA 52001-4805
 (563) 589-4210 phone
 (563) 589-4221 fax
 (563) 690-6678 TDD
planning@cityofdubuque.org

FLOOD PLAIN DEVELOPMENT APPLICATION/PERMIT

Application # _____

Date _____

TO THE ADMINISTRATOR: The undersigned hereby makes application for a Permit to develop in a flood plain. The work to be performed, including flood protection works, is as described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the City of Dubuque Flood Plain Management Ordinance and with all other applicable county/city ordinances and the laws and regulations of the State of Iowa.

_____	_____	_____	_____
(Owner or Agent)	(Date)	(Builder)	(Date)
_____	_____	_____	_____
(Address)		(Address)	
Telephone # _____		Telephone# _____	

1. Legal Description: _____
 Street Address: _____

2. Type of Development
 Filling _____ Grading _____ Excavation _____ Routine Maintenance _____
 Minor Improvement _____ Substantial Improvement _____ New Construction _____

3. Description of Development _____

4. Premises: Area of Site: _____ sq. ft./acres Estimated cost: \$ _____
 Principal Use: _____
 Accessory Uses (Storage, parking, etc.) _____

5. Addition/modification to non-conforming use? Yes _____ No _____
 Assessed value of structure \$ _____

6. Is property located in a designated Floodway (FW District)? Yes _____ No _____

IF ANSWERED YES, CERTIFICATION MUST BE PROVIDED PRIOR TO THE ISSUANCE OF A PERMIT TO DEVELOP, THAT THE PROPOSED DEVELOPMENT WILL RESULT IN NO INCREASE IN THE 100 YEAR (BASE) FLOOD ELEVATION.

7. Property located in a designated Floodway Fringe (FF) or General Flood Plain (FP)?
 Yes ___ No ___ If yes, indicate which one: _____

- a. Elevation of the 100 year (Base) flood (identify source if other than FIRM): _____

- b. Elevation of the proposed development site (natural ground): _____MSL/NGVD
- c.. Required elevation/floodproofing level for lowest floor: _____MSL/NGVD
- d. Proposed elevation/floodproofing level for lowest floor (inc. basement):_____MSL/NGVD
- e. Other flood plain information (identify and describe source) _____

THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE LOWEST FLOOR (INCLUDING BASEMENT) OF ANY NEW OR SUBSTANTIALLY IMPROVED RESIDENTIAL BUILDING WILL BE ELEVATED AT LEAST 1.0 FOOT ABOVE THE 100-YEAR (BASE) FLOOD ELEVATION. IF THE PROPOSED DEVELOPMENT IS A NON-RESIDENTIAL BUILDING, THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE LOWEST FLOOR (INCLUDING BASEMENT) OF A NEW OR SUBSTANTIALLY IMPROVED NON-RESIDENTIAL BUILDING WILL BE ELEVATED OR FLOOD PROOFED TO AT LEAST 1.0 FOOT ABOVE THE 100 YR. (BASE) FLOOD ELEVATION.

8. Other permits required?

Iowa Department of Natural Resources: Yes____ No____ If yes, permit # _____
Date Received: _____

Corps of Engineers: Yes____ No _____ If yes, permit # _____
Date Received_____

Other: _____

All provisions of the City of Dubuque Flood Plain Management Ordinance (Ordinance 27-13) shall be complied with.

THIS PERMIT IS ISSUED WITH THE CONDITION THAT THE DEVELOPER/OWNER WILL PROVIDE CERTIFICATION BY A REGISTERED ENGINEER, ARCHITECT, OR LAND SURVEYOR OF THE "AS-BUILT" LOWEST FLOOR (INCLUDING BASEMENT) ELEVATION OF ANY NEW OR SUBSTANTIALLY IMPROVED BUILDING COVERED BY THIS PERMIT.

Plans and Specifications Approved this ____ day of _____ 20_____

(Signature of Developer/Owner)

(Authorizing Official)

cc: Water Resources Section
Iowa Department of Natural Resources
Wallace State Office Building
East 9th and Grand
Des Moines, IA 50319

PLANNING SERVICES DEPARTMENT

City Hall, 50 W. 13th Street, Dubuque, Iowa 52001 (563) 589-4210



FEE SCHEDULE

Effective July 1, 2021



DEVELOPMENT SERVICES APPLICATIONS

Billboard Inspection Fee per sign/year	\$ 56
Electronic Message Sign Inspection Fee per sign/year	\$ 56
Extension of Subdivision Bonding	\$ 41
Flood Plain Permit	\$ 150
Flood Way Permit	\$ 748
Limited Setback Waiver	\$ 75
Sign Permit Reviews	\$ 41
Site Plan: Simple	\$ 75
Site Plan: Minor	\$ 190
Site Plan: Major	\$ 340
Simple Subdivision (Staff Review)	\$ 52
Simple Subdivision (Council Action Required)	\$ 298
Temporary Use Permit—Off-Premise Retail	\$ 60
Temporary Use Permit—On-Premise Seasonal	\$ 128

OTHER PLANNING SERVICES FEES

Copies	\$0.10/page ***
Maps, Reports & Ordinances	\$10—\$30/document
Zoning Verification Letter	\$ 30

ZONING ADVISORY COMMISSION APPLICATIONS

Planned District, NEW (PUD) (ID)	\$748 + \$2/notice**
Planned District, AMENDED (PUD) (ID)	\$448 + \$2/notice*
Plat: Minor Subdivision	\$ 298
Plat (FINAL): Major Subdivision	\$ 298
Plat (PRELIMINARY): Major Subdivision	\$ 598
Rezoning	\$448 + \$2/notice*
Text Amendment	\$ 298
Waiver from Site Design Standards	\$374

ZONING BOARD OF ADJUSTMENT APPLICATIONS

Appeal	\$ 75
Conditional Use Permit	\$374 + \$2/notice
Special Exception	\$ 150
Variance	\$374 + \$2/notice

HISTORIC PRESERVATION COMMISSION APPLICATIONS

Design Review (including Economic Non-Viability & Demolition)	\$ 150
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*Maximum Fee Cap of \$1,000

**Maximum Fee Cap of \$2,000

***Fees higher for oversized/color copies

Revised 7/1/2021