

**TO:** Michael C. Van Milligen, City Manager  
**FROM:** Marie L. Ware, Leisure Services Manager  
**SUBJECT:** Dubuque Skate Park Project Public Hearing and Approval of Plans and Specs (CIP 350-2461)  
**DATE:** May 22, 2018

## **INTRODUCTION**

The purpose of this memorandum is to provide the City Council with information for the Public Hearing on the Dubuque Skate Park Project at Flora Park.

## **BACKGROUND**

The City Council established a Council high priority for development of a skate park in the 2015-2016 Policy Agenda. In the FY16 CIP budget (3502461) a total budget of \$800,000 was approved with \$200,000 of that to be fundraised by the skate community.

The City Council approved the selection of Pillar Design Studios as the consultant for the Skate Park Evaluation and Conceptual Design project at a cost of \$16,295 in 2015. As a part of this process, the community participated in community engagement process related to both design of the skatepark and location. The skating community was heavily involved in the concept design process for the skate park.

Three top locations were selected (Usha Park, Flora Park and a location in the Lower Bee Branch detention basin near 15<sup>th</sup> and Pine streets). Based on the feedback and public input, Flora Park became the top choice for a skate park. The consultant also scored Flora Park as their top choice using their scoring matrix. A final location was recommended by the Park and Recreation Commission at their February 14, 2017 meeting. The City Council approved the final design concept and the specific location within Flora Park for the Skate Park at their February 20, 2017 meeting. In November of 2017, the City Council approved the selection of Pillar Design Studios as the consultant for the Skate Park Engineering, Design, and Construction Management Services for a not to exceed cost of \$60,015.

Since the beginning of this project the community group Kids In Dubuque Skate (KIDS) has been very active and engaged in every step of the project. They were tasked with raising \$200,000 towards the construction of the skatepark.

KIDS first funding began with a \$15,000 grant from ITC. The group was then given a challenge by the Grant Wood Loop, Parks to People. Parks to People is a state-funded initiative consisting of members of Jones, Jackson and Dubuque Counties to enhance, promote, sustain and connect the region's cultural, natural and park assets. KIDS was tasked with meeting the goal of \$200,000 in funding raised by May 1st, 2018 in order to receive the Parks to People grant funds of \$122,400. A Wellmark grant was also written and \$65,000 has been awarded. The \$200,000 goal was successfully met by the deadline.

The K.I.D.S. group has continued to promote the new skatepark and has raised over \$15,000 through private events, activities, service group donations, small grants and private donors. Additional private funding is being provided by smaller grants, donations from service groups and private donors. This work is being coordinated through the Greater Dubuque Community Foundation. The total funds raised so far is \$256,000 and KIDS is continuing their fundraising efforts.

It has been a lengthy process to get to the construction phase of the skate park project. This is because of the extensive community engagement in determining the location and concept design as well as fundraising needed to complete the project. With all the necessary items completed and in place, the project is ready to move forward.

## **DISCUSSION**

The work included in this project is the construction of a concrete skate park including security lighting, drinking fountain, ADA parking space, storm water management project, with a shade structure as an alternate to the project. Fiber and cameras are also included in the project under a separate contract.

The base bid of the project is fully funded. Based on bid submittals, add alternates will be considered if funding is available and/or additional funding is raised by KIDS.

## **PROJECT SCHEDULE**

Initiate Public Bidding Process	May 21, 2018
Publish Notice to Bidders, Advertise for Bids	May 25, 2018
Notice of Public Hearing on Plans and Specs	May 25, 2018
Public Hearing on Plans and Specs	June 4, 2018
Receipt of Bid Proposals	June 8, 2018
Award Construction Contract	June 18, 2018
Project Completion Date	December 18, 2018

## BUDGET IMPACT

The estimate of probable cost for the Skate Park Project is as follows:

	<u>Estimate</u>
Construction Contract-Base bid	\$663,000
Add Alternate #1-Skate park bowl	\$ 96,400
Add Alternate #2- Shade structure	\$ 45,300
Cameras and Fiber (to be done in a separate contract)	\$ 37,000
Engineering, survey, geotechnical (in process)	\$ 92,012

Alternates will be included only based upon KIDS fundraising total.

The project funding is as follows:

<u>CIP No.</u>	<u>Fund Description</u>	<u>Fund Amount</u>
350-2461	Skate Park	\$600,000
	KIDS Private Donations (to date)	\$250,000

The skatepark project is being funded with bond funding and private donations. Budget Director Jenny Larson shared in February 2015, General Obligation bonds, Series 2014B, in the amount of \$50,066 was issued for preliminary planning and design of the skate park. A future general obligation bond in the amount of \$550,000 will be issued in February 2019 for the remainder of the City's portion of the project.

## RECOMMENDATION

I respectfully recommend and request the City Council to hold the public hearing and approve the plan, specifications, form of contract and estimated costs for the Dubuque Skate Park through adoption of the attached resolution.

Prepared by Steve Fehsal, Park Division Manager

cc: Jenny Larson, Budget Director

attachment: Resolution – Approve Plans, Specs, Form of Contract and Estimated Cost