

**City of Dubuque**  
**Erosion and Sediment Control (ESC) Permit**



**01) Address of Property** \_\_\_\_\_

**02) Legal Description of Property** \_\_\_\_\_

**03) Number of Site Acres** \_\_\_\_\_ **Approximate Number of Disturbed Acres** \_\_\_\_\_

**04) State NPDES General Permit #2 Authorization Number** \_\_\_\_\_

**05) General Purpose of Land Disturbing Activity** \_\_\_\_\_

**06) Owner Information:**

Name \_\_\_\_\_

Address \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**07) Individual / Organization Overseeing NPDES Compliance or Engineer / Designer (if applicable):**

Name \_\_\_\_\_

Address \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**08) Operator (Person with day-to-day control of activities occurring at the construction site):**

Name \_\_\_\_\_

Address \_\_\_\_\_

Office Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

**09) Additional Information:**

*The owner shall be responsible for the removal of all debris spilled or washed onto adjoining properties and City right-of-way during construction. Fines may be issued for any illicit discharges, or any other instance which is in violation of an NPDES permit. SWPPP plans must be approved before ESC permit becomes active.*

*The undersigned Applicant hereby agrees to defend, indemnify and hold the City, its officers, and employees harmless from any and all claims, damages or suits of any kind arising directly or indirectly out of any act of commission or omission by the Applicant, or any employee, agent, assign, contractor or subcontractor of the Applicant, in connection with the Applicant's State NPDES General Permit No. 2 and/or City ESC Permit.*

**10) Co-applicant Signatures (both required):**

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Operator Signature \_\_\_\_\_ Date \_\_\_\_\_

**To be completed by City Staff:**

**Permit Fee** (based on size of project) \_\_\_\_\_

**Submittals:**

**Permit No:** \_\_\_\_\_

**SWPPP**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Date Effective:** \_\_\_\_\_

**Notice of Intent**

Yes \_\_\_\_\_ No \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Payment**

Yes \_\_\_\_\_ No \_\_\_\_\_

Fee Calculation: For fee calculations, use the Number of Disturbed Acres line on the front.

- For any site 2 acres or less the fee is \$285
- For any site over 2 acres, use the following formula:
  - The first 2 acres has a fee of \$285
  - For every acre beyond the first 2 acres, add \$100 per acre.

■ Example: For a site with a disturbed area of 10 acres, the fee would be calculated as the following: \$285 for the first 2 acres, leaving 8 acres remaining at \$100 / acre for a total permit fee of \$1085.

Fee Worksheet:

1. Number of Disturbed Acres: (Found on the front side)

2. For any Site 2 acres or less the fee is \$285.

\$ 285.00

3. For sites larger than 2 acres, Subtract 2.00 from Line 1.

4. Multiply the total from line 3 by \$100.

\$ \_\_\_\_\_

5. Add Totals from Lines 2 and 4 for total fee amount.

\$ \_\_\_\_\_

Make all checks, cashier's checks, and money orders payable to The City of Dubuque.

Payment can be made in person or mailed to:

Engineering Department  
C/O Kerry Bradley  
50 W. 13th Street  
Dubuque, IA 52001

**For City Staff:**

Payment Direction: Place make sure the following code is placed somewhere on the check to ensure that the permit fee funds are receipted into the Storm Water funds: 620-55-5509-82-865-5507-03-01-41400