

2022

VOLUME III

MARCH 8, 2021

Housing & Community
Development
Planning
Economic Development
Transportation Services



Recommended for
Fiscal Year 2022

THE CITY OF
DUBUQUE
Masterpiece on the Mississippi

POLICY BUDGET

FISCAL YEAR 2022
Recommended
Policy And Narrative Budget

TABLE OF CONTENTS

March 8, 2021
[Virtual Meeting - GoToMeeting](#) - Access Code: 337-661-181
or by calling 1.877.568.4106 (toll free)

<u>DEPARTMENT/DIVISION</u>	<u>OPERATING BUDGET PAGE</u>	<u>CIP PAGE</u>
Housing	1	334
Planning	41	355
Economic Development	63	312
Transportation Services	93	325

This page intentionally left blank.

HOW TO USE THIS POLICY BUDGET DOCUMENT

PURPOSE

The Policy Budget defines goals and objectives for all City departments and activities, relates them to cost and resource requirements and attempts to establish measures for evaluating accomplishment. Specific improvement packages are developed and included in the Policy Budget for alternative funding and service levels. The Policy Budget document shows the budget by line item for each Department and provides a basis for fiscal control once the budget is adopted.

The Policy Budget emphasizes objectives, accomplishments, and alternative funding and service levels and is intended to keep the attention of the City Council and public on the major policy decisions involving what services the City government will provide, who will pay for them, and the implications of such decisions.

FORMAT

The Policy Budget is organized by Department/Division and provides detail for all activities that make up each Department/Division. Each Department/Division tab includes the following information:

- 1) **Department/Division Financial Summary:** The ***budget highlights*** portion of the Department Summary reflects total expenses for the maintenance level budget (cost to continue at the same level of service) and approved improvement packages for all activities within the Department by expenditure category (employee expense, supplies and services, machinery and equipment, and debt service), and the funding sources that pay those expenses. The property tax portion of the funding is reflected, noting the increase or decrease from the prior years adopted budget. For Departments which are self supporting (i.e. Water, Water Resources & Recovery Center, Refuse and Salt Operations (part of Public Works), Media Service, Transit, Parking, Stormwater (part of Engineering)), the net operating surplus/deficit is reflected, noting the increase or decrease in the fund from the prior years adopted budget.

This summary displays all ***Improvement Packages*** submitted by Department/Division Managers, with a notation of whether they were recommended by the City Manager, and then approved by the City Council. Those noted with a 'YES' were added to the maintenance level budget and are reflected in the Department Funding Summary and those noted with a 'NO' were not approved.

And finally, this summary explains ***significant line item detail*** by expenditure category, notable revenue changes, and miscellaneous information regarding the maintenance level budget. These are the review notes prior to adding any improvement packages.

- 2) **Memo Addressing Budget Issue (optional):** If there is an important budget issue that needs further explanation, a memo will be provided.
- 3) **Department's Organizational Chart (optional):** Shows how a Department is structured. Usually included for larger more complex Departments.

4) **Department/Division's Highlights of Prior Year's Accomplishments and Future Initiatives:** This is a written narrative that highlights the Department's prior year accomplishments and what Departments plan on accomplishing in the near future.

5) **Department/Division's Goals and Performance Measures by Activity:** This is a written activity statement and a matrix for each activity which includes activity objectives, relationship to City Council Goals & Priorities, and key performance indicators (KPIs).. Performance measures are included for each activity to evaluate activities and ensure that the approved levels of funding yield the expected results. Battery icons for each KPI visually indicate how well an objective is doing and represent the following:

		
On Track	Improving	Needs Work

6) **Recommended Operating Revenue Budget by Department/Division:** This report reflects line item revenue detail at the Department/Division level (combines all activities for each line by fund). Two years actual revenues, prior year adopted revenues and the recommended revenue for the new budget year are reflected.

7) **Recommended Operating Expenditure Budget by Department/Division:** This report reflects line item expenditure detail at the Department/Division level (combines all activities for each line by fund). Expenses are grouped by category (employee expense, supplies and services, machinery and equipment, debt service, and transfers) and displays two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.

8) **Recommended Operating Expenditure Budget by Activity and Funding Source:** This report reflects expenses grouped by category (employee expense, supplies and services, machinery and equipment, debt service, and transfers) for each activity within the Department/Division, and displays two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.

9) **Personnel Complement at Department/Division and Activity Level:** These reports reflect positions budgeted at the Department/Division level and the Activity level, by funding source. Total Full Time Equivalents (FTE) and wages with longevity expense are shown for each position for two years prior year adopted FTE and expenses, and the recommended FTE and related expense for the new budget year.

10) **Capital Improvement Projects by Department/Division:** This report lists all Capital Improvement Project totals for two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.

11) **Five Year Capital Improvement Program Summary by Department/Division:** This report lists all Capital Improvement Projects budgeted in the new budget year and planned for the next four years.

Reference: Key Terms for Understanding Dubuque's Budget, Budget Glossary Budget Overview and Budget and Fiscal Policy Guidelines located in Citizen's Guide

Housing And Community Development

This page intentionally left blank.

HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

DEPARTMENT SUMMARY

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	2,597,763	3,087,357	3,233,619	4.7 %
Supplies and Services	1,358,641	884,489	981,661	11.0 %
Assisted Housing Assistance Payments	4,902,744	5,363,334	6,047,804	12.8 %
Machinery and Equipment	97,977	56,298	79,450	41.1 %
Federal Building Recharge	241,222	235,529	234,454	(0.5)%
Total Expenses	9,198,347	9,627,007	10,576,988	9.9 %
<u>Resources</u>				
Rental Housing Revenues	435,080	622,774	652,368	4.8 %
Building Permits	631,585	808,886	718,896	(11.1)%
Gaining Opportunities Initiative	59,916	27,400	28,100	2.6 %
Gaining Opportunities - Restricted Private Donations	1,061	8,850	8,000	(9.6)%
Emergency Guardian Angel - Restricted	1,875	—	—	— %
Escrow Deposits	10,295	10,000	10,295	3.0 %
Miscellaneous	951	1,250	550	(56.0)%
Federal Building Lease Revenue	336,310	331,028	338,375	2.2 %
Housing TIF	—	93,951	96,139	2.3 %
RRP Repayments/HOME Grant	—	3,000	6,731	124.4 %
Continuum of Care Grant	84,739	84,739	84,739	— %
HUD Resiliency Grant	7,073	42,777	58,178	36.0 %
Lead Paint Grant	334,087	466,464	433,756	(7.0)%
Family Self Sufficiency Restricted Escrow	61,053	42,022	52,134	24.1 %
Assisted Housing	5,698,344	5,977,587	6,800,314	13.8 %
CDBG CARES Act	17,561	—	—	— %
CDBG Charges	801,740	471,942	460,914	(2.3)%
Total Resources	8,481,670	8,992,670	9,749,489	8.4 %
Property Tax Support	716,677	634,337	827,499	193,162
				30.5 %
Percent Self Supporting	92.21 %	93.41 %	92.18 %	
Personnel - Authorized FTE	27.30	29.00	34.75	

SAFE AND HEALTHY HOMES SUMMARY

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	819,153	1,000,441	1,014,145	1.4 %
Supplies and Services	304,728	214,681	224,344	4.5 %
Machinery and Equipment	57,373	25,400	20,300	(20.1)%
Total Expenses	1,181,254	1,240,522	1,258,789	1.5 %
<u>Resources</u>				
Rental Housing Revenues	435,081	622,774	652,368	4.8 %
Lead Paint Grant Charges	334,087	466,464	433,756	(7.0)%
CDBG Charges	90,553	4,319	4,664	8.0 %
Total Resources	859,721	1,093,557	1,090,788	(0.3)%
Property Tax Support	321,533	146,965	168,001	14.3 %
Percent Self Supporting	72.8%	88.2%	86.7%	
Personnel - Authorized FTE	10.45	11.20	11.20	

* Includes Code Enforcement; Housing Inspections; Fees & Licensing; Lead Hazard Reduction; Vacant and Abandoned Buildings; and Problem Properties Maintenance

NEIGHBORHOOD REVITALIZATION SUMMARY

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	243,233	417,729	419,338	0.4 %
Supplies and Services	41,729	56,007	32,462	(42.0)%
Machinery and Equipment	122	5,250	—	— %
Total Expenses	285,084	478,986	451,800	(5.7)%
<u>Resources</u>				
Escrow Deposits	10,295	10,000	10,295	3.0 %
Housing TIF	—	93,951	96,139	2.3 %
CDBG Charges	219,040	281,053	235,566	(16.2)%
HUD Resiliency Grant	7,073	42,777	58,178	36.0 %
RRP Repayments/HOME Grant	—	3,000	6,731	124.4 %
Total Resources	236,408	430,781	406,909	(5.5)%
Property Tax Support	48,676	48,205	44,891	(6.9)%
Percent Self Supporting	82.9%	89.9%	90.1%	
Personnel - Authorized FTE	4.14	4.15	4.15	

* Includes Homeowner Rehabilitation; HOME Workshop; Northend Neighborhood; and HUD Resiliency.

SUSTAINABLE LIVING SUMMARY

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	805,577	857,046	856,732	— %
Supplies and Services	336,113	336,153	326,753	(2.8)%
Assisted Housing Assistance Payments	4,902,744	5,363,334	6,047,804	12.8 %
Machinery and Equipment	9,579	10,805	3,700	(65.8)%
Total Expenses	6,054,013	6,567,338	7,234,989	10.2 %
<u>Resources</u>				
Gaining Opportunities - Grant	59,916	27,400	28,100	2.6 %
Gaining Opportunities - Restricted Private Donations	1,061	8,850	8,000	(9.6)%
Emergency Guardian Angel - Restricted	1,875	—	—	— %
CDBG CARES Act	17,561	—	—	— %
Continuum of Care Grant	84,739	84,739	84,739	— %
Section 8 Moderate Rehab	97,722	97,456	96,956	(0.5)%
Family Self Sufficiency Coordinator Grant	66,740	45,650	133,507	192.5 %
Family Self Sufficiency Program Voucher	60,007	67,475	54,936	(18.6)%
Family Self Sufficiency Restricted Escrow	61,053	42,022	52,134	24.1 %
Assisted Housing Assistance Payments	4,789,228	5,193,234	5,879,906	13.2 %
Assisted Housing Administration Fee	666,934	566,504	625,359	10.4 %
Assisted Housing Miscellaneous Revenue	17,713	7,268	9,650	32.8 %
Total Resources	5,924,549	6,140,598	6,973,287	13.6 %
Property Tax Support	129,464	426,740	261,702	(38.7)%
Percent Self Supporting	97.9%	93.5%	96.4%	
Personnel - Authorized FTE	10.05	10.50	10.25	

* Includes Assisted Housing; Continuum of Care; Family Self-Sufficiency; Gaining Opportunities (Previously Circles), and CARES Act.

HOUSING ADMINISTRATION

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	247,788	309,362	302,458	(2.2)%
Supplies and Services	442,890	78,011	144,113	84.7 %
Machinery and Equipment	606	5,243	19,550	272.9 %
Total Expenses	691,284	392,616	466,121	18.7 %
<u>Resources</u>				
Miscellaneous	925	1,250	550	(56.0)%
CDBG Charges	472,147	176,570	220,684	25.0 %
Total Resources	473,072	177,820	221,234	24.4 %
Property Tax Support	218,212	214,796	244,887	14.0 %
Percent Self Supporting	68.4 %	45.3 %	47.5 %	
Personnel - Authorized FTE	2.25	2.75	2.50	
* Includes Housing Director (excluding Assisted Housing allocation), Assistant Housing Director and CD Specialist.				

HISTORIC FEDERAL BUILDING MAINTENANCE SUMMARY

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Supplies and Services	190,808	153,702	170,596	11.0 %
Machinery and Equipment	3,268	9,600	9,600	— %
Federal Building Recharge	241,222	235,529	234,454	(0.5)%
Total Expenses	435,298	398,831	414,650	4.0 %
<u>Resources</u>				
Historic Fed. Bldg Leases	336,310	331,028	338,375	2.2 %
Total Resources	336,310	331,028	338,375	2.2 %
Federal Building Surplus (Deficit)	(98,988)	(67,803)	(76,275)	12.5 %
Percent Self Supporting	77.3%	83.0%	81.6%	

<u>BUILDING INSPECTIONS (Previously in Building Services)</u>				
Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	482,012	502,779	640,946	27.5 %
Supplies and Services	22,373	35,935	83,393	132.1 %
Machinery and Equipment	27,030	27,250	26,300	(3.5)%
Transfers	—	—	—	— %
Total Expenses	531,415	565,964	750,639	32.6 %
<u>Resources</u>				
Building Permits	631,585	808,886	718,896	(11.1)%
Total Resources	631,585	808,886	718,896	(11.1)%
Property Tax Support	(100,170)	(242,922)	31,743	(113.1)%
Percent Self Supporting	118.8 %	142.9 %	95.8 %	
Personnel - Authority FTE	6.75	6.75	5.75	
*The Building, Electrical, Plumbing and Mechanical Inspection services previously in Building Services was moved to the Housing and Community Development Department during Fiscal Year 2021.				

Improvement Package Summary

1 of 5

This improvement package would provide funding for landlord incentives. This program would provide funding to assist landlords in keeping a desirable unit, in an under-served census tract, vacant for up to a month to wait for a voucher holder to be able to use the unit. This program would require qualifying landlords be in good standing with the City, be in the specific census tracts that are under-served with vouchers, and preference will be given to 3, or more, bedroom units.

Related Expense: \$ 125,000 Tax Funds Recurring **Recommend - No**
 Property Tax Impact: \$ (0.0492) (0.49)%
 Activity: Housing Choice Voucher

2 of 5

This improvement package would provide funding to train employees within the City organization how to complete fair housing testing throughout the community. Employees trained will be from various departments to ensure impartial testing scenarios. This allows the City to complete Fair Housing Testing year round and as needed.

Related Expense: \$ 30,000 Tax Funds Recurring **Recommend - No**
 Property Tax Impact: \$ (0.0118) (0.12)%
 Activity: Housing Choice Voucher

3 of 5

This improvement package would provide additional funding of \$20,000 for a Dubuque County Outreach Director for Hawkeye Area Community Action Program (HACAP). The funds would provide salary and benefits for this position. The Dubuque County Outreach Director is responsible for coordination of

resources and community engagement for HACAP in both the City and County of Dubuque. This position will be used to work with community partners to understand community needs and gaps within those needs and to facilitate solutions. HACAP will track both outputs and outcomes to measure the success of this effort. Outputs include meetings attended, committee assignments, community trainings, etc. Outcomes include signed Memorandum of Understandings (MOU), data-sharing agreements, etc. that represent evidence of coordinated services, referrals and the like. In this kind of work, agreements to work together, utilize similar intake processes and similar activities represent a first step toward capacity building at the community-level. At the family- and individual-level, HACAP will track services provided as a result of the MOU/shared vision of service. For example, a recent partnership between HACAP and Crescent Community Health Center created a new Hispanic navigator position as well as purchasing vaccines. HACAP will seek to measure the increase (or decrease in the unlikely event that occurs) in the number of minorities vaccinated as a result of our partnership. As a result of City funding, HACAP will be able to leverage Community Services Block Grant and other sources of State, Federal and local funding to create new initiatives and partnerships identified by the community. The City currently contributes \$50,000 to HACAP.

Related Expense:	<u>\$ 20,000</u>	Tax Funds	Recurring	Recommend - Yes
Property Tax Impact:	<u>\$ 0.0079</u>	0.08%		
Activity:	Housing Administration			

4 of 5

This improvement package would provide funding for Four Mounds's Building Trades Certificate Program. Currently, the Four Mounds construction and transitional employment pathways offer basic carpentry training, soft skills development, success coaching, and opportunities for personal development. Four Mounds is operating with a small, dedicated staff; however, in order to expand our program, additional staff is needed to achieve goals and meet deadlines for program implementation. It is the goal to continue expanding the program to offer more advanced training to give participants the much needed edge upon entering the workforce.

In addition to Four Mounds's current pathways, a Building Trades Certificate program is being introduced to include 128 paid earn and learn hours in cabinet making, joinery, basic window restoration techniques and rationale, planning/design in cabinet making, historically accurate trim, types of wood/wood movement in furniture making, and machining tool operations. This is in partnership with Northeast Iowa Community College who will provide success coaching support for students, job coach support, and will also result in additional certification for participants. This expanded opportunity will be available to all participants in the construction pathways program. Plans are already underway and the additional training is structured with the first students anticipated in February.

Related Expense:	<u>\$ 50,000</u>	Tax Funds	Recurring	Recommend - No
Property Tax Impact:	<u>\$ 0.0197</u>	0.20%		
Activity:	Housing Administration			

5 of 5

This improvement package would provide funding for Four Mounds's HEART Program. The HEART youth program is in its 37th year of operation. The program runs August through May, concurrent with the Dubuque Community Schools academic year. The job coach is employed year-round and work on restoration projects continues through the summer months. The City previously funded the HEART program with Community Development Block Grant funds, however it has been determined that those funds can no longer be used.

Related Expense:	<u>\$ 10,000</u>	Tax Funds	Recurring	Recommend - Yes
Property Tax Impact:	<u>\$ 0.0039</u>	0.04%		
Activity:	Housing Administration			

Significant Line Items

Employee Expense

1. FY 2022 employee expense reflects a 3.0% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2021. The employee contribution of 6.29% is unchanged from FY 2021.
3. The City portion of health insurance expense increased from \$1,025 in FY 2021 to \$1,086 in FY 2022 per month per contract which results in an annual cost increase of \$86,505 or 5.95%.
4. 50% Sick Leave Payout increased from \$1,250 in FY 2021 to \$2,260 in FY 2022 based on FY 2020 actual. Effective July 1, 2019, employees over the sick leave cap can convert 50% of the sick leave over the cap to vacation or be paid out.
5. The Fiscal Year 2022 budget includes the following change in the funding allocation of positions:
 - a. Community Development Specialist
 - i. +0.15 FTE to CDBG Fund (+\$15,701)
 - ii. -0.15 FTE from General Fund (-\$15,701)
6. During Fiscal Year 2021, the following personnel change was approved:
 - a. Code Compliance was moved from the Building Services Department to the Housing and Community Development Department. The positions impacted included 5.75 FTE's:
 - i. Full-Time Permit Clerk (+1.00 FTE at \$76,958)
 - ii. Full-time Inspector II's (+4.00 FTE at \$438,056)
 - iii. Part-time Inspector II (+.75 FTE at \$70,724)
 - b. The decrease in Code Compliance FTE's from FY 2021 is due to the Building Services Manager being move to the Facilities Management division in Engineering as a Facilities Manager.

Supplies & Services

7. Mainstream Vouchers Housing Assistance Payments decreased from \$180,228 in FY 2021 to \$161,523 in FY 2022. FY 2020 actual was \$144,167. This line item represents special vouchers for disabled households only and is based on 40 vouchers that are available to be used. The revenue is based on Fiscal Year 2020 actual housing assistance paid and actual vouchers utilized.
8. Port-Out Voucher Housing Assistance Payments decreased from \$363,648 in FY 2021 to \$305,270 in FY 2022 based on 20 units per month (26 units in FY 2021). FY 2020 actual was \$330,151. Housing and Urban Development regulations require port outs to other areas when requested unless there is a freeze on the housing assistance payment subsidy amounts. Other housing authorities are absorbing the housing assistance payments as they have not done in the past and the cost is double of what it is in Dubuque.
9. Tenant Protection Housing Assistance Payments decreased from \$21,084 in FY 2021 to \$19,944 in FY 2022 based on 6 units per month (6 units in FY 2021). FY 2020 actual was \$20,461.
10. Homeowner Housing Assistance Payments decreased from \$38,952 in FY 2021 to \$38,297 in FY 2022 based on 9 units per month (10 units in FY 2021). FY 2020 actual was \$40,234. This line item represents assistance for Assisted Housing participants to buy a house.

11. Housing Assistance Payments increased from \$4,696,818 in FY 2021 to \$5,459,084 in FY 2022. FY 2022 is based on 797 vouchers and FY 2021 was based on 793 vouchers. FY 2020 actual was \$4,312,219. These housing assistance payments exclude any payments for mainstream, port-out, port-in, tenant protection, and homeowner assistant payments which are budgeted in separate line items.

12. In total for all types of vouchers, the City is authorized to use 1,096 vouchers and is at 909 vouchers as of October 2020 and has budgeted for 950 vouchers in FY 2022.

13. Family Self-Sufficiency Payments increased from \$115,654 in FY 2021 to \$115,902 in FY 2022 based on the projected amount earned and to be paid out to participants from HUD housing assistance payments. FY 2020 actual was \$147,586. Family Self-Sufficiency contracts are for a term of five years and there are several contracts that are at the end of their term and the participants will graduate from the program and will earn the Family Self-Sufficiency escrow.

14. The budgeted administrative cost of the Housing Choice Voucher Program decreased from \$918,442 in FY 2021 to \$907,416 in FY 2022. Administrative revenue of the Housing Choice Voucher Program increased from \$625,360 in FY 2021 to \$773,481 in FY 2022. The resulting Housing Choice Voucher Program deficit decreased from \$293,082 in FY 2021 to \$133,935 in FY 2022. This deficit is funded by property taxes.

Machinery & Equipment

15. Equipment replacement items include (\$79,450):

Housing Equipment Replacements		
<u>CDBG Admin/Monitoring</u>		
Smart Phone (1)	\$	350
<u>CDBG Monitoring</u>		
Smart Phone (1)	\$	350
<u>Assisted Housing</u>		
Computer Tablet (3.00)	\$	3,000
Smart Phones (1)	\$	350
<u>General Housing Inspection</u>		
Smart Phones (1)	\$	350
<u>Federal Building Maintenance</u>		
Custodial Equipment	\$	9,600
<u>Vacant Abandoned Property</u>		
Relocations	\$	4,950
<u>Lead Hazard Control Grant</u>		
Relocations	\$	15,000
<u>Gaining Opportunities</u>		
Smart Phone (1)	\$	350
<u>Vehicle Replacements</u>		
Pickup	\$	—
Mid-Size Car	\$	24,900

Housing Equipment Replacements		
<u>Other</u>		
Chairs (5)	\$	1,000
Code Compliance		
Smart Phone (3)	\$	1,050
Total Equipment		<u>\$ 61,250</u>

Revenue

16. Federal Building Leases increased from \$331,028 in FY 2021 to \$338,375 in FY 2022. The detail of the lease revenue is as follows:

Tenant	FY 2022
Juvenile Court	\$ 65,974
Bellstar Media	\$ 2,212
Dubuque Area Labor Management Council	\$ 9,551
Dubuque County Task Force	\$ 20,062
United States Post Office	\$ 240,576
Total	<u>338,375</u>

17. The Lead Hazard Control Program was awarded \$2,999,968 million for lead hazard reduction and \$581,000 for health and safety repairs and remediation's from HUD in FY 2019. The City and partner match is \$648,454. The grant performance period is 42 months from April 1, 2019 through September 30, 2022. In this performance period, 120 units will have Lead Hazard Control and Healthy Home interventions completed.

18. HUD Resiliency grant funds of \$58,178 will be received in FY 2022 for the Resiliency Coordinator employee expense. In FY 2022, \$45,186 in administrative expenses will need to be covered by the General Fund.

19. Community Development Block Grant (CDBG) revenue is received annually from the U.S. Department of Housing and Urban Development (HUD). The FY 2022 allocation is expected to be \$1,086,191 based on the FY 2021 actual. CDBG is used to fund eligible operating and capital improvement programs. CDBG requirements separate dollars under three categories of spending: Administration, Public Service and Uncapped. The only category that affects the general fund is spending for administration.

20. HUD Voucher Administration Fee increased from \$578,599 in FY 2021 to \$637,724 in FY 2022. FY 2020 actual was \$666,934. Housing administrative fees increased due to the increase in the number of vouchers budgeted (930 in FY22 and 866 in FY21). In calendar year 2020, HUD funded 80.15% of the administrative fee and in calendar year 2019 HUD funded 80%.

21. HUD Housing Assistance Payments increased from \$5,193,234 in FY 2021 to \$5,879,906 in FY 2022. FY 2020 actual was \$4,789,228. These revenues are based on the number of vouchers budgeted for all types of vouchers, which is 950 in FY22 Budget. The FY 2021 budget was based on 892 vouchers. In calendar year 2020, the City is at 909 vouchers.

22. Family Self-Sufficiency Program participant escrow paid by HUD decreased from \$63,936 in FY 2021 to \$54,392 in FY 2022 based on a consistent number of participants in FSS. FY 2020 actual

was \$60,007. There are 69 participants currently enrolled in the FSS program. In calendar year 2019, there were 81 participants served and to-date in calendar year 2020 there were 74 participants served. When a participant increases household income their HUD housing assistance payment is reduced and put into an escrow for the participant.

23. Family Self-Sufficiency HUD grant increased from \$45,650 in FY 2021 to \$133,507 in FY 2022 based on the anticipation of obtaining additional grant funds for FSS Coordinators from HUD during FY 2021.
24. The following chart shows the changes in inspection revenue (FY 2022 budget based on FY 2021 budget):

	FY 2020 Actual	FY 2021	FY 2022	Change
Rental Licenses	\$ 316,693	\$ 393,375	\$ 393,375	\$ —
Dwelling Inspection Fee	\$ 8,523	\$ 134,060	\$ 134,060	\$ —
Complaint Inspection Fee	\$ 1,445	\$ 1,275	\$ 1,275	\$ —
Penalties	\$ 61,796	\$ 22,480	\$ 30,000	\$ 7,520
Court Costs	\$ 27,338	\$ 33,684	\$ 43,978	\$ 10,294
Total Inspection Revenues	\$ 326,661	\$ 528,710	\$ 528,710	\$ 17,814

Miscellaneous

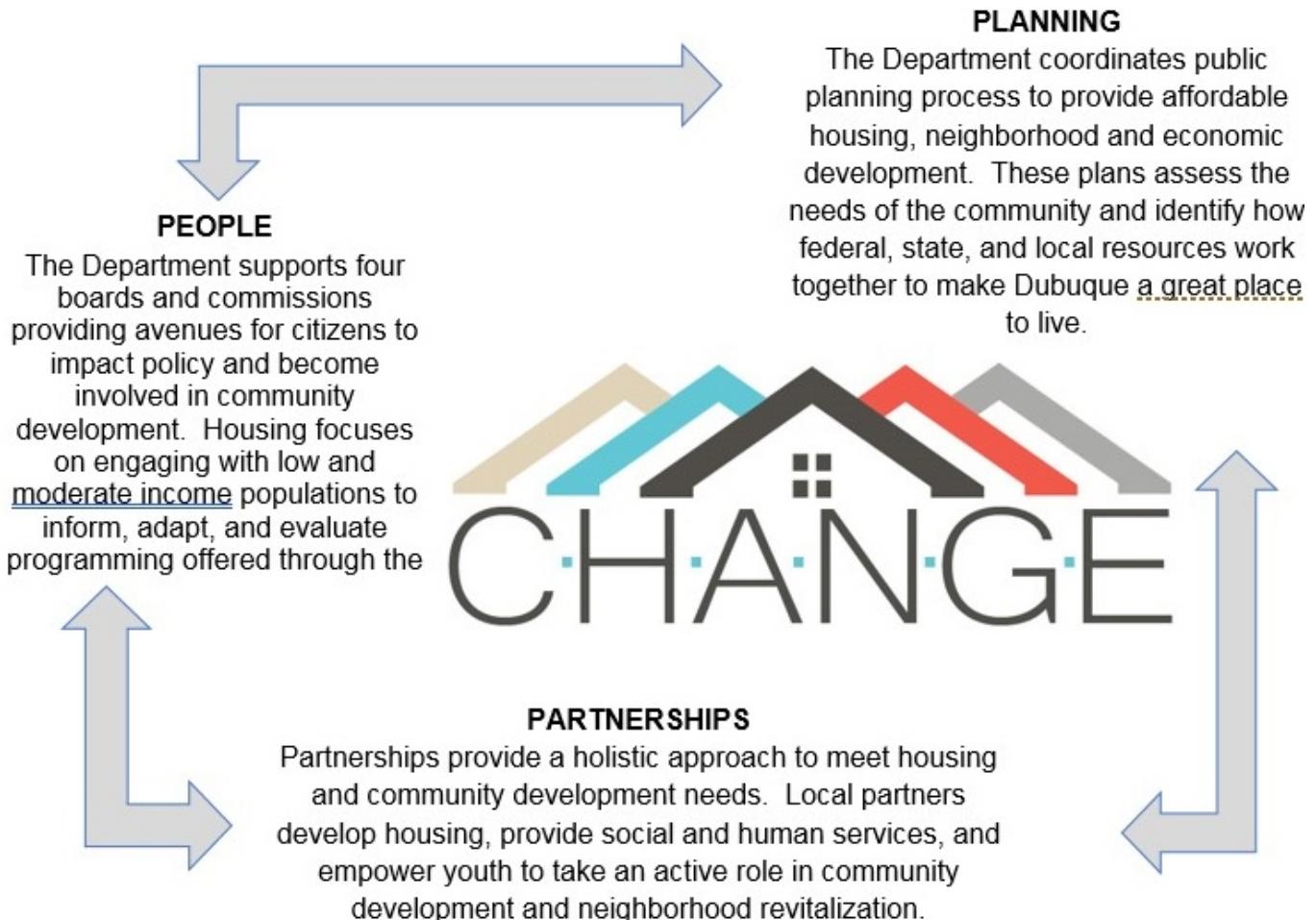
25. General Housing Inspection is 87.5% self-supporting in FY 2022 versus 91.4% self-supporting in FY 2021.

HOUSING AND COMMUNITY DEVELOPMENT

The Housing and Community Development Department creates safe, healthy, affordable housing for all that promotes strong, sustainable, and inclusive communities.



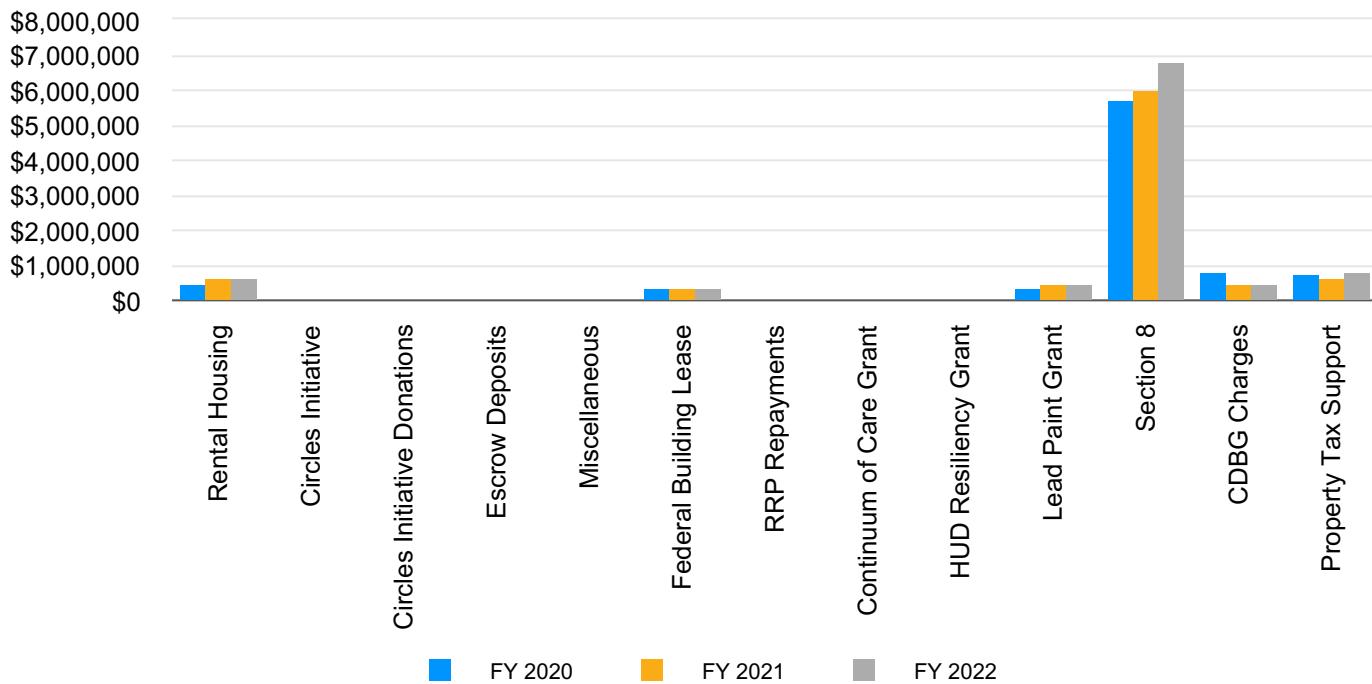
SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES



HOUSING AND COMMUNITY DEVELOPMENT

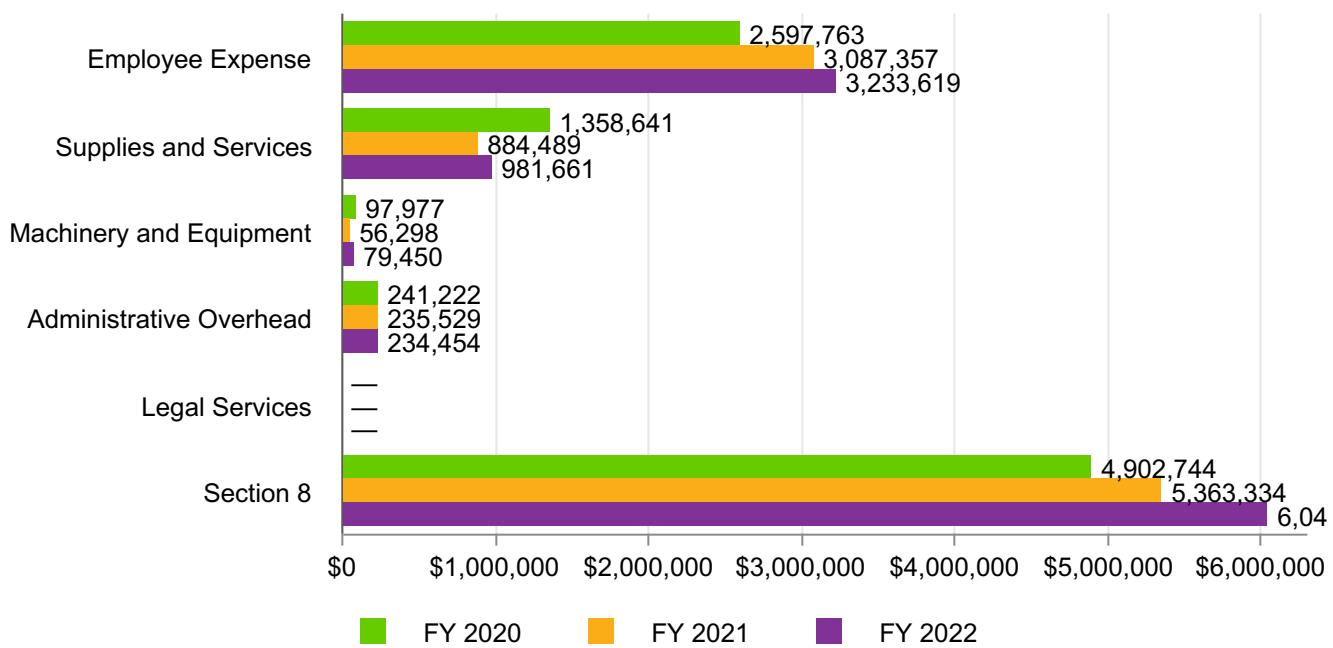
	FY 2020	FY 2021	FY 2022
Full-Time Equivalent	27.30	29.00	34.75

Resources and Property Tax Support



The Housing Department is supported by 34.75 full-time equivalent employees, which accounts for only 30.57% of the department expense as seen below. Overall, the departments' expenses are expected to increased by 9.87% in FY 2022 compared to FY 2021.

Expenditures by Category by Fiscal Year



HOUSING AND COMMUNITY DEVELOPMENT

Administration and Community Development

Mission & Services

Housing & Community Development staff work closely with residents, non-profits, neighborhood groups, businesses, resident, and neighborhood partners to coordinate local, state, and federal resources to meet community needs. We strive to create a more viable community by providing safe, affordable housing and while expanding economic opportunities for residents in all neighborhoods. The Department supports several boards and commissions working to advance the goals of the City of Dubuque. Through the boards and commissions, citizens can provide input on the policies that shape the City's housing and community development strategies.

Administration and Community Development Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$370,358	\$392,616	\$456,121
Resources	\$203,072	\$177,820	\$221,234
Administration and Community Development Position Summary			
			FY 2022
Housing/Community Development Director	0.25		
Housing/Community Development Director CDBG	0.50		
Housing/Community Development Director Sec 8	0.25		
Asst. Housing Services Director	0.50		
Community Dev. Specialist	0.10		
Total Full-Time Equivalent Employees	1.60		

Performance Measures

City Council Goal: Livable Neighborhoods and Housing

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Address hazardous housing units through rehabilitation and reparation programs in the C.H.A.N.G.E. Initiative					
# of units participating in Homeowner Rehabilitation Loan Program	10+	14	7	10	
# of units participating in Homebuyer Loan Program	18+	16	17	20	
# of units participating in the Marginal Properties Rehabilitation & Resale Program	5+	12	7	20	
# units remediated through the Lead Hazard Control & Healthy Homes Program	50	27		28	
# of units completed in the Bee Branch Healthy Homes Stormwater Resiliency Program (Cumulative)	275	62		160	
# of total problem units addressed since January 1, 2016 (FY18 shows total since 2016)	739 units by 2021	431			

HOUSING AND COMMUNITY DEVELOPMENT

Neighborhood Revitalization

Mission & Services

Neighborhood Revitalization staff assists [homeowners](#) and rental property owners in rehabbing properties to comply with all code regulations, rehabilitation standards, weatherization, beautification, accessibility and lead-based paint removal. Federal, state and local funds are utilized for rehabilitation of housing to revitalize neighborhoods and create affordable housing for new and existing homeowners and rental property owners. Projects range from minor home improvements to large-scale housing rehabilitation to preserve the historic character of the neighborhood. Staff also assist [homebuyers](#) with initiatives to help purchase a home. The [HOME Workshop](#) is a requirement of all rehabilitation programs and is facilitated by staff.

Neighborhood Revitalization Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$229,863	\$294,053	\$252,297
Resources	\$229,335	\$294,053	\$252,592

Neighborhood Revitalization Position Summary	
	FY 2022
Rehabilitation Supervisor	0.50
CDBG Specialist	0.90
Inspector	0.50
Housing Financial Specialist	1.75
Secretary	—
Total Full-Time Equivalent Employee's	3.65

Performance Measures

City Council Goal: Robust Local Economy

1 Activity Objective: Increase homeownership opportunities by encouraging citizen participation through education, financial counseling, outreach and incentive programs

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
# of homeowners through Washington Neighborhood Homebuyers Program	9+	5	8	9	
# of homeowners through First Time Homebuyer Program	10	11	9	10	
# of Washington Neighborhood rental units converted to homeowners	5+	3	4	6	
# of other rental units converted to homeowners	6+	9	5	6	

2 Activity Objective: Improve properties through financial assistance to revitalize neighborhoods and increase outreach and marketing efforts to promote neighborhood revitalization

# of participants in the HOME workshop	48+	47	63	55	
% of HOME workshop participants who became 1st time homebuyers	40%<	26%	35%	40%	
# of total outreach efforts to neighborhood associations and other activities	5+	21	6	7	

HOUSING AND COMMUNITY DEVELOPMENT

Safe & Healthy Housing

Mission & Services

Housing code enforcement and grant-funded programs provide specialized services to ensure the City's residents have safe, healthy, and resilient affordable housing options. Through the adoption of the International Property Maintenance Code in 2016, the minimum housing standards for rental properties are more clear and consistent, and require more skillful repairs for code violations. Federal funding through grants totaling over \$11 million allows private home owners and property owners with rentals to make their units lead-safe, eliminate healthy homes deficiencies, and to ensure the home is resilient to heavy rain events. Funds are disbursed through forgivable loans, easing the cost-burden for low-income individuals and families. Activities include: [rental licensing, inspections](#) and code enforcement, the [Lead and Healthy Homes Program](#), and the [Bee Branch Healthy Homes Resiliency Program](#).

Safe and Healthy Housing Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$1,161,029	\$1,236,203	\$1,254,125
Resources	\$839,497	\$1,089,238	\$1,086,124

Performance Measures

City Council Goal: Sustainable Environment

Activity Objective: Reduce the number of lead-poisoned children, work and school absenteeism, hospital and emergency visits, and occurrence of medical problems by performing inspections that identify and correct safety and health hazards in a residential unit.

1

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
% Children with Elevated Blood Level (EBL) (national average is 1.6%)*	<1%	Not Published	1.4%	1.2%	

2 **Activity Objective: Promote sustainable, safe, healthy, resilient, efficient and affordable housing and neighborhoods.**

# of dwellings visited by inspection staff	2,760	2,072	2,050	1,855	
--	-------	-------	-------	-------	---

3 **Activity Objective: Increase the number of resilient households through the Bee Branch Healthy Homes Program**

# of applications approved (Cumulative)	280	20	70	180	
# of unit repairs completed (Cumulative)	275	17	62	160	
# of advocacy assessments (Cumulative)	220	13	59	153	

*The Centers for Disease Control and Prevention now recognizes a reference level of greater than 5 ug/dl to identify children with higher than average blood lead levels. The 2007 Iowa Department of Public Health shows 78.1% of children under the age of 6 with a confirmed EBL > 5 ug/dl. This lower value will allow children with lead exposure to receive earlier action to reduce detrimental effects.

HOUSING AND COMMUNITY DEVELOPMENT

Assisted Housing

Mission & Services

Assisted Housing Programs improve the lives of people living in poverty by building community partnerships and creating a community where all have the opportunity to contribute and succeed. Housing stability is provided from US Department of Housing and Urban Development (HUD) funding for [rental assistance](#). Activities include the Housing Choice Voucher Program, Project-Based Assisted Housing Programs, Family Unification Program, Continuum of Care Homeless Assistance.

Assisted Housing Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$5,898,259	\$6,442,891	\$7,111,122
Resources	\$5,676,138	\$6,068,181	\$6,890,908
Assisted Housing Position Summary			
			FY 2022
Secretary	1.00		
Assisted Housing Specialist	3.00		
Assisted Housing Supervisor	1.00		
Assisted Housing Coordinator	1.00		
Inspector I	1.00		
Total Full-Time Equivalent Employee's	7.00		

Performance Measures

City Council Goal: Livable Neighborhoods & Housing

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Ensure implementation of programs that are accessible and free from discrimination					
% of voucher participant households that are elderly and/or disabled	50% +	48%	49%	50%	
# of voucher participant households in homeownership	11	10	9	10	
2 Activity Objective: Promote freedom of housing choice while integrating lower income and minority persons into the community					
Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
% of in-kind match of total HUD grant dollars provided by community partners through Continuum of Care Homelessness Assistance Program	25% Required	77%	53%	55%	
# of Landlords participating in Housing Choice Voucher Program	275	225	193	205	
# of Units willing to accept the Housing Choice Voucher Program Payments	4,799	N/A	N/A	3277	

HOUSING AND COMMUNITY DEVELOPMENT

Gaining Opportunities

Mission & Services

The Gaining Opportunities program helps individuals address the lack of resources which contribute to living in poverty. The program aims to be a positive force for individuals, the community and strategic partners, addressing challenges that keep people from achieving financial stability and a sustainable way of living. The core principals are based on self-sufficiency which are: Meaningful Employment, Education/Training for the Workplace, Financial Stability, Accessibility to Essential Needs, Social Capital, and the Ability to Navigate Systems. Programs include the [Family-Self Sufficiency Program](#) and [Getting Ahead in the Workplace](#) and general one on one coaching.

Gaining Opportunities (Circles Initiative) Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$133,138	\$115,597	\$115,867
Resources	\$59,916	\$27,400	\$28,100
Gaining Opportunities Position Summary			
		FY 2022	
Self-Sufficiency Coordinator		1.00	
Total Full-Time Equivalent Employee's		1.00	

Performance Measures

City Council Goal: Livable Neighborhoods & Housing

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Encourage self-sufficiency of low-income families by increasing participation in self-sufficiency programs.					
# of graduates in FSS program	6	6	4	8	
\$ Difference in avg. earned annual income for participants from the start of the FSS program to FSS graduation	30,000+	32,906	16,311	27,000	

City Council Goal: Robust Local Economy

2 Activity Objective: Educate and empower community members to be financially responsible and build wealth and equity.

# of new participants in Dupaco Money Match Program	2	2	2	2	
# of participants attending asset building workshops	10	10	15	10	

3 Activity Objective: Bridge gaps and build skills so community members can succeed in their education and employment goals.

# of participants in Getting Ahead in the Workplace class	30	27	12	15	
# of graduates in Getting Ahead in the Workplace class	25	21	0	10	

HOUSING SERVICES

Code Compliance

Mission & Services

Housing code compliance begins with permit application and plan review. The department serves as liaison between all other city departments with a role in construction regulation and review. The department guides customers through the process and advises on all housing code matters in a concise, timely, and informative manner to ensure a positive customer experience. Our Department performs plan review and inspections for all construction projects including; building, mechanical, electrical, plumbing, solar, signs, fire systems, and ADA compliance. Other activities include supporting appeals boards, supporting the Fats, Oils, and Grease (FOG) program, enforcing property maintenance codes, licensing storage containers, and managing the Downtown ADA and Lighting incentive programs.

Code Compliance Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$—	\$—	\$750,639
Resources	\$—	\$—	\$718,896

Code Compliance Position Summary	
	FY 2022
Permit Clerk	1.00
Asst. Housing Services Director	0.50
Inspector II--FT	4.00
Inspector II--PT	0.75
Total Full-Time Equivalent Employees	6.25

Performance Measures

City Council Goal: Vibrant Community: Healthy and Safe

Performance Measure (KPI)	Target	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimated	Performance Indicator
1 Activity Objective: Effective Building Department					

ISO numeric rating on building department effectiveness
([Building Code Effectiveness Grading Schedule \(BCEGS\) Score](#))

< 4/10 4/10 4/10 4/10



City Council Goal: Connected Community: Equitable Mobility

2 Activity Objective: Ensure all facilities used by the public are fully accessible for persons with disabilities.

businesses with improved accessibility
([Downtown ADA Assistance Program](#))

≥ 3 2 2 3



This page intentionally left blank.

Recommended Operating Revenue Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
100	42155	RENTAL LICENSES	270,860	316,693	393,375	393,375
100	42165	ABANDONED BLDG LICENSES	0	8,425	37,800	37,800
100	42205	BUILDING PERMITS	0	0	0	450,000
100	42210	ELECTRICAL PERMITS	0	0	0	79,749
100	42215	MECHANICAL PERMITS	0	0	0	67,794
100	42220	PLUMBING PERMITS	0	0	0	60,248
100	42260	PERMIT, MISC	0	0	0	3,671
100	42322	DWELLING UNIT INSPECT FEE	36,190	8,523	134,060	134,060
100	42323	ROOMING UNIT INSPECT FEE	0	633	0	633
100	42324	COMPLAINT INSPECT FEE	1,275	1,445	1,275	1,275
42	LICENSES AND PERMITS	- Total	308,325	335,720	566,510	1,228,605
270	43105	INTEREST, LOANS	24,953	6,261	3,000	6,261
280	43110	INVESTMENT EARNINGS	8,084	10,646	8,085	7,440
100	43310	FEDERAL BUILDING LEASES	337,839	336,310	331,028	338,375
260	43410	HOMEOWNER LOAN REPAYMENTS	156,549	153,500	156,500	156,500
260	43415	RENTAL LOAN REPAYMENTS	22,070	12,458	22,000	22,000
260	43420	INFILL-LOAN REPAYMENTS	4,827	3,447	5,000	4,000
270	43430	HOME-LOAN REPAYMENTS	62,108	23,847	16,000	23,847
260	43435	1ST TIME HOMEOWNER LOAN	61,422	73,743	61,422	73,743
100	43450	ESCROW DEPOSITS HOUSING	10,144	10,295	10,000	10,295
43	USE OF MONEY AND PROPERTY	- Total	687,996	630,507	613,035	642,461
100	44170	FEDERAL GRANTS-MISC	82,411	84,739	84,739	84,739
260	44205	CD BLOCK GRANT	1,109,708	1,314,098	1,100,360	1,086,191
280	44215	FSS COORDINATOR GRANT	133,518	66,740	45,650	133,507
280	44220	PORTABLE ADMINISTRATION	120	83	0	0
275	44310	HUD PAYMENTS	175,909	335,680	472,230	335,680
280	44310	HUD PAYMENTS	4,706,618	4,885,518	5,278,595	5,963,065
280	44311	HUD ADM FEE REIMBURSEMENT	544,229	666,851	578,599	637,724
280	44325	PORTABLE HAP REIMBURSEMENT	706	1,432	0	1,432
44	INTERGOVERMENTAL	- Total	6,753,220	7,355,141	7,560,173	8,242,338
100	51914	PLAN CHECK FEES	0	0	0	46,694
100	51916	APPEALS BOARD APPL FEE	100	225	100	225
100	51950	VARIOUS PROGRAM FEES	31,754	57,340	27,400	27,400
100	51984	FOOD CLASS FEES	850	550	1,250	550
51	CHARGES FOR SERVICES	- Total	32,704	58,115	28,750	74,869
100	53102	PRIVATE PARTICIPANT	1,175	2,201	0	500
269	53102	PRIVATE PARTICIPANT	2,679	1,380	850	1,380
280	53102	PRIVATE PARTICIPANT	182	650	500	650
100	53201	REFUNDS	700	750	0	455
260	53201	REFUNDS	0	1,125	0	0
275	53201	REFUNDS	430	375	0	375
280	53201	REFUNDS	0	1,875	0	0
275	53206	TENANT DEPOSITS	250	500	0	500
100	53403	IA DISTRICT COURT FINES	23,684	27,338	33,684	43,978
100	53408	INSPECTION PENALTY	11,441	61,796	22,480	30,000
800	53530	SPECIALIZED SERVICES	0	0	43,482	58,178
100	53605	MISCELLANEOUS REVENUE	200	0	0	30
275	53605	MISCELLANEOUS REVENUE	404	2,366	0	2,366
280	53605	MISCELLANEOUS REVENUE	72,157	57,067	63,936	51,996
100	53620	REIMBURSEMENTS-GENERAL	4,166	25	0	21,477
260	53620	REIMBURSEMENTS-GENERAL	4,109	2,477	4,500	4,500
266	53620	REIMBURSEMENTS-GENERAL	0	310	0	0
270	53620	REIMBURSEMENTS-GENERAL	12	0	0	0
280	53620	REIMBURSEMENTS-GENERAL	12,259	7,482	2,222	4,500
275	53625	REIMBURSEMENTS-TRAINING	0	618	0	618
53	MISCELLANEOUS	- Total	133,848	168,335	171,654	221,503
260	54104	SALE OF ASSETS OTHER	0	129,094	0	90,000
100	54105	LAND SALES	0	10,003	0	0

Recommended Operating Revenue Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
54		OTHER FINANCING SOURCES - Total	0	139,097	0	90,000
280	59100	FR GENERAL	184,681	97,138	335,104	160,671
100	59215	TRANSFER FROM N CASCADE	0	0	93,951	96,139
59		TRANSFER IN AND INTERNAL - Total	184,681	97,138	429,055	256810
HOUSING & COMMUNITY DEV - Total			8,100,774	8,784,052	9,369,177	10,756,586

Recommended Operating Expenditure Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
100	61010	FULL-TIME EMPLOYEES	370,592	550,712	707,421	1,150,580
260	61010	FULL-TIME EMPLOYEES	305,993	289,746	291,088	286,606
261	61010	FULL-TIME EMPLOYEES	0	12,821	0	0
264	61010	FULL-TIME EMPLOYEES	10,411	0	0	0
275	61010	FULL-TIME EMPLOYEES	101,356	151,939	273,419	251,521
280	61010	FULL-TIME EMPLOYEES	489,903	495,035	565,313	556,115
800	61010	FULL-TIME EMPLOYEES	0	0	31,278	32,441
100	61020	PART-TIME EMPLOYEES	0	0	0	60,401
100	61030	SEASONAL EMPLOYEES	1,806	2,045	0	0
260	61030	SEASONAL EMPLOYEES	524	691	0	0
100	61050	OVERTIME PAY	1,358	12,696	0	0
260	61050	OVERTIME PAY	2,533	5,440	0	0
280	61050	OVERTIME PAY	2,260	4,390	0	0
100	61080	COVID19 EMP QUARANT/TREAT	0	193	0	0
280	61080	COVID19 EMP QUARANT/TREAT	0	311	0	0
100	61081	COVID19 SCHOOL/DAYCARE CL	0	145	0	0
260	61081	COVID19 SCHOOL/DAYCARE CL	0	841	0	0
275	61081	COVID19 SCHOOL/DAYCARE CL	0	1,021	0	0
280	61081	COVID19 SCHOOL/DAYCARE CL	0	325	0	0
100	61083	COVID19 EMP NON-WORK	0	265	0	0
260	61083	COVID19 EMP NON-WORK	0	437	0	0
280	61083	COVID19 EMP NON-WORK	0	704	0	0
100	61091	SICK LEAVE PAYOFF	841	0	0	6,396
280	61091	SICK LEAVE PAYOFF	0	1,230	0	0
100	61092	VACATION PAYOFF	8,280	28	0	0
260	61092	VACATION PAYOFF	1,225	139	0	0
275	61092	VACATION PAYOFF	536	0	0	0
280	61092	VACATION PAYOFF	607	576	0	0
100	61096	50% SICK LEAVE PAYOUT	0	853	1,250	2,260
100	61310	IPERS	35,039	53,156	66,782	117,728
260	61310	IPERS	29,116	27,986	27,476	28,264
261	61310	IPERS	0	1,210	0	0
264	61310	IPERS	983	0	0	0
275	61310	IPERS	9,588	14,439	25,810	24,927
280	61310	IPERS	46,460	47,272	53,366	54,973
800	61310	IPERS	0	0	2,953	3,215
100	61320	SOCIAL SECURITY	26,003	39,688	54,212	92,706
260	61320	SOCIAL SECURITY	21,889	20,961	22,268	21,927
261	61320	SOCIAL SECURITY	0	861	0	0
264	61320	SOCIAL SECURITY	671	0	0	0
275	61320	SOCIAL SECURITY	7,254	10,477	20,917	19,243
280	61320	SOCIAL SECURITY	34,425	35,141	43,247	43,030
800	61320	SOCIAL SECURITY	0	0	2,393	2,482
100	61410	HEALTH INSURANCE	107,053	84,138	127,755	205,124
260	61410	HEALTH INSURANCE	73,872	59,450	52,996	54,865
261	61410	HEALTH INSURANCE	0	2,636	0	0
264	61410	HEALTH INSURANCE	3,162	0	0	0
275	61410	HEALTH INSURANCE	25,566	53,989	54,102	57,340
280	61410	HEALTH INSURANCE	110,238	88,719	116,812	120,546
800	61410	HEALTH INSURANCE	0	7,073	4,918	5,213

Recommended Operating Expenditure Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
100	61415	WORKMENS' COMPENSATION	11,244	14,170	14,657	12,731
260	61415	WORKMENS' COMPENSATION	8,714	9,360	6,820	1,618
264	61415	WORKMENS' COMPENSATION	2,283	0	0	0
275	61415	WORKMENS' COMPENSATION	7,935	0	6,877	7,197
280	61415	WORKMENS' COMPENSATION	1,542	1,271	1,125	1,162
800	61415	WORKMENS' COMPENSATION	0	0	1,213	823
100	61416	LIFE INSURANCE	301	429	575	870
260	61416	LIFE INSURANCE	234	230	246	237
261	61416	LIFE INSURANCE	0	13	0	0
264	61416	LIFE INSURANCE	10	0	0	0
275	61416	LIFE INSURANCE	89	137	242	242
280	61416	LIFE INSURANCE	458	467	523	564
800	61416	LIFE INSURANCE	0	0	22	22
100	61417	UNEMPLOYMENT INSURANCE	12,206	4,079	6,103	8,143
275	61417	UNEMPLOYMENT INSURANCE	3,663	0	0	1,831
100	61640	SAFETY EQUIPMENT	0	143	0	0
100	61651	MEALS NO OVERNIGHT	0	26	0	0
275	61651	MEALS NO OVERNIGHT	0	11	0	0
100	61660	EMPLOYEE PHYSICALS	398	138	265	138
275	61660	EMPLOYEE PHYSICALS	134	138	134	138
280	61660	EMPLOYEE PHYSICALS	288	0	0	0
100	61680	EMPLOYEE MOVING EXPENSE	0	2,678	0	0
260	61680	EMPLOYEE MOVING EXPENSE	0	1,339	0	0
280	61680	EMPLOYEE MOVING EXPENSE	0	1,339	0	0
61 - WAGES AND BENEFITS			1,879,043	2,115,751	2,584,578	3,233,619
100	62010	OFFICE SUPPLIES	2,489	2,983	3,212	3,147
260	62010	OFFICE SUPPLIES	1,235	1,652	1,235	1,385
261	62010	OFFICE SUPPLIES	0	20	0	0
269	62010	OFFICE SUPPLIES	0	2	0	0
275	62010	OFFICE SUPPLIES	112	42	900	42
280	62010	OFFICE SUPPLIES	1,930	2,881	3,008	2,881
100	62011	UNIFORM PURCHASES	563	777	1,103	777
260	62011	UNIFORM PURCHASES	61	143	135	143
275	62011	UNIFORM PURCHASES	302	186	302	186
280	62011	UNIFORM PURCHASES	227	95	270	95
100	62030	POSTAGE AND SHIPPING	5,558	4,033	7,885	5,568
260	62030	POSTAGE AND SHIPPING	410	829	615	707
269	62030	POSTAGE AND SHIPPING	2	313	0	0
275	62030	POSTAGE AND SHIPPING	1,497	672	1,646	685
280	62030	POSTAGE AND SHIPPING	9,340	10,317	10,275	9,839
100	62031	PROCESSING MATERIALS	375	53	374	53
260	62031	PROCESSING MATERIALS	211	33	211	33
275	62031	PROCESSING MATERIALS	135	0	135	0
280	62031	PROCESSING MATERIALS	621	955	625	625
100	62061	DP EQUIP. MAINT CONTRACTS	7,309	7,395	7,708	21,909
260	62061	DP EQUIP. MAINT CONTRACTS	13,606	13,768	6,637	7,318
280	62061	DP EQUIP. MAINT CONTRACTS	14,280	14,454	15,052	17,140
100	62062	JANITORIAL SUPPLIES	3,873	3,981	5,601	4,060
100	62070	OFFICE EQUIP RENTAL	0	1,113	0	1,135
260	62070	OFFICE EQUIP RENTAL	0	37	30	38

Recommended Operating Expenditure Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
280	62070	OFFICE EQUIP RENTAL	0	1,247	845	1,272
100	62090	PRINTING & BINDING	908	5,053	2,753	5,554
260	62090	PRINTING & BINDING	408	58	608	59
275	62090	PRINTING & BINDING	107	166	250	169
280	62090	PRINTING & BINDING	1,099	522	1,176	533
100	62110	COPYING/REPRODUCTION	985	1,435	2,087	1,635
260	62110	COPYING/REPRODUCTION	1,991	1,795	1,653	1,557
275	62110	COPYING/REPRODUCTION	258	130	258	130
280	62110	COPYING/REPRODUCTION	3,200	2,809	3,200	2,809
100	62130	LEGAL NOTICES & ADS	7,191	5,816	6,698	5,816
260	62130	LEGAL NOTICES & ADS	3,179	672	3,177	672
275	62130	LEGAL NOTICES & ADS	1,233	4,980	2,400	4,980
280	62130	LEGAL NOTICES & ADS	29	58	30	58
100	62140	PROMOTION	2,910	1,394	3,250	3,250
269	62140	PROMOTION	110	0	0	0
100	62170	SUBSCRIPTIONS-BOOKS-MAPS	75	461	76	471
260	62170	SUBSCRIPTIONS-BOOKS-MAPS	240	169	245	172
280	62170	SUBSCRIPTIONS-BOOKS-MAPS	847	981	866	1,001
100	62190	DUES & MEMBERSHIPS	372	583	613	595
260	62190	DUES & MEMBERSHIPS	155	2,018	2,308	2,058
280	62190	DUES & MEMBERSHIPS	275	238	299	242
260	62204	REFUNDS	68	0	0	0
280	62204	REFUNDS	0	25	0	25
100	62206	PROPERTY INSURANCE	22,851	25,739	23,994	30,674
280	62206	PROPERTY INSURANCE	0	50	0	0
100	62208	GENERAL LIABILITY INSURAN	7,616	6,765	8,967	14,045
260	62208	GENERAL LIABILITY INSURAN	3,836	2,954	2,681	2,037
264	62208	GENERAL LIABILITY INSURAN	923	0	0	0
270	62208	GENERAL LIABILITY INSURAN	0	0	0	3,731
275	62208	GENERAL LIABILITY INSURAN	2,753	13,055	16,000	14,253
280	62208	GENERAL LIABILITY INSURAN	118	4,158	124	4,341
800	62208	GENERAL LIABILITY INSURAN	0	0	0	13,982
100	62211	PROPERTY TAX	17,444	17,304	18,142	18,708
100	62230	COURT COSTS & RECORD FEES	11,575	13,160	11,575	19,842
260	62230	COURT COSTS & RECORD FEES	4,342	2,724	4,342	2,724
100	62310	TRAVEL-CONFERENCES	12,430	5,266	18,370	17,370
260	62310	TRAVEL-CONFERENCES	2,305	4,336	10,795	10,795
275	62310	TRAVEL-CONFERENCES	2,009	1,002	8,000	4,000
280	62310	TRAVEL-CONFERENCES	794	7,786	8,895	8,895
100	62320	TRAVEL-CITY BUSINESS	1,110	205	970	970
260	62320	TRAVEL-CITY BUSINESS	178	989	929	929
275	62320	TRAVEL-CITY BUSINESS	788	34	0	0
280	62320	TRAVEL-CITY BUSINESS	0	680	1,955	1,955
100	62340	MILEAGE/LOCAL TRANSP	17	475	117	167
260	62340	MILEAGE/LOCAL TRANSP	252	306	321	321
275	62340	MILEAGE/LOCAL TRANSP	63	1	150	150
280	62340	MILEAGE/LOCAL TRANSP	72	42	75	75
100	62360	EDUCATION & TRAINING	15,271	24,808	15,996	20,596
260	62360	EDUCATION & TRAINING	6,614	4,463	10,225	10,225
269	62360	EDUCATION & TRAINING	200	327	0	0

Recommended Operating Expenditure Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
275	62360	EDUCATION & TRAINING	13,684	13,792	4,500	4,500
280	62360	EDUCATION & TRAINING	17,229	13,013	14,100	14,100
100	62411	UTILITY EXP-ELECTRICITY	37,757	48,074	40,777	50,478
100	62412	UTILITY EXP-GAS	20,842	15,874	20,842	15,874
100	62415	UTILITY EXPENSE STORMWATR	1,252	1,329	1,428	1,420
100	62421	TELEPHONE	6,698	9,383	6,899	11,844
260	62421	TELEPHONE	2,076	2,375	1,525	962
275	62421	TELEPHONE	1,295	1,740	1,000	1,740
280	62421	TELEPHONE	3,269	3,459	3,274	3,459
100	62431	PROPERTY MAINTENANCE	69,082	123,939	56,552	63,078
100	62433	CUSTODIAL SERVICES	0	22,135	0	0
100	62436	RENTAL OF SPACE	3,997	4,117	5,689	6,601
260	62436	RENTAL OF SPACE	1,607	1,642	1,724	1,642
275	62436	RENTAL OF SPACE	1,083	571	1,692	571
280	62436	RENTAL OF SPACE	1,812	1,466	2,120	2,038
100	62438	FIRE SUPPRESSION	0	50	0	50
100	62511	FUEL, MOTOR VEHICLE	2,001	1,663	2,367	5,439
260	62511	FUEL, MOTOR VEHICLE	116	267	328	328
275	62511	FUEL, MOTOR VEHICLE	483	736	680	680
100	62521	MOTOR VEHICLE MAINT.	985	1,375	1,005	2,342
260	62521	MOTOR VEHICLE MAINT.	0	262	180	267
275	62521	MOTOR VEHICLE MAINT.	412	1,361	1,000	1,389
100	62522	VEHICLE MAINT., ACCIDENT	2,137	0	0	0
280	62606	HOMEOWNER HAP	38,469	40,234	38,952	38,297
280	62607	PBV HAP	47,721	55,512	62,604	63,686
280	62608	MAINSTREAM VOUCHERS HAP	165,032	144,167	180,228	161,523
280	62609	PORT OUT VOUCHER HAP	438,469	330,151	363,648	305,270
280	62610	PORTOUT VOUCHER ADMIN FEE	17,043	12,740	12,989	10,318
100	62611	MACH/EQUIP MAINTENANCE	9,095	20,517	14,093	14,100
275	62611	MACH/EQUIP MAINTENANCE	0	19,129	0	0
100	62614	EQUIP MAINT CONTRACT	699	699	699	699
100	62641	HOSPITALITY EXPENSE	0	0	1,550	0
269	62641	HOSPITALITY EXPENSE	3,304	224	0	0
100	62645	SPECIAL EVENTS	1,324	841	2,400	2,400
280	62645	SPECIAL EVENTS	843	468	1,100	500
100	62663	SOFTWARE LICENSE EXP	20,005	471	20,080	57,383
260	62663	SOFTWARE LICENSE EXP	22,226	2,978	3,041	2,924
280	62663	SOFTWARE LICENSE EXP	36,296	39,720	36,300	39,720
275	62664	LICENSE/PERMIT FEES	0	700	0	0
100	62666	CREDIT CARD CHARGE	795	907	795	9,629
100	62667	DATA SERVICES	1,470	2,395	1,773	2,711
260	62667	DATA SERVICES	769	983	888	851
275	62667	DATA SERVICES	30	162	200	162
280	62667	DATA SERVICES	385	558	438	558
100	62668	PROGRAM EQUIP/SUPPLIES	524	1,036	950	1,036
260	62668	PROGRAM EQUIP/SUPPLIES	60	0	60	0
269	62669	PROGRAMMING	526	15	850	0
100	62678	EDUCATIONAL MATERIALS	0	909	0	909
280	62689	TENANT PROTEC ASSIST PYMT	26,479	20,461	21,084	19,944
100	62694	HOUSING ASST. PAYMENT	78,807	90,138	84,739	84,739

Recommended Operating Expenditure Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
280	62694	HOUSING ASST. PAYMENT	4,003,144	4,222,081	4,612,079	5,374,345
100	62710	CONTRACTOR SERVICES	0	0	0	5,000
100	62713	LEGAL SERVICES	0	1,041	0	0
100	62716	CONSULTANT SERVICES	0	51,143	0	1,500
260	62716	CONSULTANT SERVICES	0	24,075	0	0
280	62716	CONSULTANT SERVICES	1,955	2,010	2,070	2,070
100	62717	CRIMINAL BACKGROUND CHECK	0	18	100	18
280	62717	CRIMINAL BACKGROUND CHECK	2,390	3,062	2,400	2,400
260	62726	AUDIT SERVICES	0	5,000	0	0
280	62726	AUDIT SERVICES	1,300	0	4,500	0
280	62727	FINANCIAL SERVICE FEES	414	(70)	415	727
260	62729	DUST WIPE TESTING	694	72	1,300	700
275	62729	DUST WIPE TESTING	9,654	5,880	10,000	5,880
266	62731	MISCELLANEOUS SERVICES	3,689	1,875	0	0
280	62732	TEMP HELP/CONTRACT SERV.	9,222	0	0	0
100	62737	CONTRACT ADM SERVICE	33,969	43,299	41,300	41,300
100	62741	BUILDING DEMOLITION	5,000	28,000	32,453	32,453
100	62758	ESCROW PAYMENTS HOUSING	12,212	10,714	10,000	10,000
100	62761	PAY TO OTHER AGENCY	171,756	73,500	50,000	80,000
260	62761	PAY TO OTHER AGENCY	0	20,000	10,000	0
275	62761	PAY TO OTHER AGENCY	2,448	20,618	16,800	16,800
280	62761	PAY TO OTHER AGENCY	0	0	750	0
260	62764	LOANS	26,095	0	0	0
270	62764	LOANS	0	0	3,000	3,000
100	62765	GRANTS	0	0	0	250
260	62765	GRANTS	0	290,225	0	0
269	62765	GRANTS	2,000	0	8,000	8,000
100	62773	GA PARTICIPANT STIPENDS	0	0	10,200	10,200
100	62774	FSS, PARTICIPATE PAYMENTS	0	2,201	0	0
280	62774	FSS, PARTICIPATE PAYMENTS	98,614	145,385	115,654	115,902
100	62785	GIFT CARDS	0	0	1,250	1,150
269	62785	GIFT CARDS	420	180	0	0
280	62785	GIFT CARDS	0	0	100	0
62 - SUPPLIES AND SERVICES			5,686,501	6,219,012	6,201,888	7,029,465
100	63311	ADMIN. OVERHEAD	246,303	241,222	235,529	234,454
63 - ADMIN/OVERHEAD/STORES GAR			246,303	241,222	235,529	234,454
100	71110	MISC. OFFICE EQUIPMENT	0	0	1,700	0
275	71110	MISC. OFFICE EQUIPMENT	0	1,122	0	0
100	71120	PERIPHERALS, COMPUTER	1,759	0	0	0
260	71120	PERIPHERALS, COMPUTER	1,700	(44)	0	0
280	71120	PERIPHERALS, COMPUTER	3,290	0	0	3,000
280	71123	SOFTWARE	2,790	0	0	0
100	71124	COMPUTER	0	2,029	0	0
260	71124	COMPUTER	4,942	0	5,330	0
275	71124	COMPUTER	4,301	13	0	0
280	71124	COMPUTER	2,306	8,006	9,782	0
100	71211	DESKS/CHAIRS	324	1,885	2,500	1,000
260	71211	DESKS/CHAIRS	0	325	0	0
280	71211	DESKS/CHAIRS	0	0	585	0
100	71310	AUTO/JEEP REPLACEMENT	15,709	34,554	0	24,900

Recommended Operating Expenditure Budget - Department Total

61 - HOUSING & COMMUNITY DEV

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
260	71310	AUTO/JEEP REPLACEMENT	0	0	0	18,200
100	71550	MISCELLANEOUS EQUIPMENT	0	1,559	0	0
100	71610	CUSTODIAL EQUIPMENT	0	0	9,600	9,600
100	72418	TELEPHONE RELATED	1,731	47	1,838	2,100
260	72418	TELEPHONE RELATED	168	13	525	350
275	72418	TELEPHONE RELATED	150	0	1,050	0
280	72418	TELEPHONE RELATED	90	13	438	350
275	72515	TEST EQUIPMENT, OTHER	0	30	0	0
100	72614	LADDER	0	109	0	0
71 - EQUIPMENT			39,259	49,660	33,348	59,500
100	73112	RELOCATIONS	106	1,993	4,950	4,950
275	73112	RELOCATIONS	32,123	15,816	18,000	15,000
100	73210	CONST CONTRACT-BLDG	0	3,478	0	0
73 - CIP EXPENDITURES			32,229	21,287	22,950	19,950
61 - HOUSING & COMMUNITY DEV TOTAL			7,883,335	8,666,931	9,088,293	10,576,988

Recommended Expenditure Budget Report by Activity & Funding Source

61 - HOUSING & COMMUNITY DEV

ADMINISTRATION - 61100

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	650	4,551	19200
SUPPLIES AND SERVICES	43,198	19,261	56489
WAGES AND BENEFITS	157,557	278,382	225,401
ADMINISTRATION	201,405	302,194	301090
HEALTH HOMES GRANT	- 61135		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	109	137	0
HEALTH HOMES GRANT	109	137	0
FEDERAL BUILDING MAINT. - 61150			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
ADMIN/OVERHEAD/STORES GAR	241,222	235,529	234,454
CIP EXPENDITURES	3,268	—	0
EQUIPMENT	—	9,600	9,600
SUPPLIES AND SERVICES	190,808	153,702	170,596
FEDERAL BUILDING MAINT.	435,298	398,831	414,650
LEAD PAINT ABATEMENT - 61200			

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	20,225	—	0
WAGES AND BENEFITS	39	—	0
LEAD PAINT ABATEMENT	20,264	—	0
LEAD PAINT ABATEMENT 2011- 61211			

FUNDING SOURCE: LEAD PAINT GRANT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
CIP EXPENDITURES	15,816	18,000	15,000
EQUIPMENT	1,165	1,050	0
SUPPLIES AND SERVICES	84,955	65,913	56,317
WAGES AND BENEFITS	232,112	381,501	362,439
LEAD PAINT ABATEMENT 2011	334,049	466,464	433,756
TRUE NORTH - 61215			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
WAGES AND BENEFITS	—	94,573	96,139
TRUE NORTH	—	94,573	96,139
HUD RESILIENCY - 61264			

FUNDING SOURCE: ENGINEERING SERVICE

Recommended Expenditure Budget Report by Activity & Funding Source

61 - HOUSING & COMMUNITY DEV

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	350	0
SUPPLIES AND SERVICES	3,926	5,598	15,731
WAGES AND BENEFITS	51,295	84,412	87,633
HUD RESILIENCY	55,221	90,360	103,364
REHAB. PROGRAM	- 61300		

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	122	4,900	0
SUPPLIES AND SERVICES	37,803	47,409	13,731
WAGES AND BENEFITS	191,938	238,744	235,566
REHAB. PROGRAM	229,863	291,053	249,297
HOUSING LHAP GRANT	- 61320		

FUNDING SOURCE: STATE RENTAL REHAB

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	—	3,000	3,000
HOUSING LHAP GRANT	—	3,000	3,000
BLDG CODE ADMIN	- 61410		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	0	0	54,231
WAGES AND BENEFITS	0	0	130,759
BLDG CODE ADMIN	—	—	184,990
ELECTRICAL CODE ENF	- 61420		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	0	0	350
SUPPLIES AND SERVICES	—	—	4,975
WAGES AND BENEFITS	—	—	110,677
ELECTRICAL CODE ENF	—	—	116,002
BUILDING CODE ENF	- 61430		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	—	25,950
SUPPLIES AND SERVICES	—	—	18,488
WAGES AND BENEFITS	—	—	290,240
BUILDING CODE ENF	—	—	334,678
PLUMB/MECH CODE ENF	- 61440		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	—	—	5,699
WAGES AND BENEFITS	—	—	109,270
PLUMB/MECH CODE ENF	—	—	114,969

Recommended Expenditure Budget Report by Activity & Funding Source

61 - HOUSING & COMMUNITY DEV MODERATE REHAB. - 005 - 61530

FUNDING SOURCE: SECTION 8 HOUSING

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	77,940	85,361	84,591
MODERATE REHAB. - 005	77,940	85,361	84,591
SECTION 8 VOUCHER - 61600			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	9,579	10,717	3,350
SUPPLIES AND SERVICES	121,275	129,534	124,524
WAGES AND BENEFITS	639,914	716,784	738,354
SECTION 8 VOUCHER - 770,767	770,767	857,035	866,228
VOUCHER HAP - 61601			

FUNDING SOURCE: SECTION 8 HOUSING

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	4,791,733	5,244,952	5,930,440
VOUCHER HAP - 4,791,733	4,791,733	5,244,952	5,930,440
FAMILY UNIFICATION PROG - 61602			

FUNDING SOURCE: SECTION 8 HOUSING

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
WAGES AND BENEFITS	1,750	—	0
FAMILY UNIFICATION PROG - 1,750	1,750	—	0
VOUCHER ADMIN FEES CARES - 61603			

FUNDING SOURCE: SECTION 8 HOUSING

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
WAGES AND BENEFITS	369	—	0
VOUCHER ADMIN FEES CARES - 369	369	—	0
FSS PROGRAM VOUCHER - 61640			

FUNDING SOURCE: SECTION 8 HOUSING

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	88,318	63,936	63,936
FSS PROGRAM VOUCHER - 88,318	88,318	63,936	63,936
GENERAL HOUSING INSP. - 61700			

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
CIP EXPENDITURES	—	—	0
EQUIPMENT	38,111	1,400	350
SUPPLIES AND SERVICES	74,189	80,917	99,482
WAGES AND BENEFITS	578,410	546,959	573,850
GENERAL HOUSING INSP. - 690,710	690,710	629,276	673,682
VACANT ABANDONED PROPERTY- 61720			

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Recommended Expenditure Budget Report by Activity & Funding Source

61 - HOUSING & COMMUNITY DEV

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
CIP EXPENDITURES	2,203	4,950	4,950
EQUIPMENT	78	—	0
SUPPLIES AND SERVICES	125,249	67,714	68,545
WAGES AND BENEFITS	8,593	71,981	77,856
VACANT ABANDONED PROPERTY	136,123	144,645	151,351
CDBG ADMIN/MONITORING	- 61800		

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	-\$44	\$780	\$350
SUPPLIES AND SERVICES	62,302	11,928	10776
WAGES AND BENEFITS	124,980	94,582	115093
CDBG ADMIN/MONITORING	187,238	107,290	126,219
CDBG CARES ACT	- 61805		

FUNDING SOURCE: CDBG CARES ACT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$20	\$0	\$0
WAGES AND BENEFITS	17,541	—	0
CDBG CARES ACT	17,561	—	0
LIBERTY RECOVERY CNTR ACQ- 61810			

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$150,000	\$0	\$0
LIBERTY RECOVERY CNTR ACQ	150,000	—	0
AHNI AGREEMENT	- 61820		

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$120,000	\$0	\$0
AHNI AGREEMENT	120,000	—	0
HUD RESILIENCY	- 61850		

FUNDING SOURCE: HUD DISASTER RELIEF

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$0	\$0	\$0
WAGES AND BENEFITS	\$0	\$0	\$0
HUD RESILIENCY	—	—	0
SHELTER PLUS CARE GRANT	- 61915		

FUNDING SOURCE: GENERAL

Recommended Expenditure Budget Report by Activity & Funding Source

61 - HOUSING & COMMUNITY DEV

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$132,141	\$124,739	\$124,739
SHELTER PLUS CARE GRANT	132,141	124,739	124,739
BRIDGES OUT OF POVERTY - 61920			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$62	\$0	\$0
BRIDGES OUT OF POVERTY	62	—	0
GAINING OPPORTUNITIES - 61922			

FUNDING SOURCE: CIRCLES PRIVATE DONATIONS

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	\$0	\$0	\$350
SUPPLIES AND SERVICES	\$22,882	\$47,787	\$43,175
WAGES AND BENEFITS	\$111,254	\$76,660	\$80,342
GAINING OPPORTUNITIES	134,136	124,447	123,867
SR OF PRESENTATION - 61923			

FUNDING SOURCE: EMERGENCY GUARDIAN ANGEL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$1,875	\$0	\$0
EMERGENCY ASSISTANCE	1,875	—	0
FOUR MOUNDS HEART PROGRAM- 79115			

FUNDING SOURCE: COMMUNITY DEVELOPMENT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$20,000	\$10,000	\$10,000
FOUR MOUNDS HEART PROGRAM	20,000	10,000	10,000
HAWKEYE AREA COMM ACTION - 79170			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	\$70,000	\$50,000	\$70,000
HAWKEYE AREA COMM ACTION	70,000	50,000	70,000
HOUSING & COMMUNITY DEV TOTAL	\$8,666,931.09	\$9,088,293.00	\$10,576,988.00

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

61 HOUSING AND COMMUNITY DEV. DEPT.

FD	JC	WP-GR	JOB CLASS	FY 2020		FY 2021		FY 2022	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	7625	GE-41	HOUSING SERVICES DIRECTOR	0.50	\$ 53,401	0.50	\$ 56,991	0.50	\$ 59,207
260	7625	GE-41	HOUSING SERVICES DIRECTOR	0.25	\$ 26,700	0.25	\$ 28,496	0.25	\$ 29,603
280	7625	GE-41	HOUSING SERVICES DIRECTOR	0.25	\$ 26,700	0.25	\$ 28,496	0.25	\$ 29,603
100		GE-38	ASSISTANT HOUSING DIRECTOR	—	\$ —	0.50	\$ 41,833	1.00	\$ 80,534
260		GE-38	ASSISTANT HOUSING DIRECTOR	—	\$ —	0.25	\$ 20,917	—	\$ —
280		GE-38	ASSISTANT HOUSING DIRECTOR	—	\$ —	0.25	\$ 20,917	—	\$ —
260		GE-28	HOUSING FINANCIAL SPECIALIST	2.00	\$ 111,949	2.00	\$ 116,285	2.00	\$ 112,020
100		GE-33	COMMUNITY DEV. SPECIALIST	0.25	\$ 16,710	0.25	\$ 19,001	0.10	\$ 7,791
260		GE-33	COMMUNITY DEV. SPECIALIST	0.75	\$ 50,131	0.75	\$ 56,439	0.90	\$ 70,116
100	4368	GE-35	RENTAL INSPECT/LICENSE SUPV	1.00	\$ 83,578	1.00	\$ 84,503	1.00	\$ 85,747
100	4372	GE-34	RESILIENCY COORDINATOR	0.25	\$ 19,491	0.40	\$ 31,746	0.40	\$ 32,441
275	4372	GE-34	RESILIENCY COORDINATOR	—	\$ —	0.20	\$ 15,873	1.20	\$ 69,751
800	4372	GE-34	RESILIENCY COORDINATOR	—	\$ —	0.40	\$ 31,746	0.40	\$ 32,441
260	4365	GE-33	REHABILITATION SUPERVISOR	1.00	\$ 77,574	1.00	\$ 79,014	1.00	\$ 79,607
280	8775	GE-35	ASSISTED HOUSING SUPV	1.00	\$ 77,406	1.00	\$ 87,013	1.00	\$ 72,783
100	2590	GE-32	GENERAL HOUSING SPECIALIST	0.80	\$ 56,988	0.80	\$ 57,614	0.80	\$ 58,481
275	2590	GE-32	GENERAL HOUSING SPECIALIST	0.20	\$ 14,106	0.20	\$ 14,404	0.20	\$ 14,620
275		GE-34	GRANTS SUPERVISOR	0.75	\$ 58,473	1.00	\$ 80,159	—	\$ —
800		GE-31	GRANT ADMINISTRATOR	0.64	\$ 42,779	—	\$ —	—	\$ —
100		GE-31	GRANT ADMINISTRATOR	0.16	\$ 10,695	—	\$ —	—	\$ —
275		GE-31	GRANT ADMINISTRATOR	0.20	\$ 13,368	—	\$ —	—	\$ —
275		GE-30	LEAD PAINT INSPECTOR	2.00	\$ 107,986	2.00	\$ 109,436	2.00	\$ 104,902
280		GE-29	ASSISTED HOUSING COORD	1.00	\$ 62,366	1.00	\$ 63,061	1.00	\$ 24,028
100		GE-27	FAMILY SELF-SUFFICIENCY COORD	1.00	\$ 68,672	1.00	\$ 53,528	1.00	\$ 55,649
280		GE-27	FAMILY SELF-SUFFICIENCY COORD	—	\$ —	2.00	\$ 108,164	2.00	\$ 111,553
260	4360	GE-27	REHABILITATION SPECIALIST	—	\$ —	—	\$ —	—	\$ —
280	8750	GE-27	ASSISTED HOUSING SPECIALIST	4.00	\$ 207,678	3.00	\$ 149,941	3.00	\$ 157,338
100	8750	GE-27	ASSISTED HOUSING SPECIALIST	1.00	\$ 52,612	—	\$ —	—	\$ —
100	8875	GE-26	PERMIT CLERK	1.00	\$ 53,677	1.00	\$ 54,284	2.00	\$ 109,623
275	5400	GE-26	LEAD PAINT ASSISTANT	1.00	\$ 48,501	1.00	\$ 57,566	1.00	\$ 50,779
100		GE-30	NUISANCE SPECIALIST	—	\$ —	0.94	\$ 48,597	0.94	\$ 51,594
260		GE-30	NUISANCE SPECIALIST	—	\$ —	0.06	\$ 3,102	0.06	\$ 3,294
280	225	GE-25	SECRETARY	1.00	\$ 48,501	1.00	\$ 49,047	1.00	\$ 49,980
100	5400	OE-17	INSPECTOR I	2.75	\$ 180,721	2.50	\$ 158,065	2.50	\$ 165,214
260	5400	OE-17	INSPECTOR I	1.45	\$ 100,617	0.50	\$ 30,714	0.50	\$ 31,473
280	5400	OE-17	INSPECTOR I	0.80	\$ 56,390	1.00	\$ 66,875	1.00	\$ 70,480
100		GE-34	INSPECTOR II	—	\$ —	1.00	\$ 71,305	5.00	\$ 404,792
TOTAL FULL TIME EMPLOYEES				27.00	\$ 1,727,770	29.00	\$ 1,895,132	34.00	\$ 2,225,444
61020 Part Time Employee Expense									
100	2800	GE-34	INSPECTOR II	—	\$ —	—	\$ —	0.75	\$ 60,401
Total Part Time Employees				—	\$ —	—	\$ —	0.75	\$ 60,401
61030 Seasonal Employee Expense									
100		NA-11	INSPECTOR I	0.30	\$ 9,350	—	\$ —	—	\$ —
TOTAL SEASONAL EMPLOYEES				0.30	\$ 9,350	—	\$ —	—	\$ —
TOTAL HOUSING & COMM. DEV'L. DEPT.				27.30	\$ 1,737,120	29.00	\$ 1,895,132	34.75	\$ 2,285,845

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2020		FY 2021		FY 2022		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Housing & Comm. Dev. Administration-FT CDBG Fund											
26061100	61010	260	79700	GE-40	HOUSING SERVICES DIRECTOR	0.25	\$ 26,700	0.25	\$ 28,496	0.25	\$ 29,603
26061100	61010	260		GE-38	ASST. HOUSING SERVICES DIRECTOR	—	\$ —	0.25	\$ 20,917	—	\$ —
					Total	0.25	\$ 26,700	0.50	\$ 49,413	0.25	\$ 29,603
Housing Administration-FT Section 8 Fund											
28061100	61010	260	79700	GE-40	HOUSING SERVICES DIRECTOR	0.25	\$ 26,700	0.25	\$ 28,496	0.25	\$ 29,603
28061100	61010	280		GE-38	ASST. HOUSING SERVICES DIRECTOR	—	\$ —	0.25	\$ 20,917	—	\$ —
					Total	0.25	\$ 26,700	0.50	\$ 49,413	0.25	\$ 29,603
Housing Administration-FT General Fund											
10061100	61010	100	7625	GE-40	HOUSING SERVICES DIRECTOR	0.50	\$ 53,401	0.50	\$ 56,991	0.50	\$ 59,207
10061100	61010	100		GE-38	ASST. HOUSING SERVICES DIRECTOR	—	\$ —	0.50	\$ 41,833	0.50	\$ 40,267
10061100	61010	100		GE-33	COMMUNITY DEV. SPECIALIST	0.25	\$ 16,710	0.25	\$ 19,001	0.10	\$ 7,791
					Total	0.75	\$ 70,111	1.25	\$ 117,825	1.10	\$ 107,265
Section 8-Voucher Program-FT											
28061600	61010	280	225	GE-25	SECRETARY	1.00	\$ 48,501	1.00	\$ 49,047	1.00	\$ 49,980
28061600	61010	280		GE-29	ASSISTED HOUSING COORD	1.00	\$ 62,366	1.00	\$ 63,061	1.00	\$ 24,028
28061600	61010	280	8750	GE-27	ASSISTED HOUSING SPECIALIST	4.00	\$ 207,678	3.00	\$ 149,941	3.00	\$ 157,338
28061600	61010	280	8775	GE-35	ASSISTED HOUSING SUPERVISOR	1.00	\$ 77,406	1.00	\$ 87,013	1.00	\$ 72,783
28061600	61010	280		GE-27	FAMILY SELF-SUFFICIENCY COOR	—	\$ —	2.00	\$ 108,164	2.00	\$ 111,553
28061600	61010	280	5400	OE-17	INSPECTOR I	0.80	\$ 56,390	1.00	\$ 66,875	1.00	\$ 70,480
					Total	7.80	\$ 452,341	9.00	\$ 524,101	9.00	\$ 486,162
Building Inspections-FT											
10061430	61010	100	5450	GE-34	INSPECTOR II	—	\$ —	—	\$ 2.00	\$ 165,122	
					Total	—	\$ —	—	\$ 2.00	\$ 165,122	
Plumbing/Mechanical Inspections-FT											
10061440	61010	100	5450	GE-34	INSPECTOR II	—	\$ —	—	\$ 1.00	\$ 82,145	
					Total	—	\$ —	—	\$ 1.00	\$ 82,145	
Building Inspector II-Part Time											
10061430	61020	100	2800	GE-34	INSPECTOR II	0	0	0	0	0.75	\$ 60,401
					Total	0	0	0	0	0.75	\$ 60,401
Code Enforcement - Full-Time											
10061410	61010	100	8875	GE-26	PERMIT CLERK	—	\$ —	—	\$ 1.00	\$ 54,549	
10061410	61010	100		GE-38	ASST. HOUSING SERVICES DIRECTOR	—	\$ —	0.50	\$ 41,833	0.50	\$ 40,267
					Total	—	\$ —	0.50	\$ 41,833	1.50	\$ 94,816
General Housing Inspection- FT General Fund											
10061700	61010	100	5400	OE-17	INSPECTOR I	2.75	\$ 180,721	2.00	\$ 127,351	2.00	\$ 134,198

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2020		FY 2021		FY 2022		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
10061700	61010	100		GE-34	INSPECTOR II GENERAL HOUSING SPECIALIST		—	\$ 71,305	1.00	\$ 75,380	
10061700	61010	100	2590	GE-32	RENTAL INSPECT/LICENSE SUPV	0.80	\$ 56,988	0.80	\$ 57,614	0.80	\$ 58,481
10061700	61010	100	4368	GE-35	PERMIT CLERK	1.00	\$ 83,578	1.00	\$ 84,503	1.00	\$ 85,747
10061700	61010	100	8875	GE-26	Total	1.00	\$ 53,677	1.00	\$ 54,284	1.00	\$ 55,074
						5.55	\$ 374,964	5.80	\$ 395,057	5.80	\$ 408,880
General Housing Inspection-Seasonal General Fund											
10061700	61030	100	5400	OE-17	INSPECTOR I	0.30	\$ 9,350	—	\$ —	—	\$ —
					Total	0.30	\$ 9,350	—	\$ —	—	\$ —
General Housing Inspection-CDBG Fund											
26061700	61010	260	5400	OE-17	INSPECTOR I	0.45	\$ 29,439	—	\$ —	—	\$ —
					Total	0.45	\$ 29,439	—	\$ —	—	\$ —
Lead Paint Grant - Lead Fund											
27561211	61010	275		GE-34	GRANTS SUPERVISOR	0.75	\$ 58,473	1.00	\$ 80,159	—	\$ —
27561211	61010	275		GE-26	LEAD PAINT ASSISTANT	1.00	\$ 48,501	1.00	\$ 57,566	1.00	\$ 50,779
27561211	61010	275		GE-31	GRANT ADMINISTRATOR	0.20	\$ 13,368	—	\$ —	—	\$ —
27561211	61010	275	4,372	GE-34	RESILIENCY COORDINATOR GENERAL HOUSING SPECIALIST	—	\$ —	0.20	\$ 15,873	1.20	\$ 69,751
27561211	61010	275		GE-32	Total	0.20	\$ 14,106	0.20	\$ 14,404	0.20	\$ 14,620
27561211	61010	275		GE-30	LEAD PAINT INSPECTOR	2.00	\$ 107,986	2.00	\$ 109,436	2.00	\$ 104,902
						4.15	\$ 242,434	4.40	\$ 277,438	4.40	\$ 240,052
Rehab Program-FT CDBG											
26061300	61010	260	5400	OE-17	INSPECTOR I	1.00	\$ 71,178	0.50	\$ 30,714	0.50	\$ 31,473
26061300	61010	260	4365	GE-33	REHABILITATION SUPERVISOR	1.00	\$ 77,574	0.50	\$ 39,507	0.50	\$ 40,100
26061300	61010	260		GE-28	HOUSING FINANCIAL SPECIALIST	1.50	\$ 82,916	1.75	\$ 101,605	1.75	\$ 97,128
26061300	61010	260	4360	GE-27	REHABILITATION SPECIALIST	—	\$ —	—	\$ —	—	\$ —
					Total	3.50	\$ 231,668	2.75	\$ 171,826	2.75	\$ 168,701
Community Dev. Block Grant Admin./Monitoring											
26061800	61010	260	2665	GE-28	HOUSING FINANCIAL SPECIALIST	0.50	\$ 29,033	0.25	\$ 14,680	0.25	\$ 14,892
26061800	61010	260		GE-35	COMMUNITY DEV. SPECIALIST	0.75	\$ 50,131	0.75	\$ 56,439	0.90	\$ 70,116
					Total	1.25	\$ 79,164	1.00	\$ 71,119	1.15	\$ 85,008
HUD Resiliency Grant Coordination - FT General Fund											
10061264	61010	100	4372	GE-34	RESILIENCY COORDINATOR	0.25	\$ 19,491	0.40	\$ 31,746	0.40	\$ 32,441
10061264	61010	100	2630	GE-31	GRANT ADMINISTRATOR	0.16	\$ 10,695	—	\$ —	—	\$ —
					Total	0.41	\$ 30,186	0.40	\$ 31,746	0.40	\$ 32,441
HUD Resiliency Grant Coordination											
80061264	61010	800	4372	GE-34	RESILIENCY COORDINATOR	—	\$ —	0.40	\$ 31,746	0.40	\$ 32,441
80061264	61010	800	2630	GE-31	GRANT ADMINISTRATOR	0.64	\$ 42,779	—	\$ —	—	\$ —
					Total	0.64	\$ 42,779	0.40	\$ 31,746	0.40	\$ 32,441
True North - FT General Fund											
10061215	61010			OE-17	INSPECTOR I REHABILITATION SUPERVISOR	—	\$ —	0.50	\$ 30,714	0.50	\$ 31,016
10061215	61010			GE-33	Total	—	\$ —	0.50	\$ 39,507	0.50	\$ 39,507
						—	\$ —	1.00	\$ 70,221	1.00	\$ 70,523
Vacant/Abandoned Buildings - FT General Fund											
10061720	61010			GE-30	NUISANCE SPECIALIST	—	\$ —	0.94	\$ 48,597	0.94	\$ 51,594
					Total	—	\$ —	0.94	\$ 48,597	0.94	\$ 51,594

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2020		FY 2021		FY 2022				
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET			
Vacant/Abandoned Buildings - FT CDBG													
26061720	61010		GE-30	NUISANCE SPECIALIST	—	\$	—	0.06	\$	3,102	0.06	\$	3,294
				Total	—	\$	—	0.06	\$	3,102	0.06	\$	3,294
Gaining Opportunities - FT													
10061922	61010	100	GE-27	ASSISTED HOUSING SPECIALIST	1.00	\$	52,612	—	\$	—	—	\$	—
10061922	61010	100	GE-27	FAMILY SELF-SUFFICIENCY COOR	1.00	\$	68,672	1.00	\$	53,528	1.00	\$	55,649
				Total	2.00	\$	121,284	1.00	\$	53,528	1.00	\$	55,649
TOTAL HOUSING SERVICES & COMM. DEVL. DEPT					27.30	\$1,737,120	29.50	\$1,936,965	34.75	\$2,285,845			

Capital Improvement Projects by Department/Division					
HOUSING & COMMUNITY DEV					
CIP Number	Capital Improvement Project Title	FY 19 Actual Expense	FY 20 Actual Expense	FY 21 Adopted Budget	FY 22 Recomm'd Budget
1011595	HOMEOWNERSHIP GRANTS-TARG	—	—	—	—
2601065	RESIDENTIAL REHAB PROGRAM	146,145	76,533	125,000	125,000
2601231	PURCHASE/RESALE/REHAB	391,830	126,166	45,000	—
2601232	LEAD PAINT ABATEMENT PROG	35,147	6,800	104,166	102,332
2601233	RENTAL REHAB UNIT	—	75,000	50,000	—
2601234	FIRST TIME HOMEBUYER PROG	45,000	45,000	50,000	43,000
2602866	VISITING NURSE ASSOC	—	85,000	—	20,000
2602926	CREDIT REPAIR PROGRAM	—	—	—	100,000
2602927	WINDOW REPLACE PROGRAM	—	—	—	20,000
2602928	AQUAPONIC SYSTEMS	—	—	—	90,958
2602929	NEIGHBORHOOD BROADBAND	—	—	—	100,000
2602930	CHILDCARE ASSISTANCE	—	—	—	50,000
2642690	HUD RESILIENCY	2,046,884	2,127,353	2,718,000	674,000
2652931	HISTORIC PRES REV LOAN	—	—	—	7,000
2681021	HTF - WASHINGTON NEIGHBOR	104,268	175,634	211,283	231,283
2701065	RESIDENTIAL REHAB PROGRAM	70,347	102,667	30,000	30,000
2701250	HOME-RENTAL FIVE POINTS	—	—	—	—
2752340	HEALTHY HOMES GRANT	—	30	—	—
2752429	LEAD HZRD REDUC PRG	440,897	158,161	800,000	800,000
3601595	HOMEOWNERSHIP GRANTS-TARG	1,078	391,806	566,485	194,629
3602573	CHI	175,000	30,000	—	—
3602766	NORTH END NEIGH REINVEST	150,000	533,342	300,000	300,000
HOUSING & COMMUNITY DEV TOTAL		\$3,606,596	\$3,933,492	\$4,999,934	\$2,888,202

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	PAGE
HOUSING AND COMMUNITY DEVELOPMENT								
Community and Economic Development								
Assistance for Homeownership	\$ 194,629	\$ 1,043,940	\$ 1,258,464	\$ 1,758,154	\$ 1,191,361	\$ 5,446,548	333	
Lead Based Paint Hazard Control	\$ 800,000	\$ —	\$ —	\$ —	\$ —	\$ 800,000	335	
Lead Based Paint Hazard Control Grant Match	\$ 102,332	\$ —	\$ —	\$ —	\$ —	\$ 102,332	337	
Neighborhood Reinvestment Partnership	\$ 300,000	\$ 300,000	\$ 300,000	\$ —	\$ —	\$ 900,000	339	
Washington Neighborhood Home Purchase Program	\$ 231,283	\$ 231,283	\$ 231,283	\$ 231,283	\$ 231,283	\$ 1,156,415	340	
Homeowner Rehabilitation Program	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 775,000	341	
First-Time Home Buyer Program	\$ 43,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 205,000	343	
Rental Dwelling Rehabilitation Programs	\$ —	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	344	
Bee Branch Healthy Homes Resiliency Grant	\$ 674,000	\$ —	\$ —	\$ —	\$ —	\$ 674,000	345	
Credit Repair Program	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	347	
Window Replacement Program	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000	348	
Visiting Nurse Association	\$ 20,000	\$ 20,000	\$ 20,000	\$ —	\$ —	\$ 60,000	349	
Aquaponic System for Food Deserts	\$ 90,958	\$ —	\$ —	\$ —	\$ —	\$ 90,958	350	
Neighborhood Broadband	\$ 100,000	\$ —	\$ —	\$ —	\$ —	\$ 100,000	351	
Childcare Assistance	\$ 50,000	\$ —	\$ —	\$ —	\$ —	\$ 50,000	352	
Historic Preservation Revolving Loan Fund	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ 35,000	353	
TOTAL	\$ 2,888,202	\$ 1,977,223	\$ 2,191,747	\$ 2,371,437	\$ 1,804,644	\$ 11,195,253		

Planning Services

This page intentionally left blank.

PLANNING SERVICES DEPARTMENT SUMMARY

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	734,277	732,376	759,842	3.8 %
Supplies and Services	211,143	129,065	112,023	(13.2)%
Machinery and Equipment	—	24,816	31,627	27.4 %
Total	945,420	886,257	903,492	1.9 %
<u>Resources</u>				
Administrative Overhead Recharges	361,570	401,643	359,643	(10.5)%
Operating Revenue	55,537	59,640	49,095	(17.7)%
Total	417,107	461,283	408,738	(11.4)%
Property Tax Support	528,313	424,974	494,754	69,780
Percent Increase (Decrease)				
Percent Self Supporting	44.1 %	52.0 %	45.2 %	
Personnel - Authorized FTE	8.38	8.38	8.38	

Improvement Package Summary

1 of 4

This improvement request is for funding to help assist Planning Services Staff with managing and updating the Imagine Dubuque website so the comprehensive plan can continue to be implemented. The Imagine Dubuque website is a Wordpress website that was developed between the City of Dubuque Planning Services Department (PSD) and Teska Associates. Currently, Teska Associates hosts, manages and updates the website at the direction of Planning Staff. A multi-year contract with Teska Associates has concluded. Planning Staff will now need to take on the role of updating the website. Planning Staff have consulted with the Public Information Office (PIO) about providing assistance with managing the website. Due to staffing levels and time associated with managing and updating the website, the PIO and PSD determine that separate funding should be requested. The funding is used for training purposes, purchasing of website modules/plugins and to contract with Teska Associates to assist with trouble shooting and upgrades. Imagine Dubuque 2037: A Call to Action Comprehensive Plan:Implementation, impacts all the city council goals.

Related Cost:	\$ 5,000	Tax Funds	Recurring	Recommend - No
Related Revenue:	\$ 2,100	Administrative Overhead	Recurring	
Net Cost:	<u><u>\$ 2,900</u></u>			
Property Tax Impact:	\$0.0011	0.01%		
Activity: Planning/Historic Preservation				

2 of 4

This improvement request is for upgrading the Zoning Enforcement Officer's vehicle from a compact car to a sport utility vehicle (SUV). Poor traction, low clearance and lack of all-wheel drive hinders ability to perform daily field inspection duties for code enforcement staff. The City's Equipment Maintenance Supervisor performed an inspection of the 2009 Ford Focus SE and approved replacement and recommends upgrade to an SUV. This improvement package supports the City Council's goal of financially responsible, high-performance city organization.

Related Cost:	\$ 11,690	Tax Funds	Non-Recurring	Recommend - Yes
Related Revenue:	<u>\$ 4,910</u>	Administrative Overhead	Non-Recurring	
Net Cost:	<u>\$ 6,780</u>			
Property Tax Impact:	\$ 0.0027	0.03%		
Activity:	Development Services			

3 of 4

This improvement package would provide for the purchase of a tablet with a data plan to be used by the Associate Planner (AP). The tablet will allow the AP to have access to necessary information while attending meetings. It will also reduce copying of meeting materials; thus, a more sustainable result and greater efficiency. The ability to take notes and use technology to streamline processes is the goal. In addition, with the impacts that Covid-19 has had on communication, the tablet and Data plan allows the AP to attend meetings remotely from either in the field, at home or out of city. It also has a camera/video function that helps with documenting inspections for use in staff reports for the Zoning Board of Adjustment and Zoning Advisory Commission. It helps meet the City Council's Goal of being a Financially Responsible, High-Performance City Organization: Sustainable, Equitable, and Effective Service Delivery.

Related Cost:	\$ 920	Tax Funds	Non-Recurring	Recommend - Yes
Related Cost:	\$ 360	Tax Funds	Recurring	
Related Revenue:	\$ 386	Administrative Overhead	Non-Recurring	
Related Revenue:	<u>\$ 151</u>	Administrative Overhead	Recurring	
Net Cost:	<u>\$ 743</u>			
Property Tax Impact:	\$ 0.0003	—%		
Activity:	Development Services			

4 of 4

This improvement request is for a 4% increase in Development Services fees to reflect actual processing costs based on FY2021 wages and benefits. Planning Services staff reviewed the fees charged for applications processed for the Zoning Advisory Commission, Zoning Board of Adjustment, and Historic Preservation Commission, and reviewed by Planning Services staff. The 4% increase is based on an average 2% annual increase over 2 years, since fees were last raised in FY2019. With the 4% fee increase, annual revenue is estimated to increase by \$1,896. As an equity measure, fees for Special Exceptions and Design Reviews continue to be set at 50% of actual costs because most customers are from low to moderate income neighborhoods. This request supports the City Council's goal of financially responsible, high-performance City organization.

Development Services	Current	FY 2022 Proposed 4% Fee Increase	Increase Amount
Variance	\$360 + \$2/notice	\$374 + \$2/notice	\$14
Conditional Use Permit	\$360 + \$2/notice	\$374 + \$2/notice	\$14
Appeal	\$72	\$75	\$3
Special Exception	\$144	\$150	\$6
Text Amendment	\$287	\$298	\$11
Minor Subdivision Plat	\$287	\$298	\$11
Preliminary Plat/Major Subdivision	\$575	\$598	\$23
Final Plat/Major Subdivision	\$287	\$298	\$11
Rezoning	\$431 +\$2/notice	\$448 +\$2/notice	\$17
New Planned District (PUD)	\$719 +\$2/notice	\$748 +\$2/notice	\$29
Amended Planned District (PUD)	\$431 +\$2/notice	\$448 +\$2/notice	\$17
Sign Permit Reviews	\$39	\$41	\$2
Extension of Subdivision Bonding	\$39	\$41	\$2
Billboard Inspection Fee	\$54 billboard/year	\$56 billboard/year	\$2
Electronic Message Site Inspection Fee	\$54 sign/year	\$56 sign/year	\$2
Simple Site Plan	\$72	\$75	\$3
Minor Site Plan	\$183	\$190	\$7
Major Site Plan	\$327	\$340	\$13
Limited Setback Waiver	\$72	\$75	\$3
Flood Plain Permit	\$144	\$150	\$6
Flood Way Permit	\$719	\$748	\$29
Simple Subdivision-Staff Review	\$50	\$52	\$2
Simple Subdivision-Council Action Required	\$287	\$298	\$11
Waiver from Site Design Standards	\$360	\$374	\$14
Maps and Ordinances	\$10-\$30 /document	\$10-\$30 /document*	\$0
Temp. Use Permit: Off-Premise Retail	\$58	\$60	\$2
Temp. Use Permit: On-Premise Seasonal	\$123	\$128	\$5

Historic Preservation	Current	FY 2022 Proposed 4% Fee Increase	Increase Amount
Design Review (Including Economic Viability & Demolition)	Non- \$144	\$150	\$6

Note: Maximum Fee Cap of \$1,000 still applies to rezonings and amended PUDs.

Maximum Fee Cap of \$2,000 still applies to new PUDs.

*No Fee Increase

Related Revenue: \$ 1,895 Development Services Fees Recurring **Recommend - Yes**
 Property Tax Impact: \$ (0.0007) (0.01)%
 Activity: Development Services

Significant Line Items

Employee Expense

1. FY 2022 employee expense reflects a 3.0% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2021. The employee contribution of 6.29% is unchanged from FY 2021.
3. The City portion of health insurance expense increased from \$1,025 in FY 2021 to \$1,086 in FY 2022 per month per contract which results in annual cost increase of \$5,888 or 5.95%.
4. Five-Year Retiree Sick leave payout increased from \$14,718 in FY 2021 to \$15,093 in FY 2022.
5. 50% Sick leave payout decreased from \$3,713 in FY 2021 to \$1,522 in FY 2022 based on FY 2020 actual. Effective July 1, 2019, employees over the sick leave cap can convert 50% of the sick leave over the cap to vacation or be paid out.

Supplies & Services

6. Consultant Services decreased from \$25,000 in FY 2021 to \$0 in FY 2022 due to a non-recurring improvement package for a partnership contract with Creative Adventure Lab to create a Community Empowerment process to engage stakeholders in actionable solutions and implementation strategies to support Imagine Dubuque. This project was completed in FY 2021.
7. Data Processing Equipment Maintenance Contracts increased from \$10,068 in FY 2021 to 10,404 in FY 2022. Departments receive recharges for maintenance agreement costs on City wide software based on the number of users in their department.
8. Software License expense increased from \$14,856 in FY 2021 to \$26,808 in FY 2022 based on FY 2021 plus 80%.
9. Pay to Other Agency increased from \$31,700 in FY 2021 to \$32,968 in FY 2022 for East Central Intergovernmental Association (ECIA) annual dues plus 4%.
10. Travel Conferences decreased from \$8,400 in FY 2021 to \$6,200 in FY 2022 based on five department staff attending the annual Race in the Heartland annual conference in FY 2022 and the National Preservation is a biannual conference next held in FY 2023. Other conferences budgeted include state-wide preservation conferences and the American Planning Association conference.
11. General Liability Insurance decreased from \$4,450 in FY 2021 to \$4,281 in FY 2022 based on FY 2020 actual plus 3%.
12. Court Costs and Record Fees increased from \$3,321 in FY 2021 to \$4,500 in FY 2022 based on FY 2021 YTD and additional pre-annexation filings. Beginning January 1, 2016, the court requires the \$85 filing fee for municipal infractions to be paid up front by the City. The Court then

enters judgment, and if a defendant is found guilty, the defendant will pay a fine plus \$85 in court costs and the Court will distribute the fine portion and reimburse the City for the filing fee that was paid up front by the City. If a defendant is found not guilty, the City will pay for the court costs using the \$85 filing fee paid upfront instead of deducting the \$85 from the City's judgments, which was the process done by the Court previous to January 1, 2016. Departments that file municipal infractions must budget the upfront filing fee and a portion of the amount is reimbursed to the department going forward. The offsetting revenue is budgeted in Iowa District Court Fines and is \$1,761 in FY 2022. Due to time delay of reimbursements, the revenue received is less than the expense.

13. Copying and Reproduction decreased from 2,987 in FY 2021 to 2,595 in FY 2022 based on FY 2020 actual.
14. Rental of Space remains unchanged from \$3,024 in FY 2021 to \$3,024 in FY 2022 for the rental of 6 parking spaces for the following positions: Department Manager, Associate Planner, three Assistant Planners and a Zoning Enforcement Officer. Each space costs \$42.00 per month.
15. Education & Training costs remained unchanged from \$2,600 in FY 2021 to \$2,600 in FY 2022. Training includes: Flood Plain Manager Training, GIS Training, and training for the Historic Preservation Committee.

Machinery and Equipment

16. The total equipment requested is as follows (\$31,627):

<u>Administration</u>	
Chairs/Desks	\$ 334
<u>Development Services</u>	
Projector	\$ 500
Chairs/Desks	\$ 1,339
Vehicle Replacement	\$ 27,030
<u>City Planning/Historic Preservation</u>	
Projector	\$ 500
Chairs/Desks	\$ 1,004
<u>Recommended Improvement Packages</u>	
	\$ 920
Total	<u><u>\$ 31,627</u></u>

Revenue

17. Zoning administrative fees decreased from \$29,896 in FY 2021 to \$25,201 in FY 2022 based on FY 2020 actual.
18. Revenue received from Enterprise Funds for administrative overhead charges decreased from \$401,643 in FY 2021 to \$359,643 in FY 2022.

This page intentionally left blank.

PLANNING SERVICES



The mission of the Planning Services Department is to provide friendly, knowledgeable and professional City Planning, Historic Preservation and Development Services to city residents to ensure a Viable, Livable and Equitable Dubuque. Planning Services staff works in partnership with volunteer city residents on the Zoning Advisory Commission, Zoning Board of Adjustment, Historic Preservation Commission, and Long Range Planning Advisory Commission to accomplish this mission.



PLANNING SERVICES

SUCCESS IS ABOUT PEOPLE, PLANNING AND PARTNERSHIPS LEADING TO OUTCOMES

PEOPLE

Planning Services staff interacts daily with customers to facilitate review of residential, office, commercial, institutional and industrial development proposals through an open, transparent, service-oriented process. Staff resolves zoning enforcement issues by working with residents and businesses to achieve voluntary compliance. Staff also works with the Zoning Advisory Commission and Zoning Board of Adjustment by facilitating neighborhood input on development proposals to:

- promote a sound, safe, healthy, and sustainable community,
- encourage good development and support the conscientious developer,
- protect existing property values and uses, and

PLANNING

Planning Services staff works with the Long-Range Planning Advisory Commission to create a viable, livable, and equitable community and plan for a better future through the long-term Comprehensive Plan and strategic short-term plans for urban renewal and revitalization.

Planning Services staff works with the Historic Preservation Commission to protect, promote and enhance the historic, cultural and aesthetic resources that make Dubuque a unique, identifiable and vital community through preservation planning, design guidelines, technical assistance and financial incentives.



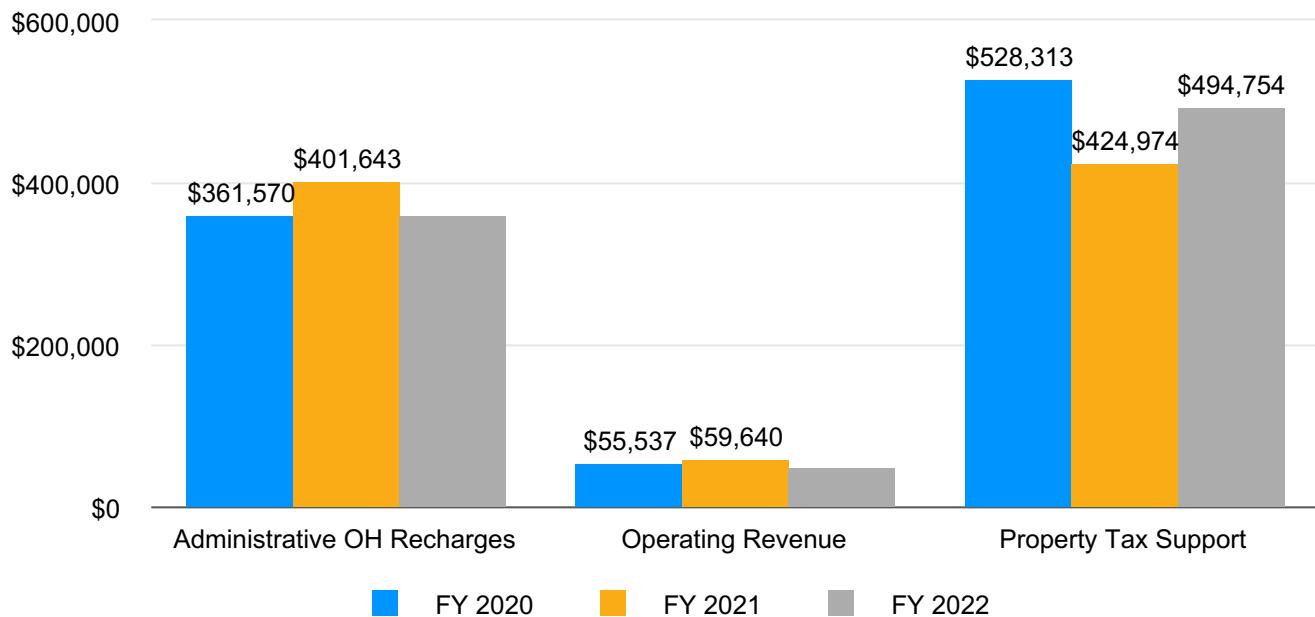
PARTNERSHIPS

Planning Services staff collaborates with City departments; local, state and federal agencies; private sector and non-profits to facilitate development, enhance neighborhood quality, and support regional efforts. Major collaborations include: sustainability, annexation, riverfront development, downtown and neighborhood revitalization, public health, watershed management, and regional parks, open space and bike/hike trail systems.

PLANNING SERVICES

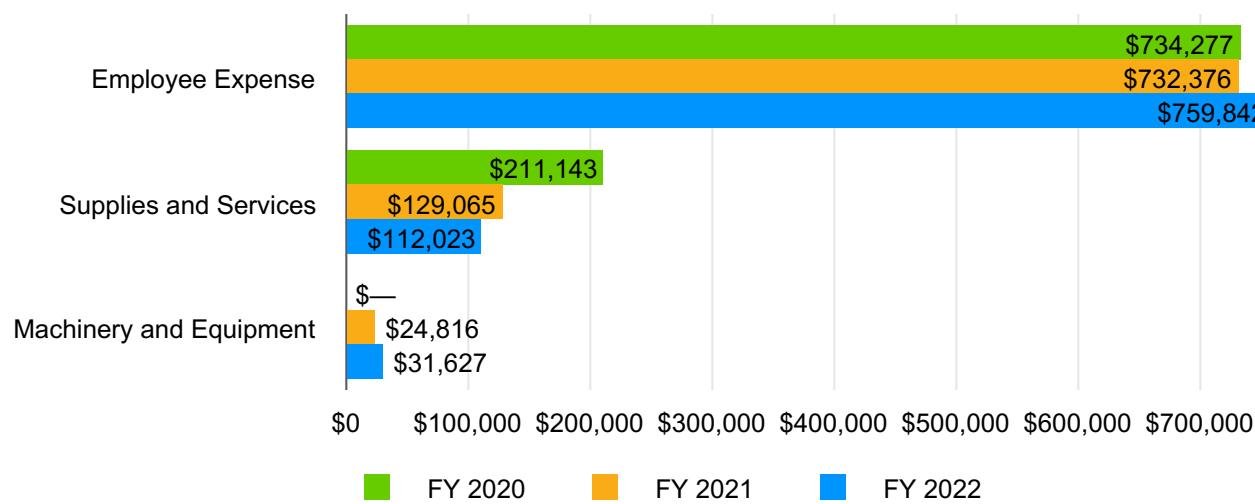
	FY 2020	FY 2021	FY 2022
Full-Time Equivalent	8.38	8.38	8.38

Resources and Property Tax Support



The Planning Services Department is supported by 8.38 full-time equivalent employees, which accounts for 84.10% of the department expense as seen below. Overall, the department's expenses are expected to increase by 1.94% in FY 2022 compared to FY 2021.

Expenditures by Category by Fiscal Year



PLANNING SERVICES

Development Services

Mission & Services

Development Services focuses on fostering and building partnerships with residents, business owners, entrepreneurs and developers through the efficient, knowledgeable and professional facilitation and coordination of public and private development activities in the city. This is achieved by providing accurate information concerning City plans, policies and ordinances to the [Zoning Board of Adjustment](#), [Zoning Advisory Commission](#) and the City Council, and to other City staff, developers, applicants, and residents. Staff is continually working to build relationships with the community at large by encouraging voluntary compliance with the City's zoning code to improve the quality of life in our neighborhoods and business districts.

Development Service Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$429,280	\$471,922	\$489,357
Resources	\$37,051	\$57,394	\$47,353
Development Service Position Summary			
			FY 2022
Associate Planner			1.00
Assistant Planner			2.00
Zoning Enforcement Officer			1.00
Secretary			0.40
Total Full-Time Equivalent Employees			4.40

Performance Measures

City Council Goal: Robust Local Economy

Performance Measure (KPI)	Target	FY19 Actual	FY20 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Provide effective customer service, knowledge of development regulations, and department efficiency to encourage voluntary compliance and effectively serve the community.					
# of square feet of approved development (combined commercial, industrial, and institutional)	200,000	135,915	403,778	270,000	
% average score (out of 100) awarded by customers via ongoing Planning Department customer service survey.	100%	98.3%	95%	97.5%	
# of inspections conducted to bring properties into compliance	1,368	1,424	1,312	1,400	

City Council Goal: Financially Responsible, High-Performance City Organization

2 Activity Objective: Provide seamless communication to ensure the City Council, City Manager, Boards, Commissions, and residents remain informed about development activities within the City.					
# Avg. days of review and approval from application deadline by Zoning Board of Adjustment	23.5	23.5	23.5	23.5	
# Avg. days from application deadline to City Council for Zoning Advisory Commission	55	55	55	55	

PLANNING SERVICES

City Planning

Mission & Services

The primary function of [City Planning](#) is to engage the community in developing and updating a long-term vision and Comprehensive Plan for future growth and development, led by the [Long Range Planning Advisory Commission](#).

City Planning Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$516,140.23	\$414,335	\$414,135
Resources	\$380,056.08	\$403,889	\$361,385

City Planning Position Summary	
	FY 2022
Planning Services Manager	1.00
Assistant Planner	1.00
Planning Technician	1.00
Secretary	0.60
Planning Intern	0.38
Total Full-Time Equivalent Employees	3.98

Performance Measures

City Council Goal: Partnerships for a Better Dubuque

Performance Measure (KPI)	Target	FY19 Actual	FY20 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Begin implementation of the Imagine Dubuque 2037 Plan.					
# of Imagine Dubuque Technical Team Meetings	6	3	5	5	

PLANNING SERVICES

Historic Preservation

Mission & Services

[Historic Preservation](#) works to promote, protect and enhance the city's historic, cultural, aesthetic and environmental resources. Staff support the [Historic Preservation Commission](#) with exterior design review; evaluation, nomination, and registration of historic properties; and public outreach. Staff helps ensure projects comply with Federal requirements, such as Section 106 reviews.

Historic Preservation Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$516,140.23	\$414,335	\$414,135
Resources	\$380,056.08	\$403,889	\$361,385

Historic Preservation Position Summary	
	FY 2022
Planning Services Manager	1.00
Assistant Planner	1.00
Planning Technician	1.00
Secretary	0.60
Planning Intern	0.38
Total Full-Time Equivalent Employees	3.98

Performance Measures

City Council Goal: Vibrant Community

1 Activity Objective: Promote, enhance, and preserve the community's historic & cultural resources.

Performance Measure (KPI)	Target	FY19 Actual	FY20 Actual	FY 2021 Estimated	Performance Indicator
# Avg. days Historic Preservation review and approval time from application deadline	17.5	17.5	18.5	17.5	
\$ investment in historic and downtown neighborhoods	\$3.0 million	\$4.0 million	\$3.0 million	\$3.0 million	

Recommended Operating Revenue Budget - Department Total

62 - PLANNING SERVICES

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
100	45701	STATE GRANTS	1,657	0	0	0
100	45771	FED PASS THRU STATE GRANT	912	0	0	0
45	STATE GRANTS	- Total	2,569	0	0	0
100	51912	ZONING ADM FEES	28,746	24,051	29,896	25,201
100	51913	SUB PLAT REVIEW FEES	3,111	2,698	3,235	2,822
100	51915	TEMPORARY USE FEES	1,200	691	708	718
100	51917	BILLBOARD INSPECTION FEE	12,700	150	13,208	10,012
100	51925	MAP/TEXT SALES	100	65	43	65
100	51928	DESIGN REVIEW FEES	1,152	720	2,246	806
100	51965	EVENTS REVENUE	0	7,052	0	0
100	51981	COPY SERVICE CHARGES	0	7	0	0
51	CHARGES FOR SERVICES	- Total	47,009	35,434	49,336	39,624
100	53102	PRIVATE PARTICIPANT	0	9,750	0	0
100	53403	IA DISTRICT COURT FINES	1,069	1,761	1,069	1,761
100	53530	SPECIALIZED SERVICES	8,710	7,710	8,710	7,710
100	53605	MISCELLANEOUS REVENUE	43	0	43	0
100	53620	REIMBURSEMENTS-GENERAL	556	882	482	0
53	MISCELLANEOUS	- Total	10,379	20,103	10,304	9,471
100	59610	FR WPC OPERATING	139,437	143,165	159,338	142,716
100	59620	FR STORMWATER OPERATING	32,656	39,585	47,334	42,814
100	59630	FR PARKING OPERATING	15,966	18,590	20,712	18,551
100	59640	FR WATER UTILITY	25,099	31,024	26,622	22,836
100	59670	FR REFUSE COLLECTION	114,825	129,206	147,637	132,726
59	TRANSFER IN AND INTERNAL	- Total	327,983	361,570	401,643	359,643
		PLANNING SERVICES - Total	387,940	417,107	461,283	408,738

Recommended Operating Expenditure Budget - Department Total

62 - PLANNING SERVICES

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
100	61010	FULL-TIME EMPLOYEES	514,169	515,832	514,866	534,734
100	61030	SEASONAL EMPLOYEES	767	4,869	8,108	8,353
100	61080	COVID19 EMP QUARANT/TREAT	0	317	0	0
100	61081	COVID19 SCHOOL/DAYCARE CL	0	2,545	0	0
100	61083	COVID19 EMP NON-WORK	0	557	0	0
100	61088	SCHOOL/DAYCARE CLOSED	0	732	0	0
100	61091	SICK LEAVE PAYOFF	0	7,205	14,718	15,093
100	61092	VACATION PAYOFF	0	23,465	0	0
100	61096	50% SICK LEAVE PAYOUT	0	1,522	3,713	1,522
100	61310	IPERS	48,537	49,003	49,367	51,267
100	61320	SOCIAL SECURITY	36,042	39,330	41,416	42,818
100	61410	HEALTH INSURANCE	114,480	86,688	98,368	104,256
100	61415	WORKMENS' COMPENSATION	1,761	1,509	1,231	1,074
100	61416	LIFE INSURANCE	436	420	458	458
100	61651	MEALS NO OVERNIGHT	0	17	0	0
100	61660	EMPLOYEE PHYSICALS	131	267	131	267
61 - WAGES AND BENEFITS			716,324	734,277	732,376	759,842
100	62010	OFFICE SUPPLIES	4,225	2,249	4,225	2,249
100	62011	UNIFORM PURCHASES	0	60	0	60
100	62030	POSTAGE AND SHIPPING	2,471	1,429	2,717	1,458
100	62050	OFFICE EQUIPMENT MAINT	0	342	1,240	349
100	62061	DP EQUIP. MAINT CONTRACTS	9,682	9,459	10,068	10,404
100	62090	PRINTING & BINDING	2,516	485	2,000	1,495
100	62110	COPYING/REPRODUCTION	2,987	2,595	2,987	2,595
100	62130	LEGAL NOTICES & ADS	2,139	9,133	2,139	2,578
100	62140	PROMOTION	350	8,835	499	499
100	62170	SUBSCRIPTIONS-BOOKS-MAPS	790	1,143	1,061	1,166
100	62190	DUES & MEMBERSHIPS	1,174	805	919	1,184
100	62204	REFUNDS	288	3,500	0	0
100	62206	PROPERTY INSURANCE	820	923	861	0
100	62208	GENERAL LIABILITY INSURAN	4,238	4,170	4,450	4,281
100	62230	COURT COSTS & RECORD FEES	3,321	2,217	3,321	4,500
100	62240	MISCELLANEOUS	0	144	0	0
100	62310	TRAVEL-CONFERENCES	14,937	6,742	8,400	6,200
100	62320	TRAVEL-CITY BUSINESS	8,810	5,933	2,000	2,000
100	62340	MILEAGE/LOCAL TRANSP	209	655	485	773
100	62360	EDUCATION & TRAINING	1,907	534	2,600	2,600
100	62421	TELEPHONE	1,875	1,704	1,875	2,072
100	62436	RENTAL OF SPACE	2,772	2,268	3,024	3,024
100	62511	FUEL, MOTOR VEHICLE	529	492	458	526
100	62521	MOTOR VEHICLE MAINT.	589	808	600	824
100	62641	HOSPITALITY EXPENSE	0	69	0	0
100	62645	SPECIAL EVENTS	1,636	15,906	500	600
100	62663	SOFTWARE LICENSE EXP	27,754	0	14,856	26,808
100	62667	DATA SERVICES	673	810	1,080	810
100	62716	CONSULTANT SERVICES	18,683	92,909	25,000	0
100	62731	MISCELLANEOUS SERVICES	0	2,694	0	0
100	62732	TEMP HELP/CONTRACT SERV.	5,201	1,580	0	0
100	62756	EMPLOYEE RECOGNITION	180	0	0	0
100	62761	PAY TO OTHER AGENCY	29,395	30,548	31,700	32,968
62 - SUPPLIES AND SERVICES			150,150	211,143	129,065	112,023
100	71118	PROJECTOR/CAMERA	0	0	1,000	1,000
100	71120	PERIPHERALS, COMPUTER	0	0	0	920
100	71211	DESKS/CHAIRS	2,972	0	2,580	2,677
100	71310	AUTO/JEEP REPLACEMENT	0	0	20,536	27,030
100	72418	TELEPHONE RELATED	454	0	700	0
71 - EQUIPMENT			3,427	0	24,816	31,627
62 - PLANNING SERVICES TOTAL			869,901	945,420	886,257	903,492

Recommended Expenditure Budget Report by Activity & Funding Source

62 - PLANNING SERVICES

ADMINISTRATION - 62100

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	672	334
SUPPLIES AND SERVICES	7,659	6,746	6,669
WAGES AND BENEFITS	38,693	31,896	31,354
ADMINISTRATION	46,352	39,314	38,357
DEVELOPMENT SERVICES - 62400			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	22,676	29,789
SUPPLIES AND SERVICES	33,170	48,437	58,730
WAGES AND BENEFITS	396,111	400,809	400,838
DEVELOPMENT SERVICES	429,280	471,922	489,357
CITY PLANNING/HISTORIC PR- 62700			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	1,468	1,504
SUPPLIES AND SERVICES	170,315	73,882	46,624
WAGES AND BENEFITS	299,474	299,671	327,650
CITY PLANNING/HISTORIC PR	469,788	375,021	375,778
PLANNING SERVICES TOTAL	\$945,420	\$886,257	\$903,492

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

62 PLANNING SERVICES DEPT.

FD	JC	WP-GR	JOB CLASS	FY 2020		FY 2021		FY 2022	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	5875	GE-40	CITY PLANNER	1.00	\$ 113,358	1.00	\$ 89,596	1.00	\$ 95,767
100	5600	GE-35	ASSOCIATE PLANNER	1.00	\$ 76,525	1.00	\$ 80,225	1.00	\$ 70,635
100	5275	GE-32	ASSISTANT PLANNER	3.00	\$ 189,540	3.00	\$ 201,305	3.00	\$ 209,677
100	5230	GE-27	CODE INSPECTOR	1.00	\$ 54,397	1.00	\$ 55,147	1.00	\$ 55,949
100	5225	GE-26	PLANNING TECHNICIAN	1.00	\$ 43,766	1.00	\$ 46,755	1.00	\$ 52,451
100	225	GE-25	SECRETARY	1.00	\$ 39,153	1.00	\$ 49,537	1.00	\$ 50,255
TOTAL FULL TIME EMPLOYEES				8.00	\$ 516,739	8.00	\$ 522,565	8.00	\$ 534,734
61030 Seasonal Employee Expense									
100	5250	NA-11	PLANNING INTERN	0.38	\$ 8,139	0.38	\$ 8,226	0.38	\$ 8,353
TOTAL SEASONAL EMPLOYEES				0.38	\$ 8,139	0.38	\$ 8,226	0.38	\$ 8,353
TOTAL PLANNING SERVICES DEPT				8.38	\$ 524,878	8.38	\$ 530,791	8.38	\$ 543,087

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2020		FY 2021		FY 2022		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Planning Administration-FT General Fund											
10062100	61010	100	5875	GE-40	CITY PLANNER	0.25	\$ 28,339	0.25	\$ 22,399	0.25	\$ 23,941
					Total	0.25	\$ 28,339	0.25	\$ 22,399	0.25	\$ 23,941
Development Services-FT General Fund											
10062400	61010	100	225	GE-25	SECRETARY	0.40	\$ 15,661	0.40	\$ 19,815	0.40	\$ 20,102
10062400	61010	100	5230	GE-27	CODE INSPECTOR	1.00	\$ 54,397	1.00	\$ 55,147	1.00	\$ 55,949
10062400	61010	100	5275	GE-32	ASSISTANT PLANNER	2.00	\$ 129,573	2.00	\$ 133,918	2.00	\$ 137,602
10062400	61010	100	5600	GE-35	ASSOCIATE PLANNER	1.00	\$ 76,525	1.00	\$ 80,225	1.00	\$ 70,635
					Total	4.40	\$ 276,156	4.40	\$ 289,105	4.40	\$ 284,288
City Planning/Historic Pres.-FT General Fund											
10062700	61010	100	225	GE-25	SECRETARY	0.60	\$ 23,492	0.60	\$ 29,722	0.60	\$ 30,153
10062700	61010	100	5875	GE-40	CITY PLANNER	0.75	\$ 85,019	0.75	\$ 67,197	0.75	\$ 71,826
10062700	61010	100	5275	GE-32	ASSISTANT PLANNER	1.00	\$ 59,967	1.00	\$ 67,387	1.00	\$ 72,075
10062700	61010	100	5225	GE-26	PLANNING TECHNICIAN	1.00	\$ 43,766	1.00	\$ 46,755	1.00	\$ 52,451
					Total	3.35	\$ 212,244	3.35	\$ 211,061	3.35	\$ 226,505
City Planning/Historic Pres.-Seasonal General Fund											
10062700	61030	260	5250	NA-22	PLANNING INTERN	0.38	\$ 8,139	0.38	\$ 8,226	0.38	\$ 8,353
					Total	0.38	\$ 8,139	0.38	\$ 8,226	0.38	\$ 8,353
TOTAL PLANNING SERVICES DEPT.											
						8.38	\$ 524,878	8.38	\$ 530,791	8.38	\$ 543,087

Capital Improvement Projects by Department/Division					
PLANNING SERVICES					
CIP Number	Capital Improvement Project Title	FY 19 Actual Expense	FY 20 Actual Expense	FY 21 Adopted Budget	FY 22 Recomm'd Budget
1022431	HISTORIC PRES TECH ASSIST	—	—	—	5,000
3502430	TRAILS/COMPLETE STREETS	—	—	—	—
PLANNING SERVICES	TOTAL	—	—	—	5,000

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	PAGE
PLANNING SERVICES								
Community and Economic Development								
	Historic Preservation Technical Assistance Program	\$ 5,000	\$ 15,000	\$ 5,000	\$ 5,000	\$ 15,000	\$ 45,000	354
	TOTAL	\$ 5,000	\$ 15,000	\$ 5,000	\$ 5,000	\$ 15,000	\$ 45,000	

This page intentionally left blank.

Economic Development

This page intentionally left blank.

ECONOMIC DEVELOPMENT DEPARTMENT

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	315,546	352,581	381,798	8.3%
Supplies and Services	2,187,146	2,319,193	2,131,393	-8.1%
TIF Rebate Payments	2,454,454	2,558,035	2,932,132	14.6%
Equipment	7,004	920	1,050	14.1%
Subtotal	4,964,150	5,230,729	5,446,373	4.1%
Debt Service	3,387,155	3,409,758	3,027,204	-11.2%
Total	8,351,305	8,640,487	8,473,577	-1.9%
<u>Resources</u>				
TIF Charges	5,841,609	5,967,793	5,959,336	-0.1%
TIF Land Sales/Reimbursements	299,156	311,175	308,538	-0.8%
Hotel/Motel Tax (50%)	1,121,130	1,145,392	897,873	-21.6%
Farmland Rent	61,492	74,475	41,828	-43.8%
Miscellaneous Revenue	22,440	29,094	32,694	12.4%
Total	7,345,827	7,527,929	7,240,269	-3.8%
Property Tax Support	1,005,478	1,112,558	1,233,308	120,750
Percent Increase (Decrease)				10.9%
Personnel - Authorized FTE	3.75	3.75	3.75	

Improvement Package Summary

1 of 9

This improvement request is for \$224,000 to sponsor 66 Dream Center students for an entire year of programming. The Dream Center program provides students with year-round holistic services that include continued School Day Curriculum, Healthy Meals, Skill/Character Development, and more. Academic success is largely built on skills and concepts students learn in grades K–3. High-quality assessments can pinpoint student trouble spots before they become problems with long-lasting impact. The City of Dubuque's support will allow us to focus on continuing to Impact children of low-income and working families as we prepare for our campaign to become a licensed childcare facility and Student Sponsorship program in 2021. In order to progress towards sustainable income to continue to provide quality and affordable care to the children of working families, the Dream Center is seeking to become a Licensed Childcare Facility and generate funding support from the State of Iowa by Fall 2021. Becoming a licensed childcare facility means access to affordable childcare for working families. The Student Sponsorship program will be established to assist low-income families that do NOT meet the Department of Human Services requirements for financial childcare assistance but are unable to afford the annual program fees. The City currently funds \$40,000. Requested \$224,000 but recommendation is \$10,000.

Related Cost:	<u>\$ 10,000</u>	Tax Funds	Recurring	Recommend - Yes
Property Tax Impact:	\$ 0.0039	0.04%		

Activity: Economic Development

2 of 9

This improvement request is to provide \$40,000 in additional funding to the Fountain of Youth. The funding will be a continuation of the Partners in Change/Community in Change programming. This funding will assist with providing services to the low income populations of Dubuque and the surrounding communities. The City currently funds \$40,000. Requested \$40,000 but recommendation is \$10,000.

Related Cost: \$ 10,000 Tax Funds Recurring **Recommend - Yes**

Property Tax Impact: \$ 0.0039 0.04%

Activity: Economic Development

3 of 9

This improvement request increases funds available to be granted to Dubuque-based arts and culture organizations via the Operating Support Grants (OSG) program through the Office of Arts and Cultural Affairs. Established in 2005, OSG funds are available through an annual, competitive application process to 501c3's operating within the city of Dubuque whose primary mission is to provide year-round arts and culture programs; applications are reviewed and scored by a panel independent of staff or the Arts Commission and applicants are eligible to receive up to \$30,000 or a maximum 6% of their operating budget. In FY05, \$200,000 was distributed to 12 organizations; in FY13, OSG funds were increased by 5% to \$210,000 and supported 10 organizations. For FY21, the line item was increased to \$250,000 with payments divided into quarterly disbursements and award reductions still possibly due to COVID-19. The amount requested annually has steadily increased as new organizations have been established and operating budgets of existing organizations have grown. In FY21, OSG awards met 78.5% of the funding requested by 19 applying organizations; we anticipate 21 organizations will apply for OSG support in FY22 and that an estimated \$320-325K will be requested. The request supports City Council Goal of Diverse Arts, Culture, Parks, and Recreation Experiences and Activities by providing essential support to Arts and Culture organizations to sustain their operations, especially needed due to long terms impacts of COVID-19 on earned revenue. Arts and Culture Operating Support also supports the City Council goals of Robust Local Economy as OSG support organizational staffing and Vibrant Community through supporting safe, accessible activities that positively impact the brain health of those that participate in them. Support and funding for OSG was identified as a 2020-2022 High Policy Priority. Most OSG grantees are located within or primarily serve audiences in CDBG target areas.

Related Cost: \$ 50,000 Tax Funds Recurring **Recommend - No**

Net Cost: \$ 50,000

Property Tax Impact: \$ 0.0197 0.20%

Activity: Arts and Cultural Affairs

4 of 9

This funding request increases the total annual amount of the contracted service agreement to \$83,300. Dubuque Main Street has been a longtime partner with the City, providing economic development services in the downtown area, as well as organizing cultural events and managing the Dubuque Farmer's Market. This organization's work meets the goals of having a Robust Economy as well as Diverse Arts and Cultural offerings.

Related Cost:	\$ 3,964	Tax Funds	Recurring	Recommend - Yes
Total Cost:	<u>\$ 3,964</u>			
Property Tax Impact:	\$ 0.0016	0.02%		
Activity:	Economic Development			

5 of 9

This improvement request is for payment of expenses related to the preparation of grant applications. EPA Brownfields grants, in themselves, have catalyzed hundreds of millions of dollars in public and private investment in our community. Having funds to cover the expense of writing the grant applications is a small investment. Having well-written grants increases the chances of Dubuque receiving these grants which historically have funded important efforts such as the original purchase of land for the Industrial Center West, the redevelopment of the Historic Millwork District, the development of the Port of Dubuque, the transformation of the Bee Branch area, and others. The community benefits from the positive economic and aesthetic changes in these various areas of town provide. Based on the wide variety of grants the City applies for and has received, funding the grant writing process results in achieving all the City Council's goals.

Related Cost:	\$ 10,000	Tax Funds	Recurring	Recommend - No
Total Cost:	<u>\$ 10,000</u>			
Property Tax Impact:	\$ 0.0039	0.04%		
Activity:	Economic Development			

6 of 9

This improvement request is to add an AmeriCorps and a dedicated laptop for that person's work to foster youth engagement efforts related to the City's arts and culture related programming in support of ongoing implementation of the City's Arts and Culture Master Plan. The balance of the full funding needed to add this AmeriCorps will be included in the City's AmeriCorps upcoming grant request to be written and submitted by the AmeriCorps. The AmeriCorps' will be supervised by the Arts & Cultural Affairs Coordinator in collaboration with the City's established AmeriCorps program. The host organization for the AmeriCorps has yet to be determined but initial conversations have identified that the Multicultural Family Center, Dubuque Museum of Art or Creative Adventure Lab are likely partners. Partnering with the AmeriCorps program is a cost effective method to expanding the capacity of the Office of Arts & Cultural Affairs; an AmeriCorps dedicates 1700 hours to their focus area over an 11-month period which averages out to 34-hours per week. The AmeriCorps' efforts will be targeted at teen engagement and representation in the Art on the River program, the Dubuque Renaissance Project, and other public art related initiatives. A laptop is part of the request as the Economic Development Department does not currently have one available and a computer will be necessary for the AmeriCorps' work; the laptop will be used by future AmeriCorps, creating continuity with the work being done. The request supports City Council Goal of Diverse Arts, Culture, Parks, and Recreation Experiences and Activities by expanding youth engagement and contributions in City's arts and culture programs. The request also supports the City Council goal of Partnership for a Better Dubuque by fostering a new collaboration among City departments that directly connect and impact community programs and organizations. This improvement package broadens the impact of Art on the River, program identified as a 2020-2022 High Policy Priority. The 3 potential AmeriCorps host organizations are within and serve residents in CDBG target areas; Art on the River is within a CDBG target area.

Related Cost:	\$ 2,800	Tax Funds	Non-Recurring	Recommend - No
Related Cost:	\$ 8,500	Tax Funds	Recurring	
Net Cost:	<u>\$ 11,300</u>			
Property Tax Impact:	\$ 0.0044	0.04%		
Activity: Arts and Cultural Affairs				

7 of 9

This improvement request seeks to provide Diversity, Equity & Inclusion best practices training and professional development opportunities to address specific concerns related to the arts and culture sector's work in advancing equity in the community. Use of the funds will be directed by City staff as advised by the Arts Commission and the Diversity, Equity & Inclusion Working Group of the Arts and Culture Master Plan to 1) offer no-cost learning opportunities for arts and culture grantees, and / or 2) provide scholarships for leaders of partner organizations to attend Diversity, Equity & Inclusion training in line with the organization's mission and programs. In discussions with FY21 arts and culture grantees, they have expressed interest in bettering their evaluation and metrics, improving relationship and trust building strategies with diverse populations to broaden representation and audiences, and customer service training for front of house employees and volunteers to ensure they are welcoming and inclusive of all. Due to the range of organizational capacity, we also seek to provide scholarship funds for grantees to participate in local opportunities such as RACE in the Heartland, the Chamber's Diversity Summit, and the like based on the needs and interests of our funded partners. The request supports City Council Goal of Diverse Arts, Culture, Parks, and Recreation Experiences and Activities by improving the skills of Arts and Culture organizations to advance equity in our community. Diversity, Equity & Inclusion Training for arts and culture grantees also support the City Council goal of Vibrant Community through supporting further development of inclusive and accessible activities and culturally diverse programs. This improvement package supports the work of Operating Support grantees, program identified as a 2020-2022 High Policy Priority. Most arts and culture grantees are located within or primarily serve residents in CDBG target areas.

Related Cost:	\$ 5,000	Tax Funds	Recurring	Recommend - No
Total Cost:	<u>\$ 5,000</u>			
Property Tax Impact:	\$ 0.002	0.02%		
Activity: Arts and Cultural Affairs				

8 of 9

This improvement request is to support the work of the Arts & Cultural Affairs Advisory Commission by hiring Jan Powers to facilitate goal setting and strategic planning by the Commission. This is identified as a non-recurring IP but would likely be repeated every other or every 3 years based on changes to the Commission roster and progress being made with the Arts & Culture Master Plan. To maximize impact and reboot the Commission's current goals, last set in 2018, they have identified the need to conduct goal setting facilitated by a professional strategic planner outside of the Commission and City staff. Updating their goals and action plan are a priority of the Commission with 4 new Commissioners being appointed since 2018, new City staff hired in 2019, and being 3 years into the implementation of the Arts and Culture Master Plan. Several local facilitators were connected by Commission Vice-President Paula Neuhaus; the proposal provided by Jan Powers met the Commission's needs and was economically feasible. As the work of the Commission directly impacts the Office of Arts & Cultural Affairs and implementation of the Arts and Culture Master Plan, the request supports City Council Goal of Diverse Arts, Culture, Parks, and Recreation Experiences and Activities by improving the

effectiveness of the Arts & Cultural Affairs Advisory Commission. The Commission is also dedicated to advancing equity as they advise on City staff and recommendation grant funding allocations, thus partnering, and aligning with the City's work to create an inclusive, just, and equitable community. This improvement package supports the work of Operating Support grantees, the Art on the River program, and the continued implementation of the Arts & Culture Master Plan, all identified as a 2020-2022 High Policy Priorities by City Council. A majority of Commissioners live or work within CDBG target areas and advise on funding allocations that predominantly impact organizations or activities happening within CDBG target areas.

Related Cost:	\$ 1,600	Tax Funds	Non-Recurring	Recommend - Yes
Total Cost:	<u>\$ 1,600</u>			
Property Tax Impact:	\$ 0.0006	0.01%		
Activity:	Arts and Cultural Affairs			

9 of 9

This funding request will support a funding strategy to help carry the [Dubuque Winter Farmers Market](#) through a succession plan from Volunteer-Driven (no paid staff/no stipends) to securing funding to pay Wicked River Event Production (founder of Millwork Night Market). The volunteer market manager will be resigning at the end of the 2020-21 season in April. This is a recent and unanticipated resignation. The Winter Farmer's Market has operated for 10 years and complements the summer Farmer's Market (managed by Dubuque Main Street) to provide continuous year-round market opportunity for our residents. The Winter Farmer's Market supports the City Council's goal of having a Vibrant Community. This funding would be provided through the Winter Farmer's Market's fiscal agent, Four Mounds.

Related Cost:	\$ 6,000	Tax Funds	Recurring	Recommend - No
Total Cost:	<u>\$ 6,000</u>			
Property Tax Impact:	\$ 0.0024	0.02%		
Activity:	Economic Development			

Significant Line Items

Employee Expense

1. FY 2022 employee expense reflects a 3.0% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2021. The employee contribution of 6.29% is unchanged from FY 2021.
3. The City portion of health insurance expense increased from \$1,025 in FY 2021 to \$1,086 in FY 2022 per month per contract which results in an annual cost increase of \$2,208 or 5.95%.

Supplies and Services

4. Payments to Other Agencies provide for TIF backed economic development grants. Rebate payments count against the City's statutory debt limit unless there is a non-appropriation clause approved in the development agreement and in that case only the current annual payment counts against the City's statutory debt limit. The City began using non-appropriation clauses in development agreements beginning in January 2013.

The grant estimates totaling \$1,368,936 in FY 2022 in the Greater Downtown TIF district are to:

Greater Downtown TIF Rebate Payments		
Smokestack	822	Last payment FY 2022
253 Main St.	3,431	Last payment FY 2022
Roshek Building	296,414	Last payment FY 2024
Adobos Mexican Grill	6,746	Last payment FY 2025
Flexsteel	197,431	Last payment FY 2025
Rousselot, Inc.	13,919	Last payment FY 2026
Hotel Julien	223,784	Last Payment FY 2027
Barker Financial	16,348	Last payment FY 2027
44 Main	25,885	Last payment FY 2027
Franklin Investment	32,968	Last payment FY 2028
Nottingham Properties	261	Last payment FY 2027
Caradco (Schmid Innovation Center)	119,908	Last payment FY 2028
Bonson Block	8,811	Last payment FY 2028
Plastic Center	8,788	Last payment FY 2028
Linseed Oil Paintworks	19,253	Last payment FY 2028
Steeple Square	—	Last payment FY 2030
Novelty Iron Works	173,706	Last payment FY 2030
Spahn and Rose	106,463	Last payment FY 2031
Metx	75,660	Last payment FY 2031
Steeple Square Event Center	—	Last payment FY 2031
Marquette Hall, LLC	9,171	Last payment FY 2031
Three Amigos , LLC	2,515	Last payment FY 2031
210 Jones, LLC	10,347	Last payment FY 2031
Dimensional Brewing	10,679	Last Payment FY 2023
Prairie Farms Dairy, Inc.	5,626	Last payment FY 2031
Total		<u>\$1,368,936</u>

The grant estimates totaling \$1,332,882 in FY 2022 in the Dubuque Industrial Center West TIF district are to:

Dubuque Industrial Center TIF Rebate Payments		
Medline	\$ 158,314	Last payment FY 2031
Duluth Trading	\$ 32,795	Last payment FY 2035
Faley Properties	\$ 106,289	Last payment FY 2022
Green Industrial Supply	\$ 177,237	Last payment FY 2023
Tri-State Quality Metals	\$ 62,546	Last payment FY 2026
Hormel Foods	\$ 665,462	Last payment FY 2026
Roasting Solutions	\$ 54,030	Last payment FY 2028
Rite Hite	\$ 76,209	Last payment FY 2029
Total		<u>\$1,332,882</u>

The grant estimates in FY 2022 in the Lake Ridge TIF district are to:

The Rose of Dubuque \$25,844 (last payment in 2024).

The grant estimates totaling \$38,352 in FY 2022 in Tech Park TIF district are to:

Technology Park TIF Rebate Payments

Rockfarm Holdings	\$ 38,352	Last payment FY 2027
Total	<u>\$ 38,352</u>	

The grant estimates in FY 2022 in the North Cascade Road Housing TIF district:

\$693,587 will be generated for public improvements and \$426,909 for low and moderate-income projects (last payment in 2027).

The grant estimates in FY 2022 in the English Ridge Housing TIF district are to:

English Ridge LLC \$73,909 (last payment in 2027). In addition, \$295,635 will be generated for public improvements and \$181,966 for low and moderate-income projects.

The grant estimates in FY 2022 in the South Pointe Housing TIF district are to:

Dubuque South Pointe LLC \$17,561 (last payment in 2030). In addition, \$70,243 will be generated for public improvements and \$43,235 for low and moderate-income projects.

The grant estimates in FY 2022 in the Rustic Point Housing TIF district are to:

Derby Grange LLC \$2,681 (last payment in 2030). In addition, \$10,723 will be generated for public improvements and \$6,600 for low and moderate-income projects.

5. Travel City Business is unchanged from \$34,635 in FY 2021 to \$34,635 in FY 2022. This line item represents the budget for federal initiatives (\$24,000); Diversity Summit sponsorship (\$5,000); Diversity Summit registration for leadership team (\$5,000); Growing Sustainable Communities Conference (\$435), and Arts and Cultural Affairs (\$200).
6. Programming increased from \$18,879 in FY 2021 to \$37,500 in FY 2022 due to previously being budgeted in different line items and now being consolidated into one line item. Art on the River has been a mainstay of the community for over 10 years. It remains one of the only public art endeavors that that city has initiated and is publicly accessible. It provides exhibition opportunities for local and regional artists and has become a popular/competitive exhibition space. It has been a model upon which other cities have built their public art programs and attracts at least 10,000 of visitors to the Mississippi River Walk annually and remains a well-loved recreational space for residents as well. It has also been repeatedly featured in every local publication and on the Travel Dubuque promotional materials.
7. Contracted Services decreased from \$1,893,561 in FY 2021 to \$1,670,006 in FY 2022. The decrease is due to the significant decrease in Hotel/Motel Tax due to the pandemic, of which 50% is paid to Travel Dubuque. The following service agreements are budgeted in Economic Development in FY 2022:

Contracted Services Agency	FY 2021	FY 2022	Change	%
Travel Dubuque	\$ 1,145,392	\$ 897,873	\$ (247,519)	(22)%
Dubuque Area Labor Management Council	\$ 30,000	\$ 30,000	\$ —	— %
Dubuque Main Street	\$ 79,336	\$ 83,300	\$ 3,964	5 %
Fountain of Youth	\$ 40,000	\$ 50,000	\$ 10,000	25 %
Dubuque Dream Center	\$ 40,000	\$ 50,000	\$ 10,000	25 %
Greater Dubuque Development Corporation	\$ 395,613	\$ 395,613	\$ —	— %
Prosperity Eastern Iowa	\$ 5,085	\$ 5,085	\$ —	— %
Access Dubuque	\$ 8,135	\$ 8,135	\$ —	— %
Inclusive Dubuque	\$ 75,000	\$ 75,000	\$ —	— %
Project Hope	\$ 75,000	\$ 75,000	\$ —	— %
Total	\$ 1,893,561	\$ 1,670,006	\$ (223,555)	(13.39)%

These contracted services for Economic Development are expenses that the City would have within its organization regardless of who provides the services.

Debt Service

8. The FY 2022 annual debt service includes (\$3,027,204):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$ 42,250	G.O. 2016B	DICW	Synergy Ct/N. Siegert	2023	2023
\$ 31,800	G.O. 2016B	GDTIF	Kephart's Building	2023	2023
\$ 34,615	G.O. 2011B	DICW	S. Siegert	2026	2018
\$ 127,300	G.O. 2017A	DICW	N. Siegert	2029	2025
\$ 200,755	G.O. 2017A	GDTIF	Housing Incentives	2030	2025
\$ 196,200	G.O. 2017A	GDTIF	Millwork Parking	2030	2025
\$ 300,844	IFA loan	GDTIF	Caradco	2030	
\$ 387,394	G.O. 2012B	GDTIF	1-Way to 2-Way	2031	2020
\$ 541,639	G.O. 2014C	GDTIF	Intermodal	2032	2021
\$ 143,080	G.O. 2012F	GDTIF	ED Grants	2032	2019
\$ 140,377	G.O. 2012H	GDTIF	Bus Storage/Bluff Restrooms	2032	2019
\$ 280,880	G.O. 2012C	DICW	S. Siegert	2032	2019
\$ 56,965	G.O. 2012C	GDTIF	Washington Neighborhood	2032	2019
\$ 33,648	G.O. 2019C	DICW	S. Siegert	2032	2026
\$ 10,692	G.O. 2012H	DICW	Land Acquisition	2032	2019
\$ 112,775	G.O. 2014C	DICW	Land Acquisition	2034	2021
\$ 15,225	G.O. 2014B	GDTIF	DT Loan Pool	2034	2021
\$ 112,250	G.O. 2019A	GDTIF	Colts Building Renovation	2039	2026
\$ 50,000	Lease Buyout	GDTIF	Bowling & Beyond	2032	
\$ 5,428	FY21 Planned	GDTIF	Engineering Projects	2041	
\$ 14,224	FY21 Planned	GDTIF	Parks Projects	2041	
\$ 43,829	FY21 Planned	GDTIF	Parking Ramp	2041	

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$ 23,211	FY21 Planned	GDTIF	Dock Expansion	2041	
\$ 14,293	FY21 Planned	GDTIF	Parks Jackson Amenities	2041	
\$ 79,365	FY21 Planned	DICW	Chavenelle Road	2041	
\$ 21,321	FY22 Planned	GDTIF	Downtown Parking Rap	2042	
\$ 6,844	FY22 Planned	GDTIF	River Docks/Property Acq.	2042	
\$ 3,027,204	Total Economic Development Annual Debt Service				

In addition, Greater Downtown TIF will transfer to the Debt Service fund as reflected in other departmental budgets (\$2,800,287) to pay a portion of the Library Renovation debt (\$206,850); Port of Dubuque Parking Ramp (\$2,014,625); and the Intermodal Facility (\$298,812). The Port of Dubuque Parking Ramp debt is reimbursed by the Diamond Jo through a minimum assessment agreement and an annual shortfall payment.

Machinery and Equipment

9. The total equipment requested is as follows (\$1,050):

3 Cellphones and Cases	1,050
Total	<u>\$ 1,050</u>

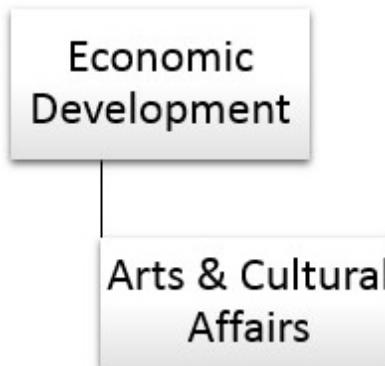
Revenue

10. The payment from Dubuque Initiatives for processing of payments has unchanged from \$29,094 in FY 2021 to \$29,094 in FY 2022.

11. Farmland Rent decreased from \$74,475 in FY 2021 to \$41,828 in FY 2022 based on lease agreements with reduction in acreage due to development. This line item represents rent of farmland in Dubuque Industrial Center West that remains acquired but not yet developed.

ECONOMIC DEVELOPMENT

Economic Development formulates and implements strategies which retain and create jobs, enhance the tax base, stabilize the local economic base and encourage economic self-sufficiency, working primarily in the areas of downtown, Historic Millwork District, and riverfront and industrial park development – thus improving the community's overall quality of life.



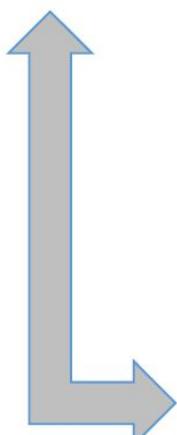
SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

PEOPLE

We work to attract and retain an appropriate mix of businesses for the purpose of increasing employment opportunities, attracting skilled workers and to provide the town with a stable economy. We focus efforts on creating healthy, diverse neighborhoods in the community.

PLANNING

We facilitate projects related to the preparation and administration of City plans and work with businesses and consultants to plan and develop areas such as the Historic Millwork District, the Downtown, the Port of Dubuque, Urban Renewal Districts and the Industrial and Technology parks to generate income and employment opportunities along with a strong tax base.



INCLUSIVE
INCLUSIVE
INCLUSIVE
dubuque

Connecting People • Strengthening Community



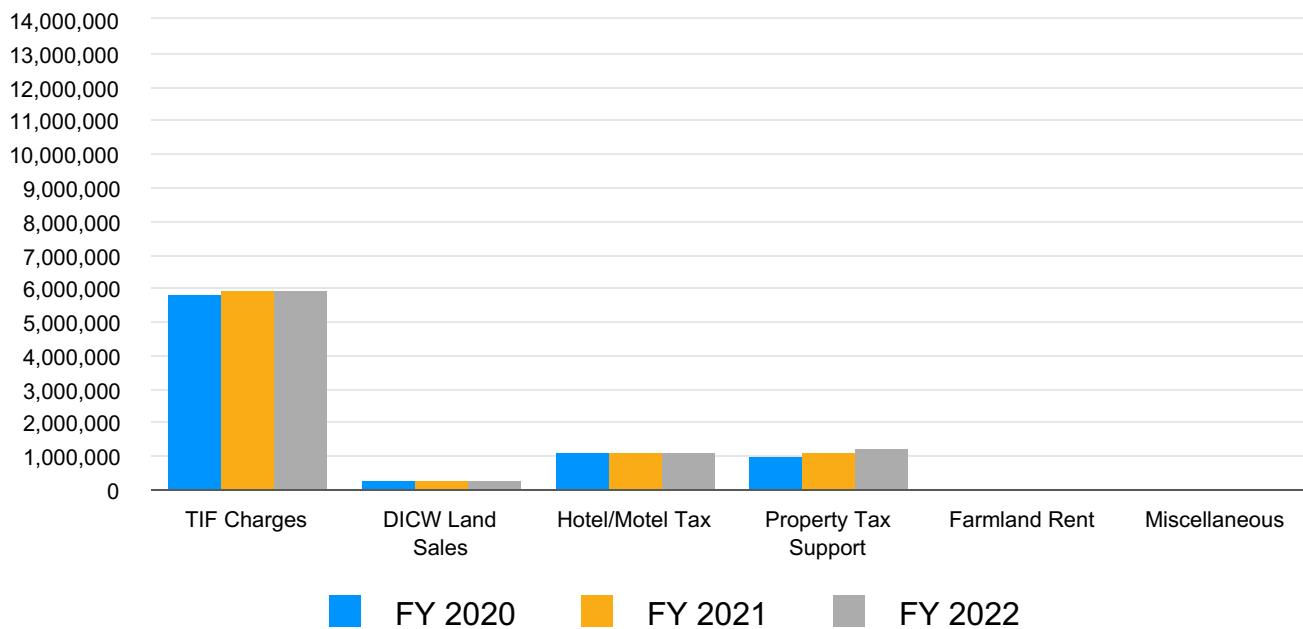
PARTNERSHIPS

We support partnerships among business, communities and nonprofit organizations that strengthen the economic health and quality of life for the city of Dubuque. We promote economic development assistance to area businesses in cooperation with federal, state and local agencies.

ECONOMIC DEVELOPMENT

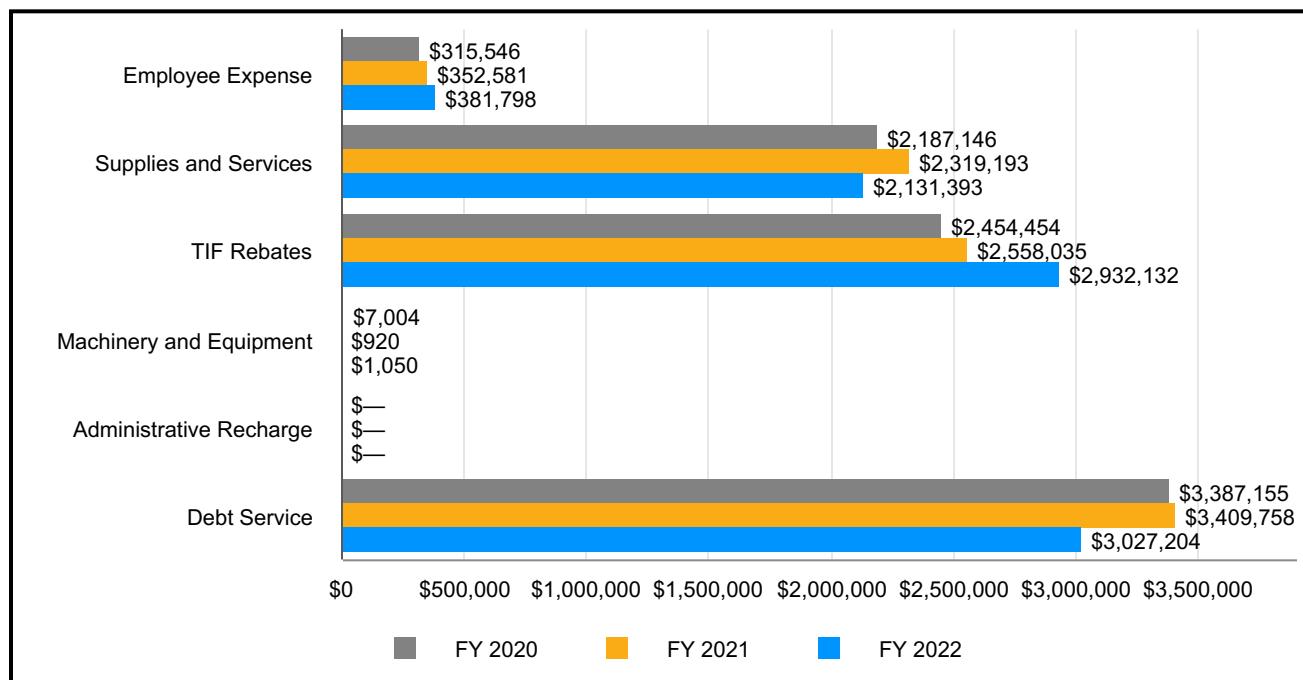
	FY 2020	FY 2021	FY 2022
Full-Time Equivalent	3.75	3.75	3.75

Resources and Property Tax Support



The Economic Development Department is supported by 3.75 full-time equivalent employees.

Expenditures by Category by Fiscal Year



ECONOMIC DEVELOPMENT

Administration

Mission & Services

Economic Development provides [tools](#) for developers to contribute to the redevelopment of Dubuque's downtown through building improvements.. We also have [incentive programs](#) to facilitate the attraction and expansion of businesses within the city. These efforts contribute to a [Robust Local Economy and a Vibrant Community](#) - an Equitable Community of Choice.

Administration Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	7,997,650	8,235,840	8,040,572
Resources	7,343,624	7,524,029	7,236,669

Administration Position Summary	
	FY 2022
Economic Development Director	1.00
Assistant Economic Development Director	1.00
Confidential Account Clerk	0.50
Intern	0.25
Total FT Equivalent Employees	2.75

Performance Measures

Performance Measure (KPI)	Target	FY19 Actual	FY20 Actual	FY 2021 Estimated	Performance Indicator
City Council Goal: Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity					
1 Department Objective: Expand equitable job opportunities					
# New Jobs Committed through Incentives	80	60	62	271	
# of minority-owned businesses registered as Targeted Small Business with State of Iowa	10	0	1	6	
# of Businesses Applying for High Quality Jobs Program	6	4	3	1	
# of Participants graduating from Workforce Development Programming	100	83	79	79	
2 Department Objective: Attract and retain residents by offering attractive and interesting housing options.					
# of Projects Assisted with Rehab Grants	10	6	7	10	
# of Housing units created	50	31	224	121	
3 Department Objective: Increase revenue by expanding the economic tax base, leveraging private investment, and increasing property values.					

Private Sector Investments as a result of City agreements	\$38 M	\$51 M	\$28 M	\$93 M	
Increase in overall property values in TIF districts	\$365 M	\$388 M	\$353 M	\$406 M	

ECONOMIC DEVELOPMENT

Arts & Cultural Affairs

Mission & Services

The Office of Arts & Cultural Affairs, with oversight from the Arts and Cultural Affairs Advisory Commission, aims to strengthen access to diverse, equitable, and inclusive arts and cultural programming throughout the community while fostering sustainability and collaboration throughout the arts and culture sector. This work improves the quality of life for residents of Dubuque, attracts and retains a talented workforce, and cultivates a fertile ground for growth in creative entrepreneurship. Specifically, the Office of Arts & Cultural Affairs manages the annual [Art on the River](#) public art program, administers [two City grant programs](#) available to local arts and cultural organizations, hosts educational and networking events that create [connection between the arts and business](#) sectors, and oversees the implementation of the City's [Arts and Culture Master Plan](#).

Arts & Cultural Affairs Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$ 353,656	\$ 404,647	\$ 433,005
Resources	\$ 2,203	\$ 3,900	\$ 3,600
Arts and Cultural Affairs Position Summary			
		FY 2022	
Arts & Cultural Affairs Coordinator		1.00	
Total FT Equivalent Employees		1.00	

Performance Measures

City Council Goal: Diverse Arts, Culture, Parks & Recreation

Performance Measure (KPI)	Target	FY19 Actual	FY20 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Cultivate diverse, equitable, and accessible arts and culture experiences for the residents of Dubuque through administration of City Arts Grants.					
# of grant applications submitted annually	26	24	24	26	
Match leveraged through Special Projects	\$35,000	\$148,594	\$76,954	\$50,868	

City Council Goal: Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity

2 Activity Objective: Expand paying opportunities for working artists to grow the creative economy.
of applications submitted for City-issued call for artists
of attendees at Arts & Business Academy event(s)

City Council Goal: Partnership for a Better Dubuque

1 Activity Objective: Continue implementation of Arts and Culture Master Plan through active citizen engagement in the Arts Commission, Program Planning Committees, Arts Task Force, and Working Groups
of active Master Plan volunteers from the private sector

This page intentionally left blank.

Recommended Operating Revenue Budget - Department Total

60 - ECONOMIC DEVELOPMENT

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
210	41205	TAX INCREMENT RECEIPTS	1,974,393	2,050,250	2,195,536	2,449,822
215	41205	TAX INCREMENT RECEIPTS	662,396	964,385	1,120,497	357,119
216	41205	TAX INCREMENT RECEIPTS	366,259	393,227	477,600	522,248
217	41205	TAX INCREMENT RECEIPTS	0	28,346	113,478	206,125
218	41205	TAX INCREMENT RECEIPTS	0	5,050	17,322	47,219
225	41205	TAX INCREMENT RECEIPTS	40,656	40,744	42,741	45,379
231	41205	TAX INCREMENT RECEIPTS	15,963	23,017	25,844	25,889
240	41205	TAX INCREMENT RECEIPTS	6,808,300	6,454,545	8,019,902	8,012,414
41	TAXES	- Total	9,867,968	9,959,562	12,012,920	11,666,215
241	43105	INTEREST, LOANS	39,968	35,812	39,968	35,812
400	43105	INTEREST, LOANS	0	0	98,974	92,918
210	43110	INVESTMENT EARNINGS	89,337	75,325	80,404	50,000
215	43110	INVESTMENT EARNINGS	5,017	11,929	4,515	5,000
216	43110	INVESTMENT EARNINGS	5,731	9,753	5,158	5,000
225	43110	INVESTMENT EARNINGS	2,462	1,377	2,216	1,377
231	43110	INVESTMENT EARNINGS	342	477	0	477
240	43110	INVESTMENT EARNINGS	148,570	174,550	133,713	130,000
241	43110	INVESTMENT EARNINGS	36,276	42,642	32,649	42,642
243	43110	INVESTMENT EARNINGS	0	0	0	0
100	43242	RENT, FARM LAND	74,475	61,492	74,475	41,828
241	43405	PRINCIPAL, LOANS	104,481	480,895	104,481	260,895
400	43405	PRINCIPAL, LOANS	0	0	201,870	207,926
43	USE OF MONEY AND PROPERTY - Total		506,659	894,252	778,423	873,875
210	45787	I & C PROPERTY TAX REPLAC	181,780	183,009	181,780	180,092
217	45787	I & C PROPERTY TAX REPLAC	0	0	0	1,184
225	45787	I & C PROPERTY TAX REPLAC	4,077	3,950	4,077	3,848
240	45787	I & C PROPERTY TAX REPLAC	231,629	224,421	231,629	212,610
45	STATE GRANTS	- Total	417,487	411,380	417,486	397,734
100	51919	DBQ INITIATIVES PAYMENT	24,400	22,440	29,094	29,094
100	51965	EVENTS REVENUE	3,450	2,203	3,900	3,600
51	CHARGES FOR SERVICES	- Total	27,850	24,643	32,994	32,694
240	53102	PRIVATE PARTICIPANT	123,289	175,675	0	175,675
100	53201	REFUNDS	1,001	4,575	0	0
100	53620	REIMBURSEMENTS-GENERAL	679	740	0	0
210	53620	REIMBURSEMENTS-GENERAL	0	4,805	0	4,805
240	53620	REIMBURSEMENTS-GENERAL	16,520	0	0	0
53	MISCELLANEOUS	- Total	141,489	185,794	0	180,480
210	54105	LAND SALES	300,000	609,240	0	0
400	54210	GO BOND PROCEEDS	3,072	302,558	0	0
400	54220	BOND DISCOUNT	139	13,704	0	0
54	OTHER FINANCING SOURCES	- Total	303,211	925,502	0	0
400	59100	FR GENERAL	135,500	135,000	0	0
100	59210	FR DICW TIF	280,516	282,083	275,868	282,338
400	59210	FR DICW TIF	1,239,943	1,244,557	1,254,627	721,525

Recommended Operating Revenue Budget - Department Total
60 - ECONOMIC DEVELOPMENT

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
905	59210	FR DICW TIF	665,839	317,686	0	0
100	59240	FR DOWNTOWN TIF	15,421	17,073	35,307	26,200
400	59240	FR DOWNTOWN TIF	1,627,228	1,693,995	1,854,287	2,004,835
59	TRANSFER IN AND INTERNAL - Total		3,964,447	3,690,394	3,420,089	3,034,898
ECONOMIC DEVELOPMENT - Total			15,229,111	16,091,527	16,661,912	16,185,896

Recommended Operating Expenditure Budget - Department Total

60 - ECONOMIC DEVELOPMENT

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
100	61010	FULL-TIME EMPLOYEES	166,911	209,979	240,342	262,384
100	61020	PART-TIME EMPLOYEES	20,134	19,834	21,597	22,321
100	61030	SEASONAL EMPLOYEES	3,420	1,761	6,760	6,963
100	61050	OVERTIME PAY	4,534	290	—	—
100	61092	VACATION PAYOFF	3,837	—	—	—
100	61310	IPERS	18,085	21,701	25,366	27,533
100	61320	SOCIAL SECURITY	14,435	17,577	20,556	22,313
100	61410	HEALTH INSURANCE	42,930	33,673	36,888	39,096
100	61415	WORKMENS' COMPENSATION	984	868	755	719
100	61416	LIFE INSURANCE	127	179	183	201
100	61660	EMPLOYEE PHYSICALS	134	267	134	268
100	61680	EMPLOYEE MOVING EXPENSE	—	9,417	—	—
61 - WAGES AND BENEFITS			275,530	315,546	352,581	381,798
100	62010	OFFICE SUPPLIES	640	1,044	1,240	1,043
100	62030	POSTAGE AND SHIPPING	69	227	76	232
100	62061	DP EQUIP. MAINT CONTRACTS	19,180	19,053	20,009	22,024
100	62090	PRINTING & BINDING	1,557	1,492	2,166	1,522
100	62110	COPYING/REPRODUCTION	927	983	927	904
100	62130	LEGAL NOTICES & ADS	1,105	4,070	1,105	3,331
100	62140	PROMOTION	300	748	500	500
100	62170	SUBSCRIPTIONS-BOOKS-MAPS	—	27	—	—
100	62190	DUES & MEMBERSHIPS	600	1,422	1,479	1,450
100	62204	REFUNDS	24,880	—	—	—
100	62206	PROPERTY INSURANCE	7,599	8,560	7,979	10,545
100	62208	GENERAL LIABILITY INSURAN	1,499	1,479	1,574	1,531
100	62230	COURT COSTS & RECORD FEES	251	959	803	1,059
100	62310	TRAVEL-CONFERENCES	11,369	8,645	21,500	21,680
100	62320	TRAVEL-CITY BUSINESS	31,122	11,920	34,635	34,635
100	62340	MILEAGE/LOCAL TRANSP	775	860	802	802
100	62360	EDUCATION & TRAINING	138	4,535	1,715	2,555
100	62415	UTILITY EXPENSE STORMWATR	194	58	221	62
100	62421	TELEPHONE	1,901	1,933	1,901	1,933
100	62436	RENTAL OF SPACE	482	1,005	482	1,028
100	62645	SPECIAL EVENTS	2,010	83	3,598	3,600
100	62663	SOFTWARE LICENSE EXP	39	597	41	597
100	62667	DATA SERVICES	319	245	445	463
100	62669	PROGRAMMING	540	16,325	18,879	37,500
100	62710	CONTRACTOR SERVICES	—	338	1,800	338
100	62712	CONSULTING ENGINEERS	—	10,008	—	10,008
100	62713	LEGAL SERVICES	22,347	17,730	15,000	10,000
400	62713	LEGAL SERVICES	—	671	—	—
100	62716	CONSULTANT SERVICES	16,546	1,700	—	3,300
100	62731	MISCELLANEOUS SERVICES	215	89	—	90
400	62731	MISCELLANEOUS SERVICES	1,483	1,844	—	—

Recommended Operating Expenditure Budget - Department Total
60 - ECONOMIC DEVELOPMENT

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
100	62736	CATERING SERVICES	500	1,931	—	1,900
100	62737	CONTRACT ADM SERVICE	1,985,544	1,825,206	1,893,561	1,670,006
100	62756	EMPLOYEE RECOGNITION	168	432	1,500	1,500
100	62761	PAY TO OTHER AGENCY	26,000	31,136	35,000	35,000
210	62761	PAY TO OTHER AGENCY	1,057,944	1,069,545	1,114,380	1,332,882
215	62761	PAY TO OTHER AGENCY	85,385	31,006	—	—
216	62761	PAY TO OTHER AGENCY	59,313	129,687	73,909	73,909
217	62761	PAY TO OTHER AGENCY	—	—	17,561	17,561
218	62761	PAY TO OTHER AGENCY	—	—	2,681	2,681
225	62761	PAY TO OTHER AGENCY	101,204	97,650	38,352	41,252
231	62761	PAY TO OTHER AGENCY	15,324	17,132	25,844	18,702
240	62761	PAY TO OTHER AGENCY	1,282,500	1,109,434	1,285,308	1,445,145
100	62765	GRANTS	217,322	209,794	250,000	250,000
100	62781	LAWN CARE SERVICES	—	—	255	255
62 - SUPPLIES AND SERVICES			4,979,292	4,641,601	4,877,228	5,063,525
400	62724	BOND PAYING AGENT FEE	—	144	—	—
627 - CONTRACTUAL SERVICES			—	144	—	—
100	71120	PERIPHERALS, COMPUTER	—	902	920	—
100	71124	COMPUTER	915	—	—	—
100	71211	DESKS/CHAIRS	4,607	5,010	—	—
100	71227	SIGNAGE	—	810	—	—
100	72418	TELEPHONE RELATED	32	283	—	1,050
71 - EQUIPMENT			5,554	7,004	920	1,050
100	73110	LAND ACQUISITION	—	545	—	—
100	73211	CONST.CONTR-NOT BLDG	—	540	—	—
73 - CIP EXPENDITURES			—	1,085	—	—
400	74111	PRINCIPAL PAYMENT	2,098,415	2,495,568	2,480,087	2,109,720
400	74112	INTEREST PAYMENT	903,756	891,587	929,671	917,484
74 - DEBT SERVICE			3,002,171	3,387,155	3,409,758	3,027,204
210	91100	TO GENERAL	280,516	282,083	275,868	282,338
215	91100	TO GENERAL	—	—	93,951	96,139
240	91100	TO GENERAL	150,125	151,777	170,011	160,904
240	91241	TO DOWNTOWN LOAN POOL	30,000	100,000	70,000	—
240	91268	TO HOUSING TRUST	50,000	50,000	50,000	50,000
210	91360	TO GENERAL CONSTRUCTION	666,070	842,510	2,415,000	310,000
215	91360	TO GENERAL CONSTRUCTION	206,251	436,407	433,685	136,061
216	91360	TO GENERAL CONSTRUCTION	147,544	150,000	172,836	199,045
217	91360	TO GENERAL CONSTRUCTION	—	—	96,911	78,533
218	91360	TO GENERAL CONSTRUCTION	—	—	5,053	17,990
240	91360	TO GENERAL CONSTRUCTION	510,425	841,963	2,348,876	6,452,369
210	91400	TO DEBT SERVICE	1,239,943	1,244,557	1,254,627	721,525
240	91400	TO DEBT SERVICE	4,489,665	4,540,376	4,708,774	4,525,122
240	91630	TO PARKING OPERATIONS	280,000	414,246	280,000	280,000
215	91740	TO WATER CONSTRUCTION	251,069	748,537	803,505	—
216	91740	TO WATER CONSTRUCTION	—	180,961	242,708	—
217	91740	TO WATER CONSTRUCTION	—	13,093	118,891	—
210	91905	TSF TO FLEXSTEEL ESCROW	665,839	317,686	—	—

Recommended Operating Expenditure Budget - Department Total
60 - ECONOMIC DEVELOPMENT

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
91 - TRANSFER TO			8,967,447	10,314,197	13,540,696	13,310,026
60 - ECONOMIC DEVELOPMENT	TOTAL		17,229,995	18,666,732	22,181,183	21,783,603

Recommended Expenditure Budget Report by Activity & Funding Source

60 - ECONOMIC DEVELOPMENT

COMM./ECON. DEV. ADMIN - 60100

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	78	—	—
COMM./ECON. DEV. ADMIN	78	—	—
GDTIF ECON DEV EXPENSES - 60200			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	17,173	10,369	1,200
GDTIF ECON DEV EXPENSES	17,173	10,369	1,200
TIF -DBQ INDUST CTR WEST - 60210			

FUNDING SOURCE: TIF-METRIX/NORDSTROM

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	1,069,545	1,114,380	1,332,882
TRANSFER TO	2,686,837	3,945,495	1,313,863
TIF -DBQ INDUST CTR WEST	3,756,382	5,059,875	2,646,745
N CASCADE HOUSING TIF - 60215			

FUNDING SOURCE: N CASCADE HOUSING TIF

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	31,006	—	—
TRANSFER TO	1,184,944	1,331,141	232,200
N CASCADE HOUSING TIF	1,215,950	1,331,141	232,200
ENGLISH RIDGE HOUSING TIF- 60216			

FUNDING SOURCE: ENGLISH RIDGE HOUSING TIF

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	129,687	73,909	73,909
TRANSFER TO	330,961	415,544	199,045
ENGLISH RIDGE HOUSING TIF	460,648	489,453	272,954
S POINT HOUSING TIF - 60217			

FUNDING SOURCE: SOUTH POINTE TIF

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	0	17,561	17,561
TRANSFER TO	13,093	215,802	78,533

Recommended Expenditure Budget Report by Activity & Funding Source

60 - ECONOMIC DEVELOPMENT

S POINT HOUSING TIF	13,093	233,363	96,094
RUSTIC POINT (DERBY) - 60218			

FUNDING SOURCE: RUSTIC POINT (DERBY)

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	—	2,681	2,681
TRANSFER TO	—	5,053	17,990
RUSTIC POINT (DERBY)	—	7,734	20,671
TIF - TECH PARK SOUTH - 60225			

FUNDING SOURCE: TIF-TECH PARK SOUTH

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	97,650	38,352	41,252
TIF - TECH PARK SOUTH	97,650	38,352	41,252
LAKE RIDGE TIF - 60231			

FUNDING SOURCE: TIF - LAKE RIDGE

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	17,132	25,844	18,702
LAKE RIDGE TIF	17,132	25,844	18,702
TIF -GREATER DOWNTOWN - 60240			

FUNDING SOURCE: TIF-DOWNTOWN

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	1,109,434	1,285,308	1,445,145
TRANSFER TO	6,098,362	7,627,661	11,468,395
TIF -GREATER DOWNTOWN	7,207,796	8,912,969	12,913,540
ECONOMIC DEVELOPMENT - 60400			

FUNDING SOURCE: DEBT SERVICE

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
DEBT SERVICE	135,000	300,844	300,844
ECONOMIC DEVELOPMENT	135,000	300,844	300,844
N CASCADE HOUSING TIF - 60550			

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	—	—	—
N CASCADE HOUSING TIF	—	—	—
PERU ROAD HOUSING TIF - 60570			

Recommended Expenditure Budget Report by Activity & Funding Source

60 - ECONOMIC DEVELOPMENT

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	0	0	0
PERU ROAD HOUSING TIF	—	—	—
BLUE SKY HOUSING TIF	- 60590		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	153	0	0
BLUE SKY HOUSING TIF	153	—	—
DICW ECON DEV EXPENSES	- 60600		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	11,476	5,475	11,725
DICW ECON DEV EXPENSES	11,476	5,475	11,725
ECONOMIC DEVELOPMENT	- 60700		

FUNDING SOURCE: GENERAL

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
CIP EXPENDITURES	545	—	—
EQUIPMENT	5,939	—	700
SUPPLIES AND SERVICES	1,887,507	1,983,982	1,777,184
WAGES AND BENEFITS	231,740	268,221	290,427
ECONOMIC DEVELOPMENT	2,125,731	2,252,203	2,068,311
GDTIF DEBT SERVICE	- 60910		

FUNDING SOURCE: DEBT SERVICE

Account	FY19 Actual Expense	FY20 Adopted Budget	FY21 Recomm'd Budget
DEBT SERVICE	1,627,228	1,708,638	1,854,287
GDTIF DEBT SERVICE	1,627,228	1,708,638	1,854,287
TECH PARK DEBT SERVICE	- 60920		

FUNDING SOURCE: DEBT SERVICE

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
DEBT SERVICE	1,693,995	1,854,287	2,004,835
GDTIF DEBT SERVICE	1,693,995	1,854,287	2,004,835
DICW DEBT SERVICE	- 60930		

FUNDING SOURCE: DEBT SERVICE

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
CONTRACTUAL SERVICES	144	—	—

Recommended Expenditure Budget Report by Activity & Funding Source

60 - ECONOMIC DEVELOPMENT

DEBT SERVICE	1,558,160	1,254,627	721,525
SUPPLIES AND SERVICES	2,515	—	—
DICW DEBT SERVICE	1,560,819	1,254,627	721,525
ARTS AND CULTURAL AFFAIRS- 72500			
FUNDING SOURCE: GENERAL			
Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
CIP EXPENDITURES	540	—	—
EQUIPMENT	1,066	920	350
SUPPLIES AND SERVICES	268,244	319,367	341,284
WAGES AND BENEFITS	83,806	84,360	91,371
ARTS AND CULTURAL AFFAIRS	353,656	404,647	433,005
ECONOMIC DEVELOPMENT TOTAL	\$18,666,732	\$22,181,183	\$21,783,603

CITY OF DUBUQUE, IOWA

DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

60 ECONOMIC DEVEL DEPT

FD	JC	WP-GR	JOB CLASS	FY 2020		FY 2021		FY 2022	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	5900	GE-43	ECONOMIC DEVELOP DIRECTOR	1.00	\$ 102,599	1.00	\$ 109,215	1.00	\$ 118,222
100	5900	GE-36	ASST ECONOMIC DEVELOP DIRECTOR	1.00	\$ 72,464	1.00	\$ 72,394	1.00	\$ 77,525
100	1210	GE-30	ARTS & CULTURAL AFFAIRS COORD	1.00	\$ 49,802	1.00	\$ 53,134	1.00	\$ 66,637
100		GE-30	ECONOMIC DEVELOP COORDINATOR	—	\$ —	—	\$ —	—	\$ —
TOTAL FULL TIME EMPLOYEES				3.00	\$ 224,865	3.00	\$ 234,743	3.00	\$ 262,384
61020 Part Time Employee Expense									
100	225	GE-25	ACCOUNT CLERK CONFIDENT	0.50	\$ 20,635	0.50	\$ 21,919	0.50	\$ 22,321
TOTAL PART TIME EMPLOYEES				0.50	\$ 20,635	0.50	\$ 21,919	0.50	\$ 22,321
61030 Seasonal Employee Expense									
100	225	NA-38	ECONOMIC DEVELOP INTERN	0.25	\$ 6,786	0.25	\$ 6,859	0.25	\$ 6,963
TOTAL SEASONAL EMPLOYEES				0.25	\$ 6,786	0.25	\$ 6,859	0.25	\$ 6,963
TOTAL ECONOMIC DEVEL DEPT				3.75	\$ 252,286	3.75	\$ 263,521	3.75	\$ 291,668

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2020		FY 2021		FY 2022		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Economic Development-FT General Fund											
10060700	61010	100	5900	GE-43	ECONOMIC DEVELOP DIRECTOR	1.00	\$ 102,599	1.00	\$ 109,215	1.00	\$ 118,222
10060700	61010	100		GE-30	PROJECT COORDINATOR	—	\$ —	—	\$ —	—	\$ —
10060700	61010	100		GE-36	ASST ECONOMIC DEVELOP DIRECTOR	1.00	\$ 72,464	1.00	\$ 72,394	1.00	\$ 77,525
				Total		2.00	\$ 175,063	2.00	\$ 181,609	2.00	\$ 195,747
Economic Development-PT General Fund											
10060700	61020	100	225	GE-25	ACCOUNT CLERK CONFIDENT	0.50	\$ 20,635	0.50	\$ 21,919	0.50	\$ 22,321
				Total		0.50	\$ 20,635	0.50	\$ 21,919	0.50	\$ 22,321
Economic Development-Seasonal General Fund											
10060700	61030	100		NA-38	ECONOMIC DEVELOP INTERN	0.25	\$ 6,786	0.25	\$ 6,859	0.25	\$ 6,963
				Total		0.25	\$ 6,786	0.25	\$ 6,859	0.25	\$ 6,963
Arts and Cultural Affairs - FT General Fund											
10072500	61010	100	1210	GE-30	ARTS & CULTURAL AFFAIRS COORD	1.00	\$ 49,802	1.00	\$ 53,134	1.00	\$ 66,637
				Total		1.00	\$ 49,802	1.00	\$ 53,134	1.00	\$ 66,637
TOTAL ECONOMIC DEV. DEPT											
						3.75	\$ 252,286	3.75	\$ 263,521	3.75	\$ 291,668

Capital Improvement Projects by Department/Division

ECONOMIC DEVELOPMENT					
CIP Number	Capital Improvement Project Title	FY 19 Actual Expense	FY 20 Actual Expense	FY 21 Adopted Budget	FY 22 Recomm'd Budget
1001164	KERPER IND PARK SIGN	7,078	—	—	—
1001548	MAIN STREET BUILDING DEMO	1,953	82,868	—	—
1002279	IFA DT HOUSING LOAN POOL	—	—	—	—
1002818	EPA MULTIPURPOSE BRWNFLD	—	500	—	—
1022859	KERPER BLVD REVITE	—	—	50,000	50,000
2411033	LOAN POOL, DOWNTOWN TIF	—	300,000	—	—
2411942	DOWNTOWN REHAB GRANT PROG	53,463	150,313	70,000	175,000
2602636	MICROENTERPRISE ASSIST	35,415	10,500	—	—
2651246	JOB CREATION	—	—	—	—
2651247	HISTORIC PRES. REV. LOAN	15,250	2,950	9,270	—
2651796	AIRPORT REVENUE GUARANTEE	—	—	—	—
3502680	ECON DEV SOFTWARE	—	—	—	—
3601056	DICW	270,772	333,017	—	—
3601842	WORKFORCE DEVELOPMENT	311,055	310,000	310,000	310,000
3602081	MILLWORK MASTER PLANNING	—	—	—	—
3602267	DOWNTOWN HOUSING INCENT	0	69,111	0	0
3602436	WASH NEIGH BUSINESS INCEN	4,634	57,500	120,000	105,000
3602437	FUTURE IND ACQUISITIONS	0	196,200	0	0
3602438	WASH NEIGH DT INCENT	35,250	80,889	392,900	440,000
3602561	CENTRAL STREETSCAPE PLAN	30,093	0	0	0
3602679	CENTRAL AVE COORIDOR INIT	-1,411	16,603	50,000	50,000
3602924	DEVELOP MCFADDEN PROPERTY	0	0	0	233,500
7001853	ART IN PORT OF DUBUQUE	19,874	3,161	0	0
ECONOMIC DEVELOPMENT		TOTAL	783,424	1,613,613	1,002,170
					1,363,500

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	PAGE
ECONOMIC DEVELOPMENT								
Community and Economic Development								
Greater Downtown URD								
Incentive & Rehab Programs	\$ 440,000	\$ 400,000	\$ 400,000	\$ 350,000	\$ —	\$ 1,590,000		311
Kerper Boulevard Revitalization	\$ 50,000	\$ —	\$ —	\$ —	\$ —	\$ 50,000		312
Workforce Development	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 1,550,000		313
Washington Neighborhood Façade Program	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 525,000		314
Downtown Rehab Grant Program	\$ 175,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 595,000		315
Minority-Owned Business Microloan Initiative	\$ 50,000	\$ 50,000	\$ —	\$ —	\$ —	\$ 100,000		316
Develop McFadden Property	\$ 233,500	\$ —	\$ —	\$ —	\$ —	\$ 233,500		317
Downtown Rehabilitation Loan Program	\$ —	\$ —	\$ 300,000	\$ —	\$ —	\$ 300,000		318
Central Avenue Streetscape Master Plan Implementation	\$ —	\$ 150,000	\$ 25,000	\$ —	\$ —	\$ 175,000		319
Dubuque Industrial Center South Signs	\$ —	\$ 80,465	\$ —	\$ —	\$ —	\$ 80,465		320
Dubuque Industrial Center Signs	\$ —	\$ 50,000	\$ —	\$ —	\$ —	\$ 50,000		321
Development of Graf Properties	\$ —	\$ —	\$ —	\$ —	\$ —	\$ 217,000	\$ 217,000	322
South Port Master Plan Implementation	\$ —	\$ 215,000	\$ —	\$ —	\$ —	\$ 215,000		323
TOTAL	\$1,363,500	\$ 1,465,465	\$1,245,000	\$ 870,000	\$ 737,000	\$ 5,680,965		

Transportation Services

This page intentionally left blank.

TRANSPORTATION SERVICES

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	2,937,024	3,218,071	3,262,808	1.4 %
Supplies and Services	2,354,817	2,398,780	2,362,908	-1.5 %
Machinery and Equipment	155,234	228,100	258,189	13.2 %
Debt Service	3,818,679	3,189,534	3,166,793	-0.7 %
Administrative Overhead Recharge	188,802	251,658	211,318	-16.0 %
Total Expenses	9,454,556	9,365,713	9,262,016	-1.1 %
<u>Resources</u>				
FTA Operating	1,797,697	1,253,787	1,300,537	3.7 %
State Operating Assistance	333,988	310,285	322,136	3.8 %
Federal Pass-Thru Grant	6,792	68,114	60,614	-11.0 %
Medicaid Reimbursement	65,459	54,048	60,026	11.1 %
Advertising Fees	24,346	33,870	24,346	-28.1 %
Mini Bus Passenger Fares	122,750	137,908	127,663	-7.4 %
Fixed Route Passenger Fares	124,715	188,125	188,125	0.0 %
Iowa DMV/Burlington Trailways Rent	27,455	32,317	27,455	-15.0 %
Greater Downtown TIF - Debt Service	2,723,477	2,592,187	2,593,437	0.0 %
Sales Tax 20% - Debt Service	29,941	42,375	64,138	51.4 %
Downtown Shuttle Service - GDTIF	134,704	134,704	134,704	0.0 %
Private Participant	84,280	84,280	—	0.0 %
Miscellaneous	8,447	—	—	0.0 %
Operating Revenue-Parking System	2,491,645	3,047,383	2,899,387	-4.9 %
Total Resources	7,975,696	7,979,383	7,802,568	-2.2 %
Transit Levy	1,558,460	1,635,441	1,601,290	-2.1 %
Increase (Decrease) in Transit Fund Balance	507,001	(79,570)	—	0.0 %
Increase (Decrease) in Parking Fund Balance	(427,401)	328,681	141,842	-56.8 %
Property Tax Support	1,558,460	1,635,441	1,601,290	(34,151)
Percent Increase (Decrease)				(2.09)%
Personnel - Authorized FTE	53.73	53.73	53.00	

***Includes the Transit Division and Parking Division.**

TRANSIT

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
<u>Expenses</u>				
Employee Expense	2,322,379	2,575,589	2,572,900	-0.1 %
Supplies and Services	1,331,705	1,303,084	1,235,516	-5.2 %
Machinery and Equipment	119,705	54,206	38,480	-29.0 %
Debt Service	324,047	340,687	362,950	6.5 %
Total	4,097,836	4,273,566	4,209,846	-1.5 %
<u>Resources</u>				
FTA Operating	1,797,697	1,253,787	1,300,537	3.7 %
State Operating Assistance	333,988	310,285	322,136	3.8 %
Federal Pass-Thru Grant	6,792	68,114	60,614	-11.0 %
Medicaid Reimbursement	65,459	54,048	60,026	11.1 %
Advertising Fees	24,346	33,870	24,346	-28.1 %
Mini Bus Passenger Fares	122,750	137,908	127,663	-7.4 %
Fixed Route Passenger Fares	124,715	188,125	188,125	0.0 %
Downtown Shuttle Service - GDTIF	134,704	134,704	134,704	0.0 %
Greater Downtown TIF - Debt Service	294,106	298,312	298,812	0.2 %
Sales Tax 20% - Debt Service	29,941	42,375	64,138	51.4 %
Iowa DMV/Burlington Trailways Rent	27,455	32,317	27,455	-15.0 %
Private Participant	84,280	84,280	—	0.0 %
Miscellaneous	8,447	—	—	0.0 %
Total Resources	3,054,680	2,638,125	2,608,556	-1.1 %
Transit Levy	1,558,460	1,635,441	1,601,290	-2.1 %
Increase (Decrease) in Transit Fund Balance	515,304	—	—	0.0 %
Property Tax Support	1,558,460	1,635,441	1,601,290	(34,151)
Percent Increase (Decrease)				(2.1)%
Personnel - Authorized FTE	43.81	43.81	43.10	

PARKING

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
Expenses				
Employee Expense	605,420	639,725	687,053	7.4%
Supplies and Services	1,023,014	1,095,656	1,127,294	2.9%
Machinery and Equipment	35,529	173,894	219,709	26.3%
Administrative Overhead Recharge	188,802	172,088	211,318	22.8%
Engineering Parking Charges	1,020	2,797	2,953	5.6%
Parking Administrative Overhead - Intermodal	—	—	—	0.0%
Payments to Construction Fund	—	79,570	—	0.0%
Debt Service	3,494,632	2,848,847	2,803,843	-1.6%
Total Expenses	5,348,417	5,012,577	5,052,170	0.8%
Resources				
Operating Revenue-Parking System	2,491,645	3,047,383	2,899,387	-4.9%
TIF Revenue for Debt Abatement	2,429,371	2,293,875	2,294,625	0.0%
Total Resources	4,921,016	5,341,258	5,194,012	-2.8%
Net Operating Surplus(Deficit)	(427,401)	328,681	141,842	(186,839)
Personnel - Authorized FTE	9.92	9.92	9.90	

INTERMODAL RAMP

Budget Highlights	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested	% Change From FY 2021 Budget
Expenses				
Employee Expense	5,405	—	16,788	0.0%
Supplies and Services	90,041	99,113	114,905	15.9%
Machinery and Equipment	—	—	8,690	0.0%
Administrative Overhead Recharge - Parking/Transit	—	6,337	—	0.0%
Debt Service	294,106	298,312	298,812	0.2%
Total Expenses	389,552	403,762	439,195	8.8%
Resources				
Operating Revenue-Parking System	98,593	110,482	104,246	-5.6%
Greater Downtown TIF - Debt Service	294,106	298,312	298,812	0.2%
Total Resources	392,699	408,794	403,058	-1.4%
Net Operating Surplus(Deficit)	3,147	5,032	(36,137)	(41,169)

Intermodal Ramp is split 67% Parking and 33% Transit.

Improvement Package Summary

1 of 2

This improvement request is for the replacement of the department's 2012 MV1 with an electric ADA accessible van. This van is currently used to deliver relief drivers of our fixed route service at shift changes and para transit and fixed route special circumstance rides to our customers. The current van is gasoline powered and this would be an electric vehicle resulting in the Council desires and priorities for a green initiative. This improvement package also is in alignment with Council Goals and Priorities of being a Connected Community: equitable transportation, technology infrastructure and mobility and by having a Sustainable Environment: preserving and enhancing natural resources.

Related Cost:	\$ 27,970	Tax Funds	Non-Recurring	Recommend - Yes
Related Revenue	\$ 46,750		Non-Recurring	
Total Cost:	<u>\$ (18,780)</u>			
Property Tax Impact:	\$ (0.0074)	(0.07)%		

Activity: Transportation Administration

2 of 2

This improvement package provides funding for overtime in the transit administration division. This overtime would be utilized by employees called in after hours for events such as: accident investigation, emergency driving situations, or alarms at parking ramps. This improvement package is in alignment with Council goals of being a Financially Responsible, High-Performance City Organization: Sustainable, Equitable, and Effective Service Delivery.

Related Cost:	\$ 2,500	Tax Funds	Recurring	Recommend - Yes
Total Cost:	<u>\$ 2,500</u>			
Property Tax Impact:	\$ 0.001	0.01%		

Activity: Transportation Administration

Transit Significant Line Items

Transit Employee Expense

1. FY 2022 employee expense reflects a 3.0% wage package increase for non-bargaining unit employees and 3.25% wage package increase for Teamsters Local Union 120 Bus Operator bargaining unit employees .
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2021 The employee contribution of 6.29% is unchanged from FY 2021.
3. The City portion of health insurance expense is increased from \$1,025 in FY 2021 to \$1,086 in FY 2022 per month per contract which results in an annual cost increase of \$13,184 or 5.99%.
4. Overtime is increased from \$17,273 in FY 2021 to \$19,773 in FY 2022. FY 2020 actual was \$27,244.
5. Holiday Overtime is unchanged from \$11,867 in FY 2021 to \$11,867 in FY 2022. FY 2020 actual was \$14,237.

6. Unemployment Insurance decreased from \$21,253 in FY 2021 to \$2,500 in FY 2022. FY 2020 actual was \$1,918.
7. During Fiscal Year 2020, the following personnel changes were made:
 - a. Elimination of Full-Time Dispatcher (-1.00 FTE or -\$59,918).
 - b. Addition of Full-Time Confidential Account Clerk (+1.00 FTE or +\$70,306).
 - c. Elimination of Part-Time Confidential Account Clerk (-0.73 FTE or - \$41,923)

Transit Supplies & Services

8. General Liability Insurance Expense increased from \$39,476 in FY 2021 to \$42,393 in FY 2022, based on FY 2021 actual. FY 2020 actual was \$34,275.
9. Electricity Utility Expense decreased from \$39,484 in FY 2021 to \$37,322 in FY 2022, based on FY 2020 actual plus 5% increase. FY 2020 actual was of \$35,546.
10. Diesel Fuel increased from \$242,099 in FY 2021 to \$242,385 in FY 2022 based on FY 2020 actual of \$222,086 increased 9%.
11. Tire Expense is unchanged from \$46,118 in FY 2021 to \$46,118 in FY 2022, based on FY 2021 actual. FY 2020 actual was \$40,189. This line item represents tire leases and is based on miles driven.
12. Motor Vehicle Maintenance decreased from \$504,858 in FY 2021 to \$403,486 in FY 2022, based on FY 2020 actual less 15% due to a total of 13 new buses being added to the fleet. FY 2020 actual was \$474,690.
13. Motor Vehicle Maintenance Outsourced increased from \$90,934 in FY 2021 to \$149,749 in FY 2022, based on FY 2021 actual to date and for the remainder of the fiscal year. FY 2020 actual was \$247,587.
14. Software License increased from \$71,150 in FY 2021 to \$74,763 in FY 2022, based on FY 2020 actual plus 15%. FY 2020 actual was \$65,195. This line item represents security camera annual maintenance, route planning software license and scheduling software license.
15. Sidewalk Snow Removal decreased from \$53,841 in FY 2021 to \$31,221 in FY 2022 based on FY 2019 actual and adjusted due to the snow removal at the Jule Operation Training Center and the bus lane at Intermodal being performed by city employees. This line item represents the contracted services agreement for snow removal of sidewalks.

Transit Machinery & Equipment

16. Equipment replacement items include (\$38,480):

<u>Transit Administration</u>	
Smartphone (2)/Desk Phones (7)	\$ 1,610
<u>Bus Maintenance</u>	
Desk Phone (1)	\$ 210
<u>Intermodal Ramp</u>	
(1) Battery Inverter	\$ 8,690
<u>Intermodal Facility</u>	
(1) Battery Inverter	\$ 8,690
Recommended Improvement Packages	
	19,280
Total Equipment	\$ 38,480

Transit Debt Service

17. FY 2022 annual debt service includes the following (\$362,950):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$ 298,812	2012A G.O.	GDTIF	Intermodal Facility	2031	2021
\$ 3,147	2014B G.O.	Sales Tax 20%	Roof Improvements	2034	2021
\$ 11,377	2018A G.O.	Sales Tax 20%	Radio Replacements	2038	2026
\$ 6,484	2019A G.O.	Sales Tax 20%	Midtown Transfer	2039	2026
\$ 24,412	2021 Planned	Sales Tax 20%	Vehicle Replacements	2041	
\$ 18,718	2021 Planned	Sales Tax 20%	Vehicle Replacements	2041	
\$ 362,950	Total Transit Annual Debt Service				

Transit Revenue

18. Federal operating assistance is based on a comparison of larger cities. Previously the allocation was based on population and population density. Federal operating assistance is allocated on the federal fiscal year of October through September. Final FTA allocations for FY 2022 should be received by March 2021. FY 2022 estimated Federal Operating Assistance is based on FY 2021 adopted allocation of \$1,300,537. FY 2020 actual was \$1,797,697, this increase is due to the CARES Act that was received due to the pandemic. FTA Operating funds require 50% local match.

19. State operating assistance increased from \$310,285 in FY 2021 to \$322,136 in FY 2022 based on an average between FY 2020 actual and FY 2021 adopted. FY 2020 actual was \$333,988.

20. Federal pass-thru grant decreased from \$68,114 in FY 2021 to \$60,614 in FY 2022. This line item is a preventative maintenance grant. FTA pass through grants require 20% local match.

21. MiniBus passenger-related revenues FY 2022 budget is based on FY 2020 and FY 2019 actual. The following revenue line items make-up MiniBus passenger-related revenues:

Revenue Type	FY 2019	FY 2020	FY 2021 Budget	FY 2022	% Change From FY 2021 Budget
*MiniBus Fares	\$ 121,465	\$ 100,648	\$ 121,465	\$ 109,318	-10.00%
MiniBus Contract	\$ 16,443	\$ 18,345	\$ 16,443	\$ 18,345	11.57%
MiniBus Medicaid Fares	\$ 34,683	\$ 40,116	\$ 34,683	\$ 34,683	—%
Total Mini-Bus Revenues	\$ 172,591	\$ 159,109	\$ 172,591	\$ 162,346	-5.94%

*MiniBus Fares were budgeted to be FY 2021 actual less 10% due to a decrease in requested rides and reduced hours of operations.

The following revenue line items make-up Fixed-Route passenger-related revenues:

Revenue Type	FY 2019	FY 2020	FY 2021 Budget	FY 2022	% Change From FY 2021 Budget
Passenger Fares	\$ 188,125	\$ 124,715	\$ 188,125	\$ 188,125	—%
*Private Participant	\$ 84,280	\$ 84,280	\$ 84,280	\$ —	-100.00%
Fixed Route Medicaid	\$ 19,365	\$ 25,343	\$ 19,365	\$ 25,343	30.87%
Total Fixed Route Revenues	\$ 291,770	\$ 234,338	\$ 291,770	\$ 213,468	-26.84%

*The private participant revenue was funding from Loras College, Clark University, and the University of Dubuque. They chose to end the funding for the partnership in the fall of 2020. This resulted in the students not being able to use their ID for free rides and the Night Rider routes have been cancelled.

22. Reimbursements from the Greater Downtown TIF for the downtown service routes is unchanged from \$134,704 in FY 2021 to \$134,704 in FY 2022.

Parking Significant Line Items

Parking Employee Expense

23. FY 2022 employee expense reflects a 3.0% wage package increase.

24. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2021. The employee contribution of 6.29% is unchanged from FY 2021.

25. The City portion of health insurance expense is increased from \$1,025 in FY 2021 to \$1,086 in FY 2022 per month per contract which results in an annual cost savings of \$3,432 or 5.99%.

26. Overtime is unchanged from \$4,000 in FY 2021 to \$4,000 in FY 2022. FY 2020 actual was \$5,236.

27. Retiree Five-Year Sick leave payout decreased from \$2,853 in FY 2021 to \$0 in FY 2022.
28. Workers Compensation decreased from \$5,025 in FY 2021 to \$3,815 in FY 2022, based on FY 2021 actual. FY 2020 actual was \$5,631.

Parking Supplies & Services

29. Property Insurance increased from \$89,821 in FY 2021 to \$111,994 in FY 2022 based on FY 2021 actual. Parking is charged 21% of the property insurance cost for the Jule Operations and Training Center which is shared between the Transit and Parking funds.
30. Electrical Utility Expense increased from \$255,659 in FY 2021 to \$263,788 in FY 2022, based on FY 2020 actual of \$251,226 plus 5%. Parking is charged 21% of the electricity cost for the Jule Operations and Training Center which is shared between Transit and Parking funds.
31. Snow Removal Plowing increased from \$146,258 in FY 2021 to \$156,186 in FY 2022, based on a two year average between FY 2019 and FY 2020. FY 2020 actual was \$166,102.
32. Snow Removal Sidewalks unchanged from \$109,749 in FY 2021 to \$109,749 in FY 2022. FY 2020 actual was \$29,325.
33. Credit Card Charge increased from \$46,727 in FY 2021 to \$48,275 in FY 2022, based on FY 2020 actual adjusted for Covid and expected app usage increase. FY 2020 actual was \$41,021.
34. Software License increased from \$28,329 in FY 2021 to \$37,750 in FY 2022. FY 2020 actual was \$28,736. This line item increase represents security camera licensing that was previously included in the maintenance contract.
35. Elevator Maintenance increased from \$31,649 in FY 2021 to \$32,731 in FY 2022, based on FY 2020 actual less a non-recurring improvement package in FY21 for Knox boxes at each elevator. FY 2020 actual was \$36,078.
36. Contract Custodial is decreased from \$30,682 in FY 2021 to \$0 in FY 2022 this decrease is due to the elimination of the deep cleaning contract for the parking ramps. Current fulfillment of the custodial services is being completed by City employees.
37. Camera Maintenance increased from \$60,077 in FY 2021 to \$60,535 in FY 2022, based on contract provided by vendor. FY 2020 actual was \$68,627.
38. Property Maintenance increased from \$65,736 in FY 2021 to \$71,176 in FY 2022, based on FY 2020 actual less one time expenses. FY 2020 actual is \$73,898.
39. Telephone decreased from \$23,470 in FY 2021 to \$22,818 in FY 2022, based on FY 2020 actual. FY 2020 actual is \$22,818.

40. Pay to other agency is unchanged from \$23,000 in FY 2021 to \$23,000 in FY 2022, based on the payment to Police for the parking enforcement recharge and a fee paid to Dubuque County Treasurer for holds on vehicle registration for outstanding tickets. FY 2020 actual is \$23,000.

41. Machinery and equipment maintenance increased from \$14,358 in FY 2021 to \$21,936 in FY 2022, this increase is based on FY 2020 actual plus additional costs of replacing two water heaters, room heaters, and lighting fixtures. FY 2020 actual is \$20,006.

Parking Machinery & Equipment

42. Equipment replacement items include (\$219,709):

<u>Parking Administration</u>		
Smartphone (2)/Desk Phones (7)	\$	1,190
<u>Parking Maintenance</u>		
(2) Technician Truck	\$	67,500
Smartphones (2)/Desk Phones (2)	\$	1,120
<u>Meter Enforcement</u>		
Compact Car	\$	34,250
(6) Smartphones	\$	2,280
(8) Body Cameras	\$	6,392
(1) Docking Station	\$	1,499
<u>Five Flags Ramp</u>		
(36) Security Cameras	\$	41,400
<u>10th and Central Ramp</u>		
(2) Battery Inverters	\$	17,380
<u>Iowa Street Ramp</u>		
(43) Security Cameras	\$	46,698
Total Equipment	\$	219,709

Parking Debt Service

43. Debt issues and their debt service payments for the Parking Division include (\$2,803,843):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$2,014,625	Revenue 2007	GDTIF	Port of Dubuque Ramp	2037	2019
\$ 38,222	Revenue 2008	Parking Fees	Lot 9	2023	
\$ 641,500	G.O. 2017A	Parking Fees	Central Ramp	2029	2025
\$ 53,983	G.O. 2018A	Parking Fees	POD Ramp Repairs	2026	2026
\$ 4,185	G.O. 2018A	Parking Fees	Re-Lamp Iowa Street Ramp	2031	2026
\$ 13,886	G.O. 2019C	Parking Fees	Locust Security Cameras	2033	2026
\$ 23,255	G.O. 2014C	Parking Fees	Parking Improvements	2034	2021
\$ 14,187	G.O. 2014B	Parking Fees	Parking Improvements	2034	2021
\$2,803,843	Total Parking Annual Debt Service				

Greater Downtown TIF will contribute \$2,014,625 in FY 2022 towards parking debt service for the Port of Dubuque Ramp which is covered by a minimum assessment agreement paid by Boyd gaming and a supplemental payment. Greater Downtown TIF will also contribute \$280,000 towards downtown parking ramp debt service.

Parking Revenue

44. Significant changes in operating budget revenue projections based on actual trends include:

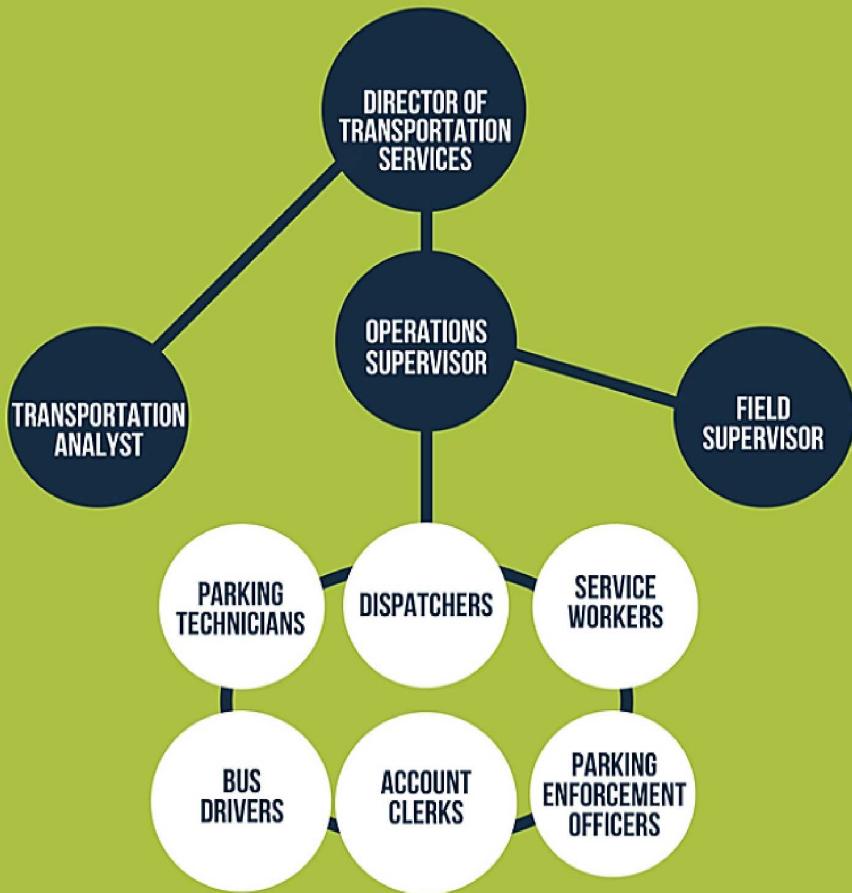
Area	FY 2021	FY 2022	Change	FY 2020 Actual
Locust Street Ramp	\$ 315,963	\$ 314,289	\$ (1,674) (a)	\$ 394,708
Iowa Street Ramp	\$ 449,031	\$ 423,270	\$ (25,761) (a)	\$ 323,302
5th St. Ramp	\$ 333,013	\$ 332,703	\$ (310) (a)	\$ 297,825
Five Flags Ramp	\$ 122,487	\$ 98,342	\$ (24,145) (a)	\$ 82,238
Port of Dubuque Ramp	\$ 165,192	\$ 133,283	\$ (31,909) (a)	\$ 133,283
Central Ramp	\$ 326,697	\$ 321,370	\$ (5,327) (a)	\$ 240,995
Intermodal Ramp	\$ 74,044	\$ 74,246	\$ 202 (a)	\$ 62,100
Parking Lots	\$ 169,876	\$ 191,586	\$ 21,710 (a)	\$ 124,075
Street Parking Meters	\$ 766,617	\$ 712,513	\$ (54,104) (b)	\$ 599,058
Residential Parking District	\$ 18,331	\$ 18,250	\$ (81) (c)	\$ 16,850
Parking Ticket Fines	\$ 280,267	\$ 252,572	\$ (27,695) (d)	\$ 189,937
Total	\$ 3,021,518	\$ 2,872,424	\$ (149,094)	\$ 2,464,371

- a. Parking Ramp revenue is based on FY 2020 actual adjusted for Covid.
- b. Street Parking Meter revenue is based on FY 2020 actual adjusted for Covid.
- c. Residential Parking District is based on FY 2020 actual adjusted for Covid.
- d. Parking Ticket Fines is based on FY 2020 actual adjusted for Covid.

TRANSPORTATION SERVICES DEPARTMENT

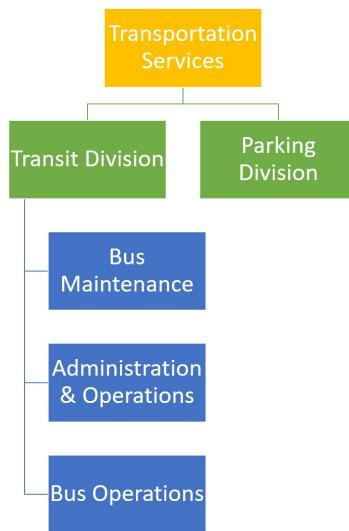
A unified approach to providing equitable transportation options in the City of Dubuque

THE JULE TRANSIT + PARKING



This page intentionally left blank.

TRANSPORTATION SERVICES DEPARTMENT TRANSIT DIVISION



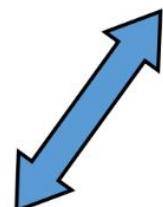
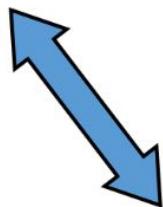
SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

PEOPLE

Jule staff reach out to a diverse set of community members and organizations to provide information and help plan future services. We invest in our staff and our quality of service through ongoing safety and driver training.

PLANNING

The Jule plans for the future through community surveys, focus groups, contacts with social service agencies, the Transit Advisory Board, and the Metropolitan Planning Organization.



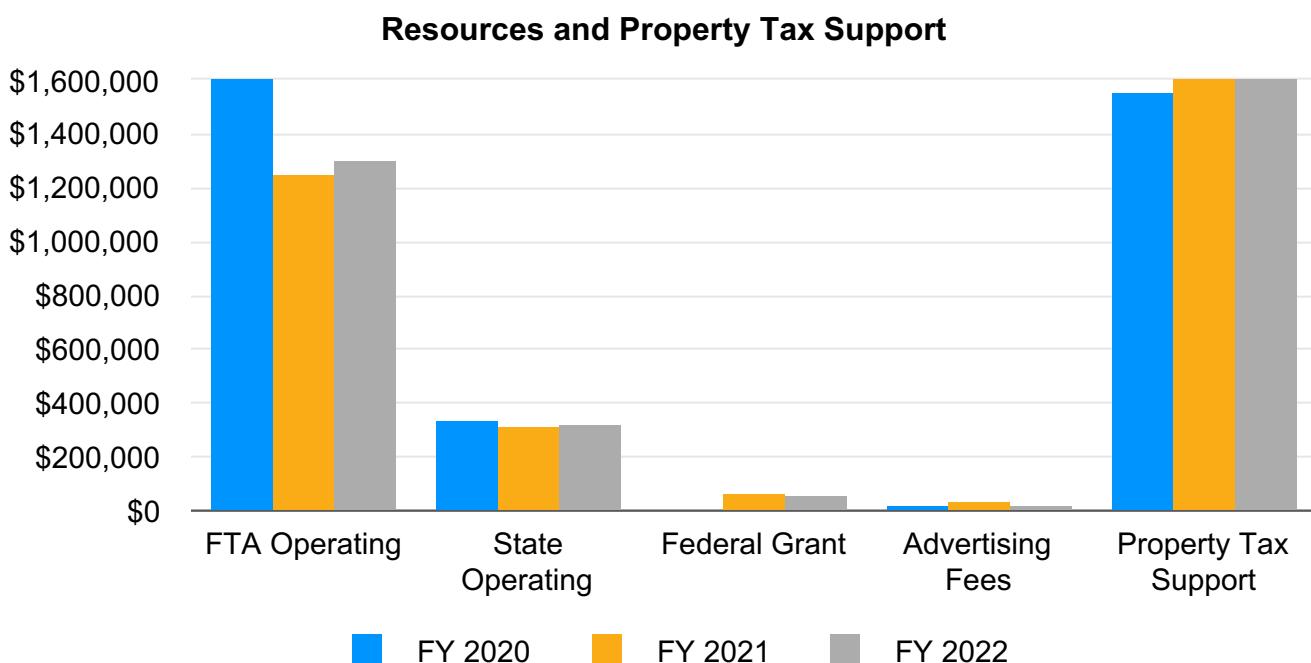
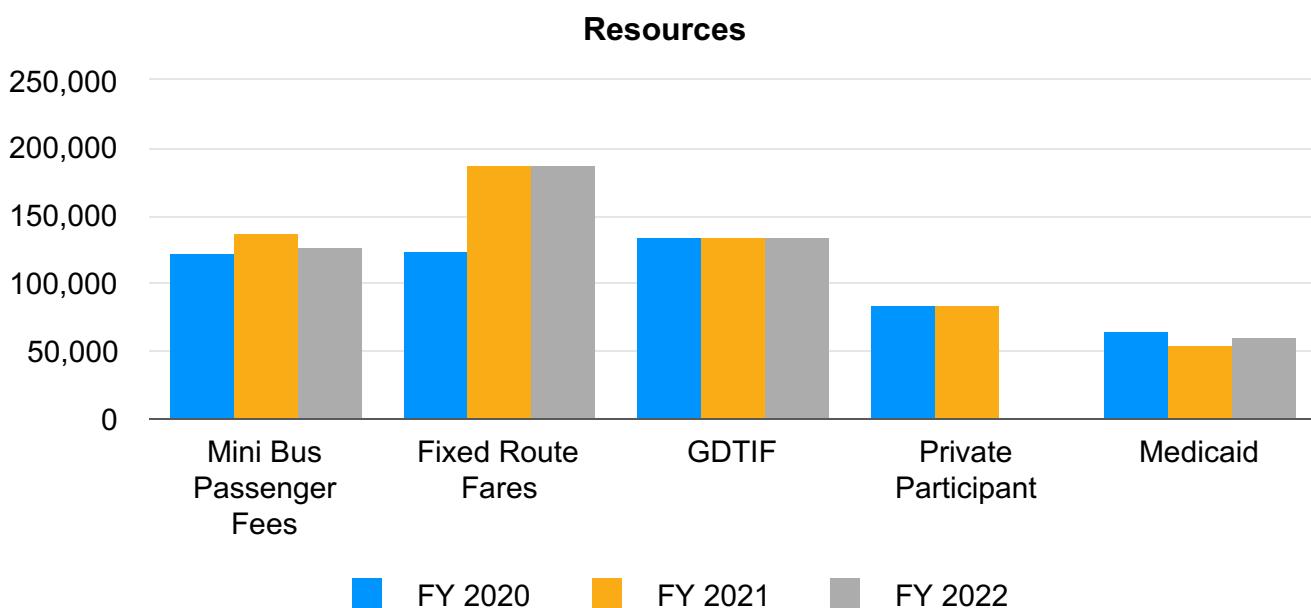
PARTNERSHIPS

Jule staff work with community organizations and non-profits to help increase access to and awareness of transit services. We do this by developing partnerships to keep information flowing between employers, service providers, program offerings, local college students, and K-12 students, staff and administrators and city staff.

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

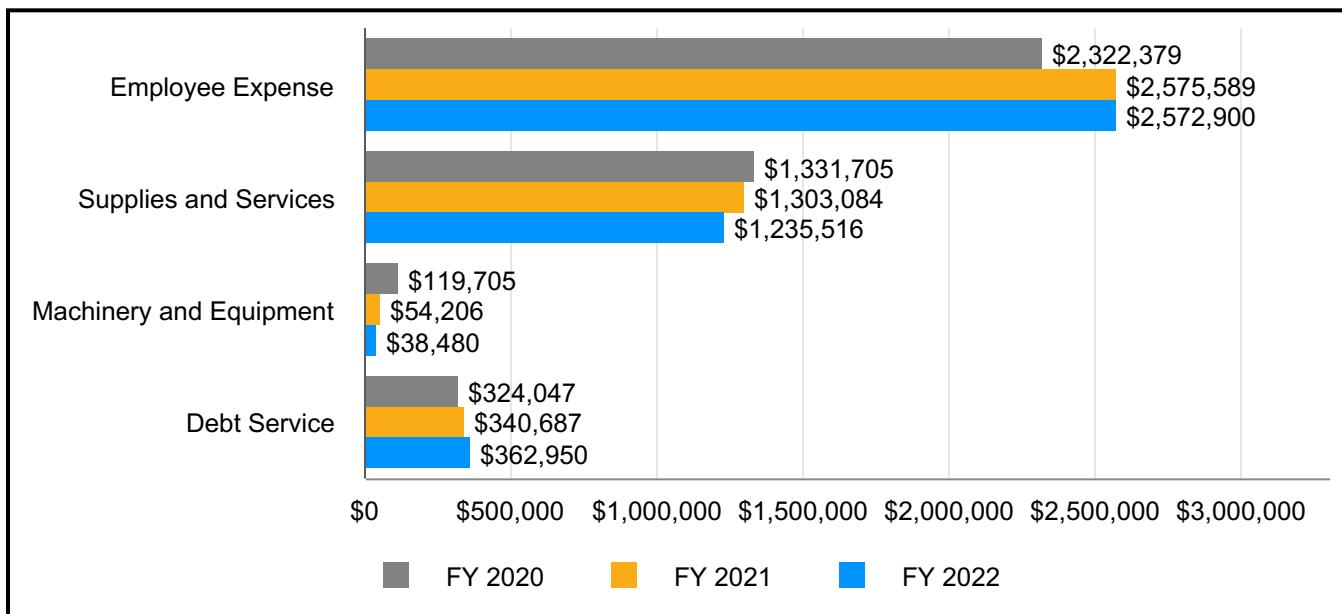
	FY 2020	FY 2021	FY 2022
Full-Time Equivalent	43.81	43.81	43.10



The Transit Division is supported by 43.10 full-time equivalent employees, which accounts for 61.12% of the department expense as seen below. Overall, the departments' expenses are expected to decrease by 1.49% in FY 2022 compared to FY 2021.

TRANSPORTATION SERVICES DEPARTMENT TRANSIT DIVISION

Expenditures by Category by Fiscal Year



TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Administration and Operations

Mission & Services

Management functions of [The Jule](#) include property, vehicle, and equipment management, maintenance and selection, evaluation or routes, safety, security, and funding sources, employee hiring, training, payroll and discipline, public relations, marketing, accounting, and submission of grant applications for continued funding as well as compliance with state and federal transportation rules and regulations. The [Transit Advisory Board](#) advises the city council on executing agreements and grants relating to the transit system operation, the purchase of new equipment, and establishing rates and fares.

Administration and Operations Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$746,186	\$858,758	\$796,321
Resources	\$627,547	\$720,181	\$596,188

Administration and Operations Position Summary	
	FY 2022
CONFIDENTIAL ACCOUNT CLERK	0.70
TRANSPORTATION ANALYST	0.50
FIELD SUPERVISOR	0.50
OPERATIONS SUPERVISOR	0.50
TRANSPORTATION SERVICES MGR	0.50
DISPATCHER FT	1.80
DISPATCHER PT	0.98
DRIVER TRAINER	0.55
Total FT Equivalent Employees	5.33

Performance Measures

City Council Goal: Financially Responsible, High-Performance Organization

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Provide consistent and clear communication of passenger information and expectations.					
# Facebook/Twitter Followers	1000/500	736/302	872/389	900/425	
# Notify-Me Subscribers	300	259	248	265	

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Bus Operations

Mission & Services

Bus Operations includes the following daytime [fixed-route services](#) as well as the door-to-door [MiniBus](#) services that operate from 6:00am-6:00pm on weekdays. A reduced, off-peak schedule is offered from 6:00pm-9:00pm on weeknights and from 8:00am-9:00pm on Saturdays. Bus operations also includes [Weekday Park + Ride Service](#) and [Nightrider](#) weekend evening service during the school year.

Bus Operations Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$2,865,299	\$2,911,734	\$2,881,343
Resources	\$1,065,714	\$1,924,899	\$1,655,299

Bus Operations Position Summary	
	FY 2022
Bus Operator FT	8.00
Bus Operator PT	14.01
Mini-Bus Operator FT	3.00
Mini-Bus Operator PT	9.75
Bus Operator-Trolley Route	0.034
Total FT Equivalent Employees	34.79

Performance Measures

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
City Council Goal: Connected Community					
1 Activity Objective: Connect people to opportunity by providing access to transit services so people can get to work, school, and recreational activities.					
% of residents who live within a 5 minute walk from a bus stop	92%	91.3%	92%	92%	
% of schools within a 5 minute walk from a bus stop	90%	88.9%	88.9%	88.9%	
# annual ridership (fixed route and minibus)	450,000	476,768	376,872	340,000	
2 Activity Objective: Improve transit travel time so individuals can spend less time on the bus and more time doing what they choose.					

	Pre 2014 Travel Time	Post August 2015 Travel Time	Time Savings
The Point to Medical Associates West	95 min	50 min	45 min
Downtown Transfer to Kohls/HyVee	45 min	25 min	20 min
University of Dubuque to Walmart/Lowes	50 min	25 min	25 min
Clarke University to Mercy/ Medical Associates East	45 min	18 min	27 min

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Bus Operations

Performance Measures (continued)

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
City Council Goal: Partnerships for a Better Dubuque					
3 Activity Objective: Partner with non-profits, colleges, and other City departments to make accessing transit passes and services simple and affordable.					
# of partner organizations that purchase bulk passes at non-profit discounted rate and provide them to clients in need	10	9	9	9	
City Council Goal: Vibrant Community					
4 Activity Objective: Promote equity by providing the same opportunity for use of public transit services to those with disabilities as those without.					
# of routes per year evaluated for ADA compliant stops and amenities	10	10	10	10	
% of buses with drive-on ramps instead of mechanical lifts	100%	40%	50%	50%	
# of Medicaid fares (minibus)	2,000	1,893	2,174	2,000	

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Bus Maintenance

Mission & Services

The Public Works Mechanics and Service Workers, led by the Vehicle Maintenance Supervisor, conduct all maintenance of transit vehicles. Primary responsibilities are preventative maintenance inspections and major and minor repairs to various vehicle systems, including purchasing and stocking parts and supplies in accordance with Federal Transit Administration (FTA) and City of Dubuque policies. Service workers also conduct cleaning of fixed-route vehicles and facilities, which include benches, shelters, the bus storage facility and The Jule's three transfer locations at JFK Circle, Delhi, and at the Intermodal Center.

Bus Maintenance Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$162,305	\$162,387	\$169,232
Resources	\$197,106	\$86,110	\$45,951
Bus Maintenance Position Summary			
		FY 2022	
Service Worker		2.00	
Laborer PT		0.28	
Total FT Equivalent Employees	2.28		

Performance Measures

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
---------------------------	--------	----------------	----------------	-------------------	-----------------------

City Council Goal: Financially Responsible, High-Performance Organization

1 **Activity Objective:** Reduce accidents and associated costs through ongoing driver training and regular vehicle cleaning and maintenance to extend the service life of the fleet.

# at-fault accidents	0	8	7	5	
# hours annual driver training	25 +	25+	25+	25+	
% of vehicles serviced within the mileage threshold*	80% +	97%	100%	100%	

*Preventative maintenance threshold is 5,000 miles for Light-Duty vehicles and 6,000 miles for Medium- and Heavy-Duty vehicles.

This page intentionally left blank.

TRANSPORTATION SERVICES DEPARTMENT PARKING DIVISION

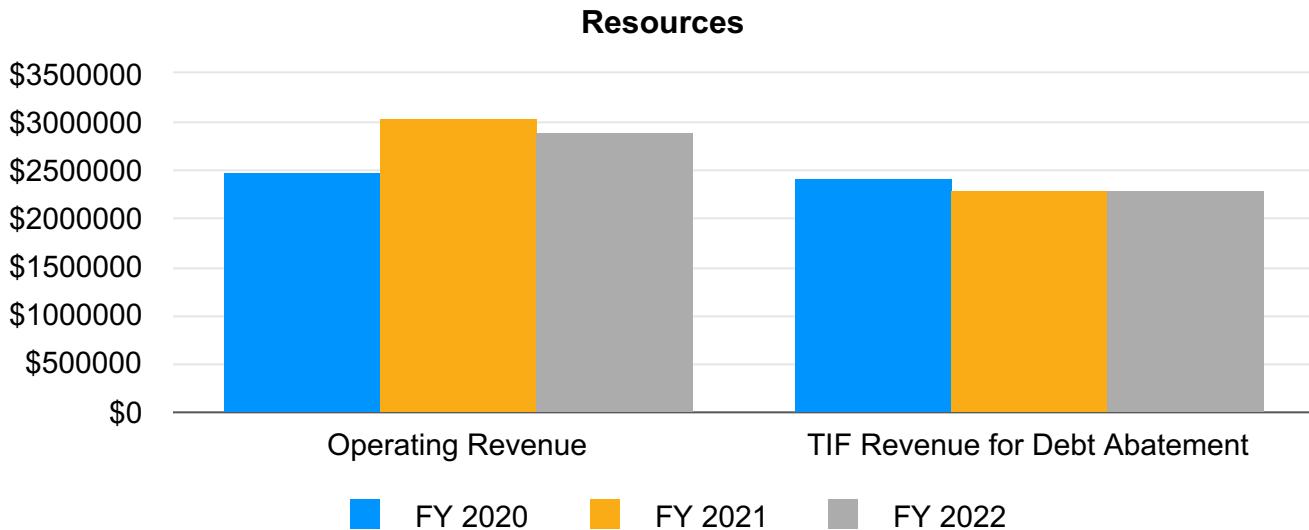
The Parking Division provides for the parking needs of the public and residents of the City of Dubuque, long term planning to meet future parking needs to support and encourage economic growth and stability in concert with residential parking needs in the downtown area.

SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

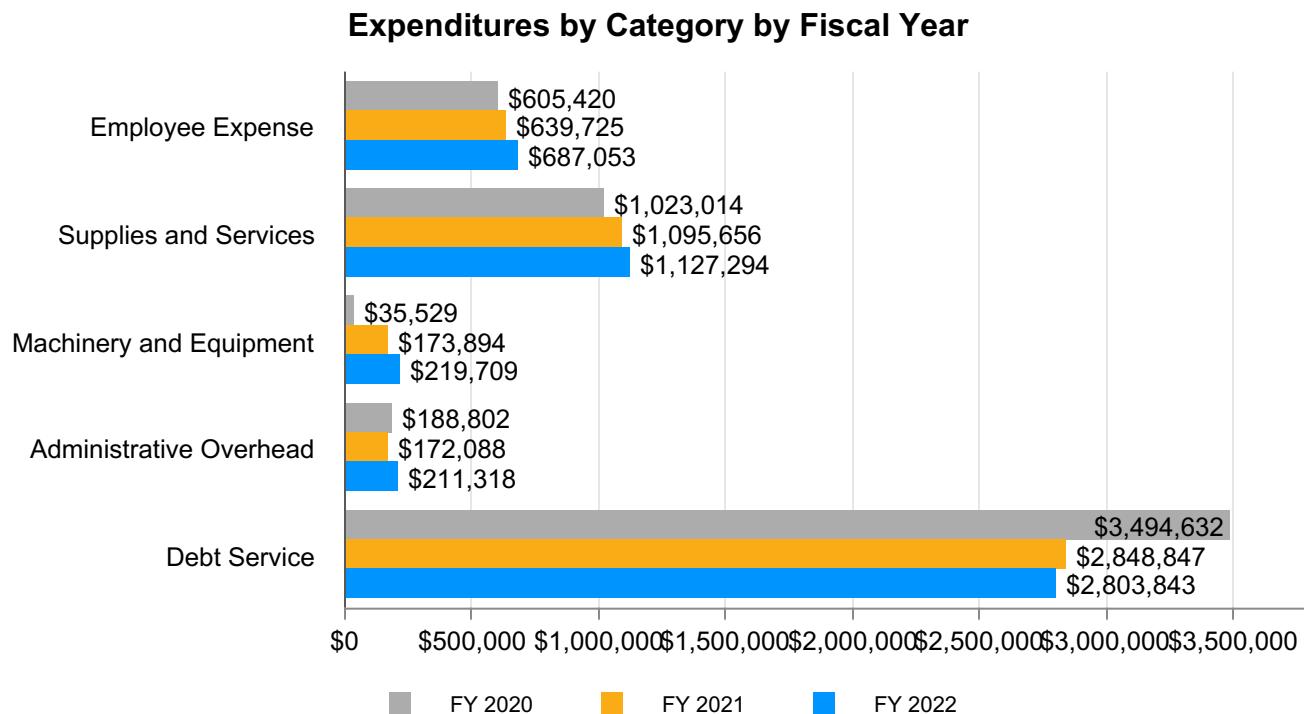


TRANSPORTATION SERVICES DEPARTMENT PARKING DIVISION

	FY 2020	FY 2021	FY 2022
Full-Time Equivalent	9.92	9.92	9.90



The Parking Division is supported by 9.90 full-time equivalent employees, which accounts for only 13.60% of the department expense as seen below. Overall, the departments' expenses are expected to increase by 0.79% in FY 2022 compared to FY 2021.



TRANSPORTATION SERVICES DEPARTMENT

PARKING DIVISION

Central Business District Parking

Mission & Services

The Central Business District is composed of the Downtown area, the Port of Dubuque and the Historic Millwork District. Parking issues include variable on-street paid parking in the commercial district, residential permit parking, parking validation programs, parking requirements for new development, a parking information campaign, increasing the parking inventory, shared parking arrangements and additional enforcement of existing regulations. The Parking Division manages six parking ramps, sixteen parking lots in the downtown area and one ramp and three lots in the Port of Dubuque. Off-street parking (ramps and lots) provide monthly, daily, hourly and event parking services to downtown area residents, workers, and visitors so they can park their vehicles in secure, customer friendly and well maintained parking facilities.

Central Business District Parking Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$1,921,250	\$1,346,396	\$1,343,578
Resources	\$1,523,243	\$1,575,297	\$1,521,542

Central Business District Parking Position Summary	
	FY 2022
TRANSPORTATION SERVICES	0.50
OPERATIONS SUPERVISOR	0.50
TRANSPORTATION ANALYST	0.50
FIELD SUPERVISOR	0.50
CONFIDENTIAL ACCOUNT	1.30
DISPATCHER	0.10
PARKING SYSTEM TECHNICIAN	2.00
LABORER	0.27
Total FT Equivalent Employees	5.67

Performance Measures

City Council Goal: Robust Local Economy						
	Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
1	Activity Objective: Provide, maintain, and improve an accessible, functional, and self-supporting parking system					
	# smart parking spaces	200	0	0	100	

TRANSPORTATION SERVICES DEPARTMENT

PARKING DIVISION

Metered Parking

Mission & Services

The Parking Division manages 1,859 street and lot parking meters. These consist of time increments of 20 minute, 40 minute, 1 hour, 2 hour, 4 hour and 10 hour. The parking division provides enforcement in the downtown area and in residential and business areas outside the downtown area. The Parking Division offers [Passport Parking](#), allowing motorists to conduct parking transactions by mobile phone.

Metered Parking Funding Summary			
	FY 2020 Actual	FY 2021 Budget	FY 2022 Requested
Expenditures	\$245,817	\$259,278	\$312,371
Resources	\$788,995	\$1,046,884	\$965,085
Metered Parking Position Summary			
		FY 2022	
Parking Meter Checker		3.30	
Parking Revenue Collector		0.73	
Total FT Equivalent Employees	4.03		

Performance Measures

City Council Goal: Robust Local Economy

Performance Measure (KPI)	Target	FY 2019 Actual	FY 2020 Actual	FY 2021 Estimated	Performance Indicator
1 Activity Objective: Manage parking to maximize the available space.					
# of expired meter citations	8,995	9,994	7,578	9,496	
# of courtesy meter citations (no fine for first citation)	5,718	6,353	4,540	4,647	
# of alternate side parking citations issued	1,886	2,096	1,686	1,991	
# of improper use of disabled parking spaces citations	567	630	349	598	

Recommended Operating Revenue Budget - Department Total
53 - TRANSIT DIVISION

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
600	43251	RENTS & CONCESSIONS	28,223	27,455	32,317	27,455
43	USE OF MONEY AND PROPERTY - Total		28,223	27,455	32,317	27,455
600	44160	FTA OPERATING ASSISTANCE	1,180,951	1,797,697	1,253,787	1,300,537
44	INTERGOVERNMENTAL - Total		1,180,951	1,797,697	1,253,787	1,300,537
600	45721	STATE-AID OPERATING	283,220	333,988	310,285	322,136
600	45771	FED PASS THRU STATE GRANT	53,972	6,792	68,114	60,614
45	STATE GRANTS - Total		337,192	340,780	378,399	382,750
605	51310	PERMIT	36,438	28,993	36,438	30,000
600	51705	MINI BUS PASSENGER FARES	121,465	104,405	121,465	109,318
600	51715	MINI BUS CONTRACT REVENUE	16,443	18,345	16,443	18,345
600	51725	PASSENGER FARES	188,125	124,715	188,125	188,125
600	51727	MEDICAID FARES	54,048	65,459	54,048	60,026
600	51730	ADVERTISING FEES	33,870	24,346	33,870	24,346
51	CHARGES FOR SERVICES - Total		450,389	366,262	450,389	430,160
600	53102	PRIVATE PARTICIPANT	84,280	84,280	84,280	0
600	53201	REFUNDS	(60)	558	0	0
600	53610	INSURANCE CLAIMS	30,438	5,985	0	0
600	53620	REIMBURSEMENTS-GENERAL	3,705	2,462	0	0
53	MISCELLANEOUS - Total		118,363	93,286	84,280	0
600	59100	FR GENERAL	1,706,011	1,693,164	1,770,145	1,735,994
400	59240	FR DOWNTOWN TIF	302,212	294,106	298,312	298,812
400	59350	FR SALES TAX CONSTRUCTION	15,191	29,941	42,375	64,138
59	TRANSFER IN AND INTERNAL - Total		2,023,414	2,017,211	2,110,832	2,098,944
TRANSIT DIVISION - Total			4,138,531	4,642,691	4,310,004	4,239,846

Recommended Operating Revenue Budget - Department Total

46 - PARKING DIVISION

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
630	43110	INVESTMENT EARNINGS	20,505	21,428	18,455	21,428
43	USE OF MONEY AND PROPERTY - Total		20,505	21,428	18,455	21,428
630	51215	LATE PAYMENT PENALTY	23,469	23,540	23,468	23,430
630	51305	DAILY FEES	135,529	90,702	135,530	117,109
630	51310	PERMIT	1,612,191	1,275,306	1,612,193	1,588,490
630	51312	LEVEL 1	(1,979)	0	0	0
630	51313	LEVEL 2	(19)	0	0	0
630	51314	LEVEL 3	(57)	0	0	0
630	51325	VALIDATIONS	53,135	50,398	53,135	55,290
630	51345	STREET METER COLLECTIONS	646,199	486,758	646,199	584,109
630	51346	ST METER MILLWORK	3,636	2,223	3,636	3,636
630	51355	STREET PARKNG PERMIT	0	0	0	12,100
630	51360	LOT METER COLLECTIONS	17,207	2,436	17,208	17,208
630	51365	RESERVED METER	18,366	12,933	18,366	18,366
630	51372	EVENT RENTAL	53,269	46,779	53,269	51,207
630	51389	FISCHER PARKING LOT	6,390	5,535	6,390	5,535
630	51394	LOT 9 RENTAL	2,704	5,654	2,704	5,654
51	CHARGES FOR SERVICES - Total		2,570,040	2,002,264	2,572,098	2,482,134
630	53201	REFUNDS	0	310	0	0
630	53402	PARKING TICKET FINES	288,291	196,477	288,306	260,513
630	53403	IA DISTRICT COURT FINES	610	699	610	699
630	53404	ADMIN. PENALTY	2,722	1,330	2,722	1,330
630	53610	INSURANCE CLAIMS	3,726	0	0	0
630	53615	DAMAGE CLAIMS	387	5,332	0	0
630	53620	REIMBURSEMENTS-GENERAL	165,301	133,283	165,192	133,283
53	MISCELLANEOUS - Total		461,036	337,433	456,830	395,825
630	54107	VEHICLE SALES	5,900	0	0	0
630	54109	SALVAGE SALES	228	0	0	0
630	54210	GO BOND PROCEEDS	1,268	124,865	0	0
630	54220	BOND DISCOUNT	57	5,656	0	0
54	OTHER FINANCING SOURCES - Total		7,453	130,521	0	0
400	59240	FR DOWNTOWN TIF	2,013,375	2,015,125	2,013,875	2,014,625
630	59240	FR DOWNTOWN TIF	280,000	414,246	280,000	280,000
59	TRANSFER IN AND INTERNAL - Total		2,293,375	2,429,371	2,293,875	2,294,625
PARKING DIVISION - Total			5,352,409	4,921,016	5,341,258	5,194,012

Recommended Operating Expenditure Budget - Department Total
53 - TRANSIT DIVISION

Fund	Account	Account Title	FY18 Actual Expense	FY19 Actual Expense	FY20 Adopted Budget	FY 21 Recomm'd Budget
600	61010	FULL-TIME EMPLOYEES	667,588	769,871	827,926	846,140
600	61020	PART-TIME EMPLOYEES	987,687	840,528	1,044,189	1,051,670
600	61050	OVERTIME PAY	31,505	27,244	17,273	19,773
600	61071	HOLIDAY PAY-OVERTIME	11,708	14,237	11,867	11,867
600	61080	COVID19 EMP QUARANT/TREAT	0	3,221	0	0
600	61081	COVID19 SCHOOL/DAYCARE CL	0	4,923	0	0
600	61083	COVID19 EMP NON-WORK	0	41,173	0	0
600	61085	SELF QUARANTINE HEALTH	0	5,399	0	0
600	61087	CARETAKER FOR 1 OR 2	0	4,285	0	0
600	61088	SCHOOL/DAYCARE CLOSED	0	1,135	0	0
600	61092	VACATION PAYOFF	4,200	0	0	0
600	61310	IPERS	160,296	161,583	179,480	181,903
600	61320	SOCIAL SECURITY	125,580	125,376	145,440	147,422
600	61410	HEALTH INSURANCE	253,287	224,305	241,244	228,060
600	61415	WORKMENS' COMPENSATION	110,445	89,630	80,576	77,516
605	61415	WORKMENS' COMPENSATION	36	0	0	0
600	61416	LIFE INSURANCE	625	732	1,041	975
600	61417	UNEMPLOYMENT INSURANCE	21,758	1,918	21,253	2,500
600	61620	UNIFORM ALLOWANCE	0	1,744	0	0
600	61650	MEAL ALLOWANCE	42	6	0	6
600	61660	EMPLOYEE PHYSICALS	5,300	5,068	5,300	5,068
61 - WAGES AND BENEFITS			2,380,055	2,322,379	2,575,589	2,572,900
600	62010	OFFICE SUPPLIES	1,553	4,320	1,552	3,000
605	62010	OFFICE SUPPLIES	280	0	280	280
600	62011	UNIFORM PURCHASES	2,722	10,426	2,722	22,135
600	62030	POSTAGE AND SHIPPING	294	633	323	453
600	62032	FLAGS	718	0	732	600
600	62033	HAND TOOLS/EQUIPMENT	1,513	302	1,543	309
600	62034	REPAIR PARTS/SUPPLIES	2,496	2,825	2,546	2,661
600	62061	DP EQUIP. MAINT CONTRACTS	7,127	7,695	8,961	10,174
600	62062	JANITORIAL SUPPLIES	2,596	9,511	2,648	5,140
605	62062	JANITORIAL SUPPLIES	7	0	8	35
600	62063	SAFETY RELATED SUPPLIES	1,198	3,072	1,222	1,166
600	62090	PRINTING & BINDING	3,759	3,571	4,022	3,632
600	62110	COPYING/REPRODUCTION	952	606	952	1,000
600	62130	LEGAL NOTICES & ADS	7,425	1,240	7,425	1,240
600	62140	PROMOTION	1,508	7,321	12,875	3,500
600	62190	DUES & MEMBERSHIPS	3,108	4,117	3,170	4,199
600	62204	REFUNDS	9,179	0	0	0
605	62204	REFUNDS	6	0	0	0
600	62206	PROPERTY INSURANCE	5,902	6,600	6,196	11,617
605	62206	PROPERTY INSURANCE	2,540	2,862	2,667	2,701
600	62208	GENERAL LIABILITY INSURAN	36,093	32,902	37,897	40,697
605	62208	GENERAL LIABILITY INSURAN	1,504	1,373	1,579	1,696

Recommended Operating Expenditure Budget - Department Total
53 - TRANSIT DIVISION

Fund	Account	Account Title	FY18 Actual Expense	FY19 Actual Expense	FY20 Adopted Budget	FY 21 Recomm'd Budget
600	62310	TRAVEL-CONFERENCES	2,889	10,521	16,283	8,305
600	62320	TRAVEL-CITY BUSINESS	100	123	400	200
600	62340	MILEAGE/LOCAL TRANSP	0	75	0	75
600	62360	EDUCATION & TRAINING	2,386	435	3,500	3,500
600	62411	UTILITY EXP-ELECTRICITY	30,122	27,875	32,531	29,268
605	62411	UTILITY EXP-ELECTRICITY	6,438	7,671	6,953	8,054
600	62412	UTILITY EXP-GAS	11,460	9,559	11,460	11,235
600	62415	UTILITY EXPENSE STORMWATR	2,181	3,093	2,488	3,304
605	62415	UTILITY EXPENSE STORMWATR	150	147	172	157
600	62416	UTILITY EXP-WATER	6,754	7,435	7,379	7,806
605	62416	UTILITY EXP-WATER	1,415	1,410	1,546	1,481
600	62417	UTILITY EXP-SEWER	585	699	638	731
600	62421	TELEPHONE	5,474	5,849	6,096	5,777
605	62421	TELEPHONE	248	345	248	345
600	62424	RADIO/PAGER FEE	11,966	25,371	12,564	12,767
600	62431	PROPERTY MAINTENANCE	20,349	24,720	20,349	26,516
605	62431	PROPERTY MAINTENANCE	858	3,383	858	3,383
600	62433	CUSTODIAL SERVICES	1,551	70	1,582	1,600
600	62435	ELEVATOR MAINTENANCE	3,448	2,400	3,448	2,400
605	62435	ELEVATOR MAINTENANCE	1,167	300	1,167	1,200
600	62438	FIRE SUPPRESSION	1,467	4,199	1,467	2,377
605	62438	FIRE SUPPRESSION	166	294	166	294
600	62511	FUEL, MOTOR VEHICLE	2,187	2,637	1,376	2,637
600	62513	FUEL, DIESEL	288,213	222,086	242,099	242,385
600	62520	WARRANTY - VEHICLE/PARTS	0	333	0	0
600	62521	MOTOR VEHICLE MAINT.	494,958	474,690	504,858	403,486
600	62522	VEHICLE MAINT., ACCIDENT	34,270	5,042	18,783	19,465
600	62525	TIRES/TUBES - TRANSIT	46,118	40,189	46,118	46,118
600	62528	MOTOR VEH. MAINT. OUTSOUR	58,924	247,587	90,934	149,749
600	62611	MACH/EQUIP MAINTENANCE	2,384	1,606	2,384	1,645
605	62611	MACH/EQUIP MAINTENANCE	8	1,316	8	494
600	62614	EQUIP MAINT CONTRACT	466	466	466	466
605	62614	EQUIP MAINT CONTRACT	0	91	0	91
600	62627	CAMERA MAINTENANCE	3,676	7,877	3,676	7,933
605	62627	CAMERA MAINTENANCE	5,469	4,255	5,469	7,156
600	62663	SOFTWARE LICENSE EXP	58,090	64,456	71,150	73,213
605	62663	SOFTWARE LICENSE EXP	0	739	0	1,550
600	62666	CREDIT CARD CHARGE	1,785	2,215	1,785	2,215
605	62666	CREDIT CARD CHARGE	808	1,138	808	1,138
600	62667	DATA SERVICES	3,899	3,833	3,977	4,136
600	62671	MISC. OPERATING SUPPLIES	25	54	0	0
600	62692	LANDFILL FEES	954	754	954	754
600	62697	LABOR RELATIONS	1,588	0	1,588	0
600	62706	SNOW - PLOWING	13,875	0	13,875	0
605	62706	SNOW - PLOWING	3,072	2,183	3,072	2,627

Recommended Operating Expenditure Budget - Department Total
53 - TRANSIT DIVISION

Fund	Account	Account Title	FY18 Actual Expense	FY19 Actual Expense	FY20 Adopted Budget	FY 21 Recomm'd Budget
600	62707	SNOW - SIDEWALKS	44,770	3,245	44,770	22,150
605	62707	SNOW - SIDEWALKS	9,071	0	9,071	9,071
600	62713	LEGAL SERVICES	0	2,390	0	0
600	62716	CONSULTANT SERVICES	0	7,500	3,500	3,500
600	62726	AUDIT SERVICES	3,000	0	3,000	3,000
605	62732	TEMP HELP CONTRACT SERV.	0	1,433	2,887	0
600	62733	CONTRACT CUSTODIAL	0	2,117	6,960	0
605	62733	CONTRACT CUSTODIAL	0	1,299	0	0
600	62761	PAY TO OTHER AGENCY	25,000	25,000	25,000	25,000
600	62781	LAWN CARE SERVICES	730	65	860	280
605	62781	LAWN CARE SERVICES	167	0	0	167
62 - SUPPLIES AND SERVICES			1,307,158	1,361,943	1,340,043	1,277,436
600	71120	PERIPHERALS, COMPUTER	1,730	680	0	0
600	71123	SOFTWARE	0	74,282	0	0
600	71124	COMPUTER	0	36,561	0	0
600	71227	SIGNAGE	0	640	0	0
600	71310	AUTO/JEEP REPLACEMENT	0	0	0	27,970
600	71406	BATTERY BACKUP SYSTEM	0	0	0	8,690
605	71406	BATTERY BACKUP SYSTEM	0	0	0	8,690
600	72415	ELECTRONIC DATA COLLECTOR	0	5,441	0	0
600	72417	CAMERA RELATED EQUIPMENT	15,641	1,870	51,756	0
600	72418	TELEPHONE RELATED	236	0	2,450	1,820
600	72812	PLEXIGLAS PANELS	83	232	0	0
71 - EQUIPMENT			17,689	119,705	54,206	47,170
400	74111	PRINCIPAL PAYMENT	231,886	237,218	243,280	256,392
400	74112	INTEREST PAYMENT	85,517	86,829	97,407	106,558
74 - DEBT SERVICE			317,403	324,047	340,687	362,950
53 - TRANSIT DIVISION TOTAL			4,022,306	4,128,075	4,310,525	4,260,456

Recommended Operating Expenditure Budget - Department Total
46 - PARKING DIVISION

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
630	61010	FULL-TIME EMPLOYEES	307,351	325,051	329,659	347,524
630	61020	PART-TIME EMPLOYEES	133,977	119,716	141,824	169,660
630	61030	SEASONAL EMPLOYEES	553	0	0	0
630	61050	OVERTIME PAY	3,458	5,236	4,000	4,000
630	61071	HOLIDAY PAY-OVERTIME	732	317	0	0
630	61081	COVID19 SCHOOL/DAYCARE CL	0	609	0	0
630	61083	COVID19 EMP NON-WORK	0	6,426	0	0
630	61088	SCHOOL/DAYCARE CLOSED	0	1,219	0	0
630	61091	SICK LEAVE PAYOFF	4,640	4,640	2,853	0
630	61092	VACATION PAYOFF	8,009	2,325	0	0
630	61310	IPERS	42,089	43,118	44,882	49,198
630	61320	SOCIAL SECURITY	33,756	34,281	36,594	39,872
630	61410	HEALTH INSURANCE	75,843	55,683	68,244	71,676
630	61415	WORKMENS' COMPENSATION	6,042	5,631	5,025	3,815
630	61416	LIFE INSURANCE	253	267	387	315
630	61417	UNEMPLOYMENT INSURANCE	1,940	332	5,748	454
630	61620	UNIFORM ALLOWANCE	0	30	0	0
630	61660	EMPLOYEE PHYSICALS	509	539	509	539
61 - WAGES AND BENEFITS			619,152	605,420	639,725	687,053
630	62010	OFFICE SUPPLIES	1,243	1,018	1,243	1,429
630	62011	UNIFORM PURCHASES	1,314	530	1,314	4,525
630	62030	POSTAGE AND SHIPPING	6,895	5,029	7,585	6,909
630	62032	FLAGS	605	0	617	1,300
630	62061	DP EQUIP. MAINT CONTRACTS	3,561	4,214	2,321	5,314
630	62062	JANITORIAL SUPPLIES	874	178	892	1,342
630	62063	SAFETY RELATED SUPPLIES	18	0	18	0
630	62090	PRINTING & BINDING	4,518	3,654	4,835	4,084
630	62110	COPYING/REPRODUCTION	626	1,180	626	1,198
630	62130	LEGAL NOTICES & ADS	3,394	1,025	3,021	1,025
630	62190	DUES & MEMBERSHIPS	101	583	103	0
630	62204	REFUNDS	1,050	1,991	1,050	482
630	62206	PROPERTY INSURANCE	85,543	96,159	89,821	111,994
630	62208	GENERAL LIABILITY INSURAN	6,502	5,899	6,827	5,164
630	62230	COURT COSTS & RECORD FEES	680	340	680	507
630	62310	TRAVEL-CONFERENCES	4,450	3,461	3,400	3,490
630	62320	TRAVEL-CITY BUSINESS	36	0	0	200
630	62340	MILEAGE/LOCAL TRANSP	0	0	0	75
630	62360	EDUCATION & TRAINING	550	28	2,000	2,000
630	62411	UTILITY EXP-ELECTRICITY	236,719	251,226	255,659	263,788
630	62412	UTILITY EXP-GAS	8,174	6,503	8,174	7,543
630	62415	UTILITY EXPENSE STORMWATR	2,707	2,985	3,088	3,188
630	62416	UTILITY EXP-WATER	19,447	19,111	21,246	19,878
630	62418	UTILITY EXP-REFUSE	868	485	902	493
630	62421	TELEPHONE	23,469	22,818	23,470	22,818
630	62424	RADIO/PAGER FEE	5,781	5,691	6,070	6,033

Recommended Operating Expenditure Budget - Department Total

46 - PARKING DIVISION

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
630	62431	PROPERTY MAINTENANCE	65,736	73,898	65,736	71,176
630	62433	CUSTODIAL SERVICES	284	14	290	1,600
630	62435	ELEVATOR MAINTENANCE	31,648	36,078	31,649	32,731
630	62436	RENTAL OF SPACE	3,888	4,273	3,888	4,860
630	62438	FIRE SUPPRESSION	15,563	15,455	15,563	13,341
630	62511	FUEL, MOTOR VEHICLE	5,632	5,128	4,576	8,711
630	62521	MOTOR VEHICLE MAINT.	8,896	5,519	9,075	5,629
630	62522	VEHICLE MAINT., ACCIDENT	3,726	0	0	0
630	62528	MOTOR VEH. MAINT. OUTSOUR	1,016	159	0	0
630	62611	MACH/EQUIP MAINTENANCE	14,358	20,006	14,358	21,936
630	62614	EQUIP MAINT CONTRACT	10,205	8,456	10,205	7,182
630	62627	CAMERA MAINTENANCE	60,077	68,627	60,077	60,535
630	62660	DATA PROCESSING	2,242	2,241	2,529	2,656
630	62663	SOFTWARE LICENSE EXP	27,239	28,736	28,329	37,750
630	62666	CREDIT CARD CHARGE	46,726	41,021	46,727	48,275
630	62667	DATA SERVICES	1,877	3,853	1,915	1,991
630	62669	PROGRAMMING	12,812	12,698	14,330	15,049
630	62685	SIGN SUPPLIES	17	0	0	0
630	62699	CASH SHORT AND OVER	(109)	1	0	0
630	62706	SNOW - PLOWING	146,258	166,102	146,258	156,186
630	62707	SNOW - SIDEWALKS	109,749	29,325	109,749	109,749
630	62713	LEGAL SERVICES	0	277	0	0
630	62716	CONSULTANT SERVICES	0	0	6,000	0
630	62726	AUDIT SERVICES	0	2,500	0	0
630	62731	MISCELLANEOUS SERVICES	612	761	0	0
630	62733	CONTRACT CUSTODIAL	0	20,038	30,682	0
630	62747	MACH/EQUIPMENT RENTAL	95	0	0	0
630	62761	PAY TO OTHER AGENCY	23,000	23,000	23,000	23,000
630	62781	LAWN CARE SERVICES	6,521	3,825	6,390	10,790
630	62782	HANDLING FEES	16,915	16,915	19,368	19,368
62 - SUPPLIES AND SERVICES			1,034,109	1,023,014	1,095,656	1,127,294
630	62724	BOND PAYING AGENT FEE	0	60	0	0
627 - CONTRACTUAL SERVICES			0	60	0	0
630	71120	PERIPHERALS, COMPUTER	1,730	0	0	0
630	71227	SIGNAGE	3,496	6,527	0	0
630	71310	AUTO/JEEP REPLACEMENT	0	0	18,910	34,250
630	71314	TRUCK-REPLACEMENT	21,759	0	39,000	67,500
630	71406	BATTERY BACKUP SYSTEM	0	0	0	17,380
630	72417	CAMERA RELATED EQUIPMENT	0	29,002	113,434	95,989
630	72418	TELEPHONE RELATED	971	0	2,550	4,590
71 - EQUIPMENT			27,957	35,529	173,894	219,709
400	74111	PRINCIPAL PAYMENT	510,000	550,000	590,000	635,000
630	74111	PRINCIPAL PAYMENT	1,276,295	1,273,733	650,493	624,494
400	74112	INTEREST PAYMENT	1,503,375	1,465,125	1,423,875	1,379,625
630	74112	INTEREST PAYMENT	242,253	205,774	184,479	164,724

Recommended Operating Expenditure Budget - Department Total
46 - PARKING DIVISION

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
		74 - DEBT SERVICE	3,531,923	3,494,632	2,848,847	2,803,843
630	91100	TO GENERAL	167,196	188,802	172,088	211,318
630	91730	TO PARKING CONSTRUCTION	0	0	79,570	0
		91 - TRANSFER TO	167,196	188,802	251,658	211,318
		46 - PARKING DIVISION TOTAL	5,380,336	5,347,456	5,009,780	5,049,217

Recommended Expenditure Budget Report by Activity & Funding Source

53 - TRANSIT DIVISION

TRANSIT ADMIN. - 53100

FUNDING SOURCE: DEBT SERVICE

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
DEBT SERVICE	324,047	340,687	362,950
EQUIPMENT	680	13,530	29,580
SUPPLIES AND SERVICES	199,569	219,830	201,913
WAGES AND BENEFITS	490,306	494,806	467,165
TRANSIT ADMIN.	1,014,602	1,068,853	1,061,608
INTERMODAL FACILITY	- 53370		

FUNDING SOURCE: TRANSIT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	40,426	8,690
SUPPLIES AND SERVICES	46,939	73,158	72,185
WAGES AND BENEFITS	8,693	17,008	16,788
INTERMODAL FACILITY	55,632	130,592	97,663
INTERMODAL RAMP	- 53380		

FUNDING SOURCE: INTERMODAL RAMP

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	—	8,690
SUPPLIES AND SERVICES	30,238	36,959	41,920
WAGES AND BENEFITS	—	—	—
INTERMODAL RAMP	30,238	36,959	50,610
BUS OPERATIONS	- 53400		

FUNDING SOURCE: TRANSIT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	26,463	—	—
SUPPLIES AND SERVICES	759,411	684,467	690,145
WAGES AND BENEFITS	1,102,924	1,243,564	1,248,892
BUS OPERATIONS	1,888,798	1,928,031	1,939,037
MINI BUS OPERATIONS	- 53500		

FUNDING SOURCE: TRANSIT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	92,562	—	—
SUPPLIES AND SERVICES	314,597	315,940	261,707
WAGES AND BENEFITS	569,241	665,943	678,959
MINI BUS OPERATIONS	976,400	981,883	940,666
TROLLEY OPERATIONS	- 53600		

FUNDING SOURCE: TRANSIT

Recommended Expenditure Budget Report by Activity & Funding Source
53 - TRANSIT DIVISION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	36	228	—
WAGES AND BENEFITS	64	1,592	1,640
TROLLEY OPERATIONS	100	1,820	1,640
BUS MAINTENANCE	- 53700		

FUNDING SOURCE: TRANSIT

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	250	210
SUPPLIES AND SERVICES	11,153	9,461	9,566
WAGES AND BENEFITS	151,152	152,676	159,456
BUS MAINTENANCE	162,305	162,387	169,232
TRANSIT DIVISION TOTAL	\$4,128,075	\$4,310,525	\$4,260,456

Recommended Expenditure Budget Report by Activity & Funding Source

46 - PARKING DIVISION

UNDISTRIBUTED - 10630

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
TRANSFER TO	188,802	251,658	211,318
UNDISTRIBUTED	188,802	251,658	211,318
UNDISTRIBUTED	- 46100		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	1,350	1,190
SUPPLIES AND SERVICES	97,108	100,906	109,136
WAGES AND BENEFITS	301,386	324,427	327,233
UNDISTRIBUTED	398,494	426,683	437,559
LOCUST STREET RAMP	- 46300		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
CONTRACTUAL SERVICES	60	—	—
DEBT SERVICE	182,722	51,940	51,328
SUPPLIES AND SERVICES	87,478	100,938	96,857
WAGES AND BENEFITS	332	292	454
LOCUST STREET RAMP	270,592	153,170	148,639
IOWA STREET RAMP	- 46310		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
DEBT SERVICE	603,600	55,298	4,185
EQUIPMENT	—	—	46,698
SUPPLIES AND SERVICES	89,017	88,713	94,640
WAGES AND BENEFITS	0	1	0
IOWA STREET RAMP	692,617	144,012	145,523
5TH STREET RAMP	- 46320		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	92,109	93,838	93,615
WAGES AND BENEFITS	0	1	0
5TH STREET RAMP	92,109	93,839	93,615
FIVE FLAGS RAMP	- 46330		

Recommended Expenditure Budget Report by Activity & Funding Source

46 - PARKING DIVISION

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	—	41,400
SUPPLIES AND SERVICES	113,151	122,071	118,573
WAGES AND BENEFITS	0	0	0
FIVE FLAGS RAMP	113,151	122,071	159,973
PORT OF DBQ RAMP	- 46350		

FUNDING SOURCE: DEBT SERVICE

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
DEBT SERVICE	2,062,940	2,067,337	2,068,608
EQUIPMENT	0	50,008	0
SUPPLIES AND SERVICES	172,794	169,929	176,933
PORT OF DBQ RAMP	2,235,733	2,287,274	2,245,541
10TH & CENTRAL RAMP	- 46360		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
DEBT SERVICE	645,370	636,050	641,500
EQUIPMENT	29,002	—	17,380
SUPPLIES AND SERVICES	100,364	119,059	111,070
WAGES AND BENEFITS	—	5,460	—
10TH & CENTRAL RAMP	774,736	760,569	769,950
INTERMODAL FACILITY	- 46370		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	63,426	—
SUPPLIES AND SERVICES	59,803	62,154	72,985
WAGES AND BENEFITS	(171)	—	—
INTERMODAL FACILITY	59,632	125,580	72,985
PARKING LOTS	- 46400		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
DEBT SERVICE	—	38,222	38,222
EQUIPMENT	6,527	0	0
SUPPLIES AND SERVICES	3,995	2,772	8,286
WAGES AND BENEFITS	—	—	—

Recommended Expenditure Budget Report by Activity & Funding Source

46 - PARKING DIVISION

PARKING LOTS	10,522	40,994	46,508
LOT - HISTORIC FED BLDG - 46403			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	1,525	1,540	1,533
LOT - HISTORIC FED BLDG			
LOT - WASH ST ROW HOUSES - 46404			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	3,054	1,540	3,085
LOT - WASH ST ROW HOUSES			
TEMP MILLWORK PARKING LOT- 46405			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	0	0	0
SUPPLIES AND SERVICES	5,761	4,235	6,605
TEMP MILLWORK PARKING LOT			
LOT - 5TH & MAIN - 46406			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	6,159	7,404	9,604
LOT - 5TH & MAIN			
LOT - CENTRAL & 12TH - 46407			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	4,100	3,830	3,965
LOT - CENTRAL & 12TH			
LOT - 9TH & ELM - 46408			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	4,203	5,785	4,994
LOT - 9TH & ELM			

Recommended Expenditure Budget Report by Activity & Funding Source

46 - PARKING DIVISION

LOT - 11TH & ELM - 46409

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	5,416	5,410	5,967
LOT - 11TH & ELM	5,416	5,410	5,967
PORT OF DBQ SURFACE LOT - 46410			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	31,805	40,382	41,689
PORT OF DBQ SURFACE LOT	31,805	40,382	41,689
LOT - 18TH & ELM - 46411			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	8,095	4,495	6,263
LOT - 18TH & ELM	8,095	4,495	6,263
LOT - BLUFF & 5TH - 46412			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	7,224	7,516	8,111
LOT - BLUFF & 5TH	7,224	7,516	8,111
LOT - BLUFF & 12TH - 46413			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	3,053	4,262	4,383
LOT - BLUFF & 12TH	3,053	4,262	4,383
LOT - 9TH & BLUFF - 46414			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	3,836	3,100	4,111
LOT - 9TH & BLUFF	3,836	3,100	4,111
ICE HARBOR DR SURFACE LOT- 46415			

FUNDING SOURCE: PARKING OPERATION

Recommended Expenditure Budget Report by Activity & Funding Source
46 - PARKING DIVISION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	2,750	2,325	2,538
ICE HARBOR DR SURFACE LOT	2,750	2,325	2,538
LOT - BLUFF & 11TH	- 46416		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	3,353	4,822	4,542
LOT - BLUFF & 11TH	3,353	4,822	4,542
LOT - 4TH & CENTRAL	- 46417		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	3,497	8,055	7,793
LOT - 4TH & CENTRAL	3,497	8,055	7,793
LOT - MAIN & 3RD	- 46418		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	2,711	4,575	5,015
LOT - MAIN & 3RD	2,711	4,575	5,015
LOT - LOCUST & 3RD	- 46419		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	3,625	6,266	6,370
LOT - LOCUST & 3RD	3,625	6,266	6,370
ST. PARKING METERS	- 46420		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
SUPPLIES AND SERVICES	43,135	54,741	55,173
WAGES AND BENEFITS	8,731	22,863	23,401
ST. PARKING METERS	51,866	77,604	78,574
PARKING METER ENFORCEMENT- 46430			

FUNDING SOURCE: PARKING OPERATION

Recommended Expenditure Budget Report by Activity & Funding Source

46 - PARKING DIVISION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	—	18,910	44,421
SUPPLIES AND SERVICES	52,985	54,601	54,774
WAGES AND BENEFITS	140,966	108,163	134,602
PARKING METER ENFORCEMENT	193,951	181,674	233,797
PARKING MAINTENANCE	- 46700		

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	0	40,200	68,620
SUPPLIES AND SERVICES	9,082	8,883	7,519
WAGES AND BENEFITS	153,582	171,007	178,346
PARKING MAINTENANCE	162,663	220,090	254,485
RESIDENTIAL PARK DISTRICT- 46800			

FUNDING SOURCE: PARKING OPERATION

Account	FY20 Actual Expense	FY21 Adopted Budget	FY22 Recomm'd Budget
EQUIPMENT	0	0	0
SUPPLIES AND SERVICES	1,826	1,509	1,165
WAGES AND BENEFITS	594	7,511	23,017
RESIDENTIAL PARK DISTRICT	2,421	9,020	24,182
PARKING DIVISION TOTAL	\$5,347,456	\$5,009,780	\$5,049,217

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

53 TRANSPORTATION SERVICES DEPARTMENT

FD	JC	WP-GR	JOB CLASS	FY 2020		FY 2021		FY 2022	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
630		GE-41	TRANSPORTATION SERVICES MGR	0.50	\$ 51,300	0.50	\$ 53,368	0.50	\$ 47,314
600		GE-41	TRANSPORTATION SERVICES MGR	0.50	\$ 51,300	0.50	\$ 53,368	0.50	\$ 47,314
630	3000	GE-35	OPERATIONS SUPERVISOR	0.50	\$ 41,375	0.50	\$ 37,688	0.50	\$ 40,334
600	3000	GE-35	OPERATIONS SUPERVISOR	0.50	\$ 41,375	0.50	\$ 37,688	0.50	\$ 40,334
600		GE-31	FIELD SUPERVISOR	0.50	\$ 34,758	0.50	\$ 35,146	0.50	\$ 35,850
630		GE-31	FIELD SUPERVISOR	0.50	\$ 34,758	0.50	\$ 35,146	0.50	\$ 35,850
630		GE-31	TRANSPORTATION ANALYST	0.50	\$ 28,435	0.50	\$ 31,693	0.50	\$ 33,951
600		GE-31	TRANSPORTATION ANALYST	0.50	\$ 28,435	0.50	\$ 31,693	0.50	\$ 33,951
630	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	1.00	\$ 49,461	1.00	\$ 50,028	1.30	\$ 64,684
630	2205	GD-08	PARKING SYSTEM TECHNICIAN	2.00	\$ 109,709	2.00	\$ 112,117	2.00	\$ 115,404
600	637	GD-04	TRANSIT SERVICE WORKER	2.00	\$ 103,154	2.00	\$ 105,432	2.00	\$ 108,412
630		GD-03	DISPATCHER	0.30	\$ 14,278	0.30	\$ 14,562	0.20	\$ 9,987
600		GD-03	DISPATCHER	2.70	\$ 128,077	2.70	\$ 130,491	1.80	\$ 89,888
600	7200	AT-01	BUS OPERATOR	11.00	\$ 442,151	11.00	\$ 446,579	11.00	\$ 455,561
TOTAL FULL TIME EMPLOYEES				23.00	\$ 1,158,566	23.00	\$ 1,174,999	23.00	\$ 1,193,664
61020 Part Time Employee Expense									
630	6170	OE-03	PARKING METER CHECKER	3.30	\$ 126,825	3.30	\$ 96,922	3.30	\$ 132,124
600		NA-48	DRIVER TRAINER	0.55	\$ 23,552	0.55	\$ 24,312	0.55	\$ 24,679
630		NA-27	PARKING REVENUE COLLECTOR	0.73	\$ 17,687	0.73	\$ 19,114	0.73	\$ 19,388
600		GE-25	CONFIDENTIAL ACCOUNT CLERK	0.51	\$ 24,736	0.51	\$ 25,014	—	\$ —
630		GD-03	DISPATCHER	0.10	\$ 4,640	0.10	\$ 3,733	0.10	\$ 4,809
600		GD-04	LABORER	0.28	\$ 13,739	0.28	\$ 14,223	0.28	\$ 13,833
630		GD-04	LABORER	0.27	\$ 13,248	0.27	\$ 13,395	0.27	\$ 13,339
630		GE-25	CONFIDENTIAL ACCOUNT CLERK	0.22	\$ 10,670	0.22	\$ 10,790	—	\$ —
600		GD-03	DISPATCHER	0.98	\$ 45,244	0.98	\$ 45,972	0.98	\$ 46,852
600	7210	AT-02	BUS OPERATOR	23.79	\$ 937,577	23.79	\$ 950,328	23.79	\$ 966,306
TOTAL PART TIME EMPLOYEES				30.73	\$ 1,217,918	30.73	\$ 1,203,803	30.00	\$ 1,221,330
TOTAL TRANSPORTATION SERVICES				53.73	\$ 2,376,484	53.73	\$ 2,378,802	53.00	\$ 2,414,994

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2020		FY 2021		FY 2022		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Transit Admin and Operations-FT Transit Fund											
60053100	61010	600		GE-31	TRANSPORTATION ANALYST	0.50	\$ 28,435	0.50	\$ 31,693	0.50	\$ 33,951
60053100	61010	600		GE-31	FIELD SUPERVISOR	0.50	\$ 34,758	0.50	\$ 35,146	0.50	\$ 35,850
60053100	61010	600		GE-35	OPERATIONS SUPERVISOR	0.50	\$ 41,375	0.50	\$ 37,688	0.50	\$ 40,334
					TRANSPORTATION SERVICES MGR	0.50	\$ 51,300	0.50	\$ 53,368	0.50	\$ 47,314
60053100	61010	600		GD-03	DISPATCHER	2.70	\$ 128,077	2.70	\$ 130,491	1.80	\$ 89,888
					Total	4.70	\$ 283,945	4.70	\$ 288,386	4.50	\$ 282,167
Transit Admin and Operations-PT Transit Fund											
60053400	61020	600	4765	NA-48	DRIVER TRAINER	0.55	\$ 23,552	0.55	\$ 24,312	0.55	\$ 24,679
					CONFIDENTIAL ACCOUNT CLERK	0.51	\$ 24,736	0.51	\$ 25,014	—	\$ —
60053100	61020	600		GE-25	DISPATCHER	0.98	\$ 45,244	0.98	\$ 45,972	0.98	\$ 46,852
					Total	1.49	\$ 69,980	1.49	\$ 70,986	0.98	\$ 46,852
Intermodal Facility-PT Transit Fund											
60053370	61020	600		GD-04	LABORER	0.28	\$ 13,739	0.28	\$ 14,223	0.28	\$ 13,833
					Total	0.28	\$ 13,739	0.28	\$ 14,223	0.28	\$ 13,833
Bus Operations-FT Transit Fund											
60053400	61010	600	7200	AT-01	BUS OPERATOR	8.00	\$ 321,272	8.00	\$ 324,173	8.00	\$ 330,832
					Total	8.00	\$ 321,272	8.00	\$ 324,173	8.00	\$ 330,832
Bus Operations-PT Transit Fund											
60053400	61020	600	7210	AT-02	BUS OPERATOR	14.01	\$ 551,843	14.01	\$ 557,761	14.01	\$ 568,091
					Total	14.56	\$ 575,395	14.56	\$ 582,073	14.56	\$ 592,770
Mini-Bus Operations-FT Transit Fund											
60053500	61010	600		AT-03	BUS OPERATOR	3.00	\$ 120,879	3.00	\$ 122,406	3.00	\$ 124,729
					Total	3.00	\$ 120,879	3.00	\$ 122,406	3.00	\$ 124,729
Mini-Bus Operations-PT Transit fund											
60053500	61020	600	7210	AT-02	BUS OPERATOR	9.75	\$ 384,419	9.75	\$ 391,237	9.75	\$ 396,862
					Total	9.75	\$ 384,419	9.75	\$ 391,237	9.75	\$ 396,862
Trolley Operations-PT Transit fund											
60053600	61020	600	7210	AT-02	BUS OPERATOR	0.03	\$ 1,315	0.03	\$ 1,330	0.03	\$ 1,353
					Total	0.03	\$ 1,315	0.03	\$ 1,330	0.03	\$ 1,353
Bus Maintenance-FT Transit Fund											
60053700	61010	600		GD-04	TRANSIT SERVICE WORKER	2.00	\$ 103,154	2.00	\$ 105,432	2.00	\$ 108,412
					Total	2.00	\$ 103,154	2.00	\$ 105,432	2.00	\$ 108,412
Parking Administration-FT Parking Fund											
63046100	61010	630		GE-41	TRANSPORTATION SERVICES MGR	0.50	\$ 51,300	0.50	\$ 53,368	0.50	\$ 47,314
63046100	61010	630		GE-35	OPERATIONS SUPERVISOR	0.50	\$ 41,375	0.50	\$ 37,688	0.50	\$ 40,334
63046100	61010	630		GE-31	TRANSPORTATION ANALYST	0.50	\$ 28,435	0.50	\$ 31,693	0.50	\$ 33,951
63046100	61010	630		GE-31	FIELD SUPERVISOR	0.50	\$ 34,758	0.50	\$ 35,146	0.50	\$ 35,850
63046100	61010	630	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	1.00	\$ 49,461	1.00	\$ 50,028	1.30	\$ 64,684

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2020		FY 2021		FY 2022	
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
63046100	61010	630		GD-03 DISPATCHER	0.30	\$ 14,278	0.30	\$ 14,562	0.20	\$ 9,987
				Total	3.30	\$ 219,607	3.30	\$ 222,485	3.50	\$ 232,120
Parking Administration -PT Parking Fund										
63046100	61020	630	760	GE-25 CONFIDENTIAL ACCOUNT CLERK	0.22	\$ 10,670	0.22	\$ 10,790	—	\$ —
63046100	61020	630		GD-03 DISPATCHER	0.10	\$ 4,640	0.10	\$ 3,733	0.10	\$ 4,809
				Total	0.32	\$ 15,310	0.32	\$ 14,523	0.10	\$ 4,809
Parking Meters-PT Parking Fund										
63046420	61020	630		NA-27 PARKING REVENUE COLLECTOR	0.73	\$ 17,687	0.73	\$ 19,114	0.73	\$ 19,388
				Total	0.73	\$ 17,687	0.73	\$ 19,114	0.73	\$ 19,388
Meter Enforcement-PT Parking Fund										
63046430	61020	630	6170	OE-03 PARKING METER CHECKER	2.80	\$ 107,908	2.80	\$ 90,877	2.80	\$ 112,601
				Total	2.80	\$ 107,908	2.80	\$ 90,877	2.80	\$ 112,601
Parking Maintenance-FT Parking Fund										
63046700	61010	630	2205	GD-08 PARKING SYSTEM TECHNICIAN	2.00	\$ 109,709	2.00	\$ 112,117	2.00	\$ 115,404
				Total	2.00	\$ 109,709	2.00	\$ 112,117	2.00	\$ 115,404
Parking Maintenance-PT Parking Fund										
63046400	61020	630		GD-04 LABORER	0.27	\$ 13,248	0.27	\$ 13,395	0.27	\$ 13,339
				Total	0.27	\$ 13,248	0.27	\$ 13,395	0.27	\$ 13,339
Residential District-PT Parking Fund										
63046800	61020	630	6170	OE-03 PARKING METER CHECKER	0.50	\$ 18,917	0.50	\$ 6,045	0.50	\$ 19,523
				Total	0.50	\$ 18,917	0.50	\$ 6,045	0.50	\$ 19,523
TOTAL TRANSPORTATION SERVICES DEPARTMENT					53.73	\$ 2,376,484	53.73	\$ 2,378,802	53.00	\$ 2,414,994

Capital Improvement Projects by Department/Division					
TRANSIT DIVISION					
CIP Number	Capital Improvement Project Title	FY 19 Actual Expense	FY 20 Actual Expense	FY 21 Adopted Budget	FY 22 Recomm'd Budget
2602235	BUS STOP IMPROVEMENTS	—	—	20,730	43,072
3602446	BUS STORAGE FACILITY	56,435	1,137	—	—
6001222	REPLACE MINI BUSES	—	—	368,302	—
6001224	REPLACE FIXED ROUTE BUSES	—	224,290	426,522	1,280,276
6002235	BUS STOP IMPROVEMENTS	—	—	17,140	—
6002446	BUS STORAGE FACILITY	32,673	—	—	—
6002765	MIDTOWN TRANSFER RELOC	19,181	788	—	—
6002860	ONBOARD SECURITY CAMERAS	—	—	112,740	—
TRANSIT DIVISION	TOTAL	108,289	226,215	945,434	1,323,348
PARKING DIVISION					
CIP Number	Capital Improvement Project Title	FY 19 Actual Expense	FY 20 Actual Expense	FY 21 Adopted Budget	FY 22 Recomm'd Budget
3601380	MAINT - MUNI PARKING LOTS	—	—	—	16,000
3601671	LOCUST ST PARK RMP REPAIR	—	—	—	4,050,000
3602046	PARKING RAMP OCC CERT	—	—	—	72,000
3602250	MILLWORK DIST PARKING IMP	466,027	157,281	—	—
3602861	E 12 AND ELM PARKING LOT	—	—	589,000	—
3602936	SMART PARKING SYSTEM	—	—	—	379,000
3602937	BUS DC CHARGING STATION	—	—	—	273,000
73010730	UNDISTRIBUTED -PARKING	—	—	—	—
7301380	MAINT - MUNI PARKING LOTS	—	29,905	50,000	—
7301385	MAJOR MAINT ON RAMPS	29,841	2,265	—	—
7301671	LOCUST ST PARK RMP REPAIR	—	6,964	—	—
7301944	PARKING METER REPLACEMENT	7,714	—	—	—
7302046	PARKING RAMP OCC CERT	—	—	26,500	—
7302162	PORT OF DBQ RAMP MAINT	—	21,700	81,305	81,305
PARKING DIVISION	TOTAL	503,583	218,114	746,805	4,871,305
TRANSPORTATION SERVICES TOTAL		611,872	444,329	1,692,239	6,194,653

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	TOTAL	PAGE
TRANSPORTATION SERVICES DEPARTMENT								
Transit Division								
Business Type								
	Transit Vehicle Replacement	\$1,280,276	\$ 383,182	\$ 100,000	\$ 298,997	\$ 887,507	\$ 2,949,962	324
	Bus Stop Improvements	\$ 43,072	\$ 10,250	\$ 37,313	\$ 17,933	\$ 18,232	\$ 126,800	326
Parking Division								
Business Type								
	Parking Ramp Condition Assess and Maintenance Plan	\$ 72,000	\$ 68,000	\$ 68,000	\$ —	\$ —	\$ 208,000	327
	Bus DC Charging Stations	\$ 273,000	\$ —	\$ —	\$ —	\$ —	\$ 273,000	328
	New Downtown Parking Ramp	\$4,050,000	\$ 9,078,000	\$ 6,000,000	\$ —	\$ —	\$ 19,128,000	329
	Smart Parking System	\$ 379,000	\$ 373,000	\$ 373,000	\$ 373,000	\$ 360,000	\$ 1,858,000	330
	Municipal Parking Lot Maintenance	\$ 16,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ —	\$ 64,000	331
	Port of Dubuque Ramp - Major Maintenance	\$ 81,305	\$ 82,931	\$ 84,590	\$ 86,282	\$ 88,007	\$ 423,115	332
	TOTAL	\$6,194,653	\$10,011,363	\$6,678,903	\$792,212	\$1,353,746	\$25,030,877	

This page intentionally left blank.