

PURCHASE OF SERVICES GRANT

QUESTIONS	& ANSWERS
What do we put for start and end date of an ongoing program?	For ongoing programs, use the Fiscal Year 7/1/2021 to 6/30/2022 and state your program is ongoing in narrative section, question #1.
Can you explain again how the Cash Match questions and In-Kind Match questions should be answered?	The Grant Guidelines specify the City of Dubuque will support no more than 75% of the total project cost. Cash Match should reflect financial resources committed by your organization or partner to the project. In-Kind Match can be volunteer hours, donated materials, donated time, donated resources.
Under the Budget categories there are three columns, Cash match, In-kind match and Grant funds requested. Should we allocate the amount of our ask under the Grant Funds Requested? What are the other two columns for?	Cash match should reflect the balance of the program costs not covered by the grant. In-kind is volunteer, donated materials, or other resources available for your project/program. The grant will only fund up to 75% of program costs.
My attachments did not upload. What should I do?	Email attachments to: mhaverla@cityofdubuque.org