

CITY OF DUBUQUE

# **POLICY** BUDGET

RECOMMENDED FOR FISCAL YEAR 2023

2023

THE CITY OF  
**DUBUQUE**  
*Masterpiece on the Mississippi*

VOLUME VII

**MARCH 24, 2022**

Five Flags Civic Center  
Grand River Center  
Mystique Community  
Ice Center  
Transportation Services  
Engineering

Photo Courtesy of:  
City of Dubuque Staff

Cover Design by:  
Kristin Hill

FISCAL YEAR 2023  
**Recommended**  
**Policy And Narrative Budget**  
TABLE OF CONTENTS

March 24, 2022

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or by calling 1.877.568.4106 (toll free)

<u>DEPARTMENT/DIVISION</u>	<u>OPERATING BUDGET PAGE</u>	<u>CIP PAGE</u>
Five Flags Civic Center	<b>1</b>	68
Grand River Center	<b>21</b>	109
Mystique Community Ice Center	<b>33</b>	103
Transportation Services	<b>43</b>	375
Engineering	<b>91</b>	229

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# HOW TO USE THIS POLICY BUDGET DOCUMENT

## PURPOSE

The Policy Budget defines goals and objectives for all City departments and activities, relates them to cost and resource requirements and attempts to establish measures for evaluating accomplishment. Specific improvement packages are developed and included in the Policy Budget for alternative funding and service levels. The Policy Budget document shows the budget by line item for each Department and provides a basis for fiscal control once the budget is adopted.

The Policy Budget emphasizes objectives, accomplishments, and alternative funding and service levels and is intended to keep the attention of the City Council and public on the major policy decisions involving what services the City government will provide, who will pay for them, and the implications of such decisions.

## FORMAT

The Policy Budget is organized by Department/Division and provides detail for all activities that make up each Department/Division. Each Department/Division tab includes the following information:

- 1) **Department/Division Financial Summary:** The ***budget highlights*** portion of the Department Summary reflects total expenses for the maintenance level budget (cost to continue at the same level of service) and approved improvement packages for all activities within the Department by expenditure category (employee expense, supplies and services, machinery and equipment, and debt service), and the funding sources that pay those expenses. The property tax portion of the funding is reflected, noting the increase or decrease from the prior years adopted budget. For Departments which are self supporting (i.e. Water, Water Resources & Recovery Center, Refuse and Salt Operations (part of Public Works), Media Service, Transit, Parking, Stormwater (part of Engineering)), the net operating surplus/deficit is reflected, noting the increase or decrease in the fund from the prior years adopted budget.

This summary displays all ***Improvement Packages*** submitted by Department/Division Managers, with a notation of whether they were recommended by the City Manager, and then approved by the City Council. Those noted with a 'YES' were added to the maintenance level budget and are reflected in the Department Funding Summary and those noted with a 'NO' were not approved.

And finally, this summary explains ***significant line item detail*** by expenditure category, notable revenue changes, and miscellaneous information regarding the maintenance level budget. These are the review notes prior to adding any improvement packages.

- 2) **Memo Addressing Budget Issue (optional):** If there is an important budget issue that needs further explanation, a memo will be provided.
- 3) **Department's Organizational Chart (optional):** Shows how a Department is structured. Usually included for larger more complex Departments.

- 4) **Department/Division's Highlights of Prior Year's Accomplishments and Future Initiatives:** This is a written narrative that highlights the Department's prior year accomplishments and what Departments plan on accomplishing in the near future.
- 5) **Department/Division's Goals and Performance Measures by Activity:** This is a written activity statement and a matrix for each activity which includes activity objectives, relationship to City Council Goals & Priorities, and key performance indicators (KPIs).. Performance measures are included for each activity to evaluate activities and ensure that the approved levels of funding yield the expected results. Battery icons for each KPI visually indicate how well an objective is doing and represent the following:

		
On Track	Improving	Needs Work

- 6) **Recommended Operating Revenue Budget by Department/Division:** This report reflects line item revenue detail at the Department/Division level (combines all activities for each line by fund). Two years actual revenues, prior year adopted revenues and the recommended revenue for the new budget year are reflected.
- 7) **Recommended Operating Expenditure Budget by Department/Division:** This report reflects line item expenditure detail at the Department/Division level (combines all activities for each line by fund). Expenses are grouped by category (employee expense, supplies and services, machinery and equipment, debt service, and transfers) and displays two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.
- 8) **Recommended Operating Expenditure Budget by Activity and Funding Source:** This report reflects expenses grouped by category (employee expense, supplies and services, machinery and equipment, debt service, and transfers) for each activity within the Department/Division, and displays two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.
- 9) **Personnel Complement at Department/Division and Activity Level:** These reports reflect positions budgeted at the Department/Division level and the Activity level, by funding source. Total Full Time Equivalents (FTE) and wages with longevity expense are shown for each position for two years prior year adopted FTE and expenses, and the recommended FTE and related expense for the new budget year.
- 10) **Capital Improvement Projects by Department/Division:** This report lists all Capital Improvement Project totals for two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.
- 11) **Five Year Capital Improvement Program Summary by Department/Division:** This report lists all Capital Improvement Projects budgeted in the new budget year and planned for the next four years.

**Reference:** Key Terms for Understanding Dubuque's Budget, Budget Glossary Budget Overview and Budget and Fiscal Policy Guidelines located in Citizen's Guide

# **Five Flags Civic Center**

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## FIVE FLAGS CIVIC CENTER DIVISION

Budget Highlights	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested	% Change From FY 2022 Budget
<u>Expenses</u>				
Employee Expense	24,415	26,529	27,526	3.8%
Supplies and Services	1,014,632	934,723	1,006,567	7.7%
Machinery and Equipment	14,890	79,700	175,000	119.6%
Total Expenses	1,053,937	1,040,952	1,209,093	16.2%
Debt on Projects paid with Sales Tax Fund (20%)	43,929	44,064	41,887	-4.9%
Property Tax Support	1,053,937	1,040,952	1,209,093	168,141
Percent Increase (Decrease)				16.2%
<b>Personnel - Authorized FTE</b>	<b>0.15</b>	<b>0.15</b>	<b>0.15</b>	
*Actual Benchmark for FY 2022 is \$984,793.91.				

### Improvement Package Summary

#### 1 of 2

This improvement decision provides for interpretive venue information and four (4) radio frequency identification ticket scanners that are self-service. This is eliminating the need for close contact with ticket takers upon ingress if the patron feels uncomfortable being in close proximity with staff. The information kiosks can be displayed in multi-languages and will have information about seating, concessions and directions again without the need for close interaction with staff. This improvement package is in alignment with City Council goals of Partnership for a Better Dubuque: Building our community that is viable, livable, and equitable.

Related Cost: \$ 28,000 Tax Funds Non-Recurring **Recommend - Yes**  
 Property Tax Impact: \$ 0.011 0.11%  
 Activity: Civic Center Administration

#### 2 of 2

This improvement level decision package provides for the third and final phase of security cameras. This phase will place nine (9) cameras inside the historic Five Flags Theater, at the Majestic and Bijou Rooms as well as the hallway entrances to dressing areas in the arena and theater. These cameras are for internal controls, as well as monitoring common public areas, entrances and exits to the building. ASM Global, the management company, performed a risk assessment audit with police, fire and Homeland Security. The assessment recommended cameras in specific locations. There will be a recurring cost of approximately \$963 a year for these cameras. The first year is included in the purchase price. This improvement supports the City Council high priority goal of security camera funding under the Vibrant Community: Healthy and Safe goal.

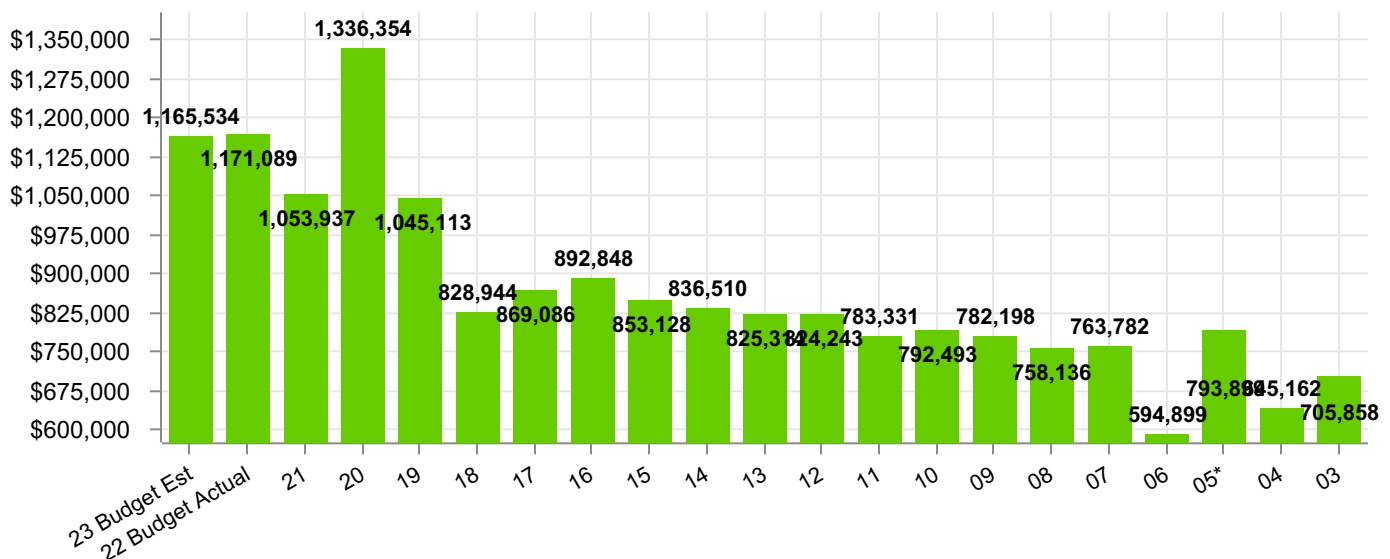
Related Cost: \$ 15,500 Tax Funds Non-Recurring **Recommend - Yes**  
 Property Tax Impact: \$ 0.0061 0.06%  
 Activity: Civic Center Administration

## Significant Line Items

### Background

- History: The City has contracted the firm, ASM Global (formerly SMG), after Council approval in April 2004, to privately manage Five Flags Civic Center. ASM Global's original five year private management agreement began on July 1, 2004 and ended June 30, 2009. The current agreement expired June 30, 2014 and was extended for another five-year period ending June 30, 2019 and the five-year extension as executed for a period ending June 20, 2024.

### Five Flags Property Tax Support



\*ASM Global (formerly SMG) took over managing Five Flags on July 1, 2004.

- FY 2020 included Five Flags Assessment and Study in amount of \$82,800, a one-time cost. It also included a \$17,565 expense for the shortfall to the benchmark in FY 2019 as well as \$200,000 shortfall to benchmark payment during FY 2020 due to the full closure of Five Flags in March of 2020 due to the COVID-19 pandemic.
- FY 2021 included the soils study to help inform the Phase 2A Study for \$20,000 and \$14,890 replacement of speakers damaged by water not covered by insurance.
- FY 2022 included \$79,700 in replacement equipment purchases, improvement packages approved including AED's and backflow preventer and a \$58,000 carryover from FY 2021 for expenditures for Arts Council COVID relief grant.
- FY 2023 included \$131,500 in replacement equipment purchases.

### Employee Expense

- FY 2023 employee expense reflects a 3.25% wage package increase.
- The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2022. The employee contribution of 6.29% is unchanged from FY 2022.



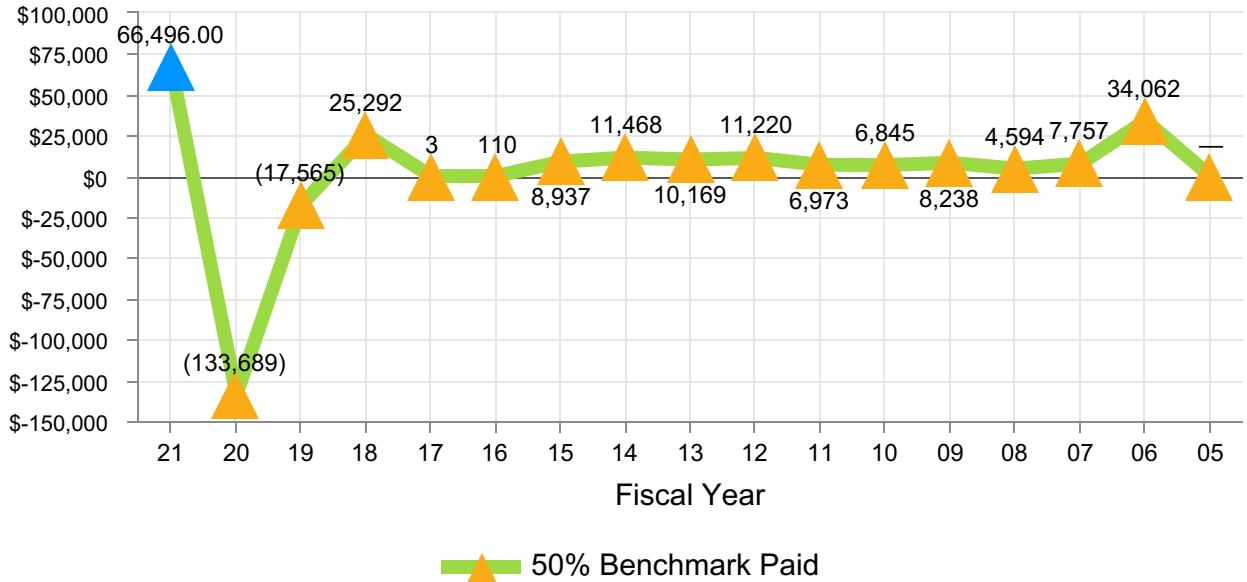
## Supplies & Services

4. **Benchmark Calculation:** The benchmark is the amount the City sets for ASM Global of property tax needed to operate the Five Flags Civic Center. The original benchmark and formula for adjustment was established in the 2004 agreement with ASM Global. ASM Global is challenged to spend less than the Benchmark, thereby reducing the amount of property tax support needed. The benchmark is calculated by taking total expense less earned revenue for the Civic Center, to get the property tax support. This calculation was completed in the beginning by taking the average actual property tax support spent in FY 2002, 2003, and 2004 (\$682,091) and then increased annually by an inflation factor. This amount includes ASM Global's projected management fee of \$111,360 in FY 2023. The Benchmark fee is set for the purpose of the budget with an estimated CPI and then adjusted by the actual May CPI after the budget is adopted to arrive at the actual Benchmark and management fee.
5. ASM Global's goal is to come in under the benchmark, but if the benchmark is not met, the City of Dubuque must pay any amount over the benchmark. ASM Global's incentive to meet the benchmark gives them \$.50 of every dollar under the benchmark.

**Annual Benchmark Set for ASM Global:** In FY 2014 the benchmark was \$852,040 (prior year plus the May CPI of 1.4%), in FY 2015 the benchmark was \$869,933 (prior year plus the May CPI of 2.1%), in FY 2016 the benchmark was \$869,933 (prior year plus the May CPI of 0%), in FY 2017 the benchmark was \$878,632 (prior year based on May CPI of 1%), in FY 2018 the benchmark was \$895,326 (prior year based on May CPI of 1.9%), in FY 2019 the benchmark was \$920,395 (prior year based on May CPI of 2.80%), in FY 2020 the benchmark was \$936,962 (prior year based on May CPI of 1.80%), in FY 2021 the benchmark was \$937,899 (prior year based on May CPI of 0.10%), in FY 2022 the benchmark was \$984,794 (prior year based on May CPI of 5.00%), and the FY 2023 benchmark is anticipated to be \$1,034,034 (prior year and anticipated May CPI of 5.00% ).

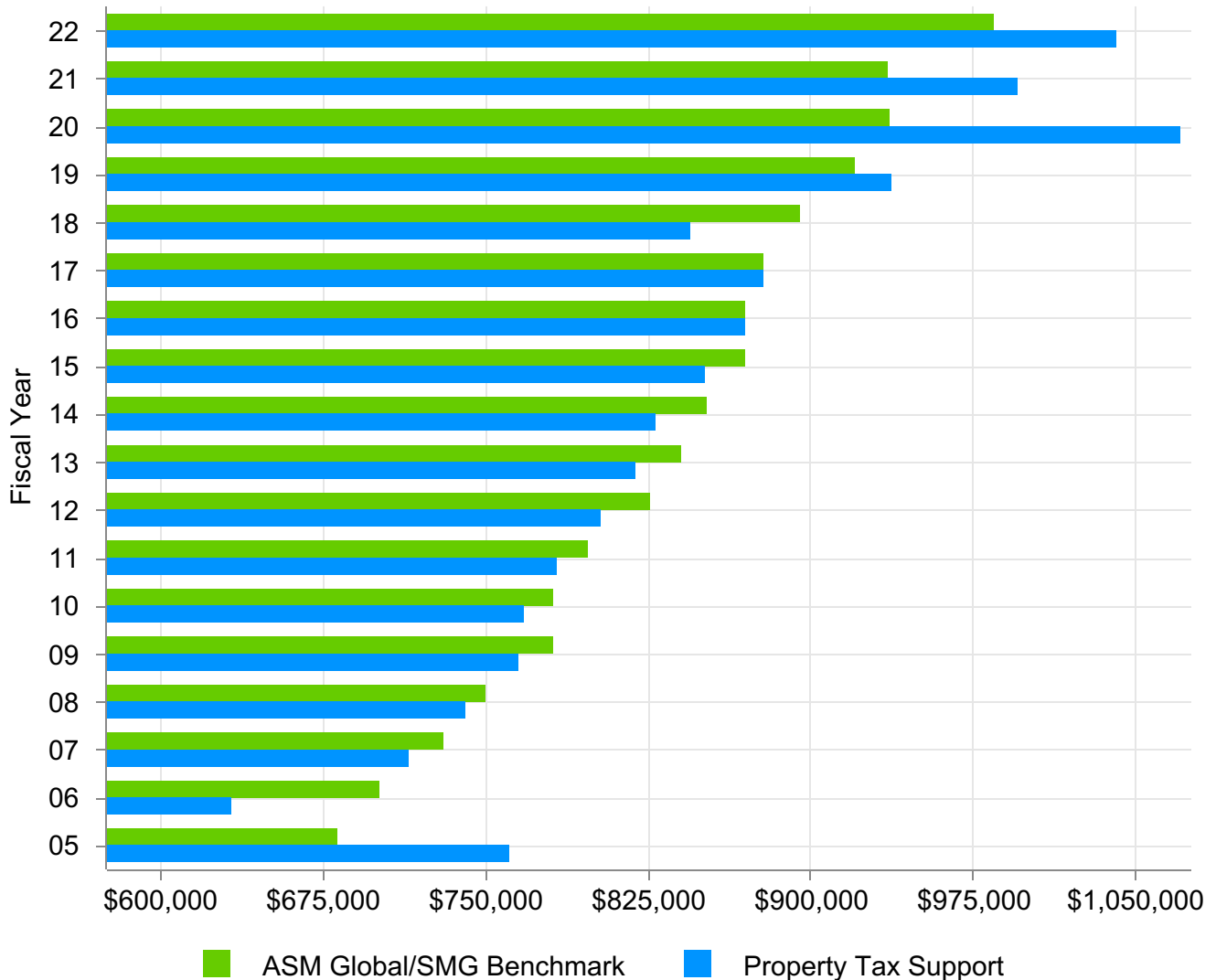
**Actual Benchmark:** It should be noted that the first year (FY 2005) of management, actual expenses were higher due to the transitioning of the employees. There were additional costs relating to unemployment insurance, vacation payoffs and prior year expenses that did not count against the benchmark. The Five Flags Civic Center was also under renovation soon after SMG (ASM Global) started. It was expected that the first year of management would cost more. Also, the budget was initially set with the management fee (\$75,000) added on top of the set benchmark. It was determined that the benchmark should already include ASM Global's management fee, and the actual benchmark was adjusted accordingly with the additional budget going back into General Fund.

### ASM Global (formerly SMG) Benchmark Payout



This summary of annual results of the benchmark to date reflects ASM Global has met the benchmark since 2006 with the exception of FY 2019 and FY 2020. FY 2019 included a polar vortex weather event affecting utility costs and event financial performance as well as repairs to the facility due to the age and status of the Five Flags building. FY 2020 included the closure of the Five Flags Civic Center due to the COVID-19 pandemic, the Governor's Proclamations in addition to event cancellations and rescheduling into FY 2021. This affected the Five Flags budget from March 2020 to the end of the fiscal year. FY 2020 was on track to be at benchmark prior to the beginning of the pandemic.

### Property Tax Support Compared to Benchmark for Five Flags



When comparing the annual property tax support spent to the benchmark each year the following should be noted.

Property tax support includes items not included in the benchmark such as

- Replacement equipment such as items like lifts, commercial floor machines, sound systems, chairs. The list is extensive and replaced on a replacement schedule.
- Improvement packages that add the Five Flags such as the addition of security cameras.
- Shortfall payments for not meeting the benchmark in FY 19 and FY20.
- Studies or specific operating expenses for example the studies and assessments in FY20 and FY21.
- Initial cost of transitioning city employees to SMG in FY05.

## Machinery and Equipment

6. The total equipment requested for FY 2023 is \$175,000:

Pedestal Fans	600
Vacuum Cleaners	1,200
Dimmers - Theater	22,000
Grease Traps -2	1,200
Clothes Washer	750
Clothes Dryer	650
Lift (36')	11,000
Carpet Cleaner/Extractor	4,800
Fire Extinguishers	3,200
Power Washer	400
Small Projector	3,000
Large Projector 20K Lumens	20,000
Backlit Advertising Signs	2,700
Theater Sound System	60,000
Recommended Improvement Packages	43,500
Total	<u>\$175,000</u>

## Debt Service

7. FY 2023 Annual debt service is as follows (\$41,887):

Amount	Debt Series	Payment Source	Purpose	Final Payment	Call Date
\$ 33,514	2019C G.O.	Sales Tax 20%	Civic Center Improvements	2030	2026
\$ 8,373	2019B G.O.	Sales Tax 20%	Chair Platform Section 3	2039	2039
<u>\$ 41,887</u>	Total Civic Center Annual Debt Service				

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# LEISURE SERVICES FACILITY DIVISION

The Facility Division provides for the effective and efficient maintenance of buildings and equipment and administration of management contracts for Five Flags Civic Center and Grand River Center, ensuring facilities and programs that provide an increased QUALITY OF LIFE and creates opportunities for both citizens and visitors.



## SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

### PLANNING

Planning is necessary to develop an ongoing capital improvement plan to keep up each building. SMG and Platinum Hospitality work together and separately to provide venues for conferences, weddings, family events, trade shows, entertainment, business meetings, events and more. Each works to meet the needs of individuals, businesses and event planners.

### PEOPLE

The Grand River Center as the conference and education center and Five Flags as the civic center both provide increased quality of life for the residents of Dubuque as well as positive visitor experiences for travelers to the area.



### PARTNERSHIPS

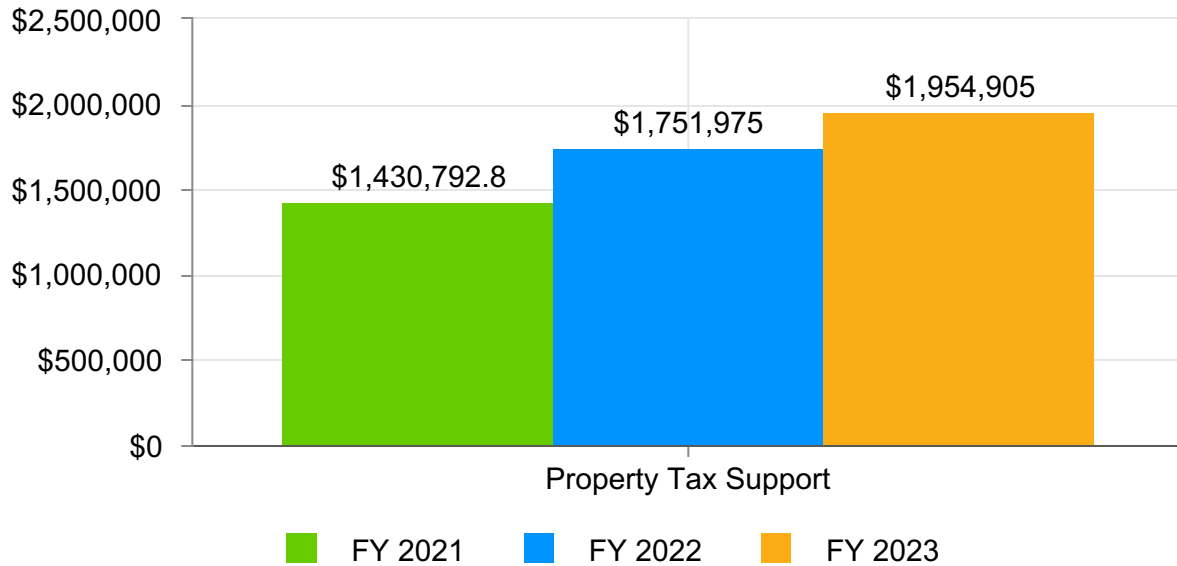
Efforts are coordinated with the Dubuque Area Visitor and Convention Bureau. Often local professionals represent their professional association to bring their state and/or national conference to Dubuque. Partners at Five Flags include many theatrical and performing groups.



# LEISURE SERVICES FACILITY DIVISION

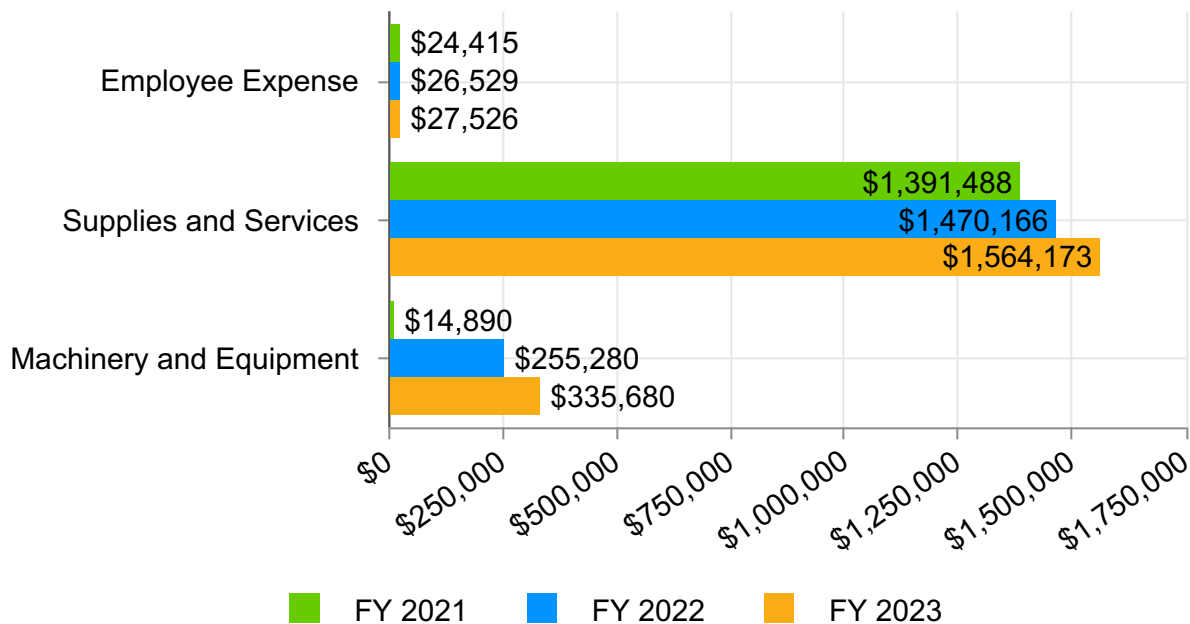
	FY 2021	FY 2022	FY 2023
Full-Time Equivalent	0.15	0.15	0.15

## Property Tax Support



The Leisure Services Facilities Division is supported by 0.15 full-time equivalent employees. Supplies and services accounts for 80.01% of the department expense as seen below. Overall, the department's expenses are expected to increase by 10.01% in FY 2023 compared to FY 2022.

## Expenditure by Category by Fiscal Year



# LEISURE SERVICES FACILITY DIVISION

## Mission & Services

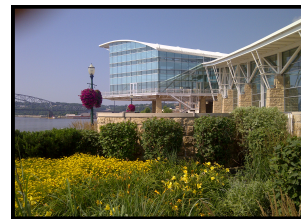
The Facility Management Division of the Leisure Services Department strives to provide venues for community and civic activities, entertainment, and cultural events and activities. The division promotes events and activities that bring tourists and generate spending in the community and ensure the centers are well-maintained and professionally managed to ensure attendees have a positive experience.

Five Flags Civic Center is a City owned building managed day-to-day by ASM Global located in the heart of downtown. It is a multipurpose facility which hosts sporting events, theatrical performances, concerts, meetings and conventions, high school and community college graduations, sporting events and much more. Five Flags Civic Center features an arena, historic theater, meeting rooms and intimate performance stage called the Bijou Room.



The Grand River Center is a City owned building managed by Platinum Hospitality. Dubuque's iconic convention and education center is located in the Port of Dubuque overlooking the Mississippi River and Riverwalk. The conference center has meeting rooms, a ballroom and exhibit hall allowing a variety of uses of the space for large and small events.

Leisure Services initiates capital improvement projects for these facilities ensuring the long-term viability and functionality of these buildings.



Five Flags Civic Center Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$1,053,937	\$1,040,952	\$1,209,093
Resources	\$—	\$—	\$—





Five Flags Civic Center Position Summary	
	FY 2023
Leisure Services Manager	0.15
<b>Total FT Equivalent Employees</b>	<b>0.15</b>

Grand River Center Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$407,362	\$740,870	\$774,822
Resources	\$30,506	\$29,847	\$29,010

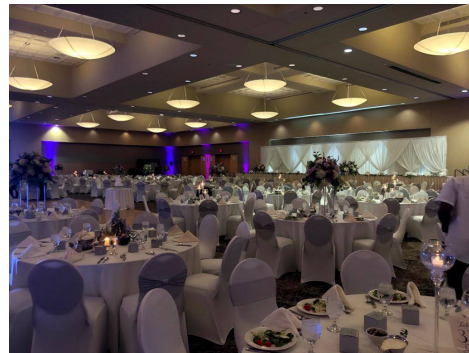
Grand River Center Position Summary	
	FY 2023
Leisure Services Manager	0.15
<b>Total FT Equivalent Employees</b>	<b>0.15</b>

## Performance Measures

### City Council Goal: Partnerships for a Better Dubuque

	Performance Measure (KPI)	Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	Performance Indicator
<b>1</b>	<b>Activity Objective: Become a regional hub for arts and culture by partnering with arts &amp; culture organizations and providing Arts and Culture events and programming.</b>					
	% change from prior year in performing arts programming held at Five Flags	+5%	-50%	+11%	50%	
<b>2</b>	<b>Activity Objective: Host community events and activities that support families and children.</b>					
	# of unique performances and events (both centers combined)	80	78	51	65	
	# of events that supported fundraisers benefiting families & children (both)	15	13	17	5	
<b>3</b>	<b>Activity Objective: Maintain infrastructure and amenities to support economic development and growth.</b>					
	# of attendees at Annual Growing Sustainable Communities Conference (number of states represented)	500/30	482 (27)	0/0 (actual) *	0/0 (actual) *	

\*Note - For FY 2021 the numbers of events and changes greatly affected with cancellations from March of 2020 due to the pandemic. In October of 2020 (FY21) and 2021 (FY22) the Growing Sustainable Communities Conference was cancelled due to the ongoing pandemic and health concerns.



## Recommended Operating Revenue Budget - Department Total

### 32 - CIVIC CENTER DIVISION

Fund	Account	Account Title	FY19 Actual Revenue	FY20 Actual Revenue	FY21 Adopted Budget	FY22 Recomm'd Budget
100	45701	STATE GRANTS	0	58,000	0	0
<b>45</b>	<b>STATE GRANTS</b>	<b>- Total</b>	<b>0</b>	<b>58,000</b>	<b>0</b>	<b>0</b>
400	54210	GO BOND PROCEEDS	318,982	0	0	0
400	54220	BOND DISCOUNT	14,448	0	0	0
<b>54</b>	<b>OTHER FINANCING SOURCES</b>	<b>- Total</b>	<b>333,430</b>	<b>0</b>	<b>0</b>	<b>0</b>
400	59350	FR SALES TAX CONSTRUCTION	45,605	43,929	44,064	41,887
<b>59</b>	<b>TRANSFER IN AND INTERNAL</b>	<b>- Total</b>	<b>45,605</b>	<b>43,929</b>	<b>44,064</b>	<b>41,887</b>
<b>CIVIC CENTER DIVISION - Total</b>			<b>379,035</b>	<b>101,929</b>	<b>44,064</b>	<b>41,887</b>

## Recommended Operating Expenditure Budget - Department Total

### 32 - CIVIC CENTER DIVISION

Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
100	61010	FULL-TIME EMPLOYEES	18,246	19,277	20,932	21,746
100	61310	IPERS	1,722	1,820	1,976	2,053
100	61320	SOCIAL SECURITY	1,332	1,417	1,601	1,664
100	61410	HEALTH INSURANCE	1,626	1,844	1,955	2,014
100	61415	WORKMENS' COMPENSATION	45	46	54	42
100	61416	LIFE INSURANCE	11	11	11	7
<b>61 - WAGES AND BENEFITS</b>			<b>22,983</b>	<b>24,415</b>	<b>26,529</b>	<b>27,526</b>
100	62090	PRINTING & BINDING	229	0	348	348
100	62110	COPYING/REPRODUCTION	1,438	984	1,744	1,744
100	62206	PROPERTY INSURANCE	25,577	28,082	30,433	33,340
100	62208	GENERAL LIABILITY INSURAN	68	64	64	81
100	62421	TELEPHONE	511	41	1,416	45
100	62614	EQUIP MAINT CONTRACT	2,512	4,143	2,512	2,512
100	62627	CAMERA MAINTENANCE	432	432	432	432
100	62712	CONSULTING ENGINEERS	82,800	20,000	0	0
400	62713	LEGAL SERVICES	707	0	0	0
400	62731	MISCELLANEOUS SERVICES	1,944	0	0	0
100	62761	PAY TO OTHER AGENCY	1,148,854	960,886	897,774	968,065
<b>62 - SUPPLIES AND SERVICES</b>			<b>1,265,072</b>	<b>1,014,632</b>	<b>934,723</b>	<b>1,006,567</b>
400	62724	BOND PAYING AGENT FEE	152	0	0	0
<b>627 - CONTRACTUAL SERVICES</b>			<b>152</b>	<b>0</b>	<b>0</b>	<b>0</b>
100	71119	FAX MACHINE	50,949	0	0	0
100	71227	SIGNAGE	0	0	0	2,700
100	71421	HIGH PRESSURE SPRAY	0	0	0	400
100	71517	LIGHTING EQUIPMENT	0	0	0	22,000
100	71550	MISCELLANEOUS EQUIPMENT	0	0	5,900	1,200
100	71610	CUSTODIAL EQUIPMENT	0	0	0	7,400
100	71619	OTHER MAINT. EQUIPMENT	0	0	0	11,000
100	72113	OTHER SAFETY EQUIPMENT	0	0	15,000	3,200
100	72314	SOUND SYSTEM DEVICES	0	0	0	60,000
100	72415	ELECTRONIC DATA COLLECTOR	0	0	0	28,000
100	72416	VIDEO EQUIPMENT	0	14,890	0	23,000
100	72417	CAMERA RELATED EQUIPMENT	0	0	0	15,500
<b>71 - EQUIPMENT</b>			<b>50,949</b>	<b>14,890</b>	<b>20,900</b>	<b>174,400</b>
100	73411	EQUIP ACQUISITION	0	0	58,800	600
<b>73 - CIP EXPENDITURES</b>			<b>0</b>	<b>0</b>	<b>58,800</b>	<b>600</b>
400	74111	PRINCIPAL PAYMENT	364,803	33,463	34,603	33,463
400	74112	INTEREST PAYMENT	11,429	10,466	9,461	8,424
<b>74 - DEBT SERVICE</b>			<b>376,232</b>	<b>43,929</b>	<b>44,064</b>	<b>41,887</b>
<b>32 - CIVIC CENTER DIVISION TOTAL</b>			<b>1,715,389</b>	<b>1,097,866</b>	<b>1,085,016</b>	<b>1,250,980</b>

## Recommended Expenditure Budget Report by Activity & Funding Source

### 32 - CIVIC CENTER DIVISION

#### CIVIC CENTER ADMINISTRATI- 32100

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	—	58,800	600
EQUIPMENT	14,890	20,900	174,400
SUPPLIES AND SERVICES	1,014,632	934,723	1,006,567
WAGES AND BENEFITS	24,415	26,529	27,526
<b>CIVIC CENTER ADMINISTRATION</b>	<b>1,053,937</b>	<b>1,040,952</b>	<b>1,209,093</b>
<b>DEBT SERVICE</b>		<b>- 32400</b>	

#### FUNDING SOURCE: DEBT SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CONTRACTUAL SERVICES	—	—	—
DEBT SERVICE	43,929	44,064	41,887
SUPPLIES AND SERVICES	—	—	—
<b>DEBT SERVICE</b>	<b>\$43,929</b>	<b>\$44,064</b>	<b>\$41,887</b>
<b>CIVIC CENTER DIVISION TOTAL</b>	<b>\$1,097,866</b>	<b>\$1,085,016</b>	<b>\$1,250,980</b>



**CITY OF DUBUQUE, IOWA**  
**DEPARTMENT DETAIL - PERSONNEL COMPLEMENT**

**32 CIVIC CENTER DIVISION**

FD	JC	WP-GR	JOB CLASS	FY 2021		FY 2022		FY 2023	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	3375	GE-44	LEISURE SERVICES MANAGER	0.15	\$ 19,541	0.15	\$ 20,932	0.15	\$ 21,746
TOTAL FULL TIME EMPLOYEES				0.15	\$ 19,541	0.15	\$ 20,932	0.15	\$ 21,746
TOTAL CIVIC CENTER DIVISION				0.15	\$ 19,541	0.15	\$ 20,932	0.15	\$ 21,746

CITY OF DUBUQUE, IOWA  
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2021		FY 2022		FY 2023		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Civic Center Administration											
10032100	61010	100	3375	GE-41	LEISURE SERVICES MANAGER	0.15	\$ 19,541	0.15	\$ 20,932	0.15	\$ 21,746
					Total	0.15	\$ 19,541	0.15	\$ 20,932	0.15	\$ 21,746
TOTAL CIVIC CENTER DIVISION						0.15	\$ 19,541	0.15	\$ 20,932	0.15	\$ 21,746

Capital Improvement Projects by Department/Division					
CIVIC CENTER DIVISION					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
1002569	FF IMPROV - SMG CONTRIB	—	—	—	—
1002819	FIVE FLAGS METAL DETECTOR	46,480	—	—	—
1021477	THEATER FIRE ESCAPE	—	—	—	127,200
1021711	ARENA DOORS ON MAIN	10,444	—	—	—
1022783	FIVE FLAGS ELEVATOR	—	—	—	—
1022882	THEATER CARPET	—	—	70,000	—
3501479	THEATER PLASTER REP/PAINT	—	—	—	212,000
3501708	THEATER-TUCKPOINT EXTERIO	—	—	—	—
3502378	ARENA ROOF	14,425	11,345	—	—
3502379	ARENA LIGHT FIXTURES	—	—	—	—
3502647	ACCESSIBILITY BLDG MODIFI	—	—	—	—
3502740	FIVE FLAGS STUDY PHASE 2	—	—	—	—
3502741	ARENA CHAIR PLATFORM SEC3	510	0	0	0
3502831	BIJOU ROOM HALL TILE REPL	0	0	0	0
3601044	FIVE FLAGS RENOVATION	0	0	0	600,000
3602583	ARENA ROOF A/C UNIT REPLC	1,798	30,664	0	0
3602881	ARENA AIR CONDITION REPL	0	0	100,000	0
<b>CIVIC CENTER DIVISION TOTAL</b>		<b>73,657</b>	<b>42,009</b>	<b>170,000</b>	<b>939,200</b>

PROGRAM /DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
<b>CIVIC CENTER DIVISION</b>								
<b>Culture and Recreation</b>								
<b>Operations</b>								
<b>Arena</b>								
	Five Flags Building Improvements	\$600,000	\$2,900,00	\$ 2,500,000	\$ —	\$ —	\$6,000,000	68
	Arena-Reseal Ballroom Floor	\$ —	\$ —	\$ —	\$ 26,500	\$ —	\$ 26,500	69
	Arena-Paint Exterior Steel Siding	\$ —	\$ —	\$ —	\$ 103,000	\$ —	\$ 103,000	70
	Arena - Masking Equipment	\$ —	\$ —	\$ —	\$ 41,000	\$ —	\$ 41,000	71
	Arena - Locker/Shower Facilities	\$ —	\$ —	\$ —	\$ 16,300	\$ —	\$ 16,300	72
	Arena - Stage Stage Replacement	\$ —	\$ —	\$ —	\$ 255,000	\$ —	\$ 255,000	73
	Arena - Air Conditioner Replacement	\$ —	\$ —	\$ —	\$ —	\$ 528,000	\$ 528,000	74
	Arena - Paint Ceiling	\$ —	\$ —	\$ —	\$ —	\$ 87,700	\$ 87,700	75
	Arena - Dressing Rooms Remodel	\$ —	\$ —	\$ —	\$ —	\$ 35,000	\$ 35,000	76
	Arena - Scoreboard	\$ —	\$ —	\$ —	\$ —	\$ 73,000	\$ 73,000	77
	Theater - Dressing Rooms Remodel	\$ —	\$ —	\$ —	\$ 54,050	\$ —	\$ 54,050	78
	Theater - Boiler Replacement	\$ —	\$100,000	\$ —	\$ —	\$ —	\$ 100,000	79
	Theater - Chair Restoration	\$ —	\$ —	\$ —	\$ —	\$ 184,000	\$ 184,000	80
	Theater - Orchestra Pit Lift	\$ —	\$ —	\$ —	\$ 256,000	\$ —	\$ 256,000	81
	Theater - Exterior Awning Addition	\$ —	\$ —	\$ —	\$ —	\$ 27,000	\$ 27,000	82
	Theater - Scene Shop Ramp Removal	\$ —	\$ —	\$ —	\$ —	\$ 35,000	\$ 35,000	83
	Theater - Stage Curtain Replacement	\$ —	\$ —	\$ —	\$ —	\$ 36,500	\$ 36,500	84
	Theater - Stage Lighting Replacement	\$ —	\$ —	\$ —	\$ —	\$ 125,000	\$ 125,000	85
	Theater - Plaster Restoration and Paint	\$212,000	\$ —	\$ —	\$ —	\$ —	\$ 212,000	86
	Theater - Fire Escape	\$127,200	\$ —	\$ —	\$ —	\$ —	\$ 127,200	87
	Theater - East Exterior and Interior Restoration	\$ —	\$ —	\$ —	\$ —	\$ 30,000	\$ 30,000	88
	Promenade - Remodel Concession Stand	\$ —	\$ —	\$ —	\$ —	\$ 187,000	\$ 187,000	89
	<b>TOTAL</b>	<b>\$939,200</b>	<b>\$3,000,00</b>	<b>\$ 2,500,000</b>	<b>\$ 751,850</b>	<b>\$1,348,200</b>	<b>\$8,539,250</b>	

# **Conference Center**

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## GRAND RIVER CONFERENCE CENTER

Budget Highlights	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested	% Change From FY 2022 Budget
<u>Expenses</u>				
Employee Expense	—	—	27,526	
Supplies and Services	376,856	535,443	557,606	4.1%
Machinery and Equipment	—	175,580	160,680	-8.5%
Total Expenses	376,856	711,023	745,812	4.9%
Debt on Projects paid with Sales Tax Fund (20%)	30,506	29,847	29,010	-2.8%
Property Tax Support	376,856	711,023	745,812	34,789
Percent Increase (Decrease)				4.9%

### Improvement Package Summary

#### 1 of 1

This improvement level decision package is for eighteen (18) security cameras to be placed inside the Grand River Center (GRC). Currently the GRC has cameras on the loading dock and an internal system for the employee service back of house. The internal system was installed in 2003 with only minor updates since that time. The safety and security of the many citizens and visitors to the Grand River Center is of utmost importance. No security monitoring system is in place for all the public areas, as well as entrances and exits of the building. This phase 1 of a 3 phase projects focusing on cabling and servers which is necessary for all 3 phases. It focuses on the back of the house. There will be a recurring cost of approximately \$1925 a year that would start in FY23 for these cameras. The first-year license cost is included in the purchase price. This improvement supports the City Council goal Vibrant Community: Healthy and Safe as well as the Management agenda high priority goal of surveillance camera funding.

Related Cost: \$ 34,730 Tax Funds Non-Recurring  
Property Tax Impact: \$ 0.0137 0.14%  
Activity: Conference Center

**Recommend - Yes**

### Significant Line Items

#### Employee Expense

1. FY 2023 employee expense reflects a 3.25% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2022 The employee contribution of 6.29% is unchanged from FY 2022.
3. In FY 2023, 0.15 FTE of the Leisure Services Manager position was reallocated from Parks to the Grand River Conference Center to better reflect time spent.

#### Supplies & Services

4. Platinum Hospitality privately manages the Grand River Center. The following expenses are the responsibility of the City based on the Facility Management Agreement:
  - 50% of energy costs (gas and electric) are estimated to be \$175,525 in FY 2022 and are projected to be \$171,401 in FY 2023. Electric decreased from \$149,186 in FY 2022 to \$136,594 in FY 2023 based on FY 2019 actual. Natural Gas increased from \$26,339 in FY 2022 to

\$34,807 in FY 2023 based on FY2019 plus 8.6%. FY20 and FY21 closures resulted in lower than typical energy use.

- Insurance costs (property and general liability) are estimated to be \$53,341 in FY 2022 and are projected to be \$58,515 in FY 2023 based on FY 2022 actual.
- During FY 2013 an agreement was renegotiated to require a payment of 25% instead of 50% of the actual Hotel/Motel Tax generated by the Grand Harbor Hotel. Payments and budget are as follows:

FY 2020 - \$0  
FY 2021 - \$148,538 \*  
FY 2022 - \$88,310 (Budgeted)  
FY 2023 - \$88,310 (Projected)

\*Due to COVID 19 there was a delay in reporting and payment of hotel motel tax from the Grand Harbor which delayed payment to Platinum Hospitality in FY20. The FY20 payment of \$73,967 was made in July of 2020 (FY21).

5. As per the Management Agreement, the repairs and maintenance limit and aggregate will increase by the CPI as of July 1 each year. The City is responsible for repairs and maintenance in excess of \$1,184 individually and \$17,765 in aggregate for the fiscal year. Historical actual maintenance costs have been as follows:

FY 2020 - \$132,246\*  
FY 2021 - \$52,725 \*\*  
FY 2022 - \$145,616\*\*\* (Budgeted)  
FY 2023 - \$132,338\*\*\*\* (Projected)

\*FY 2020 included additional \$55,000 overhaul chiller number 2.

\*\*FY 2021 included an additional \$27,000 to rebuild air handling unit number 3.

\*\*\*FY 2022 includes an additional \$37,200 to replace circulation and condenser pumps as well as water pump and boiler motors.

\*\*\*\* FY 2023 includes an additional \$13,200 for replacement of pump motors and the ground water pump.

6. The FY 2023 budget includes a reserve of \$106,391 for management fees due to issuing a request for proposal for the management company for the conference center.

## Equipment

7. The following equipment will be replaced in FY 2023 (\$160,680):

Digital signs system (internal)	\$ 64,700
Audio Visual Equipment	\$ 2,500
100 gallon water heater	\$ 17,000
Vacuums (6)	\$ 7,750
Broiler	\$ 10,000
Hot boxes - tall	\$ 9,000
6 Burner Range	\$ 15,000
Recommended Improvement Packages	\$ 34,730
Total Equipment	<u>\$ 160,680</u>

## Debt Service

8. FY 2023 Annual Debt Service is as follows (\$29,010):

Amount	Debt Series	Payment Source	Purpose	Final Payment	Call Date
\$ 2,604	2019C G.O.	Sales Tax 20%	Conference Center Improvements	2027	2026
\$ 26,406	2019B G.O.	Sales Tax 20%	Energy Improvements	2039	2039
<u>\$ 29,010</u>	Total Conference Center Annual Debt Service				

*For Conference Center Performance Measures see Five Flags Civic Center Outline*

## Recommended Operating Revenue Budget - Department Total

### 33 - CONF CENTER OPERATION

Fund	Account	Account Title	FY20 Actual Revenue	FY21 Actual Revenue	FY22 Adopted Budget	FY23 Recomm'd Budget
400	53620	REIMBURSEMENTS-GENERAL	0	30,853	0	0
<b>53</b>	<b>MISCELLANEOUS</b>	<b>- Total</b>	<b>0</b>	<b>30,853</b>	<b>0</b>	<b>0</b>
400	54210	GO BOND PROCEEDS	24,781	0	0	0
400	54220	BOND DISCOUNT	1,122	0	0	0
<b>54</b>	<b>OTHER FINANCING SOURCES</b>	<b>- Total</b>	<b>25,903</b>	<b>0</b>	<b>0</b>	<b>0</b>
400	59350	FR SALES TAX CONSTRUCTION	31,015	30,506	29,847	29,010
<b>59</b>	<b>TRANSFER IN AND INTERNAL</b>	<b>- Total</b>	<b>31,015</b>	<b>30,506</b>	<b>29,847</b>	<b>29,010</b>
<b>CONF CENTER OPERATION - Total</b>			<b>56,918</b>	<b>61,359</b>	<b>29,847</b>	<b>29,010</b>

## Recommended Operating Expenditure Budget - Department Total

### 33 - CONF CENTER OPERATION

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
100	61010	FULL-TIME EMPLOYEES	0	0	0	21,746
100	61310	IPERS	0	0	0	2,053
100	61320	SOCIAL SECURITY	0	0	0	1,664
100	61410	HEALTH INSURANCE	0	0	0	2,014
100	61415	WORKMENS' COMPENSATION	0	0	0	42
100	61416	LIFE INSURANCE	0	0	0	7
<b>61 - WAGES AND BENEFITS</b>			<b>348,946</b>	<b>376,856</b>	<b>535,443</b>	<b>557,606</b>
100	62206	PROPERTY INSURANCE	44,457	48,803	52,891	57,942
100	62208	GENERAL LIABILITY INSURAN	875	429	450	573
100	62411	UTILITY EXP-ELECTRICITY	142,082	106,893	149,186	136,594
100	62412	UTILITY EXP-GAS	26,339	17,217	26,339	34,807
100	62431	PROPERTY MAINTENANCE	132,246	52,725	145,616	132,338
100	62528	MOTOR VEH. MAINT. OUTSOUR	0	1,311	0	0
100	62611	MACH/EQUIP MAINTENANCE	0	0	72,000	0
100	62614	EQUIP MAINT CONTRACT	155	155	155	155
100	62627	CAMERA MAINTENANCE	96	0	96	96
100	62663	SOFTWARE LICENSE EXP	2,090	384	0	0
100	62664	LICENSE/PERMIT FEES	400	400	400	400
400	62713	LEGAL SERVICES	55	0	0	0
400	62731	MISCELLANEOUS SERVICES	151	0	0	0
100	62737	CONTRACT ADM SERVICE	0	0	0	106,391
100	62761	PAY TO OTHER AGENCY	0	148,538	88,310	88,310
<b>62 - SUPPLIES AND SERVICES</b>			<b>348,946</b>	<b>376,856</b>	<b>535,443</b>	<b>557,606</b>
400	62724	BOND PAYING AGENT FEE	12	0	0	0
<b>627 - CONTRACTUAL SERVICES</b>			<b>12</b>	<b>0</b>	<b>0</b>	<b>0</b>
100	71550	MISCELLANEOUS EQUIPMENT	0	0	0	51,000
100	71610	CUSTODIAL EQUIPMENT	0	0	0	7,750
100	72314	SOUND SYSTEM DEVICES	0	0	0	2,500
100	72416	VIDEO EQUIPMENT	24,983	0	77,684	64,700
100	72417	CAMERA RELATED EQUIPMENT	0	0	0	34,730
<b>71 - EQUIPMENT</b>			<b>24,983</b>	<b>0</b>	<b>77,684</b>	<b>160,680</b>
100	73411	EQUIP ACQUISITION	0	0	97,896	0
<b>73 - CIP EXPENDITURES</b>			<b>0</b>	<b>0</b>	<b>97,896</b>	<b>0</b>
400	74111	PRINCIPAL PAYMENT	50,626	24,885	24,973	24,885
400	74112	INTEREST PAYMENT	6,075	5,621	4,874	4,125
<b>74 - DEBT SERVICE</b>			<b>56,701</b>	<b>30,506</b>	<b>29,847</b>	<b>29,010</b>
<b>33 - CONF CENTER OPERATION TOTAL</b>			<b>430,642</b>	<b>407,362</b>	<b>740,870</b>	<b>774,822</b>

## Recommended Expenditure Budget Report by Activity & Funding Source

### 33 - CONF CENTER OPERATION

#### CONF CENTER OPERATIONS - 33300

##### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	—	97,896	—
EQUIPMENT	—	77,684	160,680
SUPPLIES AND SERVICES	376,856	535,443	557,606
WAGES AND BENEFITS	—	—	27,526
<b>CONF CENTER OPERATIONS</b>	<b>376,856</b>	<b>711,023</b>	<b>745,812</b>
<b>DEBT SERVICE</b>		<b>- 33400</b>	

##### FUNDING SOURCE: DEBT SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CONTRACTUAL SERVICES	—	—	—
DEBT SERVICE	30,506	29,847	29,010
SUPPLIES AND SERVICES	—	—	—
<b>DEBT SERVICE</b>	<b>30,506</b>	<b>29,847</b>	<b>29,010</b>
<b>CONF CENTER OPERATION TOTAL</b>	<b>\$407,362</b>	<b>\$740,870</b>	<b>\$774,822</b>

Capital Improvement Projects by Department/Division					
CONF CENTER OPERATION					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
1021990	GRAND RIVER CTR CHAIRS	—	—	—	50,000
1022112	GRC-FABRIC WALL COVERING	—	—	—	35,000
1022590	GRC ENERGY EFFICIENCY IMP	—	—	21,000	—
1022785	SINK LIGHT FIXTURES	8,231	—	—	—
3002710	EXTERIOR DECORATIVE CONCR	96,335	—	—	—
3501990	GRAND RIVER CTR CHAIRS	11,566	—	—	—
3501993	GRAND RIVER CTR PAINT ENT	2,210	—	—	—
3502302	AUDIO-VIS & SOUND EQUIP	—	—	—	—
3502590	GRC ENERGY EFFICIENCY IMP	1,609	—	—	—
3502591	GRC LANDSCAPE IMPROVEMENT	11,405	—	—	—
3502649	GRC REPLACE PATIO CAULK	10,359	—	—	—
3502710	EXTERIOR DECORATIVE CONCR	—	—	—	52,000
3502893	MANAGEMENT AND OPS ASSESS	—	—	35,000	—
3602113	GRC - REPLACE CARPET	213,952	—	—	100,000
3602892	MARKET STUDY AND ASSESS	—	—	65,000	—
<b>CONF CENTER OPERATION TOTAL</b>		<b>355,666</b>	<b>—</b>	<b>121,000</b>	<b>237,000</b>

<b>PROGRAM/ DEPT</b>	<b>PROJECT DESCRIPTION</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>	<b>FY 2027</b>	<b>TOTAL</b>	<b>PAGE</b>
<b>CONFERENCE CENTER</b>								
<b>General Government</b>								
	Replace Carpet	\$ 100,000	\$ 120,000	\$ 30,000	\$ —	\$ 216,000	\$ 100,000	109
	Paint Interior Rooms and Areas	\$ —	\$ —	\$ 18,000	\$ —	\$ 24,000	\$ 250,000	110
	Replace Table, Chairs, and Podiums	\$ 50,000	\$ 50,000	\$ 125,000	\$ —	\$ 50,000	\$ 40,000	111
	Concrete Restoration	\$ 52,000	\$ —	\$ —	\$ —	\$ 50,000	\$ 56,000	112
	Replace Fabric Wall Covering	\$ 35,000	\$ 120,000	\$ 35,000	\$ —	\$ —	\$ 325,000	113
	Roof Restoration	\$ —	\$ —	\$ 350,000	\$ 350,000	\$ —	\$ 33,500	114
	Wood Bench Replacement	\$ —	\$ —	\$ 25,000	\$ —	\$ —	\$ 21,000	115
	Paint Exterior Metal	\$ —	\$ —	\$ 50,000	\$ 50,000	\$ —	\$ 65,000	116
	Furniture Upholstery	\$ —	\$ —	\$ 30,000	\$ —	\$ —	\$ 225,000	117
	Overhead Door Replacement	\$ —	\$ —	\$ —	\$ 21,000	\$ 55,000	\$ 40,000	118
	Trash Compactor Rehabilitation	\$ —	\$ —	\$ 30,700	\$ —	\$ —	\$ 190,000	119
	Replace Clouds	\$ —	\$ —	\$ 83,800	\$ —	\$ —	\$ 700,000	120
	Replace Exterior Building Sign	\$ —	\$ —	\$ —	\$ 40,000	\$ —	\$ 25,000	121
	Paint Bridge	\$ —	\$ —	\$ 35,000	\$ —	\$ —	\$ 35,000	122
	Repaint Exhibit Hall Airwalls	\$ —	\$ 40,000	\$ —	\$ —	\$ —	\$ 30,000	123
	Replace/Rehab Room Doors	\$ —	\$ —	\$ —	\$ 59,000	\$ —	\$ 21,000	124
	Stage and Riser Replacement	\$ —	\$ 25,000	\$ —	\$ —	\$ 77,000	\$ 30,700	125
	Window Panel Replacements	\$ —	\$ —	\$ —	\$ —	\$ 16,000	\$ 83,800	126
	<b>TOTAL</b>	<b>\$ 237,000</b>	<b>\$ 355,000</b>	<b>\$ 812,500</b>	<b>\$ 520,000</b>	<b>\$ 488,000</b>	<b>\$ 2,271,000</b>	



**CITY OF DUBUQUE, IOWA**  
**DEPARTMENT DETAIL - PERSONNEL COMPLEMENT**

**33 Conference Center Operation**

FD	JC	WP-GR	JOB CLASS	FY 2021		FY 2022		FY 2023	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	3375	GE-44	LEISURE SERVICES MANAGER	—	\$	—	—	\$	— 0.15 \$ 21,746
TOTAL FULL TIME EMPLOYEES				—	\$	—	—	\$	— 0.15 \$ 21,746
TOTAL CONFERENCE CENTER DIVISION				—	\$	—	—	\$	— 0.15 \$ 21,746

CITY OF DUBUQUE, IOWA  
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2021		FY 2022		FY 2023					
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET				
Conference Center Operation														
10033100	61010	100	3375	GE-41	LEISURE SERVICES MANAGER	—	\$	—	—	\$	—	0.15	\$	21,746
					Total	—	\$	—	—	\$	—	0.15	\$	21,746
TOTAL CONFERENCE CENTER DIVISION														
						—	\$	—	—	\$	—	0.15	\$	21,746

# **Mystique Community Ice Center**

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## MYSTIQUE COMMUNITY ICE CENTER

Budget Highlights	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested	% Change From FY 2022 Budget
<u>Expenses</u>				
Supplies and Services	—	—	200,000	0.0%
Total Expenses	—	—	200,000	0.0%
Property Tax Support	—	—	200,000	0.0%
Percent Increase (Decrease)				0.0%

### Significant Line Items

#### Background

1. The City of Dubuque received notice from Dubuque Community Ice & Recreation, Inc. (DICE) on June 17, 2021, of its intent to relinquish its leaseholder rights. DICE agreed to continue operating the Ice Center through July 31, 2021.

The Mystique Community Ice Center was designed, developed, and built under a Development Agreement between and amount DICE, the City, the Dubuque Racing Association (DRA), and Battlefield Dubuque, LLC. The agreement commenced October 30, 2009. Opened September 18, 2010, the building is owned by the City and had been leased in a 25-year lease agreement to DICE. DICE, a 501(c)(3) non-profit organization, raised all funds to build the Ice center. DICE managed and operated the Ice Center on a day-today basis.

The Development Agreement outlined the steps to be taken in the event the lease was terminated. First, the City provided written notice to the DRA and Northern Lights Hockey, LLC that the lease had been terminated. Then, the City offered the DRA the right to enter into a new lease on the same terms and conditions as the current lease held by DICE, for the remainder of the term. The DRA had 30 days to accept the offer and enter into a new lease with the City. The DRA sent correspondence to the City that they declined.

Since the DRA declined, the City then provided written notice to Northern Lights Hockey, LLC who had the right to enter into a new lease on the same terms as the current lease for the remainder of the term. Northern Lights Hockey, LLC had 30 days to accept the offer and enter into a new lease with the City. Northern Lights Hockey, LLC was not able to commit at the end of the 30-day period.

DICE agreed to continue operations until July 31, 2021. The above 30 day periods meant that whatever the next transition would be for the Ice Center management, it could not be accomplished prior to August 1 2021. This would have caused disruption to the operations that ice user groups rely on. Examples of this included transitioning current DICE employees to City employees with the possibility that in a month's timeframe they could become employees of another organization, putting in place insurance, liquor licenses and other requirements on a very temporary basis.

All the assets of the Ice Center were owned by DICE. These assets necessary to the operations of the Ice Center. These included items for example like the Zamboni, rental ice skates, skate sharpener and concessions equipment including the point-of-sale system and much more. The new managers of the Ice Center would need this equipment and assets to continue operations.

DICE and the City executed an interim management agreement for DICE to contractually manage the facility for an additional month as well as a transfer of the Ice Center's assets to the City. DICE continued to manage the Ice Center on a day-to-day basis from August 1, 2021 through September 5, 2021 under the interim management agreement. At the end of the agreement the assets were transferred to the City.

The City of Dubuque took over Ice Center operations on September 6, 2021 and committed to continue ice operations to avoid disruption of ice usage for all user groups involved and hone the commitments made by all parties in the development agreement and ice usage agreement. This included transferring the ice center staffing to become City employees, obtaining all permits and insurance necessary for ice center operations, transferring all operational accounts to the City, marketing the ice center and its events and activities, setting up systems for expenses and revenue, and all the day-to-day operations of the ice center.

The agreements approved in 2009 commit the parties to continued ice availability. The City was last in the pecking order outlined in the development agreement. As the City took over the operations, City staff committed to continue to consider the best operational model for the future of the Mystique Community Ice Center.

Ever since DICE gave notice, the City has focused on the short-term need of running the facility while continuing to consider what is best management model for the ice center in the long term. The Mystique Community Ice Center is a very important asset for the community. Ice sports and recreation have been a mainstay in Dubuque for many years. It has and continues to provide for people of all ages, both recreation and competition ice activities. The Ice Center is an important recreational and quality of life for the community.

The City has been re-engaging the partners and investigating a variety of operational models since the time DICE gave notice. The DRA was a partner in the development of the Mystique Community Ice Center from its start. The building bears the casino's former name and the DRA staff served on the Ice Advisory Committee. The DRA has remained interested in the operations and future success of the Ice Center. The discussions around the new lease for the DRA included how the provisions could and would focus on the vision, mission and implementation of the Chaplain Schmitt Island Master Plan as well as the Placemaking and Implementation Plan. This led to more in-depth conversations about the possibility the DRA and City could progress and expand the partnership that would ultimately lead to the DRA becoming the Ice Center's facility manager.

The City and the DRA discussed the opportunity to move the day-to-day operations of the Mystique Community Ice Center to the DRA. This led to an Interim Staffing Agreement between the City of Dubuque and Dubuque Racing Association in which the DRA would provide interim staffing to operate the facility. The DRA is experienced and skilled at providing these services.

The City has transitioned its current Ice Center employees to the DRA. This transfers staff with expertise in ice management in addition to maintenance and food and beverage services. The current Ice Center Operations Manager was hired by the DRA and is supervised by DRA Director of Hospitality. All city staff were hired by the DRA and started with the DRA on January 1, 2022.

The DRA and City are committed to negotiate a Facility Management Agreement in the coming months which could fully transition all day-to-day management activities to the DRA. Both partners have been meeting weekly to ensure smooth transitions from the City to the DRA.

The DRA is providing monthly its actual expenses for staffing the facility and the City will reimburse the DRA. The DRA estimated the monthly expenses as a maximum of \$80,000 a

month maximum. Only the direct employee expenses are included in the monthly expenses. Indirect costs incurred during the term of the interim staffing agreement will be provided by the DRA and not billed to the City. All other costs and operations will continue to be the responsibility of the City during the term of the agreement.

### **Supplies and Services**

2. Pay to other Agency increased from \$0 in FY 2022 to \$200,000 in FY 2023. This line item represents the non-recurring net expense of operating the Mystique Community Ice Center. It is expected that after replacing the existing undersized dehumidification unit and adding a new air conditioning system, there will be increased revenue generating options with more activity options on a year round basis.

*Mystique Community Ice Center Performance Measures will be developed in FY 23 and included in the future in the Five Flags Civic Center Outline.*

## Recommended Operating Revenue Budget - Department Total

### 34 -MYSTIQUE COMMUNITY ICE CENTER OPERATION

Fund	Account	Account Title	FY20 Actual Revenue	FY21 Actual Revenue	FY22 Adopted Budget	FY23 Recomm'd Budget
59		TRANSFER IN AND INTERNAL - Total	0	0	0	0
		ICE CENTER OPERATION - Total	—	—	—	—



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## Recommended Operating Expenditure Budget - Total

### 10034550 - MYSTIQUE COMMUNITY CENTER

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Fund	Account	Account Title	FY19 Actual Expense	FY20 Actual Expense	FY21 Adopted Budget	FY 22 Recomm'd Budget
100	62761	PAY TO OTHER AGENCY	0	0	0	200,000
62 - SUPPLIES AND SERVICES			0	0	0	200,000
10034550 - MYSTIQUE COMMUNITY CENTER TOTAL			0	0	0	200,000

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## Recommended Expenditure Budget Report by Activity & Funding Source

### 34 - MYSTIQUE COMMUNITY CENTER

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ICE ARENA - 34550

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FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	—	—	200,000
ICE ARENA	—	—	200,000
CONF CENTER OPERATION TOTAL	\$0	\$0	\$200,000

Capital Improvement Projects by Department/Division						
MYSTIQUE COMMUNITY CENTER						
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget	
3502890	MYSTIQUE SETTLING REMEDIA	—	—	500,000	4,600,000	
3502951	ICE CENTER GENERATOR	—	—	—	300,000	
3502952	ICE CENTER DEHUMID	—	—	—	1,400,000	
3502953	ICE CENTER SAFETY IMPROV	—	—	—	60,320	
3502954	ICE CENTER CONCESSION IMP	—	—	—	176,800	
3502955	ICE CENTER MECHANICAL SYS	—	—	—	60,000	
<b>CONF CENTER OPERATION TOTAL</b>		—	—	<b>500,000</b>	<b>6,597,120</b>	

PROGRAM/ DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
<b>MYSTIQUE COMMUNITY CENTER</b>								
<b>Culture and Recreation</b>								
	<b>Ice Center</b>							
	Ice Center Settling Remediation	\$4,600,000	\$ —	\$ —	\$ —	\$ —	\$ 4,600,000	103
	Ice Center Generator	\$ 300,000	\$ —	\$ —	\$ —	\$ —	\$ 300,000	104
	Ice Center Dehumidification Improvements	\$1,400,000	\$ —	\$ —	\$ —	\$ —	\$ 1,400,000	105
	Ice Center - Safety Improvements	\$ 60,320	\$ —	\$ —	\$ —	\$ —	\$ 60,320	106
	Ice Center Concession Re-Design and Upgrade	\$ 176,800	\$ —	\$ —	\$ —	\$ —	\$ 176,800	107
	Ice Center - Facilities Mechanical Systems and Energy Usage Assessment	\$ 60,000	\$ —	\$ —	\$ —	\$ —	\$ 60,000	108
	<b>TOTAL</b>	<b>\$6,597,120</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ —</b>	<b>\$ 6,597,120</b>	

# **Transportation Services**

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## TRANSPORTATION SERVICES

<b>Budget Highlights</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Requested</b>	<b>% Change From FY 2022 Budget</b>
<u>Expenses</u>				
Employee Expense	2,645,358	3,262,808	3,496,740	7.2 %
Supplies and Services	2,331,190	2,362,908	2,446,684	3.5 %
Machinery and Equipment	110,647	258,189	255,568	-1.0 %
Debt Service	6,238,776	3,166,793	3,146,058	-0.7 %
Administrative Overhead Recharge	172,088	211,318	223,618	5.8 %
Payment to Construction Fund	79,570	—	—	0.0 %
<b>Total Expenses</b>	<b>11,577,629</b>	<b>9,262,016</b>	<b>9,568,668</b>	<b>3.3 %</b>
<u>Resources</u>				
FTA Operating	1,887,696	1,300,537	1,617,479	24.4 %
FTA Capital	108,320	0	0	0.0 %
State Operating Assistance	332,156	322,136	332,156	3.1 %
Federal Pass-Thru Grant	60,614	60,614	60,614	0.0 %
Federal CARES Act	1,979,285	—	—	0.0 %
Medicaid Reimbursement	145	60,026	69,366	15.6 %
Advertising Fees	9,247	24,346	9,247	-62.0 %
Mini Bus Passenger Fares	132	127,663	137,908	8.0 %
Fixed Route Passenger Fares	300	188,125	160,000	-15.0 %
Iowa DMV/Burlington Trailways Rent	15,657	27,455	23,157	-15.7 %
Greater Downtown TIF - Debt Service	3,207,233	2,593,437	2,573,400	-0.8 %
Sales Tax 20% - Debt Service	42,375	64,138	69,903	9.0 %
Transit Bond Refunding Proceeds	2,691,959	—	—	0.0 %
Parking Bond Refunding Proceeds	357,578	—	—	0.0 %
Downtown Shuttle Service - GDTIF	134,704	134,704	134,704	0.0 %
Miscellaneous	13,047	—	629	0.0 %
Operating Revenue-Parking System	1,961,656	2,899,387	2,963,421	2.2 %
<b>Total Resources</b>	<b>12,802,104</b>	<b>7,802,568</b>	<b>8,151,984</b>	<b>4.5 %</b>
Transit Levy	1,635,441	1,601,290	1,571,981	-1.8 %
Increase (Decrease) in Transit Fund Balance	2,753,975	—	—	0.0 %
Increase (Decrease) in Parking Fund Balance	105,941	141,842	155,297	9.5 %
Property Tax Support	1,635,441	1,601,290	1,571,981	(29,309)
Percent Increase (Decrease)				(1.83)%
<b>Personnel - Authorized FTE</b>	<b>53.73</b>	<b>53.00</b>	<b>53.21</b>	

**\*Includes the Transit Division and Parking Division.**

## TRANSIT

<b>Budget Highlights</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Requested</b>	<b>% Change From FY 2022 Budget</b>
<u>Expenses</u>				
Employee Expense	2,067,810	2,572,900	2,774,841	7.8 %
Supplies and Services	1,296,843	1,235,516	1,297,085	5.0 %
Machinery and Equipment	73,419	38,480	45,315	17.8 %
Debt Service	2,996,603	362,950	351,303	-3.2 %
Total	6,434,675	4,209,846	4,468,544	6.1 %
<u>Resources</u>				
FTA Operating	1,887,696	1,300,537	1,617,479	24.4 %
FTA Capital	108,320	—	—	0.0 %
State Operating Assistance	332,156	322,136	332,156	3.1 %
Federal Pass-Thru Grant	60,614	60,614	60,614	0.0 %
Federal CARES Act	1,979,285	—	—	0.0 %
Medicaid Reimbursement	145	60,026	69,366	15.6 %
Advertising Fees	9,247	24,346	9,247	-62.0 %
Mini Bus Passenger Fares	132	127,663	137,908	8.0 %
Fixed Route Passenger Fares	300	188,125	160,000	-15.0 %
Downtown Shuttle Service - GDTIF	134,704	134,704	134,704	0.0 %
Greater Downtown TIF - Debt Service	277,570	298,812	281,400	-5.8 %
Sales Tax 20% - Debt Service	42,375	64,138	69,903	9.0 %
Transit Bond Refunding Proceeds	2,691,959	—	—	0.0 %
Iowa DMV/Burlington Trailways Rent	15,657	27,455	23,157	-15.7 %
Miscellaneous	13,047	—	629	0.0 %
Total Resources	7,553,207	2,608,556	2,896,563	11.0 %
Transit Levy	1,635,441	1,601,290	1,571,981	-1.8 %
Increase (Decrease) in Transit Fund Balance	2,753,973	—	—	0.0 %
Property Tax Support	1,635,441	1,601,290	1,571,981	(29,309)
Percent Increase (Decrease)				(1.8)%
<b>Personnel - Authorized FTE</b>	<b>43.81</b>	<b>43.10</b>	<b>43.31</b>	



## **PARKING**

<b>Budget Highlights</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Requested</b>	<b>% Change From FY 2022 Budget</b>
<u>Expenses</u>				
Employee Expense	574,244	687,053	718,911	4.6%
Supplies and Services	1,034,347	1,127,294	1,149,501	2.0%
Machinery and Equipment	37,228	219,709	210,253	-4.3%
Administrative Overhead Recharge	172,088	211,318	223,618	5.8%
Engineering Parking Charges	186	2,953	3,086	4.5%
Public Works Parking Charges	3,119	—	—	0.0%
Payments to Construction Fund	79,570	—	—	0.0%
Debt Service	3,242,174	2,803,843	2,794,755	-0.3%
Total Expenses	5,142,956	5,052,170	5,100,124	0.9%
<u>Resources</u>				
Operating Revenue-Parking System	1,961,656	2,899,387	2,963,421	2.2%
Parking Bond Refunding Proceeds	357,578	—	—	0.0%
TIF Revenue for Debt Abatement	2,929,663	2,294,625	2,292,000	-0.1%
Total Resources	5,248,897	5,194,012	5,255,421	1.2%
Net Operating Surplus(Deficit)	105,941	141,842	155,297	13,455
<b>Personnel - Authorized FTE</b>	<b>9.92</b>	<b>9.90</b>	<b>9.90</b>	

## **INTERMODAL RAMP**

<b>Budget Highlights</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Requested</b>	<b>% Change From FY 2022 Budget</b>
<u>Expenses</u>				
Employee Expense	5,576	—	17,478	0.0%
Supplies and Services	86,191	114,905	91,753	-20.1%
Machinery and Equipment	2,000	8,690	—	0.0%
Administrative Overhead Recharge - Parking/Transit	—	6,337	—	0.0%
Debt Service	277,570	298,812	281,400	-5.8%
Total Expenses	371,337	428,744	390,631	-8.9%
<u>Resources</u>				
Operating Revenue-Parking System	118,767	104,246	259,175	148.6%
Greater Downtown TIF - Debt Service	277,570	298,812	281,400	-5.8%
Total Resources	396,337	403,058	540,575	34.1%
Net Operating Surplus(Deficit)	25,000	(25,686)	149,944	175,630

Intermodal Ramp is split 67% Parking and 33% Transit.

## Improvement Package Summary

### 1 of 3

This improvement request is for consultant services for the preparation of grant applications. While it is anticipated that some of the federal infrastructure bill funds will be allocated to public transit services via existing formula programs, there will also be opportunities for the City to submit multiple competitive grant applications that will help us to achieve our climate and equity goals related to transportation, including but not limited to the transition of our fleet to alternative fuel sources. Having funds to cover the expense of writing the grant applications is a small investment. Having well-written grants increases the chances of Dubuque being able to leverage local funds to attract additional state and federal funds to our community. The community would benefit from the results of these funds, including increased public transportation service options for those who are transit-dependent, and the transition of our fleet to vehicles which significantly decrease carbon emissions. Projects funded with grant dollars will support the City Council Goal of Connected Community: Equitable Transportation, Technology Infrastructure, and Mobility.

Related Cost:	<u>\$ 35,000</u>	Transit	Non-Recurring	<b>Recommend - Yes</b>
Property Tax Impact:	\$ 0.0138	0.14%		
Activity: Transportation Administration				

### 2 of 3

This improvement package provides additional funding to for 4.0 FTE full-time bus operators in place of 4.44 FTE part-time bus operators. It is increasingly difficult to find bus operators willing to work for part-time. The cost in employee turnover is high year to year due to training and learning curve. This will minimize employee turnover and costs associated. It will also offer more consistency in schedules for citizens relying on our transportation infrastructure. This improvement package is in alignment with Council goals of Connected Community: Equitable Transportation, Technology, Infrastructure, and Mobility.

Related Cost:	\$ 204,916	Tax Funds	Recurring	<b>Recommend - Yes</b>
Related Saving:	<u>\$ (170,476)</u>	Tax Funds		
Total Cost:	<u>\$ 34,440</u>			
Property Tax Impact:	\$ 0.0135	0.13%		
Activity: Mini Bus Operations				

### 3 of 3

This improvement package provides \$5,000 in additional funding to DuRide. The additional funding allows the additional services offered during COVID to continue, which includes personal shopping services that helps seniors live independently, member welfare calls, home delivery assistance for food pantry programs and home cooked meals, enhanced coordination with transportation services provided by senior residences, and free transportation for COVID vaccinations. This improvement package is in alignment with Council goals of Connected Community: Equitable Transportation, Technology, Infrastructure, and Mobility. The City currently funds \$25,000.

Related Cost:	<u>\$ 5,000</u>	Tax Funds	Recurring	<b>Recommend - Yes</b>
Property Tax Impact:	\$ 0.002	0.02%		
Activity: Mini Bus Operations				

## **Transit Significant Line Items**

### **Transit Employee Expense**

1. FY 2023 employee expense reflects a 3.25% wage package increase for non-bargaining unit employees and 3.25% wage package increase for Teamsters Local Union 120 Bus Operator bargaining unit employees .
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2022 The employee contribution of 6.29% is unchanged from FY 2022.
3. The City portion of health insurance expense is increased from \$1,086 in FY 2022 to \$1,119 in FY 2023 per month per contract which results in an annual cost increase of \$49,827 or 3.00%.
4. Overtime is unchanged from \$19,773 in FY 2022 to \$19,773 in FY 2023. FY 2021 actual was \$9,005.
5. Holiday Overtime is unchanged from \$11,867 in FY 2022 to \$11,867 in FY 2023. FY 2021 actual was \$15,383.
6. Unemployment Insurance increased from \$2,500 in FY 2022 to \$5,928 in FY 2023. FY 2021 actual was \$9,938.
7. During Fiscal Year 2022, the following personnel changes were made:
  - a. Addition of Part-Time Cashier (+0.45 FTE or +\$21,608).
  - b. +0.20 Dispatcher moved from Parking Fund to Transit Fund (+\$10,874).
  - c. 0.50 FTE Field Supervisor (GE-31) reclassified as Operations Supervisor (GE-35) resulting in an increased cost of \$10,345.

### **Transit Supplies & Services**

8. General Liability Insurance Expense increased from \$42,393 in FY 2022 to \$59,984 in FY 2023, based on FY 2022 actual plus 12%.
9. Electricity Utility Expense decreased from \$37,322 in FY 2022 to \$34,938 in FY 2023, based on FY 2019 actual.
10. Diesel Fuel decreased from \$242,385 in FY 2022 to \$224,464 in FY 2023 based on FY 2022 budget plus 5% and due to the 7 new mini buses are gasoline rather than diesel fuel (-\$26,684).
11. Motor Vehicle Fuel increased from \$2,637 in FY 2022 to \$32,901 in FY 2023 based on FY 2022 budget plus 10% and due to the 7 new mini buses are gasoline rather than diesel fuel (+ \$30,264).
12. Tire Expense decreased from \$46,118 in FY 2022 to \$38,288 in FY 2023, based on FY 2021 actual of \$38,344. This line item represents tire leases and is based on miles driven.
13. Motor Vehicle Maintenance increased from \$403,486 in FY 2022 to \$408,469 in FY 2023, based on FY 2022 budget plus 1%. FY 2021 actual was \$661,893.

14. Motor Vehicle Maintenance Outsourced is unchanged from \$149,749 in FY 2022 to \$149,749 in FY 2023. FY 2021 actual was \$132,661.
15. Software License decreased from \$74,763 in FY 2022 to \$70,732 in FY 2023, based on actual cost. This line item represents security camera annual maintenance, route planning software license and scheduling software license.
16. Property Maintenance decreased from \$29,899 in FY 2022 to \$18,106 in FY 2023 and is based on FY 2021 actual of \$14,810. Intermodal Facility decreased \$13,377. Line item includes maintenance of heating and air conditioning units, filter replacements, ventilation equipment maintenance, yearly maintenance of power inverters, restroom repairs, and lighting repairs and replacement.
17. Pay to Other Agencies is increased from \$25,000 in FY 2022 to \$30,000 in FY 2023. This line item represents the contracted service agreement with DuRide.
18. Uniforms is unchanged from \$22,135 in FY 2022 to \$22,135 in FY 2023. Amount is based on 13.5 full-time employees and 65 part-time employees.
19. Telephone increased from \$6,122 in FY 2022 to \$6,643 in FY 2023. Amount is based on FY 2021 of \$6,644

#### **Transit Machinery & Equipment**

20. Equipment replacement items include (\$45,315):

<u>Transit Administration</u>		
Smartphone (2)/Desk Phones (7)	\$	175
<u>Bus Operations</u>		
Camera Equipment	\$	9,000
<u>Bus Maintenance</u>		
Service Worker Truck	\$	26,000
<u>Mini Bus Operations</u>		
Camera Equipment	\$	7,800
Ecolane Para Transit Tablets	\$	2,340
Total Equipment		<u>\$ 45,315</u>

#### **Transit Debt Service**

21. FY 2023 annual debt service includes the following (\$351,303):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$ 281,400	2021A G.O.	GDTIF	Intermodal Facility	2041	2028
\$ 3,009	2021A G.O.	Sales Tax 20%	Roof Improvements	2041	2028
\$ 11,191	2018A G.O.	Sales Tax 20%	Radio Replacements	2038	2026
\$ 6,484	2019A G.O.	Sales Tax 20%	Midtown Transfer	2039	2026

\$ 49,219	2021A G.O.	Sales Tax 20%	Vehicle Replacements	2041	2028
\$ 351,303	Total Transit Annual Debt Service				

## Transit Revenue

22. Federal operating assistance is based on a comparison of larger cities. Previously the allocation was based on population and population density. Federal operating assistance is allocated on the federal fiscal year of October through September. Final FTA allocations for FY 2023 should be received by March 2022. FY 2023 estimated Federal Operating Assistance is based on FY 2022 adopted allocation of \$1,617,479. FY 2021 actual was \$1,887,696, this increase is due to the CARES Act that was received due to the pandemic. FTA Operating funds require 50% local match.
23. State operating assistance increased from \$322,136 in FY 2022 to \$332,156 in FY 2023. FY 2021 actual was \$332,156.
24. Federal pass-thru grant is unchanged from \$60,614 in FY 2022 to \$60,614 in FY 2023. This line item is a preventative maintenance grant. FTA pass through grants require 20% local match.
25. The following revenue line items make-up MiniBus passenger-related revenues:

Revenue Type	FY 2020	FY 2021	FY 2022 Budget	FY 2023	% Change From FY 2022 Budget
MiniBus Fares	\$ 100,648	\$ 48	\$ 109,318	\$ 121,465	11.11%
MiniBus Contract	\$ 18,345	\$ 84	\$ 18,345	\$ 16,443	-10.37%
MiniBus Medicaid Fares	\$ 40,116	\$ 100	\$ 34,683	\$ 34,683	—%
Total Mini-Bus Revenues	\$ 159,109	\$ 232	\$ 162,346	\$ 172,591	6.31%

26. The following revenue line items make-up Fixed-Route passenger-related revenues:

Revenue Type	FY 2020	FY 2021	FY 2022 Budget	FY 2023	% Change From FY 2022 Budget
Passenger Fares	\$ 124,715	\$ 300	\$ 188,125	\$ 160,000	-14.95%
*Private Participant	\$ 84,280	\$ —	\$ —	\$ —	—%
Fixed Route Medicaid	\$ 25,343	\$ 45	\$ 25,343	\$ 34,683	36.85%
Total Fixed Route Revenues	\$ 234,338	\$ 345	\$ 213,468	\$ 194,683	-8.80%

\*The private participant revenue was funding from Loras College, Clark University, and the University of Dubuque. They chose to end the funding for the partnership in the fall of 2020. This resulted in the students not being able to use their ID for free rides and the Night Rider routes have been cancelled.

27. Reimbursements from the Greater Downtown TIF for the downtown service routes is unchanged from \$134,704 in FY 2022 to \$134,704 in FY 2023.

## **Parking Significant Line Items**

### **Parking Employee Expense**

- 28. FY 2023 employee expense reflects a 3.25% wage package increase.
- 29. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2022 The employee contribution of 6.29% is unchanged from FY 2022.
- 30. The City portion of health insurance expense increased from \$1,086 in FY 2022 to \$1,119 in FY 2023 per month per contract which results in an annual cost increase of \$533 or 3.00%.
- 31. Overtime is unchanged from \$4,000 in FY 2022 to \$4,000 in FY 2023. FY 2021 actual was \$7,825.
- 32. Workers Compensation increased from \$3,815 in FY 2022 to \$4,443 in FY 2023, based on FY 2022 actual insurance quote. FY 2021 actual was \$5,675.
- 33. During Fiscal Year 2022, the following personnel changes were made:
  - a. Addition of Part-Time Cashier (+0.20 FTE or +\$9,603).
  - b. -0.20 FTE Dispatcher moved from Parking Fund to Transit Fund (-\$10,874)
  - c. 0.50 FTE Field Supervisor (GE-31) reclassified as Operations Supervisor (GE-35) resulting in an increased cost of \$10,345.

### **Parking Supplies & Services**

- 34. Property Insurance increased from \$111,994 in FY 2022 to \$122,595 in FY 2023 based on FY 2022 actual plus 9.5%. Parking is charged 21% of the property insurance cost for the Jule Operations and Training Center which is shared between the Transit and Parking funds.
- 35. Electrical Utility Expense decreased from \$263,788 in FY 2022 to \$245,405 in FY 2023, based on FY 2021 actual of \$242,273 plus 1%. Parking is charged 21% of the electricity cost for the Jule Operations and Training Center which is shared between Transit and Parking funds.
- 36. Snow Removal Plowing increased from \$156,186 in FY 2022 to \$199,146 in FY 2023, based on a two year average between FY 2020 and FY 2021. FY 2021 actual was \$217,781.
- 37. Snow Removal Sidewalks decreased from \$109,749 in FY 2022 to \$67,079 in FY 2023 based on a two year average between FY 2020 and FY 2021. FY 2021 actual was \$63,417.
- 38. Credit Card Charge decreased from \$48,275 in FY 2022 to \$32,942 in FY 2023 based on FY 2021 actual \$32,942.
- 39. Software License increased from \$37,750 in FY 2022 to \$54,533 in FY 2023. FY 2021 actual was \$48,349. This line item increase represents security camera licensing that was previously included in the maintenance contract.
- 40. Elevator Maintenance increased from \$32,731 in FY 2022 to \$35,669 in FY 2023, based on FY 2021 actual \$35,769.

41. Contract Custodial increased from \$0 in FY 2022 to \$1,500 in FY 2023. This line item represents pest control at the Intermodal Facility.
42. Camera Maintenance decreased from \$60,535 in FY 2022 to \$51,292 in FY 2023 based on FY 2021 actual \$51,291.
43. Property Maintenance increased from \$71,176 in FY 2022 to \$90,830 in FY 2023. FY 2021 actual is \$40,481. Increase is due to \$40,000 added for Port of Dubuque surface lot for asphalt overlay, crack repair and restriping.
44. Telephone increased from \$22,818 in FY 2022 to \$23,174 in FY 2023, based on FY 2021 actual \$23,173.
45. Pay to other agency is unchanged from \$23,000 in FY 2022 to \$23,000 in FY 2023, This line item represents the payment to Police for the parking enforcement recharge and a fee paid to Dubuque County Treasurer for holds on vehicle registration for outstanding tickets. FY 2021 actual is \$23,000.
46. Machinery and equipment maintenance decreased from \$21,936 in FY 2022 to \$12,228 in FY 2023. FY 2021 actual was \$6,853. This line item represents maintenance of heaters, lighting and gate equipment in parking ramps.

#### **Parking Machinery & Equipment**

47. Equipment replacement items include (\$210,253):

<u>Parking Administration</u>	
Smartphone (1)	\$ 175
<u>Parking Maintenance</u>	
Technician Trucks (3)	\$ 93,500
<u>Meter Enforcement</u>	
Parking Enforcement Vehicles (3)	\$ 54,280
Handheld Radios and Mics-Portable (6)	\$ 15,600
<u>Iowa Street Ramp</u>	
Security Cameras (43)	\$ 46,698
Total Equipment	<u>\$ 210,253</u>

## Parking Debt Service

48. Debt issues and their debt service payments for the Parking Division include (\$2,794,755):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$2,012,000	Revenue 2007	GDTIF	Port of Dubuque Ramp	2037	2019
\$ 38,222	Revenue 2008	Parking Fees	Lot 9	2023	
\$ 641,350	G.O. 2017A	Parking Fees	Central Ramp	2029	2025
\$ 54,447	G.O. 2018A	Parking Fees	POD Ramp Repairs	2026	2026
\$ 4,217	G.O. 2018A	Parking Fees	Re-Lamp Iowa Street Ramp	2031	2026
\$ 13,119	G.O. 2019C	Parking Fees	Locust Security Cameras	2033	2026
\$ 19,100	G.O. 2021B	Parking Fees	Parking Improvements	2034	2028
\$ 12,300	G.O. 2021B	Parking Fees	Parking Improvements	2034	2028
<b>\$2,794,755</b>	<b>Total Parking Annual Debt Service</b>				

Greater Downtown TIF will contribute \$2,012,000 in FY 2023 towards parking debt service for the Port of Dubuque Ramp which is covered by a minimum assessment agreement paid by Boyd gaming and a supplemental payment. Greater Downtown TIF will also contribute \$280,000 towards downtown parking ramp debt service unrelated to the Port of Dubuque Ramp.

## Parking Revenue

49. Significant changes in operating budget revenue projections based on actual trends include:

Area	FY 2022	FY 2023	Change	FY 2021 Actual
Locust Street Ramp	\$ 314,289	\$ 243,296	\$ (70,993) (a)	\$ 218,428
Iowa Street Ramp	\$ 423,270	\$ 401,364	\$ (21,906) (b)	\$ 243,557
5th St. Ramp	\$ 332,703	\$ 450,243	\$ 117,540 (c)	\$ 171,099
Five Flags Ramp	\$ 98,342	\$ 123,280	\$ 24,938 (d)	\$ 68,376
Port of Dubuque Ramp	\$ 133,283	\$ 210,485	\$ 77,202 (e)	\$ 210,981
Central Ramp	\$ 321,370	\$ 198,871	\$ (122,499) (f)	\$ 142,078
Intermodal Ramp	\$ 74,246	\$ 219,643	\$ 145,397 (g)	\$ 79,235
Parking Lots	\$ 191,586	\$ 192,788	\$ 1,202 (h)	\$ 130,010
Street Parking Meters	\$ 712,513	\$ 710,538	\$ (1,975) (i)	\$ 485,101
Residential Parking District	\$ 18,250	\$ 14,563	\$ (3,687) (j)	\$ 14,563
Parking Ticket Fines	\$ 252,572	\$ 191,240	\$ (61,332) (k)	\$ 191,240
<b>Total</b>	<b>\$ 2,872,424</b>	<b>\$ 2,956,311</b>	<b>\$ 83,887</b>	<b>\$ 1,954,668</b>

- Locust Street Ramp Daily Fees decreased \$(70,993) due to broken gate equipment and parts no longer available which restricts customers to monthly only. A new parking platform system will be implemented in the future. Locust Ramp Permit decreased \$43,272 based on current revenue and loss of 40 leased spaces. There is no full return of downtown employees at this time and businesses are stating they are unsure of when or if there will ever be a full return of employees to onsite employment.
- Iowa Street Ramp Validations decreased \$(21,906). Cottingham and Butler and Dubuque County Courthouse are the largest users of validations. The pandemic continues to impact validations. FY21 actual was \$243,557.
- 5th St. Ramp Permit increased \$117,540 based on current permit numbers. FY21 Actual was \$171,099.

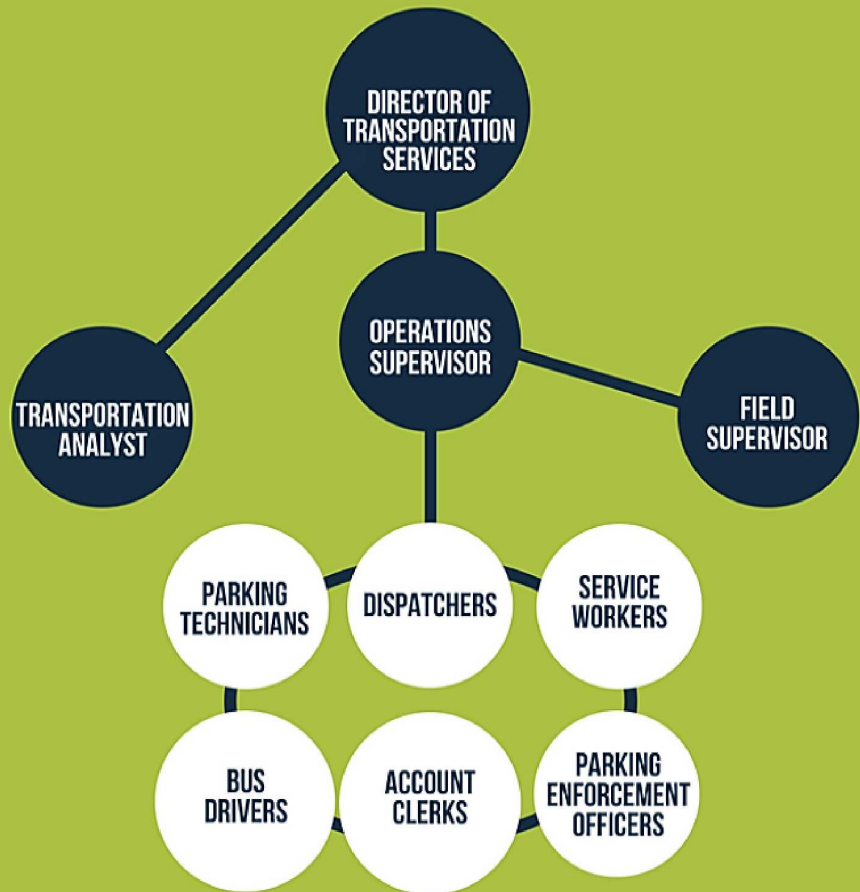


- d. Five Flags Ramp Daily Fees increased \$24,938 and Permit increased \$19,443 based on FY22 actual annualized and current leased spaces.
- e. Port of Dubuque Ramp maintenance payment from Diamond Jo increased \$77,202 based on the agreement.
- f. Central Ramp Permit decreased \$(122,499) based on FY22 actual annualized. FY21 Actual was \$142,078.
- g. Intermodal Ramp Permit increased \$145,397 based on current permits issued and 600 Dupaco employees moving into the Historic Millwork District.
- h. 4th and Central Parking Lot increased \$1,202 based on current leases and enforcement.
- i. Street Parking Meters Meter Collections decreased \$(1,975) based on FY22 actual annualized and increase in enforcement.
- j. Residential Parking District Parking Ticket Fines decreased \$(3,687) based on increased residential efforts resulting in more compliance.
- k. Parking Ticket Fines decreased \$(61,332) due to an uncertainty of parking levels in FY23. There is a decrease of parking in the meter districts overall.

# TRANSPORTATION SERVICES DEPARTMENT

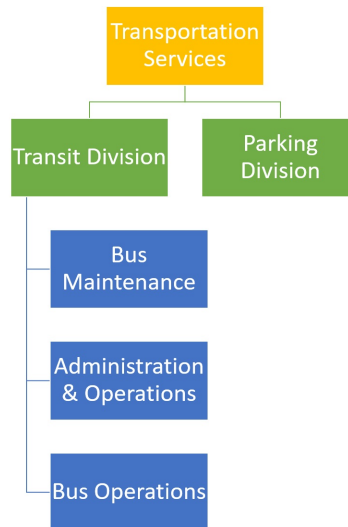
A unified approach to  
providing equitable  
transportation options in  
the City of Dubuque

THE JULE TRANSIT + PARKING

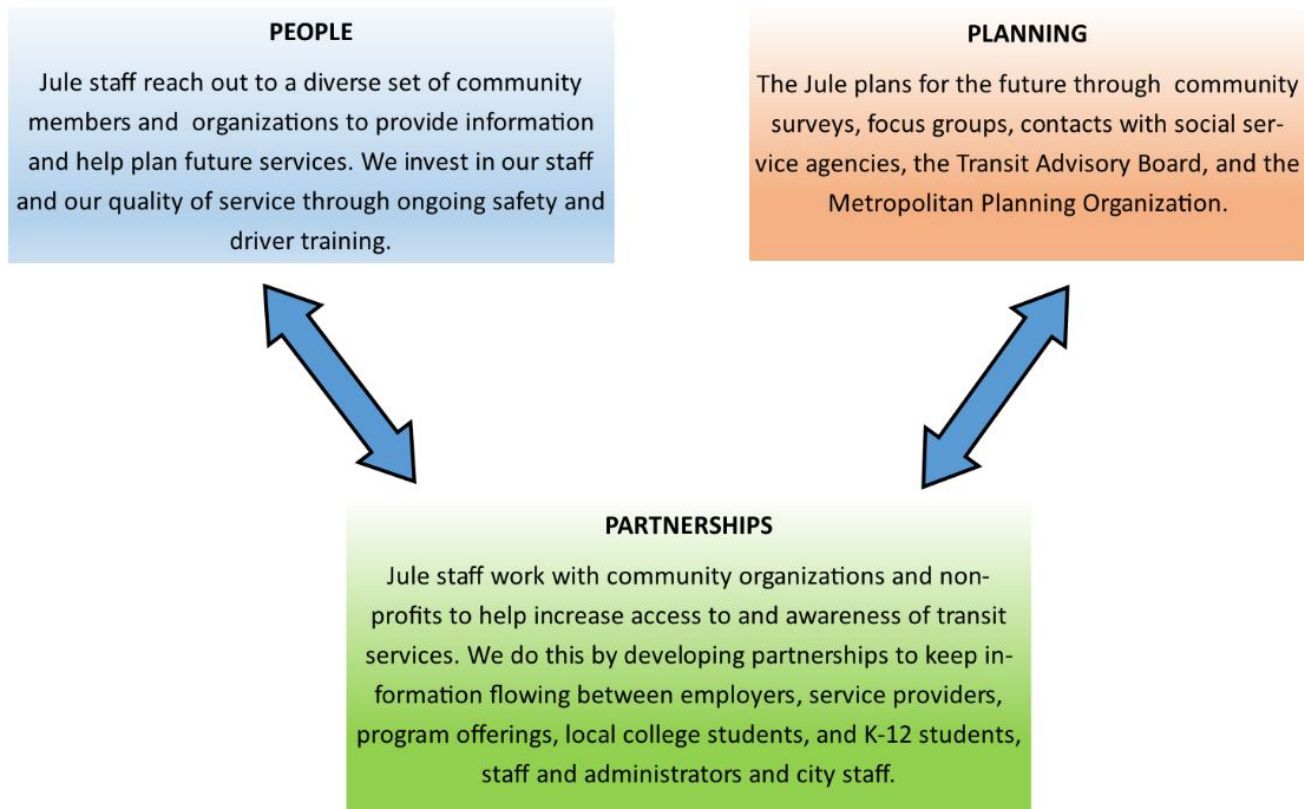


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# TRANSPORTATION SERVICES DEPARTMENT TRANSIT DIVISION



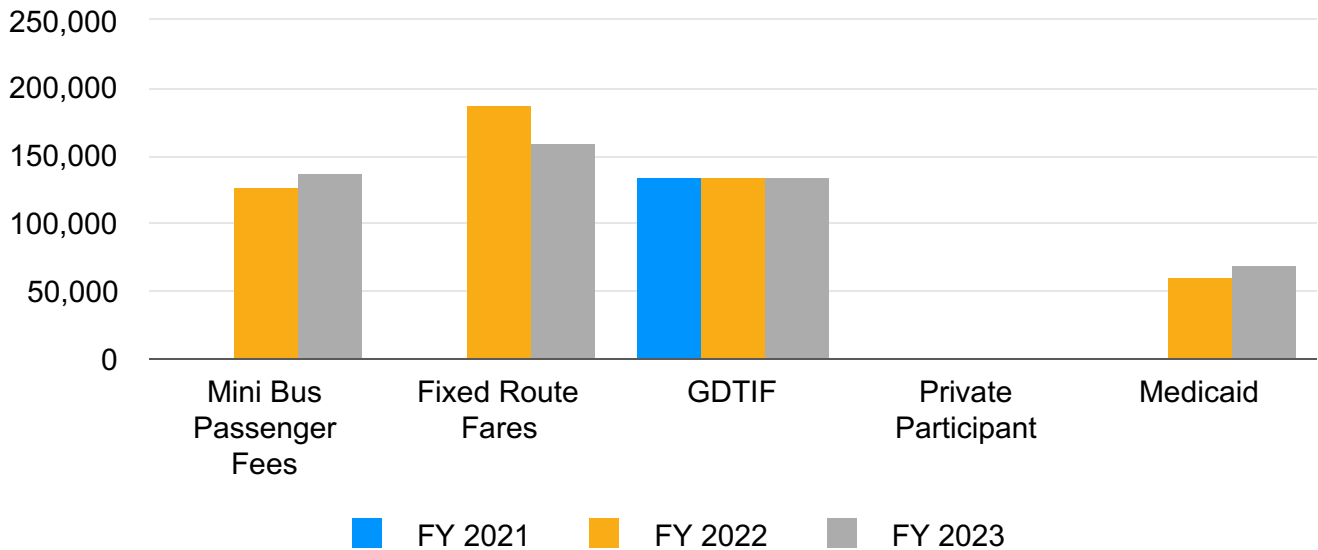
## SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES



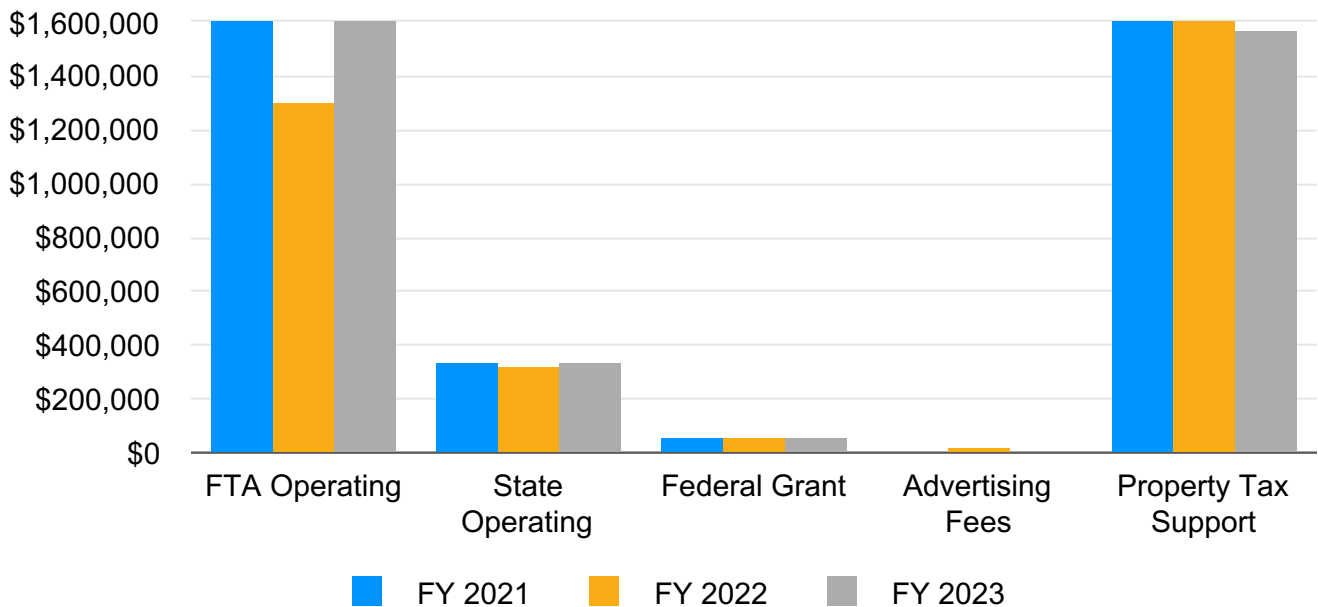
# TRANSPORTATION SERVICES DEPARTMENT TRANSIT DIVISION

	FY 2021	FY 2022	FY 2023
Full-Time Equivalent	43.81	43.10	43.31

## Resources



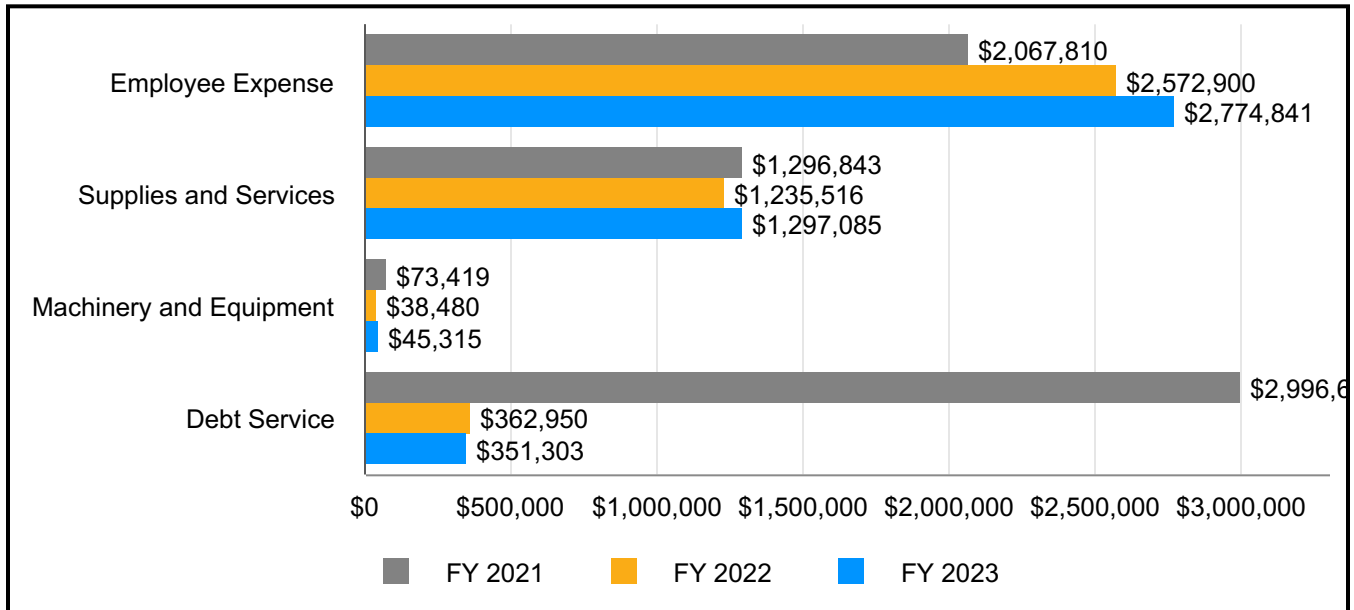
## Resources and Property Tax Support



The Transit Division is supported by 43.31 full-time equivalent employees, which accounts for 62.10% of the department expense as seen below. Overall, the departments' expenses are expected to increase by 6.15% in FY 2023 compared to FY 2022.

# TRANSPORTATION SERVICES DEPARTMENT TRANSIT DIVISION

**Expenditures by Category by Fiscal Year**



# TRANSPORTATION SERVICES DEPARTMENT

## TRANSIT DIVISION

### Administration and Operations

#### Mission & Services



Management functions of [The Jule](#) include property, vehicle, and equipment management, maintenance and selection, evaluation of routes, safety, security, and funding sources, employee hiring, training, payroll and discipline, public relations, marketing, accounting, and submission of grant applications for continued funding as well as compliance with state and federal transportation rules and regulations. The [Transit Advisory Board](#) advises the city council on executing agreements and grants relating to the transit system operation, the purchase of new equipment, and establishing rates and fares.

Administration and Operations Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$696,436	\$796,321	\$857,590
Resources	\$638,824	\$1,169,912	\$538,774

Administration and Operations Position Summary	
	FY 2023
CONFIDENTIAL ACCOUNT CLERK	0.70
TRANSPORTATION ANALYST	0.50
OPERATIONS SUPERVISOR	1.00
TRANSPORTATION SERVICES MGR	0.50
DISPATCHER FT	2.00
DISPATCHER PT	0.98
DRIVER TRAINER	0.55
<b>Total FT Equivalent Employees</b>	<b>5.53</b>

#### Performance Measures

##### City Council Goal: Financially Responsible, High-Performance Organization

	Performance Measure (KPI)	Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	Performance Indicator
1	<b>Activity Objective: Provide consistent and clear communication of passenger information and expectations.</b>					
	# Facebook/Twitter Followers	1000/500	736/302	872/389	900/425	
	# Notify-Me Subscribers	300	259	248	265	

# TRANSPORTATION SERVICES DEPARTMENT

## TRANSIT DIVISION

### Bus Operations




#### Mission & Services

Bus Operations includes the following daytime [fixed-route services](#) as well as the door-to-door [MiniBus](#) services that operate from 6:00am-6:00pm on weekdays. A reduced, off-peak schedule is offered from 6:00pm-9:00pm on weeknights and from 8:00am-9:00pm on Saturdays. Bus operations also includes [Weekday Park + Ride Service](#) and [Nightrider](#) weekend evening service during the school year.

Bus Operations Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$2,566,278	\$2,881,343	\$3,058,403
Resources	\$1,091,391	\$3,142,583	\$1,658,397

Bus Operations Position Summary	
	FY 2023
Bus Operator FT	8.00
Bus Operator PT	14.01
Mini-Bus Operator FT	7.00
Mini-Bus Operator PT	5.31
Bus Operator-Trolley Route	0.03
<b>Total FT Equivalent Employees</b>	<b>34.35</b>

#### Performance Measures

Performance Measure (KPI)	Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	Performance Indicator
<b>City Council Goal: Connected Community</b>					
<b>1 Activity Objective: Connect people to opportunity by providing access to transit services so people can get to work, school, and recreational activities.</b>					
% of residents who live within a 5 minute walk from a bus stop	92%	91.3%	92%	92%	
% of schools within a 5 minute walk from a bus stop	90%	88.9%	88.9%	88.9%	
# annual ridership (fixed route and minibus)	450,000	476,768	376,872	340,000	
<b>2 Activity Objective: Improve transit travel time so individuals can spend less time on the bus and more time doing what they choose.</b>					
	Pre 2014 Travel Time	Post August 2015 Travel Time	Time Savings		
The Point to Medical Associates West	95 min	50 min	45 min		
Downtown Transfer to Kohls/HyVee	45 min	25 min	20 min		
University of Dubuque to Walmart/Lowes	50 min	25 min	25 min		
Clarke University to Mercy/ Medical Associates East	45 min	18 min	27 min		







# TRANSPORTATION SERVICES DEPARTMENT

## TRANSIT DIVISION

### Bus Operations

#### Performance Measures (continued)

	Performance Measure (KPI)	Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	Performance Indicator
<b>City Council Goal: Partnerships for a Better Dubuque</b>						
3	<b>Activity Objective: Partner with non-profits, colleges, and other City departments to make accessing transit passes and services simple and affordable.</b>					
	# of partner organizations that purchase bulk passes at non-profit discounted rate and provide them to clients in need	10	9	9	9	
<b>City Council Goal: Vibrant Community</b>						
4	<b>Activity Objective: Promote equity by providing the same opportunity for use of public transit services to those with disabilities as those without.</b>					
	# of routes per year evaluated for ADA compliant stops and amenities	10	10	10	10	
	% of buses with drive-on ramps instead of mechanical lifts	100%	40%	50%	50%	
	# of Medicaid fares (minibus)	2,000	1,893	2,174	2,000	

# TRANSPORTATION SERVICES DEPARTMENT

## TRANSIT DIVISION

### Bus Maintenance




#### Mission & Services

The Public Works Mechanics and Service Workers, led by the Vehicle Maintenance Supervisor, conduct all maintenance of transit vehicles. Primary responsibilities are preventative maintenance inspections and major and minor repairs to various vehicle systems, including purchasing and stocking parts and supplies in accordance with Federal Transit Administration (FTA) and City of Dubuque policies. Service workers also conduct cleaning of fixed-route vehicles and facilities, which include benches, shelters, the bus storage facility and The Jule's three transfer locations at JFK Circle, Delhi, and at the Intermodal Center.

Bus Maintenance Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$163,901	\$169,232	\$201,248
Resources	\$340,674	\$228,807	\$48,435

Bus Maintenance Position Summary	
	FY 2023
Service Worker	2.00
Laborer PT	0.28
<b>Total FT Equivalent Employees</b>	<b>2.28</b>

#### Performance Measures

Performance Measure (KPI)	Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	Performance Indicator
<b>City Council Goal: Financially Responsible, High-Performance Organization</b>					
<b>1 Activity Objective: Reduce accidents and associated costs through ongoing driver training and regular vehicle cleaning and maintenance to extend the service life of the fleet.</b>					
# at-fault accidents	0	8	7	5	
# hours annual driver training	25 +	25+	25+	25+	
% of vehicles serviced within the mileage threshold*	80% +	97%	100%	100%	

\*Preventative maintenance threshold is 5,000 miles for Light-Duty vehicles and 6,000 miles for Medium- and Heavy-Duty vehicles.

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# TRANSPORTATION SERVICES DEPARTMENT PARKING DIVISION

The Parking Division provides for the parking needs of the public and residents of the City of Dubuque, long term planning to meet future parking needs to support and encourage economic growth and stability in concert with residential parking needs in the downtown area.

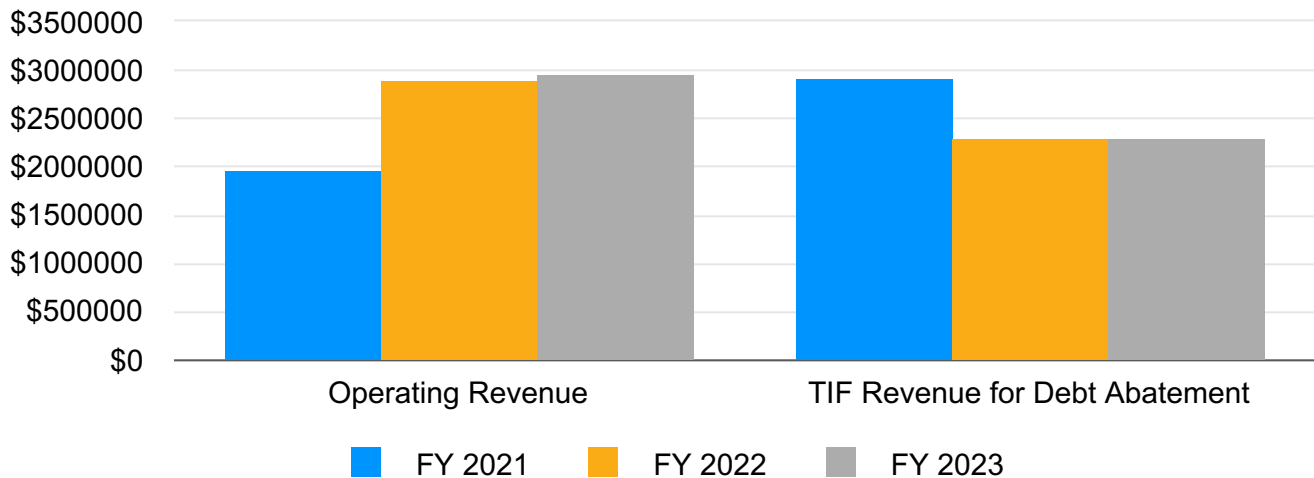
## SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES



# TRANSPORTATION SERVICES DEPARTMENT PARKING DIVISION

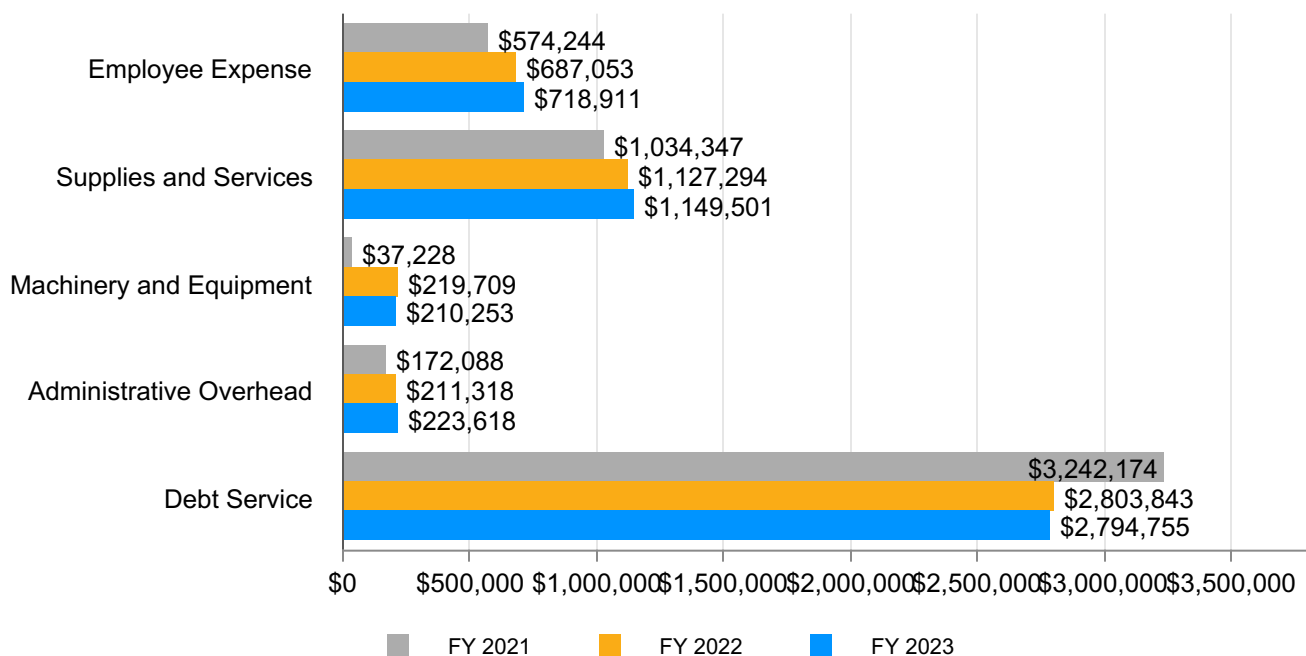
	FY 2021	FY 2022	FY 2023
Full-Time Equivalent	9.92	9.90	9.90

## Resources



The Parking Division is supported by 9.90 full-time equivalent employees, which accounts for only 14.10% of the department expense as seen below. Overall, the departments' expenses are expected to increase by 0.95% in FY 2023 compared to FY 2022.

## Expenditures by Category by Fiscal Year



# TRANSPORTATION SERVICES DEPARTMENT

## PARKING DIVISION

### Central Business District Parking

#### Mission & Services


The Central Business District is composed of the Downtown area, the Port of Dubuque and the Historic Millwork District. Parking issues include variable on-street paid parking in the commercial district, residential permit parking, parking validation programs, parking requirements for new development, a parking information campaign, increasing the parking inventory, shared parking arrangements and additional enforcement of existing regulations. The Parking Division manages six parking ramps, sixteen parking lots in the downtown area and one ramp and three lots in the Port of Dubuque. Off-street parking (ramps and lots) provide monthly, daily, hourly and event parking services to downtown area residents, workers, and visitors so they can park their vehicles in secure, customer friendly and well maintained parking facilities.

Central Business District Parking Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$1,649,733	\$1,343,578	\$1,245,659
Resources	\$1,031,674	\$1,521,542	\$1,471,833

Central Business District Parking Position Summary	
	FY 2023
TRANSPORTATION SERVICES MGR	0.50
OPERATIONS SUPERVISOR	1.00
TRANSPORTATION ANALYST	0.50
CONFIDENTIAL ACCOUNT CLERK	1.30
DISPATCHER	0.10
PARKING SYSTEM TECHNICIAN	2.00
LABORER	0.27
<b>Total FT Equivalent Employees</b>	<b>5.67</b>

#### Performance Measures

##### City Council Goal: Robust Local Economy

	Performance Measure (KPI)	Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	Performance Indicator
1	<b>Activity Objective: Provide, maintain, and improve an accessible, functional, and self-supporting parking system</b>					
	# smart parking spaces	200	0	0	100	

# TRANSPORTATION SERVICES DEPARTMENT

## PARKING DIVISION

### Metered Parking

#### Mission & Services

The Parking Division manages 1,859 street and lot parking meters. These consist of time increments of 20 minute, 40 minute, 1 hour, 2 hour, 4 hour and 10 hour. The parking division provides enforcement in the downtown area and in residential and business areas outside the downtown area. The Parking Division offers [Passport Parking](#), allowing motorists to conduct parking transactions by mobile phone.





Metered Parking Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$221,872	\$312,371	\$344,216
Resources	\$676,342	\$965,085	\$901,778

Metered Parking Position Summary	
	FY 2023
Parking Meter Checker	3.30
Parking Revenue Collector	0.73
<b>Total FT Equivalent Employees</b>	<b>4.03</b>

#### Performance Measures

##### City Council Goal: Robust Local Economy

Performance Measure (KPI)	Target	FY 2020 Actual	FY 2021 Actual	FY 2022 Estimated	Performance Indicator
<b>1 Activity Objective: Manage parking to maximize the available space.</b>					
# of expired meter citations	8500	9,994	8049	8500	
# of courtesy meter citations (no fine for first citation)	5,718	6,353	5916	5900	
# of alternate side parking citations issued	1,886	2,096	2115	1800	
# of improper use of disabled parking spaces citations	567	630	311	598	

## Recommended Operating Revenue Budget - Department Total

### 53 - TRANSIT DIVISION

Fund	Account	Account Title	FY20 Actual Revenue	FY21 Actual Revenue	FY22 Adopted Budget	FY23 Recomm'd Budget
600	43251	RENTS & CONCESSIONS	27,455	15,657	27,455	23,157
43	USE OF MONEY AND PROPERTY - Total		27,455	15,657	27,455	23,157
600	44150	FTA CAPITAL	0	108,320	0	0
600	44160	FTA OPERATING ASSISTANCE	1,797,697	1,887,696	1,300,537	1,617,479
600	44177	FEDERAL - CARES ACT	0	1,979,285	0	0
44	INTERGOVERNMENTAL - Total		1,797,697	3,975,301	1,300,537	1,617,479
600	45721	STATE-AID OPERATING	333,988	332,156	322,136	332,156
600	45771	FED PASS THRU STATE GRANT	6,792	60,614	60,614	60,614
45	STATE GRANTS - Total		340,780	392,770	382,750	392,770
605	51305	DAILY FEES	0	2,772	0	2,772
605	51310	PERMIT	28,993	36,757	30,000	36,757
605	51325	VALIDATIONS	0	3	0	3
600	51705	MINI BUS PASSENGER FARES	104,405	48	109,318	121,465
600	51715	MINI BUS CONTRACT REVENUE	18,345	84	18,345	16,443
600	51725	PASSENGER FARES	124,715	300	188,125	160,000
600	51727	MEDICAID FARES	65,459	145	60,026	69,366
600	51730	ADVERTISING FEES	24,346	9,247	24,346	9,247
51	CHARGES FOR SERVICES - Total		366,262	49,356	430,160	416,053
600	53102	PRIVATE PARTICIPANT	84,280	0	0	0
600	53201	REFUNDS	558	0	0	0
600	53610	INSURANCE CLAIMS	5,985	5,952	0	0
600	53615	DAMAGE CLAIMS	0	958	0	0
600	53620	REIMBURSEMENTS-GENERAL	2,462	6,137	0	629
53	MISCELLANEOUS - Total		93,286	13,047	0	629
400	54210	GO BOND PROCEEDS	0	2,556,407	0	0
54	OTHER FINANCING SOURCES - Total		0	2,556,407	0	0
600	59100	FR GENERAL	1,693,164	1,770,145	1,735,994	1,706,685
400	59240	FR DOWNTOWN TIF	294,106	277,570	298,812	281,400
400	59350	FR SALES TAX CONSTRUCTION	29,941	42,375	64,138	69,903
59	TRANSFER IN AND INTERNAL - Total		2,017,211	2,090,090	2,098,944	2,057,988
TRANSIT DIVISION - Total			4,642,691	9,092,627	4,239,846	4,508,076



## Recommended Operating Revenue Budget - Department Total

### 46 - PARKING DIVISION

Fund	Account	Account Title	FY20 Actual Revenue	FY21 Actual Revenue	FY22 Adopted Budget	FY23 Recomm'd Budget
630	43110	INVESTMENT EARNINGS	21,428	954	21,428	954
43	USE OF MONEY AND PROPERTY - Total		21,428	954	21,428	954
630	51215	LATE PAYMENT PENALTY	23,540	21,653	23,430	21,653
630	51305	DAILY FEES	90,702	44,005	117,109	90,069
630	51310	PERMIT	1,275,306	1,038,971	1,588,490	1,730,753
630	51325	VALIDATIONS	50,398	12,560	55,290	28,989
630	51345	STREET METER COLLECTIONS	486,758	386,605	584,109	604,443
630	51346	ST METER MILLWORK	2,223	0	3,636	3,636
630	51355	STREET PARKNG PERMIT	0	0	12,100	0
630	51360	LOT METER COLLECTIONS	2,436	0	17,208	12,828
630	51365	RESERVED METER	12,933	23,335	18,366	19,050
630	51372	EVENT RENTAL	46,779	16,586	51,207	35,812
630	51389	FISCHER PARKING LOT	5,535	5,493	5,535	6,156
630	51394	LOT 9 RENTAL	5,654	0	5,654	1,008
51	CHARGES FOR SERVICES - Total		2,002,264	1,549,207	2,482,134	2,554,397
630	53201	REFUNDS	310	0	0	0
630	53402	PARKING TICKET FINES	196,477	196,475	260,513	196,475
630	53403	IA DISTRICT COURT FINES	699	160	699	160
630	53404	ADMIN. PENALTY	1,330	950	1,330	950
630	53615	DAMAGE CLAIMS	5,332	3,424	0	0
630	53620	REIMBURSEMENTS-GENERAL	133,283	210,485	133,283	210,485
53	MISCELLANEOUS - Total		337,433	411,495	395,825	408,070
630	54210	GO BOND PROCEEDS	124,865	0	0	0
630	54220	BOND DISCOUNT	5,656	0	0	0
54	OTHER FINANCING SOURCES - Total		130,521	0	0	0
400	59240	FR DOWNTOWN TIF	2,015,125	2,013,875	2,014,625	2,012,000
630	59240	FR DOWNTOWN TIF	414,246	915,788	280,000	280,000
59	TRANSFER IN AND INTERNAL - Total		2,429,371	2,929,663	2,294,625	2,292,000
PARKING DIVISION - Total			4,921,016	4,891,319	5,194,012	5,255,421

## Recommended Operating Expenditure Budget - Department Total

### 53 - TRANSIT DIVISION

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
600	61010	FULL-TIME EMPLOYEES	769,871	753,114	846,140	1,040,690
600	61020	PART-TIME EMPLOYEES	840,528	690,758	1,051,670	969,405
600	61050	OVERTIME PAY	27,244	9,005	19,773	19,773
600	61071	HOLIDAY PAY-OVERTIME	14,237	15,383	11,867	11,867
600	61080	COVID19 EMP QUARANT/TREAT	3,221	0	0	0
600	61081	COVID19 SCHOOL/DAYCARE CL	4,923	0	0	0
600	61083	COVID19 EMP NON-WORK	41,173	(153)	0	0
600	61085	SELF QUARANTINE HEALTH	5,399	0	0	0
600	61086	SYMPTOMS SEEK DIAGNOSIS	0	2,623	0	0
600	61087	CARETAKER FOR 1 OR 2	4,285	1,455	0	0
600	61088	SCHOOL/DAYCARE CLOSED	1,135	0	0	0
600	61092	VACATION PAYOFF	0	3,244	0	0
600	61310	IPERS	161,583	138,975	181,903	202,738
600	61320	SOCIAL SECURITY	125,376	108,659	147,422	156,195
600	61410	HEALTH INSURANCE	224,305	241,244	228,060	277,887
600	61415	WORKMENS' COMPENSATION	89,630	90,996	77,516	88,428
600	61416	LIFE INSURANCE	732	693	975	952
600	61417	UNEMPLOYMENT INSURANCE	1,918	9,938	2,500	5,928
600	61620	UNIFORM ALLOWANCE	1,744	0	0	0
600	61650	MEAL ALLOWANCE	6	0	6	0
600	61660	EMPLOYEE PHYSICALS	5,068	878	5,068	878
600	61665	OTHER MEDICAL COSTS	0	1,000	0	100
<b>61 - WAGES AND BENEFITS</b>			<b>2,322,379</b>	<b>2,067,810</b>	<b>2,572,900</b>	<b>2,774,841</b>
600	62010	OFFICE SUPPLIES	4,320	1,615	3,000	3,500
605	62010	OFFICE SUPPLIES	0	22	280	22
600	62011	UNIFORM PURCHASES	10,426	7,946	22,135	22,135
600	62030	POSTAGE AND SHIPPING	633	313	453	319
600	62032	FLAGS	0	0	600	300
600	62033	HAND TOOLS/EQUIPMENT	302	399	309	407
600	62034	REPAIR PARTS/SUPPLIES	2,825	2,142	2,661	2,185
600	62061	DP EQUIP. MAINT CONTRACTS	7,695	10,174	10,174	12,056
600	62062	JANITORIAL SUPPLIES	9,511	11,950	5,140	12,096
605	62062	JANITORIAL SUPPLIES	0	9	35	35
600	62063	SAFETY RELATED SUPPLIES	3,072	2,114	1,166	2,157
600	62090	PRINTING & BINDING	3,571	1,290	3,632	4,941
600	62110	COPYING/REPRODUCTION	606	600	1,000	600
600	62130	LEGAL NOTICES & ADS	1,240	1,435	1,240	1,435
600	62140	PROMOTION	7,321	3	3,500	3,500
600	62190	DUES & MEMBERSHIPS	4,117	3,468	4,199	3,537
600	62206	PROPERTY INSURANCE	6,600	9,943	11,617	12,725
605	62206	PROPERTY INSURANCE	2,862	2,544	2,701	0
600	62208	GENERAL LIABILITY INSURAN	32,902	38,685	40,697	57,584
605	62208	GENERAL LIABILITY INSURAN	1,373	1,612	1,696	2,400
600	62310	TRAVEL-CONFERENCES	10,521	0	8,305	8,305

## Recommended Operating Expenditure Budget - Department Total

### 53 - TRANSIT DIVISION

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
600	62320	TRAVEL-CITY BUSINESS	123	0	200	200
600	62340	MILEAGE/LOCAL TRANSP	75	0	75	75
600	62360	EDUCATION & TRAINING	435	1,647	3,500	3,500
600	62411	UTILITY EXP-ELECTRICITY	27,875	23,213	29,268	28,500
605	62411	UTILITY EXP-ELECTRICITY	7,671	6,718	8,054	6,438
600	62412	UTILITY EXP-GAS	9,559	9,762	11,235	12,446
600	62415	UTILITY EXPENSE STORMWATR	3,093	3,103	3,304	3,365
605	62415	UTILITY EXPENSE STORMWATR	147	162	157	176
600	62416	UTILITY EXP-WATER	7,435	7,171	7,806	7,745
605	62416	UTILITY EXP-WATER	1,410	1,495	1,481	1,614
600	62417	UTILITY EXP-SEWER	699	598	731	652
600	62421	TELEPHONE	5,849	6,555	5,777	6,554
605	62421	TELEPHONE	345	89	345	89
600	62424	RADIO/PAGER FEE	25,371	29,202	12,767	16,782
600	62431	PROPERTY MAINTENANCE	24,720	13,816	26,516	17,112
605	62431	PROPERTY MAINTENANCE	3,383	994	3,383	994
600	62433	CUSTODIAL SERVICES	70	0	1,600	1,600
600	62435	ELEVATOR MAINTENANCE	2,400	2,400	2,400	2,400
605	62435	ELEVATOR MAINTENANCE	300	1,273	1,200	1,273
600	62438	FIRE SUPPRESSION	4,199	2,209	2,377	3,186
605	62438	FIRE SUPPRESSION	294	1,142	294	1,142
600	62511	FUEL, MOTOR VEHICLE	2,637	8,984	2,637	32,901
600	62513	FUEL, DIESEL	222,086	178,851	242,385	224,464
600	62520	WARRANTY - VEHICLE/PARTS	333	0	0	0
600	62521	MOTOR VEHICLE MAINT.	474,690	661,893	403,486	408,469
600	62522	VEHICLE MAINT., ACCIDENT	5,042	960	19,465	13,424
600	62525	TIRES/TUBES - TRANSIT	40,189	38,344	46,118	38,288
600	62528	MOTOR VEH. MAINT. OUTSOUR	247,587	132,661	149,749	149,749
600	62611	MACH/EQUIP MAINTENANCE	1,606	0	1,645	1,553
605	62611	MACH/EQUIP MAINTENANCE	1,316	0	494	494
600	62614	EQUIP MAINT CONTRACT	466	488	466	488
605	62614	EQUIP MAINT CONTRACT	91	0	91	0
600	62627	CAMERA MAINTENANCE	7,877	4,806	7,933	6,180
605	62627	CAMERA MAINTENANCE	4,255	7,473	7,156	7,473
600	62663	SOFTWARE LICENSE EXP	64,456	31,117	73,213	69,182
605	62663	SOFTWARE LICENSE EXP	739	1,423	1,550	1,550
600	62666	CREDIT CARD CHARGE	2,215	1,958	2,215	2,215
605	62666	CREDIT CARD CHARGE	1,138	850	1,138	850
600	62667	DATA SERVICES	3,833	7,248	4,136	19,884
600	62671	MISC. OPERATING SUPPLIES	54	0	0	0
600	62692	LANDFILL FEES	754	711	754	711
600	62697	LABOR RELATIONS	0	0	0	500
605	62706	SNOW - PLOWING	2,183	12,675	2,627	7,429
600	62707	SNOW - SIDEWALKS	3,245	0	22,150	3,245
605	62707	SNOW - SIDEWALKS	0	10,364	9,071	8,100

## Recommended Operating Expenditure Budget - Department Total

### 53 - TRANSIT DIVISION

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
600	62713	LEGAL SERVICES	2,390	0	0	0
600	62716	CONSULTANT SERVICES	7,500	0	3,500	3,500
600	62726	AUDIT SERVICES	0	0	3,000	3,000
605	62732	TEMP HELP/CONTRACT SERV.	1,433	0	0	0
600	62733	CONTRACT CUSTODIAL	2,117	611	0	2,153
605	62733	CONTRACT CUSTODIAL	1,299	103	0	0
600	62761	PAY TO OTHER AGENCY	25,000	25,000	25,000	65,000
600	62781	LAWN CARE SERVICES	65	0	280	280
605	62781	LAWN CARE SERVICES	0	0	167	167
<b>62 - SUPPLIES AND SERVICES</b>			<b>1,361,943</b>	<b>1,334,334</b>	<b>1,277,436</b>	<b>1,337,331</b>
600	71120	PERIPHERALS, COMPUTER	680	0	0	0
600	71123	SOFTWARE	74,282	24,767	0	2,340
600	71124	COMPUTER	36,561	0	0	0
600	71227	SIGNAGE	640	0	0	0
600	71310	AUTO/JEEP REPLACEMENT	0	0	27,970	0
600	71312	VAN/PICKUP/WAG REPL	0	25,206	0	0
600	71314	TRUCK-REPLACEMENT	0	0	0	26,000
600	71406	BATTERY BACKUP SYSTEM	0	0	8,690	0
605	71406	BATTERY BACKUP SYSTEM	0	0	8,690	0
600	72415	ELECTRONIC DATA COLLECTOR	5,441	10,849	0	0
600	72417	CAMERA RELATED EQUIPMENT	1,870	12,243	0	16,800
605	72417	CAMERA RELATED EQUIPMENT	0	2,000	0	0
600	72418	TELEPHONE RELATED	0	124	1,820	175
600	72812	PLEXIGLAS PANELS	232	230	0	0
<b>71 - EQUIPMENT</b>			<b>119,705</b>	<b>75,419</b>	<b>47,170</b>	<b>45,315</b>
400	74111	PRINCIPAL PAYMENT	237,218	2,913,625	256,392	281,137
400	74112	INTEREST PAYMENT	86,829	82,978	106,558	70,166
<b>74 - DEBT SERVICE</b>			<b>324,047</b>	<b>2,996,603</b>	<b>362,950</b>	<b>351,303</b>
<b>53 - TRANSIT DIVISION TOTAL</b>			<b>4,128,075</b>	<b>6,474,165</b>	<b>4,260,456</b>	<b>4,508,790</b>

## Recommended Operating Expenditure Budget - Department Total

### 46 - PARKING DIVISION

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
630	61010	FULL-TIME EMPLOYEES	325,051	300,082	347,524	362,523
630	61020	PART-TIME EMPLOYEES	119,716	112,944	169,660	182,437
630	61050	OVERTIME PAY	5,236	7,825	4,000	4,000
630	61071	HOLIDAY PAY-OVERTIME	317	836	0	0
630	61081	COVID19 SCHOOL/DAYCARE CL	609	0	0	0
630	61083	COVID19 EMP NON-WORK	6,426	0	0	0
630	61086	SYMPTOMS SEEK DIAGNOSIS	0	932	0	0
630	61088	SCHOOL/DAYCARE CLOSED	1,219	0	0	0
630	61091	SICK LEAVE PAYOFF	4,640	2,839	0	0
630	61092	VACATION PAYOFF	2,325	3,244	0	0
630	61310	IPERS	43,118	39,895	49,198	51,820
630	61320	SOCIAL SECURITY	34,281	31,333	39,872	41,997
630	61410	HEALTH INSURANCE	55,683	68,257	71,676	71,143
630	61415	WORKMENS' COMPENSATION	5,631	5,675	3,815	4,443
630	61416	LIFE INSURANCE	267	246	315	244
630	61417	UNEMPLOYMENT INSURANCE	332	0	454	166
630	61620	UNIFORM ALLOWANCE	30	0	0	0
630	61660	EMPLOYEE PHYSICALS	539	138	539	138
<b>61 - WAGES AND BENEFITS</b>			<b>605,420</b>	<b>574,244</b>	<b>687,053</b>	<b>718,911</b>
630	62010	OFFICE SUPPLIES	1,018	504	1,429	1,019
630	62011	UNIFORM PURCHASES	530	1,144	4,525	5,669
630	62030	POSTAGE AND SHIPPING	5,029	4,262	6,909	5,147
630	62032	FLAGS	0	0	1,300	1,300
630	62061	DP EQUIP. MAINT CONTRACTS	4,214	4,594	5,314	5,047
630	62062	JANITORIAL SUPPLIES	178	208	1,342	1,252
630	62090	PRINTING & BINDING	3,654	3,296	4,084	4,539
630	62110	COPYING/REPRODUCTION	1,180	482	1,198	535
630	62130	LEGAL NOTICES & ADS	1,025	723	1,025	723
630	62190	DUES & MEMBERSHIPS	583	0	0	695
630	62204	REFUNDS	1,991	1,954	482	1,740
630	62206	PROPERTY INSURANCE	96,159	101,571	111,994	122,595
630	62208	GENERAL LIABILITY INSURAN	5,899	4,895	5,164	6,187
630	62230	COURT COSTS & RECORD FEES	340	0	507	509
630	62310	TRAVEL-CONFERENCES	3,461	0	3,490	3,490
630	62320	TRAVEL-CITY BUSINESS	0	0	200	200
630	62340	MILEAGE/LOCAL TRANSP	0	0	75	75
630	62360	EDUCATION & TRAINING	28	0	2,000	2,000
630	62411	UTILITY EXP-ELECTRICITY	251,226	242,273	263,788	245,405
630	62412	UTILITY EXP-GAS	6,503	6,909	7,543	8,877
630	62415	UTILITY EXPENSE STORMWATR	2,985	2,938	3,188	3,571
630	62416	UTILITY EXP-WATER	19,111	20,677	19,878	22,332
630	62418	UTILITY EXP-REFUSE	485	516	493	540
630	62421	TELEPHONE	22,818	23,173	22,818	23,174
630	62424	RADIO/PAGER FEE	5,691	15,782	6,033	16,729
630	62431	PROPERTY MAINTENANCE	73,898	40,481	71,176	90,830

## Recommended Operating Expenditure Budget - Department Total

### 46 - PARKING DIVISION

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
630	62433	CUSTODIAL SERVICES	14	0	1,600	1,925
630	62435	ELEVATOR MAINTENANCE	36,078	35,769	32,731	35,669
630	62436	RENTAL OF SPACE	4,273	5,445	4,860	6,156
630	62438	FIRE SUPPRESSION	15,455	8,195	13,341	8,194
630	62511	FUEL, MOTOR VEHICLE	5,128	4,930	8,711	9,983
630	62521	MOTOR VEHICLE MAINT.	5,519	9,258	5,629	9,443
630	62522	VEHICLE MAINT., ACCIDENT	0	0	0	1,242
630	62528	MOTOR VEH. MAINT. OUTSOUR	159	307	0	494
630	62611	MACH/EQUIP MAINTENANCE	20,006	6,853	21,936	12,228
630	62614	EQUIP MAINT CONTRACT	8,456	8,353	7,182	8,713
630	62627	CAMERA MAINTENANCE	68,627	51,291	60,535	51,292
630	62660	DATA PROCESSING	2,241	2,656	2,656	2,283
630	62663	SOFTWARE LICENSE EXP	28,736	48,349	37,750	54,533
630	62666	CREDIT CARD CHARGE	41,021	32,942	48,275	32,942
630	62667	DATA SERVICES	3,853	2,127	1,991	2,127
630	62669	PROGRAMMING	12,698	15,049	15,049	12,940
630	62685	SIGN SUPPLIES	0	0	0	100
630	62696	OUTSIDE COLLECTOR EXPENSE	0	21	0	21
630	62699	CASH SHORT AND OVER	1	0	0	0
630	62706	SNOW - PLOWING	166,102	217,781	156,186	199,146
630	62707	SNOW - SIDEWALKS	29,325	63,417	109,749	67,079
630	62713	LEGAL SERVICES	277	0	0	0
630	62721	FINANCIAL CONSULTANT	0	712	0	0
630	62726	AUDIT SERVICES	2,500	2,600	0	2,678
630	62731	MISCELLANEOUS SERVICES	761	1,239	0	0
630	62733	CONTRACT CUSTODIAL	20,038	1,124	0	1,500
630	62761	PAY TO OTHER AGENCY	23,000	23,000	23,000	23,000
630	62781	LAWN CARE SERVICES	3,825	4,872	10,790	12,265
630	62782	HANDLING FEES	16,915	11,676	19,368	19,368
<b>62 - SUPPLIES AND SERVICES</b>			<b>1,023,014</b>	<b>1,034,347</b>	<b>1,127,294</b>	<b>1,149,501</b>
630	62724	BOND PAYING AGENT FEE	60	0	0	0
<b>627 - CONTRACTUAL SERVICES</b>			<b>60</b>	<b>0</b>	<b>0</b>	<b>0</b>
630	71227	SIGNAGE	6,527	3,839	0	0
630	71310	AUTO/JEEP REPLACEMENT	0	0	34,250	54,280
630	71314	TRUCK-REPLACEMENT	0	0	67,500	93,500
630	71406	BATTERY BACKUP SYSTEM	0	0	17,380	0
630	72410	PAGER/RADIO EQUIPMENT	0	1,875	0	15,600
630	72417	CAMERA RELATED EQUIPMENT	29,002	31,514	95,989	46,698
630	72418	TELEPHONE RELATED	0	0	4,590	175
<b>71 - EQUIPMENT</b>			<b>35,529</b>	<b>37,228</b>	<b>219,709</b>	<b>210,253</b>
400	74111	PRINCIPAL PAYMENT	550,000	590,000	635,000	680,000
630	74111	PRINCIPAL PAYMENT	1,273,733	1,036,481	624,494	642,733
400	74112	INTEREST PAYMENT	1,465,125	1,423,875	1,379,625	1,332,000
630	74112	INTEREST PAYMENT	205,774	191,818	164,724	140,022
<b>74 - DEBT SERVICE</b>			<b>3,494,632</b>	<b>3,242,174</b>	<b>2,803,843</b>	<b>2,794,755</b>

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**Recommended Operating Expenditure Budget - Department Total**

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**46 - PARKING DIVISION**

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<b>Fund</b>	<b>Account</b>	<b>Account Title</b>	<b>FY20 Actual Expense</b>	<b>FY21 Actual Expense</b>	<b>FY22 Adopted Budget</b>	<b>FY 23 Recomm'd Budget</b>
630	91100	TO GENERAL	188,802	172,088	211,318	223,618
630	91730	TO PARKING CONSTRUCTION	0	79,570	0	0
<b>91 - TRANSFER TO</b>			<b>188,802</b>	<b>251,658</b>	<b>211,318</b>	<b>223,618</b>
<b>46 - PARKING DIVISION TOTAL</b>			<b>5,347,456</b>	<b>5,139,651</b>	<b>5,049,217</b>	<b>5,097,038</b>

## Recommended Expenditure Budget Report by Activity & Funding Source

### 53 - TRANSIT DIVISION

**TRANSIT ADMIN. - 53100**

#### FUNDING SOURCE: DEBT SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	2,996,603	362,950	351,303
EQUIPMENT	31,567	29,580	175
SUPPLIES AND SERVICES	180,276	201,913	270,176
WAGES AND BENEFITS	450,832	467,165	524,969
<b>TRANSIT ADMIN.</b>	<b>3,659,279</b>	<b>1,061,608</b>	<b>1,146,623</b>
<b>INTERMODAL FACILITY</b>		<b>- 53370</b>	

#### FUNDING SOURCE: TRANSIT

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	6,006	8,690	—
SUPPLIES AND SERVICES	27,078	72,185	44,792
WAGES AND BENEFITS	676	16,788	17,478
<b>INTERMODAL FACILITY</b>	<b>33,760</b>	<b>97,663</b>	<b>62,270</b>
<b>INTERMODAL RAMP</b>		<b>- 53380</b>	

#### FUNDING SOURCE: INTERMODAL RAMP

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	2,000	8,690	—
SUPPLIES AND SERVICES	48,948	41,920	40,246
<b>INTERMODAL RAMP</b>	<b>50,948</b>	<b>50,610</b>	<b>40,246</b>
<b>BUS OPERATIONS</b>		<b>- 53400</b>	

#### FUNDING SOURCE: TRANSIT

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	11,078	—	9,000
SUPPLIES AND SERVICES	788,578	690,145	696,491
WAGES AND BENEFITS	969,791	1,248,892	1,298,219
<b>BUS OPERATIONS</b>	<b>1,769,447</b>	<b>1,939,037</b>	<b>2,003,710</b>
<b>MINI BUS OPERATIONS</b>		<b>- 53500</b>	

#### FUNDING SOURCE: TRANSIT

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	24,767	—	10,140
SUPPLIES AND SERVICES	281,898	261,707	275,884
WAGES AND BENEFITS	490,063	678,959	766,969
<b>MINI BUS OPERATIONS</b>	<b>796,729</b>	<b>940,666</b>	<b>1,052,993</b>
<b>TROLLEY OPERATIONS</b>		<b>- 53600</b>	

#### FUNDING SOURCE: TRANSIT



## Recommended Expenditure Budget Report by Activity & Funding Source

### 53 - TRANSIT DIVISION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	38	—	38
WAGES AND BENEFITS	65	1,640	1,662
<b>TROLLEY OPERATIONS</b>	<b>102</b>	<b>1,640</b>	<b>1,700</b>
<b>BUS MAINTENANCE</b>	<b>- 53700</b>		

#### FUNDING SOURCE: TRANSIT

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	—	210	26,000
SUPPLIES AND SERVICES	7,518	9,566	9,704
WAGES AND BENEFITS	156,382	159,456	165,544
<b>BUS MAINTENANCE</b>	<b>163,901</b>	<b>169,232</b>	<b>201,248</b>
<b>TRANSIT DIVISION TOTAL</b>	<b>\$6,474,165</b>	<b>\$4,260,456</b>	<b>\$4,508,790</b>

## Recommended Expenditure Budget Report by Activity & Funding Source

### 46 - PARKING DIVISION

**UNDISTRIBUTED - 10630**

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	1,950	—	—
TRANSFER TO	251,658	211,318	223,618
<b>UNDISTRIBUTED</b>	<b>253,608</b>	<b>211,318</b>	<b>223,618</b>
<b>UNDISTRIBUTED</b>	<b>- 46100</b>		

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	—	1,190	175
SUPPLIES AND SERVICES	98,181	109,136	117,370
WAGES AND BENEFITS	287,168	327,233	348,104
<b>UNDISTRIBUTED</b>	<b>385,349</b>	<b>437,559</b>	<b>465,649</b>
<b>LOCUST STREET RAMP</b>	<b>- 46300</b>		

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	407,044	51,328	44,519
EQUIPMENT	5,502	—	—
SUPPLIES AND SERVICES	86,776	96,857	96,072
WAGES AND BENEFITS	5	454	166
<b>LOCUST STREET RAMP</b>	<b>499,327</b>	<b>148,639</b>	<b>140,757</b>
<b>IOWA STREET RAMP</b>	<b>- 46310</b>		

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	55,298	4,185	4,217
EQUIPMENT	5,502	46,698	46,698
SUPPLIES AND SERVICES	88,176	94,640	95,594
WAGES AND BENEFITS	1	0	0
<b>IOWA STREET RAMP</b>	<b>148,976</b>	<b>145,523</b>	<b>146,509</b>
<b>5TH STREET RAMP</b>	<b>- 46320</b>		

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	5,502	—	—
SUPPLIES AND SERVICES	82,240	93,615	80,397
WAGES AND BENEFITS	1	0	0

## Recommended Expenditure Budget Report by Activity & Funding Source

### 46 - PARKING DIVISION

5TH STREET RAMP	87,743	93,615	80,397
<b>FIVE FLAGS RAMP</b>	<b>- 46330</b>		

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	5,502	41,400	—
SUPPLIES AND SERVICES	114,193	118,573	111,596
<b>FIVE FLAGS RAMP</b>	<b>119,694</b>	<b>159,973</b>	<b>111,596</b>
<b>PORT OF DBQ RAMP</b>	<b>- 46350</b>		

#### FUNDING SOURCE: DEBT SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	2,058,478	2,068,608	2,066,447
SUPPLIES AND SERVICES	172,134	176,933	177,423
<b>PORT OF DBQ RAMP</b>	<b>2,230,612</b>	<b>2,245,541</b>	<b>2,243,870</b>
<b>10TH &amp; CENTRAL RAMP</b>	<b>- 46360</b>		

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	644,909	641,500	641,350
EQUIPMENT	5,502	17,380	—
SUPPLIES AND SERVICES	105,005	111,070	106,822
<b>10TH &amp; CENTRAL RAMP</b>	<b>755,416</b>	<b>769,950</b>	<b>748,172</b>
<b>INTERMODAL FACILITY</b>	<b>- 46370</b>		

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	4,006	—	—
SUPPLIES AND SERVICES	37,243	72,985	51,507
WAGES AND BENEFITS	—	—	—
<b>INTERMODAL FACILITY</b>	<b>41,249</b>	<b>72,985</b>	<b>51,507</b>
<b>PARKING LOTS</b>	<b>- 46400</b>		

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	76,444	38,222	38,222
EQUIPMENT	3,839	0	0
SUPPLIES AND SERVICES	4,787	8,286	8,896
<b>PARKING LOTS</b>	<b>85,071</b>	<b>46,508</b>	<b>47,118</b>
<b>12TH AND ELM LOT</b>	<b>- 46402</b>		

## Recommended Expenditure Budget Report by Activity & Funding Source

### 46 - PARKING DIVISION

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	6,729	—	14,338
12TH AND ELM LOT	6,729	—	14,338
LOT - HISTORIC FED BLDG - 46403			

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	2,300	1,533	3,000
LOT - HISTORIC FED BLDG	2,300	1,533	3,000
LOT - WASH ST ROW HOUSES - 46404			

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	4,784	3,085	1,871
LOT - WASH ST ROW HOUSES	4,784	3,085	1,871
TEMP MILLWORK PARKING LOT- 46405			

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	2,615	6,605	5,878
TEMP MILLWORK PARKING LOT	2,615	6,605	5,878
LOT - 5TH & MAIN - 46406			

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	7,380	9,604	8,984
LOT - 5TH & MAIN	7,380	9,604	8,984
LOT - CENTRAL & 12TH - 46407			

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	4,725	3,965	4,413
LOT - CENTRAL & 12TH	4,725	3,965	4,413
LOT - 9TH & ELM - 46408			

#### FUNDING SOURCE: PARKING OPERATION

## Recommended Expenditure Budget Report by Activity & Funding Source

### 46 - PARKING DIVISION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	5,059	4,994	4,631
LOT - 9TH & ELM	5,059	4,994	4,631
LOT - 11TH & ELM		- 46409	

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	6,665	5,967	6,369
LOT - 11TH & ELM	6,665	5,967	6,369
PORT OF DBQ SURFACE LOT		- 46410	

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	47,151	41,689	84,281
PORT OF DBQ SURFACE LOT	47,151	41,689	84,281
LOT - 18TH & ELM		- 46411	

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	4,273	6,263	6,752
LOT - 18TH & ELM	4,273	6,263	6,752
LOT - BLUFF & 5TH		- 46412	

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	11,938	8,111	9,940
LOT - BLUFF & 5TH	11,938	8,111	9,940
LOT - BLUFF & 12TH		- 46413	

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	3,729	4,383	3,710
LOT - BLUFF & 12TH	3,729	4,383	3,710
LOT - 9TH & BLUFF		- 46414	

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	4,867	4,111	4,351

## Recommended Expenditure Budget Report by Activity & Funding Source

### 46 - PARKING DIVISION

LOT - 9TH & BLUFF	4,867	4,111	4,351
<b>ICE HARBOR DR SURFACE LOT- 46415</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	3,456	2,538	3,109
<b>ICE HARBOR DR SURFACE LOT</b>	<b>3,456</b>	<b>2,538</b>	<b>3,109</b>
<b>LOT - BLUFF &amp; 11TH - 46416</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	4,202	4,542	3,742
<b>LOT - BLUFF &amp; 11TH</b>	<b>4,202</b>	<b>4,542</b>	<b>3,742</b>
<b>LOT - 4TH &amp; CENTRAL - 46417</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	4,601	7,793	4,049
<b>LOT - 4TH &amp; CENTRAL</b>	<b>4,601</b>	<b>7,793</b>	<b>4,049</b>
<b>LOT - MAIN &amp; 3RD - 46418</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	3,161	5,015	4,308
<b>LOT - MAIN &amp; 3RD</b>	<b>3,161</b>	<b>5,015</b>	<b>4,308</b>
<b>LOT - LOCUST &amp; 3RD - 46419</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	4,660	6,370	4,741
<b>LOT - LOCUST &amp; 3RD</b>	<b>4,660</b>	<b>6,370</b>	<b>4,741</b>
<b>ST. PARKING METERS - 46420</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	37,394	55,173	45,611
WAGES AND BENEFITS	13,870	23,401	24,133

## Recommended Expenditure Budget Report by Activity & Funding Source

### 46 - PARKING DIVISION

ST. PARKING METERS	51,264	78,574	69,744
<b>PARKING METER ENFORCEMENT- 46430</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	1,875	44,421	69,880
SUPPLIES AND SERVICES	64,140	54,774	66,775
WAGES AND BENEFITS	104,594	134,602	137,817
<b>PARKING METER ENFORCEMENT</b>	<b>170,608</b>	<b>233,797</b>	<b>274,472</b>
<b>PARKING MAINTENANCE - 46700</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	0	68,620	93,500
SUPPLIES AND SERVICES	8,659	7,519	10,927
WAGES AND BENEFITS	159,837	178,346	184,357
<b>PARKING MAINTENANCE</b>	<b>168,496</b>	<b>254,485</b>	<b>288,784</b>
<b>RESIDENTIAL PARK DISTRICT- 46800</b>			

**FUNDING SOURCE: PARKING OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	1,174	1,165	2,044
WAGES AND BENEFITS	8,769	23,017	24,334
<b>RESIDENTIAL PARK DISTRICT</b>	<b>9,943</b>	<b>24,182</b>	<b>26,378</b>
<b>PARKING DIVISION TOTAL</b>	<b>\$5,139,651</b>	<b>\$5,049,217</b>	<b>\$5,097,038</b>

**CITY OF DUBUQUE, IOWA**  
**DEPARTMENT DETAIL - PERSONNEL COMPLEMENT**

**53 TRANSPORTATION SERVICES DEPARTMENT**

FD	JC	WP-GR	JOB CLASS	FY 2021		FY 2022		FY 2023	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
630		GE-41	TRANSPORTATION SERVICES MGR	0.50	\$ 53,368	0.50	\$ 47,314	0.50	\$ 48,849
600		GE-41	TRANSPORTATION SERVICES MGR	0.50	\$ 53,368	0.50	\$ 47,314	0.50	\$ 48,849
630	3000	GE-35	OPERATIONS SUPERVISOR	0.50	\$ 37,688	0.50	\$ 40,334	1.00	\$ 92,037
600	3000	GE-35	OPERATIONS SUPERVISOR	0.50	\$ 37,688	0.50	\$ 40,334	1.00	\$ 87,654
600		GE-31	FIELD SUPERVISOR	0.50	\$ 35,146	0.50	\$ 35,850	—	\$ —
630		GE-31	FIELD SUPERVISOR	0.50	\$ 35,146	0.50	\$ 35,850	—	\$ —
630		GE-31	TRANSPORTATION ANALYST	0.50	\$ 31,693	0.50	\$ 33,951	0.50	\$ 35,412
600		GE-31	TRANSPORTATION ANALYST	0.50	\$ 31,693	0.50	\$ 33,951	0.50	\$ 35,412
630	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	1.00	\$ 50,028	1.30	\$ 64,684	1.30	\$ 66,774
600	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	—	\$ —	0.70	\$ 34,830	0.70	\$ 35,955
630	2205	GD-08	PARKING SYSTEM TECHNICIAN	2.00	\$ 112,117	2.00	\$ 115,404	2.00	\$ 119,451
600	637	GD-04	TRANSIT SERVICE WORKER	2.00	\$ 105,432	2.00	\$ 108,412	2.00	\$ 112,782
630		GD-03	DISPATCHER	0.30	\$ 14,562	0.20	\$ 9,987	—	\$ —
600		GD-03	DISPATCHER	2.70	\$ 130,491	1.80	\$ 89,888	2.00	\$ 103,125
600	7200	AT-02	BUS OPERATOR	11.00	\$ 446,579	11.00	\$ 455,561	15.00	\$ 653,658
TOTAL FULL TIME EMPLOYEES				23.00	\$1,174,999	23.00	\$1,193,664	27.00	\$1,439,958
61020 Part Time Employee Expense									
630	6170	OE-03	PARKING METER CHECKER	3.30	\$ 96,922	3.30	\$ 132,124	3.30	\$ 135,794
630		OE-05	CASHIER	—	\$ —	—	\$ —	0.20	\$ 8,202
600		OE-05	CASHIER	—	\$ —	—	\$ —	0.45	\$ 18,454
600		NA-48	DRIVER TRAINER	0.55	\$ 24,312	0.55	\$ 24,679	0.55	\$ 25,483
630		NA-27	PARKING REVENUE COLLECTOR	0.73	\$ 19,114	0.73	\$ 19,388	0.73	\$ 20,013
600		GE-25	CONFIDENTIAL ACCOUNT CLERK	0.51	\$ 25,014	—	\$ —	—	\$ —
630		GD-03	DISPATCHER	0.10	\$ 3,733	0.10	\$ 4,809	0.10	\$ 4,655
600		GD-04	LABORER	0.28	\$ 14,223	0.28	\$ 13,833	0.28	\$ 14,365
630		GD-04	LABORER	0.27	\$ 13,395	0.27	\$ 13,339	0.27	\$ 13,773
630		GE-25	CONFIDENTIAL ACCOUNT CLERK	0.22	\$ 10,790	—	\$ —	—	\$ —
600		GD-03	DISPATCHER	0.98	\$ 45,972	0.98	\$ 46,852	0.98	\$ 45,640
600	7210	AT-02	BUS OPERATOR	23.79	\$ 950,328	23.79	\$ 966,306	19.35	\$ 828,718
TOTAL PART TIME EMPLOYEES				30.73	\$1,203,803	30.00	\$1,221,330	26.21	\$1,115,097
TOTAL TRANSPORTATION SERVICES				53.73	\$ 2,378,802	53.00	\$ 2,414,994	53.21	\$ 2,555,055



**CITY OF DUBUQUE, IOWA**  
**ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2021		FY 2022		FY 2023		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Transit Admin and Operations-FT Transit Fund											
60053100	61010	600		GE-25	CONFIDENTIAL ACCOUNT CLERK	—	\$ —	0.70	\$ 34,830	0.70	\$ 35,955
60053100	61010	600		GE-31	TRANSPORTATION ANALYST	0.50	\$ 31,693	0.50	\$ 33,951	0.50	\$ 35,412
60053100	61010	600		GE-31	FIELD SUPERVISOR	0.50	\$ 35,146	0.50	\$ 35,850	—	\$ —
60053100	61010	600		GE-35	OPERATIONS SUPERVISOR	0.50	\$ 37,688	0.50	\$ 40,334	1.00	\$ 87,654
60053100	61010	600		GE-41	TRANSPORTATION SERVICES MGR	0.50	\$ 53,368	0.50	\$ 47,314	0.50	\$ 48,849
60053100	61010	600		GD-03	DISPATCHER	2.70	\$ 130,491	1.80	\$ 89,888	2.00	\$ 103,125
Total						4.70	\$ 288,386	4.50	\$ 282,167	4.70	\$ 310,995
Transit Admin and Operations-PT Transit Fund											
60053100	61020	600	4740	GD-03	DISPATCHER	0.98	\$ 45,972	0.98	\$ 46,852	0.98	\$ 45,640
60053100	61020	600		OE-05	CASHIER	—	\$ —	—	\$ —	0.45	\$ 18,454
60053100	61020	600	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.51	\$ 25,014	—	\$ —	—	\$ —
Total						1.49	\$ 70,986	0.98	\$ 46,852	1.43	\$ 64,094
Intermodal Facility-PT Transit Fund											
60053370	61020	600		GD-04	LABORER	0.28	\$ 14,223	0.28	\$ 13,833	0.28	\$ 14,365
Total						0.28	\$ 14,223	0.28	\$ 13,833	0.28	\$ 14,365
Bus Operations-FT Transit Fund											
60053400	61010	600	7200	AT-02	BUS OPERATOR	8.00	\$ 324,173	8.00	\$ 330,832	8.00	\$ 342,046
Total						8.00	\$ 324,173	8.00	\$ 330,832	8.00	\$ 342,046
Bus Operations-PT Transit Fund											
60053400	61020	600	4765	NA-48	DRIVER TRAINER	0.55	\$ 24,312	0.55	\$ 24,679	0.55	\$ 25,483
60053400	61020	600	7210	AT-02	BUS OPERATOR	14.01	\$ 557,761	14.01	\$ 568,091	14.01	\$ 589,921
Total						14.56	\$ 582,073	14.56	\$ 592,770	14.56	\$ 615,404
Mini-Bus Operations-FT Transit Fund											
60053500	61010	600		AT-02	BUS OPERATOR	3.00	\$ 122,406	3.00	\$ 124,729	7.00	\$ 311,612
Total						3.00	\$ 122,406	3.00	\$ 124,729	7.00	\$ 311,612
Mini-Bus Operations-PT Transit fund											
60053500	61020	600	7210	AT-02	BUS OPERATOR	9.75	\$ 391,237	9.75	\$ 396,862	5.31	\$ 237,432
Total						9.75	\$ 391,237	9.75	\$ 396,862	5.31	\$ 237,432
Trolley Operations-PT Transit fund											
60053600	61020	600	7210	AT-02	BUS OPERATOR	0.03	\$ 1,330	0.03	\$ 1,353	0.03	\$ 1,365
Total						0.03	\$ 1,330	0.03	\$ 1,353	0.03	\$ 1,365
Bus Maintenance-FT Transit Fund											
60053700	61010	600		GD-04	TRANSIT SERVICE WORKER	2.00	\$ 105,432	2.00	\$ 108,412	2.00	\$ 112,782
Total						2.00	\$ 105,432	2.00	\$ 108,412	2.00	\$ 112,782
Parking Administration-FT Parking Fund											
63046100	61010	630		GE-41	TRANSPORTATION SERVICES MGR	0.50	\$ 53,368	0.50	\$ 47,314	0.50	\$ 48,849
63046100	61010	630		GE-35	OPERATIONS SUPERVISOR	0.50	\$ 37,688	0.50	\$ 40,334	1.00	\$ 92,037
63046100	61010	630		GE-31	TRANSPORTATION ANALYST	0.50	\$ 31,693	0.50	\$ 33,951	0.50	\$ 35,412
63046100	61010	630		GE-31	FIELD SUPERVISOR	0.50	\$ 35,146	0.50	\$ 35,850	—	\$ —
63046100	61010	630	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	1.00	\$ 50,028	1.30	\$ 64,684	1.30	\$ 66,774

**CITY OF DUBUQUE, IOWA**  
**ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2021		FY 2022		FY 2023	
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
63046100	61010	630		GD-03	DISPATCHER	0.30	\$ 14,562	0.20	\$ 9,987	— \$ —
				<b>Total</b>	3.30	\$ 222,485	3.50	\$ 232,120	3.30	\$ 243,072
<b>Parking Administration -PT Parking Fund</b>										
63046100	61020	630	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.22	\$ 10,790	— \$ —	— \$ —	— \$ —
63046100	61020	630		OE-05	CASHIER	— \$ —	— \$ —	0.20	\$ 8,202	
63046100	61020	630		GD-03	DISPATCHER	0.10	\$ 3,733	0.10	\$ 4,809	0.10 \$ 4,655
				<b>Total</b>	0.32	\$ 14,523	0.10	\$ 4,809	0.30	\$ 12,857
<b>Parking Meters-PT Parking Fund</b>										
63046420	61020	630		NA-27	PARKING REVENUE COLLECTOR	0.73	\$ 19,114	0.73	\$ 19,388	0.73 \$ 20,013
				<b>Total</b>	0.73	\$ 19,114	0.73	\$ 19,388	0.73	\$ 20,013
<b>Meter Enforcement-PT Parking Fund</b>										
63046430	61020	630	6170	OE-03	PARKING METER CHECKER	2.80	\$ 90,877	2.80	\$ 112,601	2.80 \$ 115,410
				<b>Total</b>	2.80	\$ 90,877	2.80	\$ 112,601	2.80	\$ 115,410
<b>Parking Maintenance-FT Parking Fund</b>										
63046700	61010	630	2205	GD-08	PARKING SYSTEM TECHNICIAN	2.00	\$ 112,117	2.00	\$ 115,404	2.00 \$ 119,451
				<b>Total</b>	2.00	\$ 112,117	2.00	\$ 115,404	2.00	\$ 119,451
<b>Parking Maintenance-PT Parking Fund</b>										
63046400	61020	630		GD-04	LABORER	0.27	\$ 13,395	0.27	\$ 13,339	0.27 \$ 13,773
				<b>Total</b>	0.27	\$ 13,395	0.27	\$ 13,339	0.27	\$ 13,773
<b>Residential District-PT Parking Fund</b>										
63046800	61020	630	6170	OE-03	PARKING METER CHECKER	0.50	\$ 6,045	0.50	\$ 19,523	0.50 \$ 20,384
				<b>Total</b>	0.50	\$ 6,045	0.50	\$ 19,523	0.50	\$ 20,384
<b>TOTAL TRANSPORTATION SERVICES DEPARTMENT</b>					<b>53.73</b>	<b>\$2,378,802</b>	<b>53.00</b>	<b>\$2,414,994</b>	<b>53.21</b>	<b>\$2,555,055</b>

Capital Improvement Projects by Department/Division					
TRANSIT DIVISION					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
2602235	BUS STOP IMPROVEMENTS	—	—	22,272	—
3602446	BUS STORAGE FACILITY	1,272	—	—	—
3602937	BUS DC CHARGING STATION	—	—	273,000	—
6001222	REPLACE MINI BUSES	—	628,062	—	383,182
6001224	REPLACE FIXED ROUTE BUSES	228,501	1,779,816	1,280,276	—
6002235	BUS STOP IMPROVEMENTS	—	—	20,800	10,250
6002446	BUS STORAGE FACILITY	113	871	—	—
6002765	MIDTOWN TRANSFER RELOC	788	—	—	—
6002860	ONBOARD SECURITY CAMERAS	—	115,149	—	—
<b>TRANSIT DIVISION</b>	<b>TOTAL</b>	<b>230,674</b>	<b>2,523,898</b>	<b>1,596,348</b>	<b>393,432</b>
PARKING DIVISION					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
3601380	MAINT - MUNI PARKING LOTS	—	—	16,000	16,000
3601385	MAJOR MAINT ON RAMPS	—	—	—	245,000
3601671	LOCUST ST PARK RMP REPAIR	—	—	4,050,000	2,348,822
3602046	PARKING RAMP OCC CERT	—	—	72,000	68,000
3602250	MILLWORK DIST PARKING IMP	157,281	432,906	—	—
3602936	SMART PARKING SYSTEM	—	—	379,000	373,000
7301380	MAINT - MUNI PARKING LOTS	29,905	—	—	—
7301385	MAJOR MAINT ON RAMPS	6,121	415,380	—	—
7301671	LOCUST ST PARK RMP REPAIR	19,464	16,035	—	—
7302162	PORT OF DBQ RAMP MAINT	21,700	4,440	81,305	82,931
<b>PARKING DIVISION</b>	<b>TOTAL</b>	<b>234,471</b>	<b>868,761</b>	<b>4,598,305</b>	<b>3,133,753</b>
<b>TRANSPORTATION SERVICES TOTAL</b>		<b>465,145</b>	<b>3,392,659</b>	<b>6,194,653</b>	<b>3,527,185</b>

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
<b>TRANSPORTATION SERVICES DEPARTMENT</b>								
<b>Transit Division</b>								
<b>Business Type</b>								
	Transit Vehicle Replacement	\$ 383,182	\$ 100,000	\$ 298,997	\$887,507	\$ 905,257	\$ 2,574,943	375
	Bus Stop Improvements	\$ 10,250	\$ 37,313	\$ 17,933	\$ 18,232	\$ 39,665	\$ 123,393	377
<b>Parking Division</b>								
<b>Business Type</b>								
	Parking Ramp Condition Assess and Maintenance Plan	\$ 68,000	\$ 68,000	\$ —	\$ —	\$ —	\$ 136,000	378
	New Downtown Parking Ramp	\$2,348,822	\$ 9,078,000	\$6,000,000	\$ —	\$ —	\$17,426,822	379
	Smart Parking System	\$ 373,000	\$ —	\$ 373,000	\$360,000	\$ —	\$ 1,106,000	380
	Municipal Parking Lot Maintenance	\$ 16,000	\$ 16,000	\$ 16,000	\$ —	\$ —	\$ 48,000	381
	Port of Dubuque Ramp - Major Maintenance	\$ 82,931	\$ 84,590	\$ 86,282	\$ 88,007	\$ 89,768	\$ 431,578	382
	Parking Ramp Major Maintenance Repairs	\$ 245,000	\$ —	\$ —	\$ —	\$ —	\$ 245,000	383
	<b>TOTAL</b>	<b>\$3,527,185</b>	<b>\$ 9,383,903</b>	<b>\$6,792,212</b>	<b>\$1,353,74</b>	<b>\$1,034,690</b>	<b>\$22,091,736</b>	

# Engineering

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## ENGINEERING DEPARTMENT

<b>Budget Highlights</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Requested</b>	<b>% Change From FY 2022 Budget</b>
<u>Expenses</u>				
Employee Expense	3,168,584	3,807,479	4,013,408	5.4 %
Supplies and Services	1,473,717	2,273,741	2,650,141	16.6 %
Machinery and Equipment	296,172	774,509	959,110	23.8 %
Payment to Construction Fund	880,000	518,685	400,000	(22.9)%
Less Federal Building Recharges	(206,300)	(234,454)	—	— %
Less Recharges to Service Funds	(1,475,576)	(1,751,037)	(1,701,847)	(2.8)%
Administrative Overhead Charges	608,650	625,258	659,648	5.5 %
Total Expenses	4,745,247	6,014,181	6,980,460	16.1 %
<u>Resources</u>				
Operating Revenue - General	143,882	157,978	113,207	(28.3)%
Federal Building Lease Revenue	—	150	334,225	222,716.7 %
Lease Expense Reimbursement	112,237	120,575	126,798	5.2 %
Administrative OH Recharges	399,221	409,811	448,101	9.3 %
Road Use Tax Funds	290,049	764,420	649,096	(15.1)%
Utility Charges - Parking	186	2,953	3,086	4.5 %
Utility Charges - Water	40,306	29,673	42,951	44.7 %
Utility Charges - Stormwater	2,519,843	2,652,225	2,739,995	3.3 %
Utility Charges - Sanitary	134,539	273,818	373,935	36.6 %
Total Resources	3,640,263	4,411,603	4,831,394	9.5 %
<u>Debt Service</u>				
Stormwater debt abated with Stormwater User Fees	3,880,113	2,859,116	2,852,880	(0.2)%
Stormwater debt abated with Sales Tax Increment	2,554,104	2,561,735	4,681,919	82.8 %
Street Projects Debt abated with Sales Tax Fund (30%)/RUT	356,776	360,383	357,588	(0.8)%
America's River Debt Abated with TIF & General	339,971	—	—	— %
FEMA Land Buyout Abated with General	7,054	7,125	6,731	(5.5)%
Total Debt Service	7,138,018	5,788,359	7,899,118	36.5 %
Property Tax Support	1,104,984	1,602,578	2,149,066	546,488
Percent Increase/(Decrease)				34.1 %
<b>Personnel - Authorized FTE</b>	<b>30.71</b>	<b>38.94</b>	<b>40.21</b>	

## STORMWATER UTILITY

<b>Budget Highlights</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Requested</b>	<b>% Change From FY 2022 Budget</b>
<u>Expenses</u>				
Employee Expense	253,919	657,228	628,307	(4.4)%
Supplies and Services	753,692	1,085,109	1,068,586	(1.5)%
Payment to Construction Fund	880,000	518,685	400,000	(22.9)%
Less Recharges to Service Funds	(21,177)	(410,147)	(312,270)	(23.9)%
Machinery and Equipment	37,233	84,950	235,469	177.2 %
Administrative Overhead Recharge	622,844	625,258	659,648	5.5 %
Park Stormwater Maintenance Charges	90,398	140,772	158,908	12.9 %
Public Information Office	7,525	91,142	60,255	(33.9)%
Public Works Stormwater Maintenance Charges	213,027	270,180	286,307	6.0 %
Debt Service	6,434,217	5,420,851	7,534,799	39.0 %
Total Expenses	9,271,678	8,484,028	10,720,009	26.4 %
<u>Resources</u>				
Operating Revenue	6,892,254	5,913,309	6,068,062	2.6 %
Sales Tax Increment	2,554,104	2,561,735	4,681,919	82.8 %
Total Resources	9,446,358	8,475,044	10,749,981	26.8 %
Net Operating Surplus (Deficit)	174,680	(8,984)	29,972	38,956
<b>Personnel - Authorized FTE</b>	<b>6.88</b>	<b>6.64</b>	<b>6.29</b>	
<b>Stormwater User Fee Rate Increase</b>	<b>— %</b>	<b>6.76 %</b>	<b>1.69 %</b>	
<b>Stormwater User Fee (per SFU)</b>	<b>\$ 8.29</b>	<b>\$ 8.85</b>	<b>\$ 9.00</b>	
<b>Revenue 1% Rate Increase Generates</b>			<b>\$ 52,339</b>	



## **FACILITIES MANAGEMENT**

<b>Budget Highlights</b>	<b>FY 2021 Actual</b>	<b>FY 2022 Budget</b>	<b>FY 2023 Requested</b>	<b>% Change From FY 2022 Budget</b>
<u>Expenses</u>				
Employee Expense	426,247	565,470	556,755	(1.5)%
Supplies and Services	313,238	363,772	780,282	114.5 %
Less Recharges/Service Fund Charges	(206,300)	(234,454)	—	— %
Machinery and Equipment	209	380	8,130	2,039.5 %
Debt Service	197,652	111,169	109,361	(1.6)%
<b>Total Expenses</b>	<b>731,046</b>	<b>806,337</b>	<b>1,454,528</b>	<b>80.4 %</b>
<u>Resources</u>				
Operating Revenue	21,565	12,739	126	(99.0)%
Federal Building Lease Revenue	0	150	334,225	222,716.7 %
Debt on Building Improvements Paid with Sales Tax	197,784	111,169	109,361	(1.6)%
<b>Total Resources</b>	<b>219,349</b>	<b>124,058</b>	<b>443,712</b>	<b>257.7 %</b>
Property Tax Support	511,697	682,279	1,010,816	328,537
Percent Increase/(Decrease)				48.2 %

### **Personnel - Authorized FTE**

**7.00**

**7.50**

**7.55**

\*Facilities Management includes Facilities Management Administration, City Hall Maintenance, City Hall Annex Maintenance, Federal Building Maintenance (Moved from Housing in FY23), Engine House #1 Maintenance, Multicultural Family Center Maintenance, Ice Arena Maintenance, 5th Street Restrooms Maintenance, and Shot Tower Maintenance.

## **Improvement Package Summary**

### **1 of 15**

This improvement request provides funding for a full time Utility Locator position (GE-28) and would eliminate a part time (0.73 FTE) Utility Locator Assistant position (GE-24) within the Engineering Department to address the growing demand for locating buried City utilities (storm sewer, sanitary sewer, water main, fiber optics, electrical, etc.) as part of the Iowa One Call service.

Iowa One Call is a free underground locate service for anyone planning to excavate on private or public property. Through the service, when a request for locates is submitted in advance of excavation, public and private utility companies are notified and given 48 hours to mark out the location their buried utility infrastructure. Locating the infrastructure prior to excavation promotes public safety and prevents damage to buried utilities. If the City does not locate its buried infrastructure within 48 hours, and an excavation subsequently damages a utility, the City wouldn't be able to seek damages from the party causing the excavation. The City would have to make the repairs at its own cost.

The process involves reviewing a request (a ticket) for locates, review City records to identify the location of buried storm sewer, sanitary sewer, water main, fiber optics, or electrical conduit in the area of the proposed excavation, travel to site, and mark the location of the buried infrastructure.

Prior to 2010, personnel from the Engineering Department, the Water Department, and the Public Works Department would all respond to One Calls, each responsible for visiting the site and locating a different City utility. In 2010, the City created a single Utility Locator position (GE-28) to perform the work for the entire City. The position has been supported by others in the Engineering Department who help cover after hour, on-call locates and fill in when the Utility Locator takes time off. For nearly a decade, that model has been sufficient. Advances in technology (i.e., use of a mobile device to access records) has increased efficiency offsetting the growing number of locate requests. But in 2020, a part time employee began assisting the Utility Locator as the demand for locates over the past couple of years has exceeded the capabilities of a single locator.

Since 2010, the number of locate requests has nearly doubled, growing from approximately 5,500 to 10,500 requests. On average, they have increased by 7.6% per year, and by 12.8% in each of the past four years. In addition to the number of tickets, the area served by the utilities has expanded through annexation and utility extension and acquisition. In 2010, the coverage area was 32.2 square miles. By 2020, it had increased to 37.5 square miles, a 16.5% increase. Over that same time, the size of the systems has grown. Both the miles of sanitary sewer and storm sewer have increased by 8%. The water distribution system has grown by 9%. And the number of streetlights, with buried conduit, has increased by 27%. The additional requests and the expanded service area has corresponded to an increase in time necessary to locate the utilities. In 2010, the actual time recorded to locate utilities totaled 2418 hours or 1.16 FTEs based on a 40-hour work week. In 2020, it reached 4,248 hours, or 2.04 FTEs. And based on totals so far in 2021, the total hours locating utilities is expected to be 4,570 hours, or 2.20 FTEs. With only 1.73 FTEs budgeted for locating utilities, the additional hours are a combination of overtime hours and work performed by Engineering Technicians (GE-31). For example, over the 12-week period from April to June 2021, the Utility Locator averaged over 18 hours of overtime per week. In addition to paying more for performing the locates, having Engineering Technicians perform the work takes them away from their other duties such as ROW Management, Capital Improvement Program (CIP) project development and construction, overseeing repairs to the storm sewer and sanitary sewer systems, and other City programs managed by the Engineering Department.

Based on the most recent trend, a 13% increase in locate requests could be expected in FY22. In addition, multiple local utility providers have indicated that they have plans to run "fiber to the home" in the coming year or two which could result in up to another 5,000 locate requests, a possible 50% increase over the current year. If that occurs, adding part time help to assist with locates would once again be considered.

Replacing the part time Utility Locator Assistant with a full time Utility Locator will help ensure that the City's will help ensure that the City's buried Infrastructure is located within 48 hours and is not damaged by excavations.

The cost associated with eliminating the part time Utility Locator Assistant position and adding full time Utility Locator position would be split equally among the four utilities served: stormwater, sanitary sewer, water, and traffic/communications. This request supports the City Council goals of Financially Responsible, High Performance City Organization, and Sustainable Environment.

Related Cost:	\$18,307	Tax Funds	Recurring	<b>Recommend - Yes</b>
Related Cost:	\$18,307	Stormwater User Fees	Recurring	
Related Cost:	\$18,307	Sanitary User Fees	Recurring	
Related Cost:	\$18,307	Water User Fees	Recurring	
Related Savings:	\$ (8,744)	Tax Funds	Recurring	
Related Savings:	\$ (8,744)	Stormwater User Fees	Recurring	
Related Savings:	\$ (8,744)	Sanitary User Fees	Recurring	
Related Savings:	\$ (8,744)	Water User Fees	Recurring	
Total Cost:	<u>\$38,252</u>			
Property Tax Impact:	\$0.0072	0.07%		
Stormwater User Fee Impact:	0.38 %			
Sanitary User Fee Impact:	0.18 %			
Water Rate Impact:	0.22 %			
Activity: Traffic Engineering, Project Engineering, Stormwater Utility				

## 2 of 15

This improvement request is for a Trimble R2 GPS Rover unit. Engineering uses these units to survey utility locations when constructing improvements. They are also used for identifying other topographic features during the design phase of capital improvement projects. This request will ensure that utilities are properly located in the field and mapped. This improves the information available to city forces when future issues may arise. This directly related to city council goals of Financial Responsive High Performing Government and Connected Community.

Related Cost:	<u>\$ 7,000</u>	Tax Funds	Recurring every 4 years	<b>Recommend - Yes</b>
Property Tax Impact:	\$ 0.0028	0.03%		
Activity: Engineering Admin				

## 3 of 15

This improvement funds a limited term seasonal (0.37 FTE or 780 hours) Video Production Intern (NA-39) to work with the Public Information Office to create videos about stormwater management in Dubuque. The City's National Pollution Discharge Elimination System (NPDES) Municipal Separate Storm Sewer (MS4) permit obtained to comply with the Federal Clean Water Act, requires the City to broadcast on television "a video program which presents information regarding storm water impacts on water quality and measures residents can implement to reduce water quality degradation from storm water." The City has been airing a video produced by the EPA for several years. While technically meeting the letter of the permit requirement, creating short videos that can be aired on television or shared on the City website or through social media with local information would be more in the spirit of the requirement.

In addition, videos would be produced documenting the life, death, and resurrection of the Bee Branch Creek. Several of the City's local, state, and federal project partners have suggested the creation of a video that tells the story of the Bee Branch Creek Restoration Project, to tell the story of how a community came together to solve a flooding problem and created a new community jewel – the Bee Branch Greenway. The video could capture the 20-year journey to plan, fund, design, and build the improvements which involved the consideration, input, and work of hundreds of Dubuquers. Many have played their part. But their stories and others may not be well known. Stories of suffering, perseverance, hard work, dedication to the cause is what makes the flood mitigation project such a proud achievement for all Dubuque residents. Dubuque is known for its rich history. Capturing the history of the Bee Branch Creek and the voices of the people that have "lived the story," will ensure that future generations of North Enders, future generations of Dubuquers will understand how at the turn of the 21<sup>st</sup> century Dubuque citizens pulled together to help preserve and enhance their community.

While working directly with the Public Information Office, the Video Production Intern position, estimated at \$12,500, would be funded by the Stormwater Utility through the annual NPDES Public Education appropriation. This request supports the City Council goal of Financially Responsible, High-Performance City Organization: Sustainable, Equitable, and Effective Service Delivery.

Related Cost:	<u>\$12,577</u>	Stormwater User Fees	Non-Recurring	<b>Recommend - No</b>
Stormwater User Fee Impact:	0.26 %			
Activity: Stormwater Utility				

#### 4 of 15

This improvement provides for the funding of a Youth AmeriCorps Program position to administer the Engineering Department's planned classroom and summer job training program for high school students along with classroom and job shadowing program for junior high students related to working for the City's Engineering Department for those who would consider the architecture/engineering/construction field as a career choice. This unique, hands-on learning and mentoring program allows students to see first-hand the skills, technology, and people that are working to ensure the public has access to safe public infrastructure including streets, buildings, stormwater and sanitary utilities, along with how sustainable and resilient infrastructure helps to protect our environment and those living in our community. The Youth AmeriCorps position will also provide direct mentoring to the kids participating in the program with a portion of the program targeted to work with disadvantage youths. The concept for this program has been developed in conjunction with city staff from the Human Rights, Public Works, WRRRC, Water, MFC, and Leisure Services Departments along with the Dubuque Community Schools District, National Mississippi River Museum, and Dubuque Area Labor Management Council. The goal is to develop content for the Engineering Department to serve as a Phase 1 pilot and then expand the program to other city infrastructure based departments. The content for the program will be modeled off of the "[Work in Water Experience](#)" developed by Wichita State University through the EPA's Environmental Finance Center at the school.

Not only will this program provide students with new and eye opening possibilities for career choices, it will also teach them about future work opportunities related to their interest specifically at the City of Dubuque by promoting the Municipal Career Pathways employment pipeline. This multi-department program directly supports the City's vision for improved equity and inclusion and strategies for poverty reduction. This position was approved for one time funding in FY22 and all involved desire for this position to continue for another year.

This request supports the City Council goal of Partnership for a Better Dubuque: Building our Community that is Viable, Livable, and Equitable.

Related Cost:	<u>\$ 13,050</u>	Tax Funds	Non-Recurring	<b>Recommend - No</b>
Total Cost:	<u>\$ 13,050</u>			
Property Tax Impact:	\$ 0.0051	0.05%		
Activity: Engineering Administration				

#### 5 of 15

This improvement request provides funding to establish an ambassador position for the bee branch greenway and adjacent connections including Chaplain Schmitt Veteran's Memorial, Comiskey Park, and the Jaycees Trail. The primary focus of this position is to work in these public spaces almost full time and engage all types of users surrounding the topics of sustainability, equity, and inclusion. A special focus of this position will be on disadvantage youths who are out enjoying these spaces. The engagement dialog will seek to build trust between the public and city staff by being a good listener and a conduit for information flow, by encouraging users to feel a sense of place and ownership, by educating facility users on the water resources & environmental benefits of the Bee Branch Creek and Mississippi River and to

share information about how to access a full range of available resources for those in need. This position will also be expected to host nature & outdoor recreation based programming in partnership with the Leisure Services Department, Sustainability Coordinator, Arts & Cultural Affairs Coordinator, Multi Media Specialist, and Bee Branch Communication Specialist. An important outcome will be to try and reduce vandalism caused by youth in and along the Bee Branch Greenway though building their sense of ownership and community pride in their own backyard.

This request supports the City Council goal of Livable Neighborhoods and Housing: Great Place to Live

Related Cost:	\$ 5,650	Tax Funds	Non-Recurring	<b>Recommend - Yes</b>
Related Cost:	\$ 5,975	Stormwater User Fees	Non-Recurring	
Total Cost:	<u>\$11,625</u>			
Property Tax Impact:	\$0.0022	0.02%		
Stormwater User Fee Impact:	0.12 %			
Activity: Traffic Engineering, Project Engineering, Stormwater Utility				

#### 6 of 15

This improvement provides for the funding for upgrading the department's existing drone deploy software license to an enterprise license. For the past four years the Engineering Dept. has averaged over 90 drone flights per year. Our current drone deploy license costs \$3,600 per year and then we must pay \$49 per flight map. Averaging 90 flights per year, we pay \$4,410 in individual flight costs. To move to the enterprise license we need an additional \$5,000 per year so the net extra expense will be \$600 per year to the city. With the enterprise license the city would have free access to vertical facade flight capability for buildings, enhanced construction progress reports, unlimited maps, soil volume cut/fill calculation capabilities, and unlimited direct phone technical support. The engineering department is predicting increased drone use over the upcoming years and many projects with benefit from the enhanced capabilities of the enterprise license.

Related Cost:	\$ 5,000	Tax Funds	Recurring	<b>Recommend - Yes</b>
Total Cost:	<u>\$ 5,000</u>			
Property Tax Impact:	\$ 0.002	0.02%		
Activity: Project Engineering				

#### 7 of 15

This improvement provides for funding a 12 month limited term seasonal (0.50 FTE) business administration intern position (NA-34C) in the Engineering Department to assist the three full time positions with an ever growing workload. The three full time administrative staff are regularly exceeding the City's compensation time maximum and incurring overtime to complete their required job assignments on a timely basis as needed to support on-going capital projects and continued growth in broadband services with in the city. The administrative staff perform a wide range of functions supporting the department including managing grant budgets, coordinating agreements for City Manager Office/Budget approval, routing numerous purchase orders, change orders, and payments on a timely basis for capital project vendors, managing leases and broadband agreements and payments, routing Work in Right of Way permits, processing other permits managed by the department, expediting vendor insurance reviews to facilitate agreement and payment approvals, updating capital project budgets to maintain contingency balances, and generating capital project documents and correspondence. This creates an unmanageable workload for our existing administration staff, this intern position will assist by working 10-15 hours per week year round and on a full time basis during summer and winter breaks completing the more routine functions of our department's front office. This request supports the City Council goal of Financially Responsible, High-Performance City Organization: Sustainable, Equitable, and Effective Service Delivery.

Related Cost:	<u>\$ 17,639</u>	Tax Funds	Non-Recurring	<b>Recommend - Yes</b>
Property Tax Impact:	<u>\$ 0.0069</u>	0.07%		

Activity: Engineering Administration

### 8 of 15

This improvement request is to provide additional capacity for the Engineering Department to hire on-call engineering consultants in order to respond in a timely manner to unplanned project requests that require expert technical review beyond our department's in-house capabilities. The types of projects driving the need for this funding include large-scale private development projects and large grant applications. Both of these types of work often require advanced traffic flow analysis/modeling, storm or sanitary hydraulic modeling, structural analysis, railroad design knowledge, broadband design, and specialty cost estimating knowledge. Based on current project assignments, Engineering Department staff have little additional capacity to take on unplanned, large scale development review coordination or large grant applications without significant impacts to service levels. This additional funding will provide resources so that our department can access subject matter content experts resulting in accelerated design reviews and high quality level of services service to the City's private partners.

This request supports the City Council goal of Robust Local Economy: Diverse Businesses and Jobs with Economic Prosperity. Recommendation is \$10,000.

Related Cost:	<u>\$ 10,000</u>	Tax Funds	Recurring	<b>Recommend - Yes</b>
Property Tax Impact:	<u>\$ 0.0039</u>	0.04%		

Activity: Project Engineering

### 9 of 15

The Engineering Department is in a unique position to leverage the Bee Branch Greenway in a way that improves equity and inclusion in the neighborhoods surrounding the Greenway by leveraging it as an environmental resource. This improvement requests partially funds the establishment of bee keeping operations along the lower bee branch near Alliant Energy's Port of Dubuque Solar Field. The bee keeping activities will be structured to involve teen participants from the MultiCultural Family Center and teach them about environmental stewardship and how to run an entrepreneurial business by harvesting and selling honey. The Engineering Department plans to partner with three or four Dubuque private companies and non-profit organizations who it is anticipated will provide the balance of the funds needed to establish the hives. These organizations will also provide mentoring to the teens involved in the program and teach them entrepreneurship.

This request supports the City Council goal of Partnership for a Better Dubuque: Building Our Community that is Viable, Livable, and Equitable.

Related Cost:	<u>\$ 9,800</u>	Tax Funds	Non-Recurring	<b>Recommend - No</b>
Property Tax Impact:	<u>\$ 0.0039</u>	0.04%		

Activity: Engineering Administration

### 10 of 15

This improvement request is for the addition of a 12-month engineering intern position. Over the past four years, the Engineering and Legal Departments have made significant updates to the City's construction contract specifications that are used by all city departments for capital improvement projects. During the review process, it was determined that a more comprehensive update to the City's current policies and standards related to OSHA compliance and protection of the public during construction projects is needed. This improvement will allow the Engineering Department to update and customize our current Department Construction Safety Manual. The needed updates will address new changes in OSHA regulations such as permit required confined space entry and silica (concrete) dust exposure. Five years ago the Department

was able to complete an approximate 70% update to the manual but due to ongoing high workloads, some important updates have not been able to be completed. With an intern solely dedicated to this work, we will be able to complete the needed manual updates and subsequently train city staff on safe construction site work practices.

This request supports the City Council goals of Financially Responsible, High Performance City Organization: Sustainable, Equitable Service Delivery.

Related Cost:	\$ 3,036	Tax Funds	Non-Recurring	<b>Recommend - Yes</b>
Related Cost:	\$ 3,036	Stormwater User Fees	Non-Recurring	
Related Cost:	\$ 3,036	Sanitary User Fees	Non-Recurring	
Total Cost:	<u>\$ 9,108</u>			
Property Tax Impact:	\$0.0012	0.01%		
Stormwater User Fee Impact:	0.06 %			
Sanitary User Fee Impact:	0.03 %			
Activity: Administration, Sanitary, Stormwater Utility				

#### 11 of 15

This improvement request is to provide five mobile phones for each of the facility management custodians. Currently only the Facility Manager and Lead Maintenance Worker are budgeted to have smart mobile devices. If each custodian has access to a smart phone they will be able to rapidly photo document discovered building problems and report them to supervisors so a timely repairs can be scheduled. In addition, use of Cartegraph's electronic work order system which measurably increases productivity works most effectively when all employees being assigned work have a mobile device so they do not have to return to the home office to receive new assignments. Additionally all of the facility management custodians work during a variety of time schedules from 5 AM to late at night. Many of our department coordination meetings are held using MS Teams. Since custodians are not assigned work PC's and do not have mobile devices, it is very difficult for them to participate in virtual meetings. Having to take time to travel in person to an off-site meeting is inefficient and reduces productivity.

This improvement supports the City Council goals of a Financially Responsible and High Performing government. It's financially responsible to make sure we are deploying efficient solutions so they can support a high performing government organization.

Related Cost:	\$ 1,750	Tax Funds	Non-Recurring	<b>Recommend - Yes</b>
Related Cost:	\$ 3,120	Tax Funds	Recurring	
Total Cost:	<u>\$ 4,870</u>			
Property Tax Impact:	\$ 0.0007	0.01%		
Activity: Facilities Management				

#### 12 of 15

This improvement request is to provide training funds for the facility management maintenance worker. Currently this position is assigned \$0.00 for education and training. In the past 10 years facility electrical and mechanical equipment has become increasingly automated and uses a high level of technology to run different HVAC systems. It is important that city staff receive periodic training in order to stay informed on how these modernized systems run so they can be maintained at peak efficiency which in turn lowers operating costs and extends the service life of the equipment.

This training supports the City Council goals of a Financially Responsible and High Performing government. It's financially responsible to make sure your employees are provided training so they can support a high performing government organization.

Related Cost:	\$ 1,200	Tax Funds	Recurring	<b>Recommend - Yes</b>
Total Cost:	<u>\$ 1,200</u>			
Property Tax Impact:	\$ 0.0005	0.01%		

Activity: Facilities Management

### 13 of 15

This improvement request is for purchase of a lockable public cell phone charging locker that can be used by visitors to the MFC. MFC staff have identified the need to charge cell phones for visitors as an often requested service and the building currently lacks capacity to do so in a safe, organized, and secure manner.

This request supports the city council goal of Financially Responsible, High-Performance City Organization: Sustainable, Equitable, and Effective Service Delivery.

Related Cost:	\$ 3,500	Tax Funds	Non-Recurring	<b>Recommend - Yes</b>
Total Cost:	<u>\$ 3,500</u>			
Property Tax Impact:	\$ 0.0014	0.01%		

Activity: Facilities Management

### 14 of 15

This improvement funds an intern to assist Traffic Operations Center staff with populating a database of broadband infrastructure. This database catalogs all installed public system broadband components so that private partners can easily understand what technology is available to leverage. The City's broadband public-private partnership initiative has been highly successful. In just the past several years the city has entered into numerous conduit or fiber optic cable sharing agreements with private entities that has resulted in a significant expansion of the City's fiber network along with making multiple broadband service providers available to city businesses and residents. The time spent by city staff managing the numerous locations and specific types of infrastructure shared as part of these agreements has grown dramatically. As future public-private partnerships are proposed, city staff is required to make trips to the field to inspect the roadside infrastructure in order to determine what city-owned broadband infrastructure is still remaining and available to be shared. In order to improve efficiency and best manage our infrastructure, the Engineering and Information Services Departments have recently invested in an industry specific software which actively manages fiber and conduit utilization in a database. Since none of the City's broadband infrastructure has been stored in this type of format before now, considerable time and effort is needed to initially populate the database with all infrastructure that is owned by the City, including fiber counts, conduit configurations, traffic cabinets, switches, data ports, server rack locations, rack mounted equipment at each location, and cable connections between various rack mounted equipment. An up-to-date and accurate database will save numerous hours of full time staff having to make field visits in order to assess and inventory existing city-owned broadband infrastructure.

This position supports the City Council goals of a Financially Responsible and High Performing government. It's financially responsible to make sure adequate resources are provided so they can support a high performing government organization. The Connected Community City Council goal also supports this improvement package by providing resources for the acceleration of broadband deployment throughout the city.

Related Cost:	\$ 9,107	Tax Funds	Non-Recurring	<b>Recommend - Yes</b>
Total Cost:	<u>\$ 9,107</u>			



Property Tax Impact: \$ 0.0036 0.04%  
 Activity: Project Engineering

## 15 of 15

This improvement request is for education and training funds for the new traffic camera technician position within the Engineering Department. Technology within this industry sector changes at a rapid pace. Having funds available for training on new state of art technologies will help the traffic technician and Traffic Operations Center maintain a high level of equipment readiness and speed the adoption of new technology that will benefit all citizens of Dubuque.

This training supports the City Council goals of a Financially Responsible and High Performing government. It's financially responsible to make sure your employees are provided training so they can support a high performing government organization.

Related Cost:	<u>\$ 1,100</u>	Tax Funds	Recurring	<b>Recommend - Yes</b>
Total Cost:	<u>\$ 1,100</u>			
Property Tax Impact:	<u>\$ 0.0004</u>	—%		
Activity: Project Engineering				

### Significant Line Items

#### **Employee Expense**

1. FY 2023 employee expense reflects a 3.25% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2022 The employee contribution of 6.29% is unchanged from FY 2022.
3. The City portion of health insurance expense is increased from \$1,086 in FY 2022 to \$1,119 in FY 2023 per month per contract which results in an annual cost increase of \$25,775 or 3.00%.
4. Overtime is unchanged from \$72,640 in FY 2022 to \$72,640 in FY 2023. FY 2021 actual was \$53,166.
5. Five-Year Retiree Sick leave payout decreased from \$11,977 in FY 2022 to \$11,748 in FY 2023.
6. 50% Sick Leave Payout increased from \$12,550 in FY 2022 to \$16,080 in FY 2023 based on FY 2021 actual. Effective July 1, 2019, employees over the sick leave cap can convert 50% of the sick leave over the cap to vacation or be paid out.
7. In preparation of the budget recommendation, the work of each Engineering Staff member is projected for the coming fiscal year. For example, with completion of the Bee Branch Creek Railroad Culverts Project in FY22, staff might shift to other non-stormwater funded CIP projects. As a result, adjustments - usually minor - are made each year. The Fiscal Year 2023 budget includes the following changes in the funding allocation of positions:
  - a. Confidential Account Clerk
    - i. -0.05 FTE from General Project Engineering Internal Service Fund (-\$2,568)
    - ii. +0.05 FTE to General Fund (+\$2,568)
  - b. City Engineer
    - i. -0.05 FTE from General Engineering Admin Internal Service Fund (-\$7,462)
    - ii. -0.05 FTE from Sanitary Sewer Internal Service Fund (-\$7,462)
    - iii. -0.05 FTE from Stormwater Internal Service Fund (-\$7,462)

- iv. +0.05 FTE to Sanitary Sewer Fund (+\$7,462)
- v. +0.10 FTE to General Fund (+\$14,924)
- c. Assistant City Engineer
  - i. -0.10 FTE from General Engineering Admin Internal Service Fund (-\$11,924)
  - ii. +0.10 FTE to General Fund (+\$11,924)
- d. Civil Engineer I
  - i. -0.10 FTE from General Fund (-\$8,905)
  - ii. +0.10 FTE to General Project Engineering Internal Service Fund (+\$8,905)
- e. Civil Engineer II
  - i. -0.40 FTE from Stormwater Internal Service Fund (-\$42,492)
  - ii. -0.05 FTE from General Project Engineering Internal Service Fund (-\$5,311)
  - iii. +0.05 FTE to General Fund (+\$5,311)
  - iv. +0.05 FTE to Sanitary Sewer Fund (+\$5,311)
  - v. +0.35 FTE to Sanitary Sewer Internal Service Fund (+\$37,180)
- f. Engineering Technician
  - i. -0.07 FTE from General Fund (-\$5,059)
  - ii. -0.03 FTE from Residential Parking (-\$2,168)
  - iii. -0.10 FTE from Stormwater Internal Service Fund (-\$7,227)
  - iv. -0.30 FTE from Sanitary Sewer Internal Service Fund (-\$21,680)
  - v. +0.13 FTE to Sanitary Sewer Fund (+\$9,395)
  - vi. +0.13 FTE to Stormwater Fund (+\$9,395)
  - vii. +0.03 FTE to Water Project Engineering Fund (+\$2,168)
  - viii. +0.21 FTE to General Project Engineering Internal Service Fund (+\$15,176)
- g. Surveyor
  - i. -0.10 FTE from General Project Engineering Internal Service Fund (\$9,353)
  - ii. +0.10 FTE to General Fund (total of XX FTE expense for position) (\$9,353)
- h. Traffic Engineer
  - i. -0.10 FTE from General Fund (-\$7,347)
  - ii. -0.03 FTE from General Traffic Engineering Internal Service Fund (-\$2,204)
  - iii. +0.03 FTE to Residential Parking Fund (+\$2,204)
  - iv. +0.10 FTE to General Project Engineering Internal Service Fund (+\$7,347)
- i. Project Engineer
  - i. -0.25 FTE from General Project Engineering Internal Service Fund (-\$29,240)
  - ii. +0.25 FTE to General Engineering Admin Internal Service Fund (+\$29,240)

A part-time Utility Locator (+0.23 FTE) was added as part of an approved improvement package in FY22 (0.11 FTE to General Fund and 0.13 FTE to Residential Parking Fund).

As a result of the proposed changes above, the net increase (+) or net decrease (-) for each fund is as follows: Sanitary Sewer Fund is +\$22,168, Stormwater Fund is +\$9,395, Residential Parking Fund is +\$79, Water Project Engineering Fund is +\$2,168, General Engineering Admin ISF is +\$12,422, General Project Engineering ISF is -\$14,903, General Sanitary Sewer ISF is +\$8,038, General Stormwater ISF is -\$57,180, General Traffic Engineering ISF is -\$2,247, General Fund is +\$20,060.

## Supplies & Services

1. Consultant Services increased from \$152,051 in FY 2022 to \$163,567 in FY 2023. This line item represents Stormwater Maintenance (\$35,000), NPDES Consultant Services (\$80,087), Stormwater I&I Prevention (\$6,000), Detention Basin Maintenance (\$27,040), General Sanitary (\$424), and Project Engineering (\$15,016). The largest increase was Project Engineering Consultant Services which increased from \$3,500 in FY 2022 to \$15,016 in FY 2023, based on FY 2021 Actual of \$15,016.
2. Inspection Reimbursement is unchanged from \$36,000 in FY 2022 to \$36,000 in FY 2023. This line item represents the refund to developers for subdivision inspection fees paid that were more than actual cost. There is offsetting revenue of \$70,000 in the Subdivision Inspection Fee revenue line item.
3. Pay to Other Agency increased from \$136,850 in FY 2022 to \$147,500 in FY 2023. This line item represents the contract with East Central Iowa Association for transportation planning (\$25,000) which increased \$5,000 from FY22 and the Catfish Creek Watershed Partnership payment (\$116,850) as part of the 28E agreement with Dubuque County and the Dubuque Soil & Water Conservation District for the Dubuque County Watershed Program.
4. Grant expense is decreased from \$503,908 in FY 2022 to \$461,505 in FY 2023. The decrease is due to inadvertently doubling the budget for low income households in FY 2022. This line item is the stormwater enterprise fund subsidies for low income households (\$21,849), residential farms (\$12,128), and property tax-exempt properties (\$402,528), lateral replacement assistance (\$10,000). The grant expense budget also includes snow removal assistance (\$5,000), which is used to assist low/moderate income citizens with physical limitations. City staff are also using this funding to administer volunteers to help with snow removal and associated shovel and salt supplies. Additional grants include streambank rehabilitation grants (\$5,000) and rain gardens/barrel grants (\$5,000). As of FY2021-FY2022 there are 114 customers that receive the property tax-exempt subsidy, of which the top ten include schools, universities and hospitals, which account for 72% of the property tax-exempt subsidy paid. There are 19 customers that receive the residential farm subsidy and there are 476 customers that receive the low-income subsidy.
5. Sales Tax is increased from \$177,726 in FY 2022 to \$185,472 in FY 2023. This expense is directly offset by sales tax revenue.
6. Electricity Utility Expense increased from \$170,372 in FY 2022 to \$249,598 in FY 2023. Increase is due to moving Federal Building Maintenance from Housing and Community Development to the Facilities Management activity in Engineering (\$67,449).
7. Natural Gas Utility Expense increased from \$31,180 in FY 2022 to \$57,684 in FY 2023. Increase is due to moving Federal Building Maintenance from Housing and Community Development to the Facilities Management Activity in Engineering (\$22,634).
8. Stormwater Utility Expense increased from \$64,719 in FY 2022 to \$69,453 in FY 2023 based on 1.69% rate increase in the Stormwater User Fee and due to moving Federal Building Maintenance from Housing and Community Development to the Facilities Management activity in Engineering (\$1,600), and the addition of Engine House #1 to Facilities Management (\$1,380).
9. Property Maintenance increased from \$91,747 in FY 2022 to \$179,416 in FY 2023. Federal Building Maintenance was moved from Housing and Community Development to the Facilities Management activity in Engineering (\$43,761). City Hall increased from \$32,420 in FY 2022 to \$40,000 in FY 2023. City Hall Annex increased from \$10,659 in FY 2022 to \$14,200 in FY 2023. Engine House #1 increased from \$4,000 in FY 2022 to \$8,400 in FY 2023. Multicultural Family Center increased from \$5,550 in FY 2022 to \$28,000 in FY 2023. 5th Street Restrooms increased from \$875 in FY 2022 to \$2,500 in FY 2023. Shot Tower increased from \$0 in FY 2022 to \$4,000 in FY 2023.

10. Property Insurance increased from \$48,432 in FY 2022 to \$84,148 in FY 2023 based on FY 2022 actual plus 9.5% and moving Federal Building Maintenance from Housing and Community Development to the Facilities Management activity in Engineering (\$33,603).
11. Software License increased from \$240,387 in FY 2022 to \$247,623 in FY 2023. FY 2021 actual was \$110,442. In FY 2023, Project Engineering decreased by \$62,734 due to upgrading to Adobe DC and market prices decreasing. Facilities Management and associated buildings absorbed by Engineering increased from \$71 in FY 2022 to \$9,315 in FY 2023. General Project Engineering increased by \$5,467 a 13% increase from FY 2022. Sanitary Sewer Engineering increased by \$9,403 due to fees only due every other year. Stormwater decreased \$(217) which includes Milestone Cameras (\$5,394), XP-SWMM (\$1,458), and ACAD Civil 3 (\$1,173).
12. Camera Maintenance increased from \$71,456 in FY 2022 to \$73,687 in FY 2023. FY 2021 actual was \$24,750. This line item represents maintenance contracts associated with the equipment and software used to run the Traffic Operations Center (\$36,500) and project engineering increased from \$28,986 in FY 2022 to \$31,196 in FY 2023 due to moving from maintenance line to equipment replacement schedule.
13. Property Tax increased from \$93,028 in FY 2022 to \$103,867 in FY 2023. FY 2021 actual was \$78,530. This line item represents the property taxes paid on property that the City leases to other entities and is offset by lease revenue.
14. Education and Training increased from \$50,724 in FY 2022 to \$59,324 in FY 2023 based on planned training schedule for FY 2023.
15. Conferences increased from \$33,945 in FY 2022 to \$36,852 in FY 2023 based on planned conference schedule for FY 2023.
16. Machinery and Equipment Maintenance increased from \$54,705 in FY 2022 to \$85,922 in FY 2023. FY 2021 actual was \$8,774. Increase is due to adding budgets for the Facilities Management activity which include Facilities Management \$1,800; City Hall \$1,800; City Hall Annex \$1,800; Federal Building \$15,000; Engine House #1 \$15,000; and Multicultural Family Center \$15,000.

## **Machinery & Equipment**

17. Equipment replacement items include (\$959,110):

<b>Equipment Replacements</b>	
<b><u>Engineering Administration</u></b>	
Chairs/Desks	\$ 1,000
Spiral Binding System	\$ 2,500
Smart Phone	\$ 700
<b><u>Project Engineering General Fund</u></b>	
Label Maker	\$ 219
Security Cameras	\$ 20,400
ASTM Manuals/Lab Equipment	\$ 1,000
Utility Locator and Total Station Data Collector	\$ 26,520
Desks/Chairs	\$ 1,000
Smart Phones	\$ 3,250

**Equipment Replacements****Traffic Engineering General Fund**

Traffic Control Equipment	\$	235
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**Traffic Engineering Road Use Tax Fund**

PTZ Cameras (9)	\$	28,800
110" Video Projector	\$	4,000
Network Switch - Brocade Fiber (2)	\$	23,000
Network Switch - Penn Water Tower Data Rm 1	\$	13,000
Battery Back-Ups	\$	28,000
Milestone Video Server (4)	\$	30,000
Hyperconvergence Servers (4) Pivot 3 Servers	\$	60,000
Wireless Point to Point (2)	\$	10,000
Hardened Intersection Switches (19)	\$	57,000
Nitek Extenders for cameras	\$	5,000
Milestone WS CPU	\$	5,000
Milestone SAN - 2 CHASSIS	\$	5,000
Offsite Storage	\$	5,000
Cell Phone (1)	\$	650
City Surveillance Cabinets (5)	\$	10,000
ITERIS Cameras (4)	\$	4,800
Autoscope Cameras (4)	\$	8,000
Axis Cameras (614)	\$	139,200
Batteries (60)	\$	12,000
Traffic Counters (3)	\$	4,500
Metal Detector	\$	1,000
Smart Phone	\$	750

**Project Engineering Sanitary Sewer Fund**

E-One Pumps (3)	\$	6,000
Truck Radio Units (2)	\$	1,000
Ford 250	\$	50,000
Gas Air Meters (2) & Field Safety Equipment	\$	5,400
Smart Phone - Ruggedize	\$	1,150

**Project Engineering Stormwater Fund**

Label Maker	\$	219
Ford F250	\$	50,000
Bee Branch Cameras	\$	94,000
Rain Gauge	\$	1,800
Level Transducers	\$	7,500
Video Monitor	\$	500
Weather Station	\$	1,100
Smart Phone	\$	350

**Equipment Replacements****Facilities Management**

Facilities Management Smartphone	\$	2,130
City Hall Maintenance Improvements	\$	8,000
City Hall Annex Camera Equipment	\$	1,500
City Hall Annex Improvements	\$	8,000
Federal Building Improvements	\$	8,000
Engine House #1 Improvements	\$	8,000
Multicultural Family Center Improvements	\$	8,000
5th St Restrooms Camera Equipment	\$	4,500

**Annual Projects**

General Sanitary Sewer Repairs/Maintenance	\$	100,437
General Stormwater Repairs/Maintenance	\$	50,000
Stormwater Ditch Remediation	\$	15,000
Detention Basin Maintenance	\$	15,000
<b>Total Equipment</b>		<b>\$ 959,110</b>

## Debt Service

18. Annual Debt Service Payments for FY 2023 are as follows (\$7,899,118):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$ 26,060	2017A G.O.	Sales Tax 30%	Fiber Optic & Street Light	2029	2025
\$ 194,600	2017A G.O.	Stormwater Fees	Stormwater Improvements	2029	2025
\$ 499	2017A G.O.	Sales Tax 30%	Street Improvements	2030	2025
\$ 55,415	2006 SRF	Stormwater Fees	North Catfish Creek	2030	
\$ 117,540	2009 SRF	Stormwater Fees	West 32nd Detention Basin	2030	
\$ 71,497	2018A G.O.	Sales Tax 30%	Southwest Arterial	2031	2026
\$ 158,880	2018A G.O.	Stormwater Fees	Stormwater Improvements	2031	2026
\$ 121,018	2021A G.O.	Stormwater Fees	Stormwater Improvements	2031	2028
\$ 6,731	2019C G.O.	Sales Tax 30%	FEMA Flood Buyout	2027	2026
\$ 30,274	2019C G.O.	Stormwater Fees	Stormwater Improvements	2033	2026
\$ 86,041	2021A G.O.	Sales Tax 30%	Southwest Arterial	2032	2028
\$ 8,395	2021A G.O.	Stormwater Fees	Stormwater Improvements	2032	2028
\$ 413,338	2010 SRF	Stormwater Fees	Lower Bee Branch	2032	
\$ 438,100	2014A G.O.	Sales Tax Increment	Bee Branch Watershed	2029	2024
\$ 45,324	2021A G.O.	Sales Tax 30%	Street Improvements	2034	2028
\$ 20,020	2014 SRF	Sales Tax 30%	Lower Bee Branch	2034	
\$ 1,476,169	2015B SRF	Sales Tax Increment	Upper Bee Branch	2035	
\$ 2,767,650	2015A Revenue	Sales Tax Increment	Bee Branch Watershed	2029	2026
\$ 732,000	2016B G.O.	Stormwater Fees	Stormwater Refunding	2036	2024
\$ 18,806	2016C G.O.	Sales Tax 20%	Federal Building Roof	2037	2024
\$ 1,001,400	2019 SRF	Stormwater Fees	Bee Branch Watershed	2038	
\$ 4,606	2017A G.O.	Sales Tax 20%	Smart Meters	2029	2025
\$ 23,109	2021A G.O.	Sales Tax 20%	City Hall Improvements	2032	2028
\$ 57,124	2018B G.O.	Sales Tax 20%	Engine House #1 Renovation	2031	2026
\$ 24,522	2019C G.O.	Sales Tax 20%	City Hall Improvements	2027	2026
<b>\$ 7,899,118</b>	<b>Total Engineering Annual Debt Service</b>				

## Revenue

19. Riverfront Leases increased from \$3,030,129 in FY 2022 to \$3,219,357 in FY 2023 based on the projected revenue which is as follows:

<u>Riverfront Lease</u>	<u>FY22 Budget</u>	<u>FY23 Budget</u>
Artco Fleeting Service	\$ 1,200	\$ 1,200
Colleen Bradley Lindstrom	\$ 3,600	\$ 3,600
Dubuque Marina	\$ 32,449	\$ 34,817
Dubuque Terminals Dove Harbor	\$ 124,955	\$ 130,010
Dubuque Yacht Basin	\$ 195,300	\$ 201,407
Flint Hill Resources	\$ 693,719	\$ 731,581
Hodge Transit Warehouse Co	\$ 363,993	\$ 410,285
Klauer Manufacturing	\$ 100	\$ —
Gavilon - Purina Drive	\$ 229,705	\$ 241,282
Gavilon - Land By City Salt Pile	\$ 275,623	\$ 290,323
Gavilon Dove Harbor	\$ 561,333	\$ 591,083
Gavilon - Commercial Street	\$ 372,646	\$ 391,425
Scales Mount dba River Cruises	\$ 5,300	\$ 5,000
Thompson Truck and Trailer LLC	\$ 7,466	\$ 7,615
Port of Dubuque Brewery Development	\$ 62,100	\$ 70,359
Diamond Jo Patio Lease	\$ 25,000	\$ —
Platinum Holdings LLC	\$ 75,640	\$ 80,680
Total	<u>\$ 3,030,129</u>	<u>\$ 3,190,667</u>

20. Wharfage Fees on Leased Property increased from \$152,000 in FY 2022 to \$182,000 in FY 2023 based on FY21 actual and is dependent on how much business is being conducted at the Wharf.

<u>Wharfage Fees on Leased Property</u>	<u>FY22 Budget</u>	<u>FY23 Budget</u>
Gavilon - Commercial Street	\$ 54,000	\$ 60,000
Gavilon Dove Harbor	\$ 41,000	\$ 62,000
Gavilon - Salt Site	\$ 35,000	\$ 30,000
Flint Hill Resources	\$ 22,000	\$ 30,000
Total	<u>\$ 152,000</u>	<u>\$ 182,000</u>

21. Non-Riverfront Lease increased from \$139,579 in FY 2022 to \$187,560 in FY 2023.

<u>Non-Riverfront Lease</u>	<u>FY22 Budget</u>	<u>FY23 Budget</u>
Dubuque Rescue Mission	\$ 1	\$ 1
Hawkeye Area Community Action Plan	\$ —	\$ 31,800
HHH Enterprises	\$ 2,135	\$ 2,309
Hartig Drug	\$ 1,881	\$ 2,016
16th St. Detention Basin - Rainbo Oil	\$ 125,492	\$ 140,492
Interstate Power & Light Co (Graf Farm Solar)	\$ 8,414	\$ 8,926
Total	<u>\$ 137,923</u>	<u>\$ 185,544</u>



22. Federal Building Lease decreased from \$336,163 in FY 2022 to \$334,225 in FY 2023. The detail of the lease revenue is as follows:

Tenant	FY22 Budget	FY23 Budget
Juvenile Court	65,974	\$ 67,907
Bellstar Media	2,100	\$ 2,295
Dubuque Area Labor Management Council	9,551	\$ 4,879
Dubuque County Task Force	20,062	\$ 20,668
United States Post Office	238,476	\$ 238,476
Total	336,163	334,225

23. Fiber Leases is unchanged from \$14,179 in FY 2022 to \$14,179 in FY 2023.
24. Telecomm Leases is unchanged from \$9,600 in FY 2022 to \$9,600 in FY 2023.
25. Subdivision Inspection Fees decreased from \$75,000 in FY 2022 to \$70,000 in FY 2023 based on projected construction of subdivisions.
26. Stormwater Penalties increased from \$22,043 in FY 2022 to \$28,845 in FY 2023 based on FY 2021 actual of \$791.
27. The FY 2023 Stormwater User Fee increased from \$8.85 per SFU to \$9.00 per SFU, a 1.69% increase. There was no increase between FY 2021 and FY 2022 as part of the City's coronavirus relief response.

When the City Council adopted Ordinance 21-12 (passed and approved on March 7, 2012), they established that the stormwater utility fee would increase to \$9.00 per month on July 1, 2016 in order to fund the operational and capital costs of the public stormwater management system, including improvements such as the Bee Branch Creek Restoration Project. But later in 2012, the Iowa General Assembly created the Flood Mitigation Program which provides funding for flood mitigation projects undertaken by approved local governments such as the City of Dubuque. Managed by the Iowa Flood Mitigation Board, the funding source established involves taking a portion of the incremental growth of State sales tax revenue collected within a city and diverting from the State General Fund to the approved city. Having updated the Drainage Basin Master Plan in the fall of 2013, which outlined the improvements associated with the 12-phase Bee Branch Watershed Flood Mitigation Project, the City was successful in securing \$98.5 million in State sales tax increment funding. With the infusion of funding, the City Council adopted Ordinance 16-14 (passed and approved on March 5, 2014) establishing that the stormwater utility fee would not reach \$9.00 per month until July 1, 2021, five years later than previously scheduled.

The City has been able to provide stormwater management services within the rate structure established by Ordinance 16-14. However, due to the uncertain economic impacts of the current COVID-19 pandemic, the rate structure was reconsidered for Fiscal Year 2021. With some minor adjustments to planned Capital Improvement Program projects, reducing some budgets and delaying a few others, the City was able to delay the planned increases for a year such that the rate would not reach \$9.00 per month until FY23, six years later than previously scheduled.

The FY23 CIP Budget will allow the City to move forward in calendar year 2022 with construction of the Bee Branch Gate & Pump Replacement Project (Phase V of the Bee Branch Watershed Flood Mitigation Project). The project provides for the replacement of the flood gates and pumping station that function as part of the John C. Culver Floodwall/Levee system that prevents the Mississippi from flooding the Bee Branch Watershed. Improvements include replacement of the existing flood gates and the installation of a secondary gate, removing the existing pumps that have been in service for more

than 50 years – before completion of the floodwall/levee system circa 1970 – and replacing them with pumps with twice the pumping capacity, replacement of the electrical service to the pump station, and the installation of an additional back-up generator.

The original project scope was limited to replacing the gates which wouldn't result in any increased flood protections. The proposed project improvements will provide a system that can accommodate the flooding that has been occurring since 1999, flooding that has resulted in six presidential disaster declarations due to public and private property damage, flooding that has impacted more than 1,300 homes and businesses. It also provides for additional resiliency options as rainstorms increase in both depth and intensity. To fund the flood mitigation improvements, the City secured \$2.5 million in U. S. Economic Development Administration (EDA) grant funding. In addition, State sales tax increment funds are also to be used. But the economic downturn associated with the COVID-19 pandemic resulted in the City receiving \$1.5 million less in State sales tax funding than scheduled. And the recent inflationary costs associated with construction materials and labor have increased the anticipated cost to build the improvements. Therefore, a \$2.6 million State Revolving Fund (SRF) loan is planned, a portion of which could be forgivable due to the federal Infrastructure Investment & Jobs Act which included a \$300 million SRF allocation requiring a portion of the loans to be forgivable.

To move forward with the Bee Branch Gate & Pump Replacement Project as proposed in the FY23-27 CIP Budget, a rate increase to \$9.45 will be necessary in FY24. If the City delays the project, it would risk losing the \$2.5 million EDA grant that requires the work to be complete by November of 2023.

Table below compares the rates adopted in 2012, 2014, 2020, and 2021 to the rate proposed with the FY 2023 budget.

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Adopted Per Ordinance 21-12	\$ 8.50	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00	\$ 9.00
Adopted Per Ordinance 16-14	\$ 6.38	\$ 6.81	\$ 7.27	\$ 7.76	\$ 8.29	\$ 8.85	\$ 9.00	\$ 9.00
Adopted Per Ordinance 21-20						\$ 8.29		
Adopted Per Ordinance 10-21							\$ 8.85	
Recommended FY23								\$ 9.00
% Decrease From Ordinance 21-12	-24.94%	-24.33%	-19.22%	-13.78%	-7.89%	-7.89%	-1.67%	—%

\* The recommended rates for FY16 through FY20 reflect the rates previously established by Ordinance 16-14 following the State's approval of \$98.5 million in State Flood Mitigation state sales tax increment funds for the Bee Branch Watershed Flood Mitigation Project. Ordinance 21-12 was the ordinance adopted prior to the City receiving the Flood Mitigation grant. No increase in FY21 due to the City's coronavirus relief response.

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# ENGINEERING DEPARTMENT

The engineering department promotes the health, safety, and welfare of ALL thru sound engineering principles, practices, and partnerships applied to the planning, design, maintenance, and preservation of the City's infrastructure and property.

## SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

### PEOPLE

Engineering continues in its emphasis on public information meetings concerning projects that have a significant impact on property owners. These meetings provide an opportunity for meaningful exchange between the City and property owners on the project scope and its impact.

### PLANNING

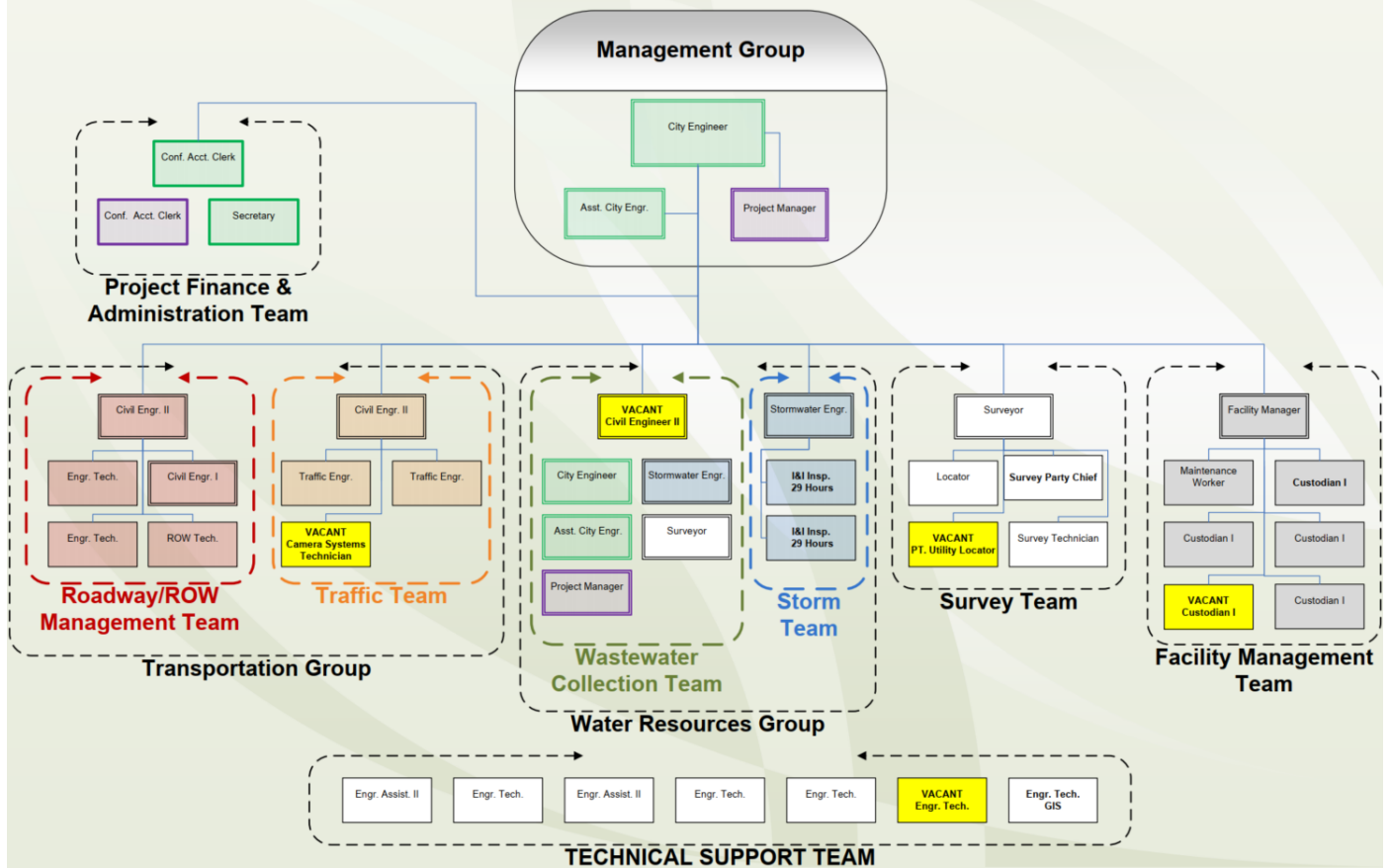
Engineering coordinates its project planning with multiple City Departments. In addition the department is involved in the Dubuque Metropolitan Area Transportation Study and works with the East Central Intergovernmental Agency in planning projects. This ensures a regional view is considered in project development.



### PARTNERSHIPS

The Engineering Department works with the Iowa Department of Transportation (IDOT), the Access Board, Federal Highway Administration (FHWA), East Central Intergovernmental Agency (ECIA), Dubuque County, Historic Preservation Commission, Neighborhood Groups, Tri-State Trail Vision and many other entities when planning and constructing projects.

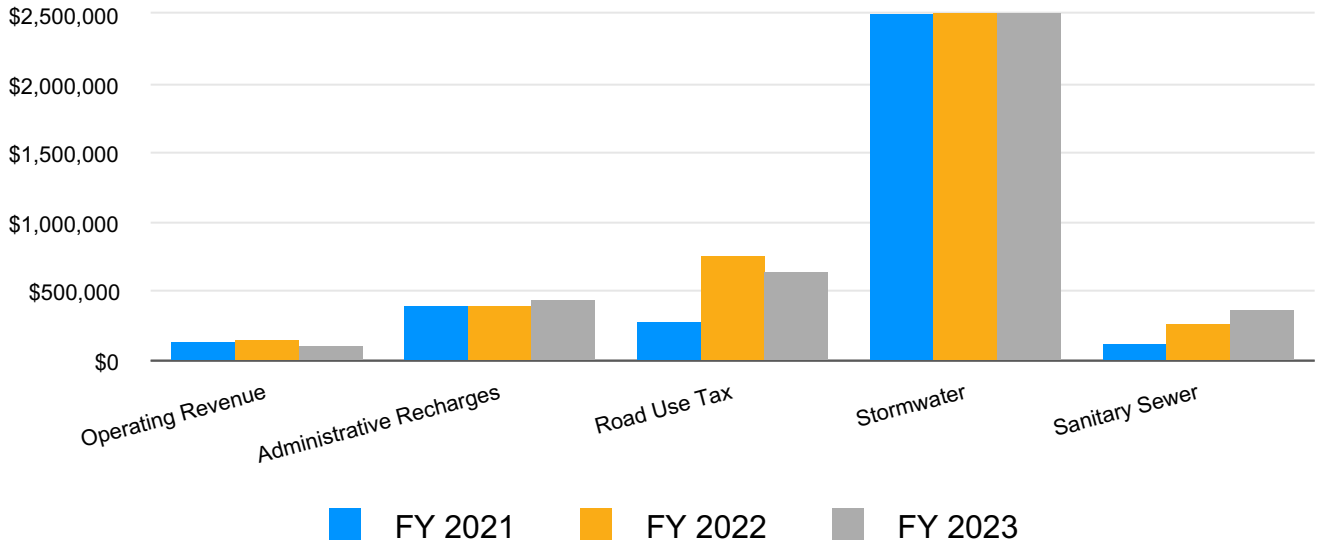
## ENGINEERING – FY23 Organizational Structure



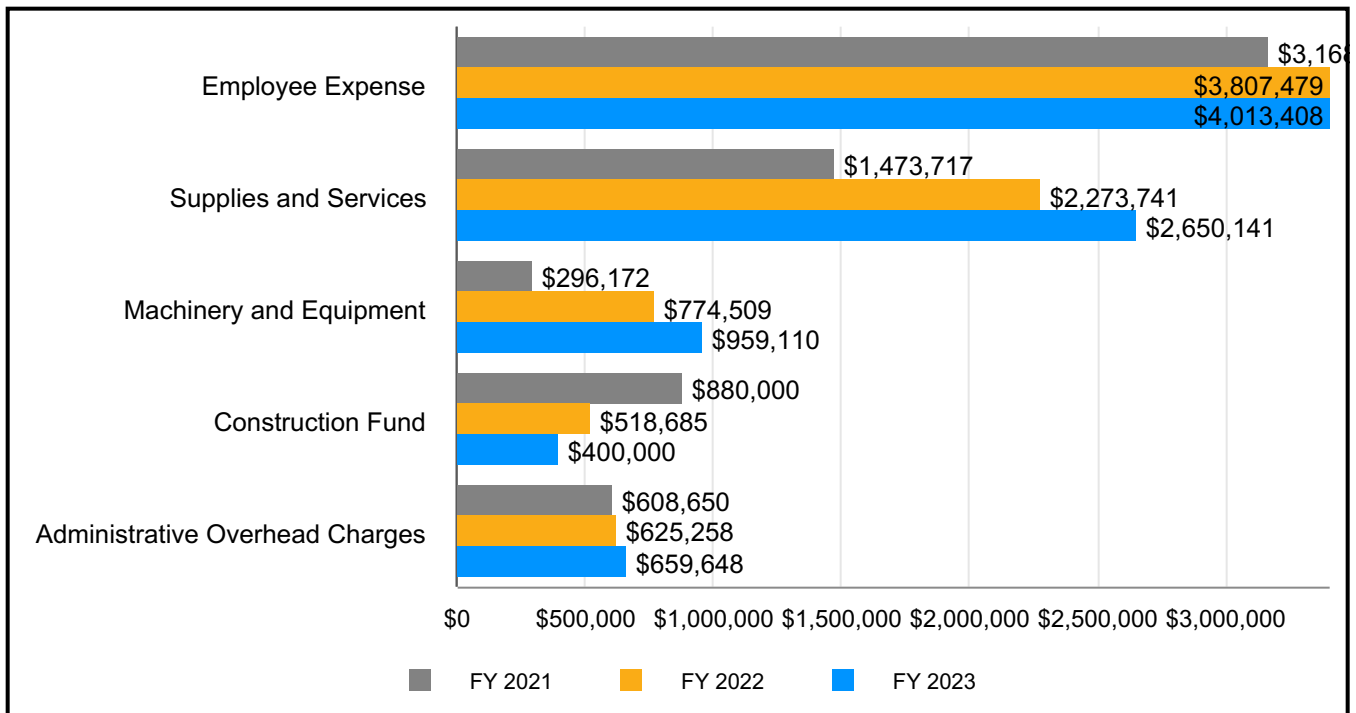
# ENGINEERING DEPARTMENT

	FY 2021	FY 2022	FY 2023
Full-Time Equivalent	30.71	38.94	40.21

## Resources



The Engineering Department is supported by 40.21 full-time equivalent employees, which accounts for 57.49% of the department expense as seen below. Overall, the department's expenses are expected to increase by 16.07% in FY 2023 compared to FY 2022.



# ENGINEERING DEPARTMENT

## Activity: Right-of-way Management and Streets

### Mission & Services

The department strives to manage the right of way and the streets of the city in an equitable way. This is done so the citizens can realize the greatest benefit and involves working with multiple stakeholders, both public and private. This effort strives for streets, sidewalks and other public rights of way that are safe and fully accessible by all users.

Services include include monitoring [right-of-way](#), [excavations](#), [sidewalk](#) inspections (snow removal and defects), appeals, management of compliance, utility locate services, and street, [alley](#), sidewalk, and trails planning, inspection, and reconstruction.

Right-of-way and Streets Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$2,453,842	\$2,342,630	\$2,486,102
Resources	\$(1,363,651)	\$1,460,099	\$(1,929,452)

Right-of-way and Streets Position Summary	
	FY 2023
Assistant City Engineer	0.40
Assistant City Engineer- Service Fund	0.60
Camera Systems Technician	0.50
Camera Systems Technician - Service Fund	0.50
City Engineer	0.40
City Engineer - Service Fund	0.10
Civil Engineer I	0.15
Civil Engineer I - Service Fund	0.65
Civil Engineer II	0.85
Civil Engineer II - Service Fund	1.15
Confidential Account Clerk	0.15
Confidential Account Clerk	0.55
Confidential Acct Clerk - Service Fd	0.05
Business Admin Intern	0.50
Broadband Intern	0.25
OSHA Intern	0.08
Engineering Intern	0.25
Engineering Intern - Service Fund	1.00
Engineering Assistant II	0.10
Engineering Assistant II - Service Fund	0.85
Engineering Intern	0.25
Engineering Technician	1.10
Engineering Technician - Service Fund	3.03
Project Manager	0.35
Project Manager	0.05
Project Manager - Service Fund	0.35
ROW Technician	0.90
ROW Technician - Service Fund	0.10
Secretary - Admin	0.20




Right-of-way and Streets Position Summary	
	FY 2023
Secretary - Engineering	0.35
Survey Party Chief	0.15
Survey Party Chief - Service Fund	0.30
Survey Technician	0.15
Survey Technician - Service Fund	0.30
Surveyor	0.80
Surveyor - Service Fund	0.10
Traffic Engineer	0.50
Traffic Engineer - Service Fund	0.60
<b>Total FT Equivalent Employees</b>	<b>18.66</b>

# ENGINEERING DEPARTMENT

## Right-of-Way Management and Streets

### Performance Measures

#### City Council Goal: Connected Community

	Performance Measure (KPI)	Target	FY 2020 Actual	FY21 Actual	FY 23 Estimated	Performance Indicator
<b>1</b>	<b>Activity Objective: Provide safe walking pathways throughout the City, including pedestrian access ramps.</b>					
	% of property notices resolved within allotted time for un-shoveled sidewalks	80%	94%	80%	80%	
	# of ADA curb ramps installed	100	95	72	150	
<b>2</b>	<b>Activity Objective: Provide complete, safe, and efficient street systems.</b>					
	Avg. condition rating (out of 100) of all Dubuque streets	70	73	73	73	
	# of vehicle crashes in the City of Dubuque	N/A	1,261	968	1,188	N/A

#### City Council Goal: Livable Neighborhoods & Housing

<b>3</b>	<b>Activity Objective: Manage the work in right-of-way permits.</b>					
	# of Right of Way excavation permits/person	N/A	306	801	900	N/A





**Cracked and heaving sidewalk - Tripping hazard**



**New ADA Curb Ramps**

# ENGINEERING DEPARTMENT

## Stormwater Management

### Mission & Services


The mission of the City's Stormwater Management Utility is to help protect the health of citizens and both the natural and built environment by designing, implementing, and maintaining an effective, efficient municipal stormwater management system. The City of Dubuque has the responsibility as do private property owners: manage stormwater on its property. Services include construction of new detention basins, extension of storm sewer systems, maintenance of ditches, sewers, and basins, and limiting pollutants associated with stormwater runoff.

Stormwater Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$6,186,204	\$5,374,853	\$5,247,779
Resources	\$6,186,204	\$5,374,853	\$5,247,779


Stormwater Position Summary	
	FY 2023
Civil Engineer II	0.90
Civil Engineer II - Service Fund	0.40
City Engineer	0.15
City Engineer - Service Fund	0.05
City Engineer I - Service Fund	0.10
Engineering Technician	0.28
Engineering Technician - Residential Parking	0.03
Engineering Technician - Service Fund	0.90
Engineering Assistant II - Service Fund	0.05
Secretary - Service Fund	0.05
OSHA Intern	0.08
Secretary - Stormwater Fund	0.05
Survey Party Chief - Service Fund	0.25
Survey Technician - Service Fund	0.25
Project Manager - Service Fund	0.05
Utility Locator - Stormwater	0.50
Utility Locator - Water	0.50
Confidential Account Clerk	0.25
I&I Inspector	1.46
Confidential Account Clerk - Service Fund	0.40
<b>Total FT Equivalent Employees</b>	<b>6.70</b>

## Performance Measures

### City Council Goal: Livable Neighborhoods and Housing

Performance Measure (KPI)	Target	FY 2020 Actual	FY21 Actual	FY 23 Estimated	Performance Indicator
<b>1 Activity Objective: Engineer, construct, and maintain facilities to mitigate the effects of flooding.</b>					
# of phases completed in Bee Branch Watershed Flood Mitigation Project	12	4	5	5	

### City Council Goal: Connected Community

<b>2 Activity Objective: Design and oversee construction of street/public ROW drainage systems to mitigate flooding and make the street available to the public during a rain event.</b>					
% of storm sewer construction occurring in conjunction with street replacement	80	95	95	85	

# ENGINEERING DEPARTMENT

## Sanitary Sewer Collection

### Mission & Services



The City of Dubuque's Sanitary Sewer Collection system delivers wastewater to the Water and Resource Recovery Center (W&RRC) where it is treated in accordance with the federal Clean Water Act before being discharged in the Mississippi River. This activity defines and implements capital improvements to improve the City's existing sanitary sewer collection infrastructure and provides direction and standards for future expansion and connections to the system.

Sanitary Sewer Collection Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$146,249	\$624,651	\$741,741
Resources	\$146,249	\$624,651	\$741,741

Sanitary Sewer Collection Position Summary	
	FY 2023
City Engineer	0.20
City Engineer - Service Fund	0.10
Civil Engineer I	0.10
Civil Engineer II - Service Fund	0.40
Civil Engineer II	0.10
Project Manager	0.10
Project Manager - Service Fund	0.10
Engineering Technician	0.23
Engineering Technician - Service Fund	2.00
OSHA Intern	0.08
Survey Party Chief - Service Fund	0.30
Survey Technician - Service Fund	0.30
Secretary	0.05
Secretary - Service Fund	0.05
Confidential Account Clerk	0.25
Confidential Account Clerk - Service Fund	0.15
Utility Locator	0.50
<b>Total FT Equivalent Employees</b>	<b>5.01</b>

### Performance Measures

#### City Council Goal: Sustainable Environment

	Performance Measure (KPI)	Target	FY 2020 Actual	FY21 Actual	FY 23 Estimated	Performance Indicator
1	<b>Activity Objective: Reduce inflow and infiltration (I&amp;I) into the sanitary sewer collection system and work to eliminate the source or secure the sanitary sewer from the source.</b>					
	# of feet pipe lined through I&I Program	1,000	6,239	0	0	
2	<b>Activity Objective: Reconstruct Sanitary Sewer Manholes and Pipe</b>					
	# of brick sanitary sewer manholes replaced	15	18	15	18	

# ENGINEERING DEPARTMENT

## Traffic Engineering

### Mission & Services


This activity is responsible for overseeing the planning, inspection and daily operation of active projects for the movement of pedestrians, vehicular traffic, fiber optic expansion, street lighting, traffic signals, traffic controls, fiber optic and communications infrastructure, traffic and security cameras, traffic signage and pavement markings throughout the City and provides guidance to the Public Works Department. Other activities involve the review and recommendations for parking meter districts, residential parking districts and accessible parking spaces according to local, state and federal guidelines. This activity is highly called upon during emergency events and crises.

Traffic Engineering Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$104,563	\$213,918	\$262,748
Resources	\$15,350	\$18,142	\$14,449



Traffic Engineering Position Summary	
	FY 2023
Secretary	0.20
Confidential Account Clerk	0.20
Utility Locator	0.50
Traffic Engineer	0.77
Traffic Engineer - Service Fund	0.10
<b>Total FT Equivalent Employees</b>	<b>1.77</b>

### Performance Measures

#### City Council Goal: Financially Responsible, High Performance Organization

	Performance Measure (KPI)	Target	FY 2020 Actual	FY21 Actual	FY 23 Estimated	Performance Indicator
1	<b>Activity Objective: Reduce energy and maintenance costs as well as increase safety by replacing existing street lights with LED lighting.</b>					
	% of city-owned lights converted to LED	100%	32%	51%	53%	

#### City Council Goal: Connected Community

2	<b>Activity Objective: Provide a road network that ensures a high level of safety for vehicles, cyclists, and pedestrians.</b>					
	% of signalized Intersections with Microwave Detection	100%	29%	31%	34%	
2	<b>Activity Objective: Continue growth of traffic operation cameras, security cameras, and fiber and conduit.</b>					
	% of signalized Intersections with security cameras (88 Intersections)	100%	N/A	74%	80%	
	# of miles annually of conduit installed	N/A	4.75	4.29		N/A

# ENGINEERING SERVICES

## Facility Management

### Overview


Engineering Services Department provides custodial and building maintenance services for City Hall, City Hall Annex, Historic Federal Building, Ruby Sutton Building, 5<sup>th</sup> Street Restrooms, Bunker Hill, Allison Henderson Park and the Dubuque Shot Tower. In total staff cleans and maintains over 150,000 square feet of public and office space. Responsibilities include routine custodial services, maintenance, repairs, and monitoring or HVAC systems. Staff schedules routine maintenance on our generators, elevators, HVAC equipment, fire alarm and sprinkler systems, backflow valves, and security systems.

Facility Management Funding Summary			
	FY 2021 Actual	FY 2022 Budget	FY 2023 Requested
Expenditures	\$108,604	\$655,104	\$1,287,075
Resources	\$42,496	\$73,011	\$576,338

Facility Management Position Summary	
	FY 2023
Facilities Manager	1.00
Maintenance Worker	1.00
Architectural Intern	0.05
Custodian - City Hall Annex/Housing	0.40
Custodian - Federal Building	2.15
Custodian - Multicultural Family Center	1.45
Custodian - City Hall	1.00
<b>Total Full-Time Equivalent Employees</b>	<b>7.05</b>

### Performance Measures

#### City Council Goal: Financially Responsible, High Performance Organization

	Performance Measure (KPI)	Target	FY 2020 Actual	FY21 Actual	FY 23 Estimated	Performance Indicator
1	<b>Activity Objective: Continue implementation of the ADA Transition Plan</b>					
	# of accessibility improvement projects in public facilities	>8	0	4	5	

# Recommended Operating Revenue Budget - Department Total

## 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Revenue	FY21 Actual Revenue	FY22 Adopted Budget	FY23 Recomm'd Budget
100	42170	MISC-LICENSES	5,666	191	5,000	565
100	42225	DUMPSTER PERMITS	2,940	2,660	5,780	3,000
100	42240	EXCAVATION PERMITS	32,394	16,409	33,000	18,000
620	42260	PERMIT, MISC	2,795	16,647	3,795	16,647
100	42305	SIDEWALK PERMIT	11,400	13,504	11,500	12,500
100	42315	SUBDIV. INSPECTION FEE 3%	14,905	41,893	75,000	70,000
<b>42</b>	<b>LICENSES AND PERMITS</b>	<b>- Total</b>	<b>70,100</b>	<b>91,303</b>	<b>134,075</b>	<b>120,712</b>
620	43110	INVESTMENT EARNINGS	79,029	37,191	53,000	37,191
100	43230	LEASE, PROPERTY	206,874	220,676	139,579	187,560
100	43231	LEASE, RIVERFRONT	2,151,228	3,022,250	3,030,129	3,219,357
100	43233	SIDEWALK CAFE LEASES	400	600	1,600	1,600
100	43259	LEASE, FIBER	0	16,638	14,179	14,179
100	43264	LEASE, CONDUIT	17,379	14,179	17,379	0
100	43,265	LEASE, TELECOMM	9,600	9,600	9,600	9,600
100	43310	FEDERAL BUILDING LEASES	0	0	0	334,225
100	43320	LEASE, WHARFAGE	111,732	241,302	152,000	182,000
100	43325	LEASE, OTHER	0	240	120	120
<b>43</b>	<b>USE OF MONEY AND PROPERTY</b>	<b>- Total</b>	<b>2,576,241</b>	<b>3,562,676</b>	<b>3,417,586</b>	<b>3,985,832</b>
620	44110	FED AID-SPECIAL PROGRAMS	89,487	8,139	89,487	8,139
<b>44</b>	<b>INTERGOVERNMENTAL</b>	<b>- Total</b>	<b>89,487</b>	<b>8,139</b>	<b>89,487</b>	<b>8,139</b>
620	51215	LATE PAYMENT PENALTY	22,043	791	22,043	28,845
620	51805	STORMWATER USER FEE	4,838,999	4,902,685	5,053,853	5,318,412
620	51820	STORMWATER HALF RATE	37,224	40,294	34,303	34,903
<b>51</b>	<b>CHARGES FOR SERVICES</b>	<b>- Total</b>	<b>4,898,266</b>	<b>4,943,770</b>	<b>5,110,199</b>	<b>5,382,160</b>
100	53403	IA DISTRICT COURT FINES	0	85	0	0
800	53530	SPECIALIZED SERVICES	1,606,347	1,646,434	1,751,037	1,701,847
100	53605	MISCELLANEOUS REVENUE	279	250	422	400
620	53605	MISCELLANEOUS REVENUE	194	0	194	0
100	53615	DAMAGE CLAIMS	181	0	181	0
100	53620	REIMBURSEMENTS-GENERAL	11,044	14,654	23,767	5,126
610	53620	REIMBURSEMENTS-GENERAL	4,482	10,823	4,482	10,823
620	53620	REIMBURSEMENTS-GENERAL	0	1,947	0	1,948
610	53625	REIMBURSEMENTS-TRAINING	0	120	0	120
620	53630	SALES TAX COLLECTION	166,481	170,841	177,726	185,472
<b>53</b>	<b>MISCELLANEOUS</b>	<b>- Total</b>	<b>1,789,008</b>	<b>1,845,155</b>	<b>1,957,809</b>	<b>1,905,736</b>
100	54105	LAND SALES	2,232	32,197	0	0
400	54210	GO BOND PROCEEDS	64,065	1,351,402	0	0
620	54210	GO BOND PROCEEDS	288,150	1,192,551	0	0
400	54220	BOND DISCOUNT	2,902	27,952	0	0
620	54220	BOND DISCOUNT	13,051	29,405	0	0
<b>54</b>	<b>OTHER FINANCING SOURCES</b>	<b>- Total</b>	<b>370,401</b>	<b>2,633,507</b>	<b>0</b>	<b>0</b>
400	59100	FR GENERAL	547,049	543,375	7,125	6,731
620	59102	FR DRA DISTRIBUTION	299,600	177,978	178,000	181,115
400	59240	FR DOWNTOWN TIF	334,350	339,900	0	0
400	59250	FR ROAD USE TAX	23,992	23,876	25,348	26,060
620	59255	FR SPECIAL ASSESSMENT	170	78	0	0
400	59300	FR STREET CONSTRUCTION	204,096	201,915	205,522	202,862
400	59340	FR SALES TAX INCREMENT	2,642,086	2,554,104	2,561,735	4,681,919
400	59350	FR SALES TAX CONSTRUCTION	18,748	17,235	129,513	128,666
620	59350	FR SALES TAX CONSTRUCTION	105,935	313,707	300,908	255,390

## Recommended Operating Revenue Budget - Department Total

### 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Revenue	FY21 Actual Revenue	FY22 Adopted Budget	FY23 Recomm'd Budget
100	59610	FR WPC OPERATING	261,845	273,439	280,692	306,919
100	59620	FR STORMWATER OPERATING	72,400	82,032	84,208	92,075
100	59640	FR WATER UTILITY	56,741	43,750	44,911	49,107
59	TRANSFER IN AND INTERNAL - Total		4,567,013	4,571,389	3,817,962	5,930,844
ENGINEERING - Total			14,360,516	17,655,938	14,527,118	17,333,423



# Recommended Operating Expenditure Budget - Department Total

## 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
100	61010	FULL-TIME EMPLOYEES	618,974	677,441	1,085,730	1,163,203
250	61010	FULL-TIME EMPLOYEES	—	510	—	—
610	61010	FULL-TIME EMPLOYEES	88,206	48,259	75,355	112,096
620	61010	FULL-TIME EMPLOYEES	159,871	147,368	173,888	202,547
630	61010	FULL-TIME EMPLOYEES	654	16	2,099	2,204
640	61010	FULL-TIME EMPLOYEES	24,699	18,718	14,892	30,386
800	61010	FULL-TIME EMPLOYEES	1,105,460	1,160,433	1,216,985	1,203,739
100	61020	PART-TIME EMPLOYEES	921	4,967	7,331	—
610	61020	PART-TIME EMPLOYEES	7,427	7,905	7,331	—
620	61020	PART-TIME EMPLOYEES	32,895	31,957	83,909	79,078
640	61020	PART-TIME EMPLOYEES	7,605	7,906	7,331	—
800	61020	PART-TIME EMPLOYEES	134	—	—	—
100	61030	SEASONAL EMPLOYEES	21,166	15,042	22,597	48,770
610	61030	SEASONAL EMPLOYEES	202	3,632	—	2,593
620	61030	SEASONAL EMPLOYEES	2,481	—	—	2,593
800	61030	SEASONAL EMPLOYEES	60,684	31,006	31,330	32,354
100	61050	OVERTIME PAY	10,273	10,347	18,390	18,390
250	61050	OVERTIME PAY	—	765	—	—
610	61050	OVERTIME PAY	4,525	5,088	—	—
620	61050	OVERTIME PAY	8,747	4,984	—	—
640	61050	OVERTIME PAY	4,406	4,625	—	—
800	61050	OVERTIME PAY	37,839	27,356	54,250	54,250
100	61071	HOLIDAY PAY-OVERTIME	—	98	—	—
610	61071	HOLIDAY PAY-OVERTIME	80	20	—	—
620	61071	HOLIDAY PAY-OVERTIME	79	20	—	—
640	61071	HOLIDAY PAY-OVERTIME	80	20	—	—
800	61071	HOLIDAY PAY-OVERTIME	335	771	—	—
620	61079	VACATION SUPPLEMENT COVID	154	47	—	—
100	61081	COVID19 SCHOOL/DAYCARE CL	769	—	—	—
620	61081	COVID19 SCHOOL/DAYCARE CL	654	—	—	—
100	61083	COVID19 EMP NON-WORK	1,829	—	—	—
610	61083	COVID19 EMP NON-WORK	4,270	—	—	—
100	61085	SELF QUARANTINE HEALTH	—	1,037	—	—
610	61085	SELF QUARANTINE HEALTH	—	272	—	—
620	61085	SELF QUARANTINE HEALTH	—	1,225	—	—
640	61085	SELF QUARANTINE HEALTH	—	272	—	—
800	61085	SELF QUARANTINE HEALTH	—	3,135	—	—
620	61088	SCHOOL/DAYCARE CLOSED	308	93	—	—
100	61091	SICK LEAVE PAYOFF	11,985	11,985	11,977	11,748
620	61092	VACATION PAYOFF	250	—	—	—
100	61095	PARENTAL LEAVE	—	11,480	—	—
620	61095	PARENTAL LEAVE	2,393	—	—	—
100	61096	50% SICK LEAVE PAYOUT	9,040	12,169	10,448	12,169
620	61096	50% SICK LEAVE PAYOUT	2,102	3,911	2,102	3,911
100	61310	IPERS	61,067	67,602	107,056	116,146
250	61310	IPERS	—	120	—	—
610	61310	IPERS	9,866	6,133	7,806	10,868
620	61310	IPERS	19,337	17,527	24,336	26,830
630	61310	IPERS	62	2	198	208
640	61310	IPERS	3,473	2,978	2,098	2,869

# Recommended Operating Expenditure Budget - Department Total

## 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
800	61310	IPERS	111,563	114,649	120,009	118,753
100	61320	SOCIAL SECURITY	48,938	54,198	88,361	95,955
250	61320	SOCIAL SECURITY	—	92	—	—
610	61320	SOCIAL SECURITY	7,586	4,710	6,325	8,392
620	61320	SOCIAL SECURITY	14,869	13,497	19,881	22,040
630	61320	SOCIAL SECURITY	44	1	161	168
640	61320	SOCIAL SECURITY	2,636	2,235	1,700	2,324
800	61320	SOCIAL SECURITY	87,338	87,957	99,644	98,716
100	61410	HEALTH INSURANCE	44,279	103,904	211,055	221,045
250	61410	HEALTH INSURANCE	—	332	—	—
610	61410	HEALTH INSURANCE	8,100	7,553	11,079	17,419
620	61410	HEALTH INSURANCE	14,071	9,357	19,877	25,272
630	61410	HEALTH INSURANCE	161	167	391	403
640	61410	HEALTH INSURANCE	2,709	3,074	3,258	6,816
800	61410	HEALTH INSURANCE	24,360	49,444	192,878	193,358
100	61415	WORKMENS' COMPENSATION	31,893	30,354	38,034	39,370
610	61415	WORKMENS' COMPENSATION	7,168	4,949	8,906	8,214
620	61415	WORKMENS' COMPENSATION	5,840	8,196	13,312	12,196
630	61415	WORKMENS' COMPENSATION	—	—	4	4
640	61415	WORKMENS' COMPENSATION	456	460	380	530
100	61416	LIFE INSURANCE	481	510	943	774
250	61416	LIFE INSURANCE	—	1	—	—
610	61416	LIFE INSURANCE	79	44	54	67
620	61416	LIFE INSURANCE	129	113	125	107
630	61416	LIFE INSURANCE	1	—	2	1
640	61416	LIFE INSURANCE	24	18	14	26
800	61416	LIFE INSURANCE	796	826	855	677
620	61417	UNEMPLOYMENT INSURANCE	—	1,972	—	986
100	61640	SAFETY EQUIPMENT	1,526	219	250	500
100	61651	MEALS NO OVERNIGHT	10	14	—	—
620	61651	MEALS NO OVERNIGHT	24	—	—	—
100	61660	EMPLOYEE PHYSICALS	1,749	—	1,749	1,611
620	61660	EMPLOYEE PHYSICALS	793	—	793	732
<b>61 - WAGES AND BENEFITS</b>			<b>2,742,926</b>	<b>2,848,086</b>	<b>3,807,479</b>	<b>4,013,408</b>
100	62010	OFFICE SUPPLIES	5,934	5,280	6,934	7,165
100	62011	UNIFORM PURCHASES	418	11	418	418
100	62030	POSTAGE AND SHIPPING	2,491	1,815	2,541	2,794
250	62030	POSTAGE AND SHIPPING	28	—	29	—
610	62030	POSTAGE AND SHIPPING	190	—	194	—
100	62033	HAND TOOLS/EQUIPMENT	150	—	153	1,000
100	62036	CONSTRUCTION SUPPLIES	21	—	22	—
100	62050	OFFICE EQUIPMENT MAINT	2,074	—	2,381	918
100	62061	DP EQUIP. MAINT CONTRACTS	26,580	30,687	33,687	34,782
100	62062	JANITORIAL SUPPLIES	118	2,455	8,585	21,487
100	62063	SAFETY RELATED SUPPLIES	187	—	191	195
620	62070	OFFICE EQUIP RENTAL	—	560	—	571
100	62090	PRINTING & BINDING	324	681	994	994
620	62090	PRINTING & BINDING	129	—	131	131
100	62110	COPYING/REPRODUCTION	4,018	1,671	4,122	3,874
610	62110	COPYING/REPRODUCTION	—	—	—	—

# Recommended Operating Expenditure Budget - Department Total

## 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
620	62110	COPYING/REPRODUCTION	901	74	910	910
100	62130	LEGAL NOTICES & ADS	4,270	2,113	4,270	2,176
610	62130	LEGAL NOTICES & ADS	—	470	—	470
620	62130	LEGAL NOTICES & ADS	—	3,043	—	3,043
630	62130	LEGAL NOTICES & ADS	98	—	98	98
100	62170	SUBSCRIPTIONS-BOOKS-MAPS	1,525	3,742	5,325	9,673
250	62170	SUBSCRIPTIONS-BOOKS-MAPS	—	—	710	510
610	62170	SUBSCRIPTIONS-BOOKS-MAPS	—	—	400	300
620	62170	SUBSCRIPTIONS-BOOKS-MAPS	—	34	322	528
100	62190	DUES & MEMBERSHIPS	3,478	2,732	7,781	9,095
250	62190	DUES & MEMBERSHIPS	315	609	1,288	1,185
610	62190	DUES & MEMBERSHIPS	—	—	500	350
620	62190	DUES & MEMBERSHIPS	200	557	620	884
100	62204	REFUNDS	(60)	—	—	—
620	62204	REFUNDS	1,410	1,228	1,410	1,228
100	62205	DRAM SHOP INSURANCE	—	—	—	2,730
100	62206	PROPERTY INSURANCE	33	—	33,339	74,221
250	62206	PROPERTY INSURANCE	14,806	14,928	14,928	8,595
620	62206	PROPERTY INSURANCE	2,199	152	165	1,332
100	62208	GENERAL LIABILITY INSURAN	16,414	16,124	19,568	12,747
610	62208	GENERAL LIABILITY INSURAN	3,751	3,686	3,894	2,231
800	62208	GENERAL LIABILITY INSURAN	—	—	35,086	—
620	62210	SALES TAX	165,822	170,932	177,726	185,472
100	62211	PROPERTY TAX	79,937	78,530	93,028	103,867
100	62212	TECH/OTHER EQUIP INSURANC	—	—	—	3,500
100	62230	COURT COSTS & RECORD FEES	872	739	872	872
100	62310	TRAVEL-CONFERENCES	3,964	997	22,326	28,676
250	62310	TRAVEL-CONFERENCES	5,050	2,151	4,151	2,551
610	62310	TRAVEL-CONFERENCES	—	—	1,714	1,714
620	62310	TRAVEL-CONFERENCES	3,602	—	5,754	3,911
100	62320	TRAVEL-CITY BUSINESS	110	204	889	889
620	62320	TRAVEL-CITY BUSINESS	343	—	124	124
100	62340	MILEAGE/LOCAL TRANSP	339	918	1,012	1,012
250	62340	MILEAGE/LOCAL TRANSP	155	—	—	—
610	62340	MILEAGE/LOCAL TRANSP	3	—	—	—
620	62340	MILEAGE/LOCAL TRANSP	65	—	80	80
100	62360	EDUCATION & TRAINING	13,058	5,304	36,067	45,867
250	62360	EDUCATION & TRAINING	225	79	5,994	4,794
610	62360	EDUCATION & TRAINING	53	120	1,745	1,745
620	62360	EDUCATION & TRAINING	256	1,254	6,918	6,918
100	62411	UTILITY EXP-ELECTRICITY	4,552	15,843	126,871	206,097
620	62411	UTILITY EXP-ELECTRICITY	4,593	914	43,501	43,501
100	62412	UTILITY EXP-GAS	—	4,749	31,180	57,684
100	62415	UTILITY EXPENSE STORMWATR	3,761	3,804	64,719	69,453
100	62416	UTILITY EXP-WATER	171	84	785	809
620	62419	UTILITY EXP-ELEC ST LTNG	1,718	1,984	1,760	2,032
100	62421	TELEPHONE	12,428	12,536	18,027	28,988
250	62421	TELEPHONE	1,410	1,272	1,872	1,896
610	62421	TELEPHONE	1,731	1,705	2,160	2,160
620	62421	TELEPHONE	2,116	2,023	1,872	2,023

# Recommended Operating Expenditure Budget - Department Total

## 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
100	62424	RADIO/PAGER FEE	1,810	2,928	1,730	3,104
100	62431	PROPERTY MAINTENANCE	5,179	6,970	72,932	157,754
620	62431	PROPERTY MAINTENANCE	11,920	11,447	18,815	21,662
100	62434	HVAC MAINTENANCE	—	—	—	19,800
100	62435	ELEVATOR MAINTENANCE	—	510	6,164	13,889
100	62436	RENTAL OF SPACE	7,080	7,730	13,316	14,868
620	62436	RENTAL OF SPACE	440	440	480	1,488
100	62438	FIRE SUPPRESSION	—	145	9,402	16,424
610	62438	FIRE SUPPRESSION	—	—	30	30
620	62438	FIRE SUPPRESSION	—	—	20	20
100	62511	FUEL, MOTOR VEHICLE	12,992	11,234	8,799	9,834
610	62511	FUEL, MOTOR VEHICLE	—	—	566	623
620	62511	FUEL, MOTOR VEHICLE	—	—	406	446
100	62521	MOTOR VEHICLE MAINT.	8,407	11,853	8,574	24,798
620	62521	MOTOR VEHICLE MAINT.	22	—	22	22
100	62528	MOTOR VEH. MAINT. OUTSOUR	530	232	1,386	1,386
100	62611	MACH/EQUIP MAINTENANCE	377	2,058	3,005	40,240
250	62611	MACH/EQUIP MAINTENANCE	12,000	255	24,000	24,000
610	62611	MACH/EQUIP MAINTENANCE	1,382	6,462	12,480	6,462
620	62611	MACH/EQUIP MAINTENANCE	15,220	—	15,220	15,220
100	62614	EQUIP MAINT CONTRACT	—	—	9,650	31,848
100	62616	TRAFFIC & ST LT COMPONENT	19	28	19	—
100	62627	CAMERA MAINTENANCE	28,986	—	29,562	31,793
250	62627	CAMERA MAINTENANCE	23,900	24,750	36,500	36,500
620	62627	CAMERA MAINTENANCE	3,648	—	5,394	5,394
100	62663	SOFTWARE LICENSE EXP	28,235	38,945	45,882	101,904
250	62663	SOFTWARE LICENSE EXP	53,393	48,497	172,163	109,465
610	62663	SOFTWARE LICENSE EXP	2,707	5,375	6,801	16,204
620	62663	SOFTWARE LICENSE EXP	4,222	17,624	15,541	20,050
100	62664	LICENSE/PERMIT FEES	—	—	650	650
100	62667	DATA SERVICES	3,370	3,843	6,162	7,038
250	62667	DATA SERVICES	690	689	5,860	4,900
610	62667	DATA SERVICES	613	632	2,400	1,920
620	62667	DATA SERVICES	1,331	1,305	2,400	2,880
620	62668	PROGRAM EQUIP/SUPPLIES	—	—	—	2,200
100	62671	MISC. OPERATING SUPPLIES	—	54	—	—
610	62671	MISC. OPERATING SUPPLIES	—	15	—	—
100	62683	FIELD OPERATIONS SUPPLIES	2,671	2,618	2,671	2,636
620	62683	FIELD OPERATIONS SUPPLIES	2,126	1,191	2,126	3,296
100	62692	LANDFILL FEES	—	—	—	2,000
100	62696	OUTSIDE COLLECTOR EXPENSE	25	35	26	18
620	62696	OUTSIDE COLLECTOR EXPENSE	2,149	473	2,149	2,149
100	62710	CONTRACTOR SERVICES	—	1,335	—	1,335
100	62712	CONSULTING ENGINEERS	3,128	—	3,128	13,128
620	62712	CONSULTING ENGINEERS	1,706	—	3,006	2,583
100	62713	LEGAL SERVICES	524	567	500	666
400	62713	LEGAL SERVICES	142	—	—	—
610	62713	LEGAL SERVICES	—	332	500	666
620	62713	LEGAL SERVICES	2,652	4,923	500	995
100	62716	CONSULTANT SERVICES	3,500	15,016	3,500	15,016

# Recommended Operating Expenditure Budget - Department Total

## 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
610	62716	CONSULTANT SERVICES	424	200	424	424
620	62716	CONSULTANT SERVICES	95,833	25,929	148,127	148,127
400	62721	FINANCIAL CONSULTANT	—	2,437	—	—
620	62721	FINANCIAL CONSULTANT	—	2,151	—	2,151
100	62731	MISCELLANEOUS SERVICES	—	4,762	—	—
400	62731	MISCELLANEOUS SERVICES	390	3,584	—	—
620	62731	MISCELLANEOUS SERVICES	1,756	3,163	—	—
100	62732	TEMP HELP/CONTRACT SERV.	345	—	—	—
610	62732	TEMP HELP/CONTRACT SERV.	144	—	—	—
100	62734	SPEAKERS/PROGRAMS	—	120	1,500	1,500
620	62736	CATERING SERVICES	—	101	—	—
610	62746	ONE CALL OPERATION	3,377	3,879	5,000	5,000
620	62746	ONE CALL OPERATION	3,361	3,879	5,000	5,000
100	62756	EMPLOYEE RECOGNITION	149	60	500	500
100	62757	INSPECTION REIMBURSEMENT	3,309	3,293	36,000	36,000
100	62761	PAY TO OTHER AGENCY	20,000	20,000	20,000	30,650
620	62761	PAY TO OTHER AGENCY	48,900	81,578	116,850	116,850
100	62765	GRANTS	—	—	5,000	5,000
610	62765	GRANTS	—	9,949	10,000	10,000
620	62765	GRANTS	405,975	408,368	488,908	446,505
620	62767	ENVIRON. TESTING/MON.	20	32	3,715	3,715
100	62781	LAWN CARE SERVICES	147	—	—	—
620	62781	LAWN CARE SERVICES	9,754	8,190	15,000	15,000
100	62785	GIFT CARDS	—	320	—	—
100	62811	ENG. DIVISION SERVICES	3,396	(21,142)	21,000	21,000
<b>62 - SUPPLIES AND SERVICES</b>			<b>1,242,715</b>	<b>1,190,155</b>	<b>2,273,604</b>	<b>2,649,996</b>
400	62724	BOND PAYING AGENT FEE	31	163	—	—
620	62724	BOND PAYING AGENT FEE	137	145	137	145
<b>627 - CONTRACTUAL SERVICES</b>			<b>168</b>	<b>308</b>	<b>137</b>	<b>145</b>
100	63311	ADMIN. OVERHEAD	—	(25,743)	(234,454)	—
<b>63 - ADMIN/OVERHEAD/STORES GAR</b>			<b>—</b>	<b>(25,743)</b>	<b>(234,454)</b>	<b>—</b>
100	71110	MISC. OFFICE EQUIPMENT	—	298	2,500	2,500
620	71110	MISC. OFFICE EQUIPMENT	132	—	—	—
100	71112	TYPEWRITERS	—	513	200	219
250	71112	TYPEWRITERS	—	121	200	—
620	71112	TYPEWRITERS	—	—	200	219
100	71118	PROJECTOR/CAMERA	224	50	—	—
250	71118	PROJECTOR/CAMERA	16,078	6,825	22,400	32,800
620	71118	PROJECTOR/CAMERA	—	1,785	—	—
100	71120	PERIPHERALS, COMPUTER	4,969	1,078	1,050	—
250	71120	PERIPHERALS, COMPUTER	7,836	(17)	—	—
610	71120	PERIPHERALS, COMPUTER	1,483	74	—	—
620	71120	PERIPHERALS, COMPUTER	807	211	—	—
620	71123	SOFTWARE	—	295	—	—
250	71124	COMPUTER	186	—	11,100	—
250	71125	SERVERS	142,507	65,840	156,425	218,000
250	71127	UPS SYSTEM	—	7,485	3,000	3,000
100	71129	SCANNER	13,394	—	—	—
100	71211	DESKS/CHAIRS	1,884	850	2,000	2,000
100	71215	STORAGE CABINETS	—	5,150	—	—

# Recommended Operating Expenditure Budget - Department Total

## 55 - ENGINEERING

Fund	Account	Account Title	FY20 Actual Expense	FY21 Actual Expense	FY22 Adopted Budget	FY 23 Recomm'd Budget
100	71223	CARPET	4,356	—	—	—
100	71225	SHELVING	730	8	—	—
100	71227	SIGNAGE	3,069	—	—	—
100	71310	AUTO/JEEP REPLACEMENT	—	33,000	45,500	—
250	71310	AUTO/JEEP REPLACEMENT	—	—	17,500	—
610	71310	AUTO/JEEP REPLACEMENT	—	—	—	50,000
620	71310	AUTO/JEEP REPLACEMENT	—	—	—	50,000
100	71329	VEHICLE ACCESSORIES	285	98	—	—
250	71406	BATTERY BACKUP SYSTEM	—	2,379	—	25,000
250	71407	CAMERA BATTERIES	—	2,379	—	12,000
250	71408	AXIS CAMERAS	—	12,059	—	139,200
100	71411	TRAFFIC CONTROL EQUIPMENT	57,700	—	—	235
250	71411	TRAFFIC CONTROL EQUIPMENT	59,545	97,928	285,300	22,300
100	71412	SURVEY EQUIPMENT	11,057	3,200	2,200	26,520
610	71412	SURVEY EQUIPMENT	—	3,001	—	—
620	71412	SURVEY EQUIPMENT	—	3,001	—	—
100	71413	LABORATORY EQUIPMENT	2,465	1,140	1,000	1,000
610	71511	PUMPS	6,120	—	6,000	6,000
100	71550	MISCELLANEOUS EQUIPMENT	10	—	—	—
100	72113	OTHER SAFETY EQUIPMENT	—	—	300	—
250	72113	OTHER SAFETY EQUIPMENT	—	—	—	1,000
610	72113	OTHER SAFETY EQUIPMENT	116	584	6,400	5,400
620	72113	OTHER SAFETY EQUIPMENT	405	445	2,500	7,500
610	72410	PAGER/RADIO EQUIPMENT	—	—	—	1,000
250	72414	TELEVISION	232	—	—	—
620	72414	TELEVISION	—	—	—	500
620	72415	ELECTRONIC DATA COLLECTOR	—	—	550	1,100
100	72417	CAMERA RELATED EQUIPMENT	—	—	28,300	26,400
620	72417	CAMERA RELATED EQUIPMENT	—	—	—	94,000
100	72418	TELEPHONE RELATED	935	141	1,430	6,080
250	72418	TELEPHONE RELATED	1,088	—	1,000	1,400
610	72418	TELEPHONE RELATED	—	60	100	1,150
620	72418	TELEPHONE RELATED	13	170	700	350
620	72510	FLOW TEST EQUIPMENT	—	631	1,000	1,800
100	72515	TEST EQUIPMENT, OTHER	555	—	—	—
<b>71 - EQUIPMENT</b>			<b>338,181</b>	<b>250,783</b>	<b>598,855</b>	<b>738,673</b>
100	73210	CONST CONTRACT-BLDG	9,193	5,056	—	40,000
610	73211	CONST.CONTR-NOT BLDG	19,880	9,430	95,654	100,437
620	73211	CONST.CONTR-NOT BLDG	27,885	30,694	80,000	80,000
<b>73 - CIP EXPENDITURES</b>			<b>56,958</b>	<b>45,180</b>	<b>175,654</b>	<b>220,437</b>
400	74111	PRINCIPAL PAYMENT	2,213,801	3,560,001	1,455,441	3,608,723
620	74111	PRINCIPAL PAYMENT	1,633,240	3,254,684	2,108,063	2,156,422
400	74112	INTEREST PAYMENT	1,622,924	1,491,541	1,473,802	1,437,515
620	74112	INTEREST PAYMENT	574,031	625,429	751,053	696,458
<b>74 - DEBT SERVICE</b>			<b>6,043,996</b>	<b>8,931,655</b>	<b>5,788,359</b>	<b>7,899,118</b>
620	91100	TO GENERAL	527,544	608,650	625,258	659,648
620	91720	TO STORM SEWER CONST	1,210,000	880,000	518,685	400,000
<b>91 - TRANSFER TO</b>			<b>1,737,544</b>	<b>1,488,650</b>	<b>1,143,943</b>	<b>1,059,648</b>
<b>55 - ENGINEERING TOTAL</b>			<b>12,162,487</b>	<b>14,729,074</b>	<b>13,553,577</b>	<b>16,581,425</b>

# Recommended Expenditure Budget Report by Activity & Funding Source

## 55 - ENGINEERING

### ENGINEERING ADMIN. - 55100

#### FUNDING SOURCE: ENGINEERING SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	2,115	—	—
EQUIPMENT	7,069	4,350	4,200
SUPPLIES AND SERVICES	53,494	100,625	111,503
WAGES AND BENEFITS	1,670,451	366,843	453,493
<b>ENGINEERING ADMIN.</b>	<b>1,733,130</b>	<b>471,818</b>	<b>569,196</b>
<b>LEASES</b>	<b>- 55150</b>		

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	84,919	108,356	100,025
WAGES AND BENEFITS	27,318	12,219	26,773
<b>LEASES</b>	<b>112,237</b>	<b>120,575</b>	<b>126,798</b>
<b>FACILITIES MANAGEMENT</b>	<b>- 55200</b>		

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	—	380	2,130
SUPPLIES AND SERVICES	3,957	22,640	54,847
WAGES AND BENEFITS	4,392	125,244	119,357
<b>FACILITIES MANAGEMENT</b>	<b>8,349</b>	<b>148,264</b>	<b>176,334</b>
<b>CITY HALL MAINTENANCE</b>	<b>- 55210</b>		

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	—	—	8,000
SUPPLIES AND SERVICES	16,666	186,807	209,451
WAGES AND BENEFITS	14,288	77,434	73,921
<b>CITY HALL MAINTENANCE</b>	<b>30,953</b>	<b>264,241</b>	<b>291,372</b>
<b>CITY HALL ANNEX MAINT</b>	<b>- 55220</b>		

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	—	—	8,000
EQUIPMENT	—	—	1,500
SUPPLIES AND SERVICES	3,630	44,529	54,139
WAGES AND BENEFITS	10,362	29,231	29,306
<b>CITY HALL ANNEX MAINT</b>	<b>13,993</b>	<b>73,760</b>	<b>92,945</b>
<b>FEDERAL BLDG MAINT</b>	<b>- 55230</b>		

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
ADMIN/OVERHEAD/STORES GAR	(25,743)	(234,454)	—
CIP EXPENDITURES	—	—	8,000

## Recommended Expenditure Budget Report by Activity & Funding Source

### 55 - ENGINEERING

SUPPLIES AND SERVICES	971	434	241,526
WAGES AND BENEFITS	53,149	233,271	233,741

FEDERAL BLDG MAINT	28,378	(749)	483,267
ENGINE HOUSE #1	- 55245		

FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	—	—	8,000
SUPPLIES AND SERVICES	1,081	18,620	41,250
ENGINE HOUSE #1	1,081	18,620	49,250
MULTICULTURAL CTR MAINT		- 55250	

FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	—	—	8,000
SUPPLIES AND SERVICES	3,374	69,298	134,727
WAGES AND BENEFITS	23,558	100,290	100,430
MULTICULTURAL CTR MAINT	26,932	169,588	243,157
ICE ARENA		- 55260	

FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	0	15,176	19,424
ICE ARENA	—	15,176	19,424
5TH ST RESTROOMS		- 55270	

FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	—	—	4,500
SUPPLIES AND SERVICES	623	6,268	13,526
5TH ST RESTROOMS	623	6,268	18,026
SHOT TOWER		- 55280	

FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	—	—	4,000
SHOT TOWER	—	—	4,000
FACILITIES MAINT DEBT SVC			- 55290

FUNDING SOURCE: DEBT SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	—	111,169	109,361
FACILITIES MAINT DEBT SVC	—	111,169	109,361
PROJECT ENGINEERING		- 55400	

FUNDING SOURCE: DEBT SERVICE



## Recommended Expenditure Budget Report by Activity & Funding Source

### 55 - ENGINEERING

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	12,370	95,654	100,437
CONTRACTUAL SERVICES	163	—	—
DEBT SERVICE	2,497,438	256,339	254,958
EQUIPMENT	232,711	550,325	564,489
SUPPLIES AND SERVICES	257,052	512,697	451,340
WAGES AND BENEFITS	659,983	1,660,079	1,763,096
<b>PROJECT ENGINEERING</b>	<b>3,659,718</b>	<b>3,075,094</b>	<b>3,134,320</b>
<b>SUBDIVISION INSPECTIONS - 55405</b>			

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	8,054	57,072	57,072
WAGES AND BENEFITS	15,137	28,442	37,579
<b>SUBDIVISION INSPECTIONS</b>	<b>23,191</b>	<b>85,514</b>	<b>94,651</b>
<b>WESTBROOK - 55420</b>			

#### FUNDING SOURCE: GENERAL

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
WAGES AND BENEFITS	1,820	—	—
<b>SNOW PLOWING PUBLIC WORKS</b>	<b>1,820</b>	<b>—</b>	<b>—</b>
<b>SANITARY SEWER INT SERV - 55610</b>			

#### FUNDING SOURCE: ENGINEERING SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
WAGES AND BENEFITS	11,710	350,833	367,806
<b>SANITARY SEWER INT SERV</b>	<b>11,710</b>	<b>350,833</b>	<b>367,806</b>
<b>STORMWATER UTILITY O&amp;M - 55620</b>			

#### FUNDING SOURCE: ENGINEERING SERVICE

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	30,024	50,000	50,000
CONTRACTUAL SERVICES	145	137	145
DEBT SERVICE	3,880,113	2,859,116	2,852,880
EQUIPMENT	3,828	4,950	155,469
SUPPLIES AND SERVICES	688,593	900,169	753,230
TRANSFER TO	1,488,650	1,143,943	1,059,648
WAGES AND BENEFITS	94,852	416,538	376,407
<b>STORMWATER UTILITY O&amp;M</b>	<b>6,186,204</b>	<b>5,374,853</b>	<b>5,247,779</b>
<b>RESIDENTIAL PARKING - 55630</b>			

#### FUNDING SOURCE: PARKING OPERATION

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	—	98	98
WAGES AND BENEFITS	186	2,855	2,988

## Recommended Expenditure Budget Report by Activity & Funding Source

### 55 - ENGINEERING

RESIDENTIAL PARKING	186	2,953	3,086
<b>TRAFFIC ENGINEERING - 55700</b>			

**FUNDING SOURCE: ENGINEERING SERVICE**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	4,464	38,850	6,385
SUPPLIES AND SERVICES	2,787	46,012	88,627
WAGES AND BENEFITS	101,812	163,510	177,026
<b>TRAFFIC ENGINEERING</b>	<b>109,062</b>	<b>248,372</b>	<b>272,038</b>
<b>NPDES DISCHARGE ELIM SYST- 55750</b>			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	946	791	118,140
WAGES AND BENEFITS	10,202	10,016	10,817
<b>NPDES DISCHARGE ELIM SYST</b>	<b>11,148</b>	<b>10,807</b>	<b>128,957</b>
<b>NPDES EROSION &amp; SED CONTR- 55751</b>			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	3,782	1,972	3,862
WAGES AND BENEFITS	10,599	52,025	55,586
<b>NPDES EROSION &amp; SED CONTR</b>	<b>14,381</b>	<b>53,997</b>	<b>59,448</b>
<b>NPDES DISCHARGE DETECTION- 55752</b>			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	946	548	1,021
WAGES AND BENEFITS	464	3,564	3,775
<b>NPDES DISCHARGE DETECTION</b>	<b>1,410</b>	<b>4,112</b>	<b>4,796</b>
<b>NPDES MUNICIPAL OPERATION- 55753</b>			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
WAGES AND BENEFITS	1,692	6,719	5,584
<b>NPDES MUNICIPAL OPERATION</b>	<b>1,692</b>	<b>6,719</b>	<b>5,584</b>
<b>NPDES PUBLIC EDUCATION - 55754</b>			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	2,981	5,381	7,581
WAGES AND BENEFITS	3,081	13,211	13,677
<b>NPDES PUBLIC EDUCATION</b>	<b>6,063</b>	<b>18,592</b>	<b>21,258</b>
<b>NPDES PUBLIC PARTICIPATIO- 55755</b>			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
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## Recommended Expenditure Budget Report by Activity & Funding Source

### 55 - ENGINEERING

SUPPLIES AND SERVICES	143	5,000	5,000
WAGES AND BENEFITS	28,563	9,474	11,096

NPDES PUBLIC PARTICIPATIO	28,706	14,474	16,096
NPDES POST CONSTRUCTION - 55756			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	2,080	—	—
SUPPLIES AND SERVICES	29,876	77,869	82,830
WAGES AND BENEFITS	31,821	53,360	55,594

NPDES POST CONSTRUCTION	63,777	131,229	138,424
SALES TAX INCR DEBT - 55800			

**FUNDING SOURCE: DEBT SERVICE**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
DEBT SERVICE	2,554,104	2,561,735	4,681,919

SALES TAX INCR DEBT	2,554,104	2,561,735	4,681,919
STORMWATER I & I PREVENT - 55900			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
EQUIPMENT	631	—	—
SUPPLIES AND SERVICES	913	10,667	11,778
WAGES AND BENEFITS	58,511	92,321	95,771

STORMWATER I & I PREVENT	60,055	102,988	107,549
STORMWATER DITCH REMEDIAT- 55910			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	—	15,000	15,000
SUPPLIES AND SERVICES	7,847	5,423	7,847
WAGES AND BENEFITS	9,575	—	—

STORMWATER DITCH REMEDIAT	17,422	20,423	22,847
STREAMBANK REHAB ASSIST - 55911			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
SUPPLIES AND SERVICES	5,730	6,283	6,283

STREAMBANK REHAB ASSIST	5,730	6,283	6,283
DETENTION BASIN MAINTENAN- 55920			

**FUNDING SOURCE: STORM WATER OPERATION**

Account	FY21 Actual Expense	FY22 Adopted Budget	FY23 Recomm'd Budget
CIP EXPENDITURES	670	15,000	15,000
SUPPLIES AND SERVICES	8,790	66,699	66,699
WAGES AND BENEFITS	4,560	0	0

DETENTION BASIN MAINTENAN	14,020	81,699	81,699
STORM SEWER INSP & CLEAN - 55930			

## Recommended Expenditure Budget Report by Activity & Funding Source

### 55 - ENGINEERING

**FUNDING SOURCE: STORM WATER OPERATION**

<b>Account</b>	<b>FY21 Actual Expense</b>	<b>FY22 Adopted Budget</b>	<b>FY23 Recomm'd Budget</b>
SUPPLIES AND SERVICES	3,000	4,170	4,170
STORM SEWER INSP & CLEAN	3,000	4,170	4,170
ENGINEERING TOTAL	14,729,074	13,553,577	16,581,840

**CITY OF DUBUQUE, IOWA**  
**DEPARTMENT DETAIL - PERSONNEL COMPLEMENT**  
**55 ENGINEERING DEPARTMENT**

FD	JC	GR	JOB CLASS	FY 2021		FY 2022		FY 2023	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	5800	GE-34	FACILITIES MANAGER	—	\$ —	1.00	\$ 80,534	1.00	\$ 67,806
100	3420	OE-09	MAINT. WORKER - FEDERAL BLDG	—	\$ —	1.00	\$ 57,054	1.00	\$ 57,077
100		OE-06	CUSTODIAN I	—	\$ —	5.00	\$ 241,794	5.00	\$ 239,782
100	9425	GE-44	CITY ENGINEER	0.30	\$ 42,732	0.30	\$ 43,364	0.40	\$ 59,695
610	9425	GE-44	CITY ENGINEER	0.15	\$ 21,366	0.15	\$ 21,681	0.20	\$ 29,847
620	9425	GE-44	CITY ENGINEER	0.15	\$ 21,366	0.15	\$ 21,681	0.15	\$ 22,386
800	9425	GE-44	CITY ENGINEER	0.40	\$ 54,220	0.40	\$ 55,021	0.25	\$ 35,868
100	3125	GE-40	ASSISTANT CITY ENGINEER	0.30	\$ 34,136	0.30	\$ 34,644	0.40	\$ 47,695
800	3125	GE-40	ASSISTANT CITY ENGINEER	0.70	\$ 79,652	0.70	\$ 80,837	0.60	\$ 71,543
100	4060	GE-40	PROJECT MANAGER	0.40	\$ 44,639	0.40	\$ 45,304	0.40	\$ 46,779
610	4060	GE-40	PROJECT MANAGER	0.10	\$ 11,160	0.10	\$ 11,326	0.10	\$ 11,694
800	4060	GE-40	PROJECT MANAGER	0.50	\$ 55,800	0.50	\$ 56,630	0.50	\$ 58,473
100		GE-35	CIVIL ENGINEER I	0.25	\$ 21,292	0.25	\$ 21,437	0.15	\$ 13,357
620		GE-35	CIVIL ENGINEER I	—	\$ —	0.30	\$ 29,954	0.20	\$ 20,617
800		GE-35	CIVIL ENGINEER I	0.75	\$ 62,030	0.75	\$ 64,311	0.85	\$ 75,690
620	5525	GE-38	CIVIL ENGINEER II	0.77	\$ 76,511	0.80	\$ 81,486	0.90	\$ 95,880
610	5525	GE-38	CIVIL ENGINEER II	0.10	\$ 9,988	0.05	\$ 5,155	0.10	\$ 10,514
100	5525	GE-38	CIVIL ENGINEER II	0.80	\$ 80,990	0.80	\$ 82,176	0.85	\$ 90,295
800	5,525	GE-38	CIVIL ENGINEER II	2.33	\$ 234,013	2.05	\$ 209,659	1.95	\$ 207,528
100		GE-28	CAMERA SYSTEMS TECHNICIAN	0.50	\$ 23,239	0.50	\$ 23,584	0.50	\$ 27,081
800		GE-28	CAMERA SYSTEMS TECHNICIAN	0.50	\$ 23,239	0.50	\$ 23,584	0.50	\$ 27,081
100	5700	GE-36	SURVEYOR	0.80	\$ 55,693	0.80	\$ 55,422	0.90	\$ 84,176
800	5700	GE-36	SURVEYOR	0.20	\$ 17,854	0.20	\$ 18,115	0.10	\$ 9,353
100		GE-35	TRAFFIC ENGINEER	1.37	\$ 101,053	1.37	\$ 102,845	1.27	\$ 102,369
630		GE-35	TRAFFIC ENGINEER	—	\$ —	—	\$ —	0.03	\$ 2,204
800		GE-35	TRAFFIC ENGINEER	0.63	\$ 51,038	0.63	\$ 52,088	0.70	\$ 59,539
100	5575	GE-33	SURVEY PARTY CHIEF	0.15	\$ 11,401	0.15	\$ 11,915	0.15	\$ 12,303
800	5575	GE-33	SURVEY PARTY CHIEF	0.85	\$ 66,522	0.85	\$ 67,521	0.85	\$ 69,715
100		GE-31	ROW TECHNICIAN	0.90	\$ 46,529	0.90	\$ 47,206	0.90	\$ 57,528
800		GE-31	ROW TECHNICIAN	0.10	\$ 5,757	0.10	\$ 5,840	0.10	\$ 6,392
100	2700	GE-31	ENGINEERING ASSISTANT II	0.10	\$ 7,097	—	\$ —	—	\$ —
620	2700	GE-31	ENGINEERING ASSISTANT II	0.10	\$ 7,097	—	\$ —	—	\$ —
800	2700	GE-31	ENGINEERING ASSISTANT II	0.80	\$ 56,774	0.90	\$ 64,819	0.90	\$ 66,929
100	2700	GE-31	ENGINEERING TECHNICIAN	1.90	\$ 126,691	1.70	\$ 117,452	1.63	\$ 115,376
610	2,700	GE-31	ENGINEERING TECHNICIAN	0.10	\$ 6,860	0.10	\$ 7,032	0.23	\$ 15,456
620	2,700	GE-31	ENGINEERING TECHNICIAN	0.15	\$ 10,409	0.15	\$ 10,564	0.28	\$ 19,033
630	2,700	GE-31	ENGINEERING TECHNICIAN	0.03	\$ 2,069	0.03	\$ 2,099	—	\$ —
640	2700	GE-31	ENGINEERING TECHNICIAN	—	\$ —	—	\$ —	0.03	\$ 2,168
800	2700	GE-31	ENGINEERING TECHNICIAN	5.82	\$ 393,387	6.12	\$ 425,026	5.93	\$ 418,165
100	2725	GE-30	SURVEY TECHNICIAN	0.15	\$ 9,606	0.15	\$ 10,140	0.15	\$ 10,469
800	2725	GE-30	SURVEY TECHNICIAN	0.85	\$ 56,610	0.85	\$ 57,460	0.85	\$ 59,322
100	4870	GE-28	UTILITY LOCATOR	0.25	\$ 14,654	0.25	\$ 14,892	0.50	\$ 28,218
610	4870	GE-28	UTILITY LOCATOR	0.25	\$ 14,654	0.25	\$ 14,892	0.50	\$ 28,218
620	4870	GE-28	UTILITY LOCATOR	0.25	\$ 14,654	0.25	\$ 14,892	0.50	\$ 28,218
640	4870	GE-28	UTILITY LOCATOR	0.25	\$ 14,654	0.25	\$ 14,892	0.50	\$ 28,218
100	225	GE-31	SECRETARY	0.80	\$ 40,021	0.80	\$ 52,041	0.80	\$ 56,738
610	225	GE-31	SECRETARY	0.05	\$ 2,501	0.05	\$ 3,210	0.05	\$ 3,500
620	225	GE-31	SECRETARY	0.05	\$ 2,501	0.05	\$ 3,252	0.05	\$ 3,546
800	225	GE-31	SECRETARY	0.10	\$ 5,002	0.10	\$ 6,504	0.10	\$ 7,092
100	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.90	\$ 41,004	0.90	\$ 43,926	0.90	\$ 46,459
610	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.25	\$ 11,252	0.25	\$ 12,059	0.25	\$ 12,867

CITY OF DUBUQUE, IOWA  
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

55 ENGINEERING DEPARTMENT

FD	JC	GR	JOB CLASS	FY 2021		FY 2022		FY 2023	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
620	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.25	\$ 11,252	0.25	\$ 12,059	0.25	\$ 12,867
800	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.60	\$ 27,714	0.60	\$ 29,570	0.60	\$ 31,049
<b>TOTAL FULL TIME EMPLOYEES</b>				<b>28.00</b>	<b>\$2,128,683</b>	<b>35.00</b>	<b>\$2,568,949</b>	<b>36.00</b>	<b>\$2,714,175</b>
<b>61020 Part-Time Employee Expense</b>									
620		GE-26	I&I INSPECTOR	1.46	\$ 75,480	1.46	\$ 76,578	1.46	\$ 79,078
100	—	GE-24	UTILITY LOCATOR	—	\$ —	0.18	\$ 7,332	—	\$ —
610	—	GE-24	UTILITY LOCATOR	—	\$ —	0.18	\$ 7,332	—	\$ —
620	—	GE-24	UTILITY LOCATOR	—	\$ —	0.18	\$ 7,332	—	\$ —
640	—	GE-24	UTILITY LOCATOR	—	\$ —	0.18	\$ 7,332	—	\$ —
<b>TOTAL PART TIME EMPLOYEES</b>				<b>1.46</b>	<b>\$ 75,480</b>	<b>2.19</b>	<b>\$ 105,906</b>	<b>1.46</b>	<b>\$ 79,078</b>
<b>61030 Seasonal Employee Expense</b>									
100		NA-34	ARCHITECTURAL INTERN	—	\$ —	0.50	\$ 15,065	0.50	\$ 15,556
100		NA-34	BUSINESS ADMIN INTERN	—	\$ —	—	\$ —	0.50	\$ 15,065
100		NA-34	BROADBAND INTERN	—	\$ —	—	\$ —	0.25	\$ 7,778
100		NA-34	OSHA INTERN	—	\$ —	—	\$ —	0.08	\$ 2,593
610		NA-34	OSHA INTERN	—	\$ —	—	\$ —	0.08	\$ 2,593
620		NA-34	OSHA INTERN	—	\$ —	—	\$ —	0.08	\$ 2,593
100		NA-34	ENGINEERING INTERN	0.25	\$ 7,423	0.25	\$ 7,532	0.25	\$ 7,778
800		NA-34	ENGINEERING INTERN	1.00	\$ 29,692	1.00	\$ 31,330	1.00	\$ 32,354
<b>TOTAL SEASONAL EMPLOYEES</b>				<b>1.25</b>	<b>\$ 37,115</b>	<b>1.75</b>	<b>\$ 53,927</b>	<b>2.75</b>	<b>\$ 86,310</b>
<b>TOTAL ENGINEERING</b>				<b>30.71</b>	<b>\$ 2,241,278</b>	<b>38.94</b>	<b>\$ 2,728,782</b>	<b>40.21</b>	<b>\$ 2,879,563</b>

**CITY OF DUBUQUE, IOWA**  
**ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2021		FY 2022		FY 2023		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Engineering Administration-FT General Fund											
10055100	61010	100	225	GE-31	SECRETARY	0.05	\$ 2,501	0.05	\$ 3,252	0.20	\$ 14,185
10055100	61010	100	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.65	\$ 29,752	0.65	\$ 31,867	0.55	\$ 28,404
10055100	61010	100	3125	GE-40	ASSISTANT CITY ENGINEER	0.30	\$ 34,136	0.30	\$ 34,644	0.40	\$ 47,695
10055100	61010	100	4060	GE-40	PROJECT MANAGER	0.40	\$ 44,639	0.40	\$ 45,304	0.35	\$ 40,931
10055100	61010	100	9425	GE-44	CITY ENGINEER	0.30	\$ 42,732	0.30	\$ 43,364	0.40	\$ 59,695
Total						1.70	\$ 153,760	1.70	\$ 158,431	1.90	\$ 190,910
Engineering Administration-Seasonal General Fund											
10055100	61030	100		NA-34	BUSINESS ADMIN INTERN	—	\$ —	—	\$ —	0.50	\$ 15,065
10055100	61030	100		NA-34	OSHA INTERN	—	\$ —	—	\$ —	0.08	\$ 2,593
Total						—	\$ —	—	\$ —	0.58	\$ 17,658
Engineering Administration-FT Service Fund											
80055100	61010	800	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.0000	\$0	0.0000	\$0	0.0500	\$2,568
80055100	61010	800	3125	GE-40	ASSISTANT CITY ENGINEER	0.7000	\$79,652	0.7000	\$80,837	0.6000	\$71,543
80055100	61010	800	4060	GE-40	PROJECT MANAGER	0.1000	\$11,160	0.1000	\$11,326	0.3500	\$40,931
80055100	61010	800	225	GE-25	SECRETARY	0.0000	\$0	0.0000	\$0	0.0000	\$0
80055100	61010	800	9425	GE-44	CITY ENGINEER	0.15	\$ 21,366	0.15	\$ 21,681	0.10	\$ 14,924
Total						0.95	\$ 112,178	0.95	\$ 113,844	1.10	\$ 129,966
Engineering Leases - FT General Fund											
10055150	61010	800	4060	GE-40	PROJECT MANAGER	—	\$ —	—	\$ —	0.05	\$ 5,848
10055150	61010	100		GE-25	CONFIDENTIAL ACCOUNT CLERK	0.05	\$ 2,324	0.05	\$ 2,488	0.15	\$ 7,782
Total						0.05	\$ 2,324	0.05	\$ 2,488	0.20	\$ 13,630
Engineering Leases - Seasonal General Fund											
10055150	61010	100		NA-34	ENGINEERING INTERN	0.25	\$ 7,423	0.25	\$ 7,532	0.25	\$ 7,778
Total						0.25	\$ 7,423	0.25	\$ 7,532	0.25	\$ 7,778
City Hall Annex/Housing Maintenance-Full Time											
10055220	61010	100	2040	OE-06	CUSTODIAN I	—	\$ —	0.40	\$ 19,916	0.40	\$ 19,916
Total						—	\$ —	0.40	\$ 19,916	0.40	\$ 19,916
10055230	61010	100	3420	OE-09	MAINT. WORKER - FEDERAL BLDG	—	\$ —	1.00	\$ 57,054	1.00	\$ 57,077
10055230	61010	100	2040	OE-06	CUSTODIAN I	—	\$ —	2.15	\$ 102,214	2.15	\$ 102,221
Total						—	\$ —	3.15	\$ 159,268	3.15	\$ 159,298
Multicultural Family Center Maintenance-FT											
10055250	61010	100	2040	OE-06	CUSTODIAN I	—	\$ —	0.45	\$ 20,882	0.45	\$ 20,882
10055250	61010	100	2088	OE-06	CUSTODIAN I	—	\$ —	1.00	\$ 46,479	1.00	\$ 46,479
Total						—	\$ —	1.45	\$ 67,361	1.45	\$ 67,361
City Hall Maintenance-FT											
10055210	61010	100	2040	OE-06	CUSTODIAN I	—	\$ —	1.00	\$ 52,303	1.00	\$ 50,284
Total						—	\$ —	1.00	\$ 52,303	1.00	\$ 50,284
Building Services Administration-FT											
10055200	61010	100		GE-31	SECRETARY	—	\$ —	—	\$ —	0.05	\$ 3,546

**CITY OF DUBUQUE, IOWA**  
**ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

						FY 2021		FY 2022		FY 2023	
	ACCT	FD	JC	WP-GR	POSITION CLASS	FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
10055200	61010	100	5800	GE-34	FACILITIES MANAGER	—	\$ —	1.00	\$ 80,534	1.00	\$ 67,806
Total						—	\$ —	1.00	\$ 80,534	1.05	\$ 71,352
Building Services Administration-Seasonal											
10055200	61030	100		NA-34	ARCHITECTURAL INTERN	—	\$ —	0.50	\$ 15,065	0.50	\$ 15,556
Total						—	\$ —	0.50	\$ 15,065	0.50	\$ 15,556
Project Engineering-FT General Fund											
10055400	61010	100	2700	GE-31	ENGINEERING ASSISTANT II	0.10	\$ 7,097	—	\$ —	0.10	\$ 7,436
10055400	61010	100		GE-31	ROW TECHNICIAN	0.90	\$ 46,529	0.90	\$ 47,206	0.90	\$ 57,528
10055400	61010	100	2220	GE-31	ENGINEERING TECHNICIAN	1.60	\$ 107,514	1.40	\$ 96,940	1.10	\$ 78,696
10055400	61010	100	2725	GE-30	SURVEY TECHNICIAN	0.15	\$ 9,606	0.15	\$ 10,140	0.15	\$ 10,469
10055400	61010	100	5575	GE-33	SURVEY PARTY CHIEF	0.15	\$ 11,401	0.15	\$ 11,915	0.15	\$ 12,303
10055400	61010	100	4710	GE-35	TRAFFIC ENGINEER	0.50	\$ 42,251	0.50	\$ 43,171	0.50	\$ 44,704
10055400	61010	100		GE-35	CIVIL ENGINEER I	0.25	\$ 21,292	0.25	\$ 21,437	0.15	\$ 13,357
10055400	61010	100		GE-28	CAMERA SYSTEMS TECHNICIAN	0.50	\$ 23,239	0.50	\$ 23,584	0.50	\$ 27,081
10055400	61010	100		GE-31	SECRETARY	0.45	\$ 22,512	0.45	\$ 29,273	0.35	\$ 24,822
10055400	61010	100	5525	GE-38	CIVIL ENGINEER II	0.80	\$ 80,990	0.80	\$ 82,176	0.85	\$ 90,295
10055400	61010	100	5700	GE-36	SURVEYOR	0.80	\$ 55,693	0.80	\$ 55,422	0.80	\$ 74,823
Total						6.20	\$ 428,124	5.90	\$ 421,264	5.55	\$ 441,514
Project Engineering-Seasonal General Fund											
10055400	61030	100		NA-34	BROADBAND INTERN	—	\$ —	—	\$ —	0.25	\$ 7,778
Total						—	\$ —	—	\$ —	0.25	\$ 7,778
Project Engineering Subdivision Inspection-FT General Fund											
10055405	61010	100	2220	GE-31	ENGINEERING TECHNICIAN	0.30	\$ 19,177	0.30	\$ 20,512	0.40	\$ 27,076
Total						0.30	\$ 19,177	0.30	\$ 20,512	0.40	\$ 27,076
Project Engineering-FT Service Fund											
80055400	61010	800	4060	GE-40	PROJECT MANAGER	—	\$ —	0.25	\$ 28,315	—	\$ —
80055400	61010	800		GE-28	CAMERA SYSTEMS TECHNICIAN	0.50	\$ 23,239	0.50	\$ 23,584	0.50	\$ 27,081
80055400	61010	800		GE-31	ROW TECHNICIAN	0.10	\$ 5,757	0.10	\$ 5,840	0.10	\$ 6,392
80055400	61010	800	2700	GE-31	ENGINEERING ASSISTANT II	0.40	\$ 28,387	0.85	\$ 61,217	0.85	\$ 63,211
80055400	61010	800		GE-25	CONFIDENTIAL ACCOUNT CLERK	0.05	\$ 2,232	0.05	\$ 2,393	—	\$ —
80055400	61010	800		GE-35	CIVIL ENGINEER I	0.55	\$ 45,488	0.55	\$ 47,161	0.65	\$ 57,882
80055400	61010	800	2220	GE-31	ENGINEERING TECHNICIAN	2.67	\$ 179,946	2.82	\$ 194,778	3.03	\$ 217,298
80055400	61010	800	2725	GE-30	SURVEY TECHNICIAN	0.30	\$ 19,980	0.30	\$ 20,280	0.30	\$ 20,937
80055400	61010	800	5575	GE-33	SURVEY PARTY CHIEF	0.30	\$ 23,478	0.30	\$ 23,831	0.30	\$ 24,605
80055400	61010	800	5525	GE-38	CIVIL ENGINEER II	1.20	\$ 120,746	1.20	\$ 122,513	1.15	\$ 123,410
80055400	61010	800	4710	GE-35	TRAFFIC ENGINEER	0.50	\$ 42,251	0.50	\$ 43,171	0.60	\$ 52,192
80055400	61010	800	5700	GE-36	SURVEYOR	0.20	\$ 17,854	0.20	\$ 18,115	0.10	\$ 9,353
Total						6.77	\$ 509,358	7.62	\$ 591,198	7.58	\$ 602,361
Project Engineering-Seasonal Service Fund											
80055400	61030	800	5325	NA-34	ENGINEERING INTERN-SEASONAL	1.00	\$ 29,692	1.00	\$ 31,330	1.00	\$ 32,354
Total						1.00	\$ 29,692	1.00	\$ 31,330	1.00	\$ 32,354
Traffic Engineering-FT General Fund											
10055700	61010	100	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.20	\$ 8,928	0.20	\$ 9,571	0.20	\$ 10,273



**CITY OF DUBUQUE, IOWA**  
**ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

						FY 2021		FY 2022		FY 2023	
	ACCT	FD	JC	WP-GR	POSITION CLASS	FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
10055700	61010	100		GE-31	SECRETARY	0.30	\$ 15,008	0.30	\$ 19,516	0.20	\$ 14,185
10055700	61010	800	2220	GE-31	ENGINEERING TECHNICIAN	—	\$ —	—	\$ —	0.03	\$ 2,168
10055700	61010	100	5700	GE-36	SURVEYOR	—	\$ —	—	\$ —	0.10	\$ 9,353
10055700	61010	100	4870	GE-28	UTILITY LOCATOR	0.25	\$ 14,654	0.25	\$ 14,892	0.50	\$ 28,218
10055700	61010	100		GE-35	TRAFFIC ENGINEER	0.87	\$ 58,802	0.87	\$ 59,674	0.77	\$ 57,665
10055700	61010	100	5550	GE-33	TRAFFIC ENGINEERING ASSIST	—	\$ —	—	\$ —	—	\$ —
Total						1.62	\$ 97,392	1.62	\$ 103,653	1.80	\$ 121,862
Traffic Engineering-PT General Fund											
10055700	61020	100		GE-24	UTILITY LOCATOR	—	\$ —	0.18	\$ 7,332	—	\$ —
Total						—	\$ —	0.18	\$ 7,332	—	\$ —
Traffic Engineering-FT Service Fund											
80055700	61010	800		GE-35	TRAFFIC ENGINEER	0.13	\$ 8,787	0.13	\$ 8,917	0.10	\$ 7,347
Total						0.13	\$ 8,787	0.13	\$ 8,917	0.10	\$ 7,347
Project Engineering-FT Sewer Fund											
61055400	61010	610	4870	GE-28	UTILITY LOCATOR	0.25	\$ 14,654	0.25	\$ 14,892	0.50	\$ 28,218
61055400	61010	610	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.25	\$ 11,252	0.25	\$ 12,059	0.25	\$ 12,867
61055400	61010	610	5525	GE-38	CIVIL ENGINEER II	0.10	\$ 9,988	0.05	\$ 5,155	0.10	\$ 10,514
61055400	61010	610	4060	GE-40	PROJECT MANAGER	0.10	\$ 11,160	0.10	\$ 11,326	0.10	\$ 11,694
61055400	61010	610	9425	GE-44	CITY ENGINEER	0.15	\$ 21,366	0.15	\$ 21,681	0.20	\$ 29,847
61055400	61010	610	2710	GE-26	I&I INSPECTOR	—	\$ —	—	\$ —	—	\$ —
61055400	61010	610	225	GE-31	SECRETARY	0.05	\$ 2,501	0.05	\$ 3,210	0.05	\$ 3,500
61055400	61010	610	2220	GE-31	ENGINEERING TECHNICIAN	0.10	\$ 6,860	0.10	\$ 7,032	0.23	\$ 15,456
Total						1.00	\$ 77,781	0.95	\$ 75,355	1.43	\$ 112,096
Project Engineering-PT Sewer Fund											
61055400	61020	610		GE-24	UTILITY LOCATOR	—	\$ —	0.18	\$ 7,332	—	\$ —
Total						—	\$ —	0.18	\$ 7,332	—	\$ —
Project Engineering-Seasonal Sewer Fund											
61055400	61030	610		NA-34	OSHA INTERN	—	\$ —	—	\$ —	0.08	\$ 2,593
Total						—	\$ —	—	\$ —	0.08	\$ 2,593
Sanitary Utility -FT Service Fund											
80055610	61010	800	5525	GE-38	CIVIL ENGINEER II	0.45	\$ 44,431	0.05	\$ 5,155	0.40	\$ 42,059
80055610	61010	800		GE-35	CIVIL ENGINEER I	0.10	\$ 8,271	0.10	\$ 8,575	0.10	\$ 8,904
80055610	61010	800	9425	GE-44	CITY ENGINEER	0.15	\$ 21,366	0.15	\$ 21,681	0.10	\$ 14,924
80055610	61010	800	2220	GE-31	ENGINEERING TECHNICIAN	1.80	\$ 121,911	2.30	\$ 160,425	2.00	\$ 140,584
80055610	61010	800	2725	GE-30	SURVEY TECHNICIAN	0.30	\$ 19,980	0.30	\$ 20,280	0.30	\$ 20,937
80055610	61010	800	5575	GE-33	SURVEY PARTY CHIEF	0.30	\$ 23,478	0.30	\$ 23,831	0.30	\$ 24,605
80055610	61010	800	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.15	\$ 6,982	0.15	\$ 7,369	0.15	\$ 7,755
80055610	61010	800	225	GE-31	SECRETARY	0.05	\$ 2,501	0.05	\$ 3,252	0.05	\$ 3,546
80055610	61010	800	4060	GE-40	PROJECT MANAGER	0.15	\$ 16,740	0.10	\$ 11,326	0.10	\$ 11,694
Total						3.45	\$ 265,660	3.50	\$ 261,894	3.50	\$ 275,008
Project Engineering-FT Stormwater Fund											
62055620	61010	620	2220	GE-31	ENGINEERING TECHNICIAN	0.15	\$ 10,409	0.15	\$ 10,564	0.28	\$ 19,033
62055620	61010	620	4870	GE-28	UTILITY LOCATOR	0.25	\$ 14,654	0.25	\$ 14,892	0.50	\$ 28,218

**CITY OF DUBUQUE, IOWA**  
**ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

						FY 2021		FY 2022		FY 2023	
	ACCT	FD	JC	WP-GR	POSITION CLASS	FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
62055620	61010	620	2230	GE-35	ENVIRONMENTAL ENGINEER	—	\$ —	—	\$ —	—	\$ —
62055620	61010	620	2710	GE-26	I&I INSPECTOR	—	\$ —	—	\$ —	—	\$ —
62055620	61010	620	1000	GE-33	CONFIDENTIAL ACCOUNT CLERK	0.25	\$ 11,252	0.25	\$ 12,059	0.25	\$ 12,867
62055620	61010	620	9425	GE-44	CITY ENGINEER	0.15	\$ 21,366	0.15	\$ 21,681	0.15	\$ 22,386
62055620	61010	620	2700	GE-31	ENGINEERING ASST II	0.10	\$ 7,097	—	\$ —	—	\$ —
62055620	61010	620	225	GE-31	SECRETARY	0.05	\$ 2,501	0.05	\$ 3,252	0.05	\$ 3,546
62055620	61010	620	1900	GE-38	CIVIL ENGINEER II	—	\$ —	—	\$ —	—	\$ —
Total						0.95	\$ 67,279	0.85	\$ 62,448	1.23	\$ 86,050
Project Engineering-Seasonal Stormwater Fund											
62055620	61010	620		NA-34	OSHA INTERN	—	\$ —	—	\$ —	0.08	\$ 2,593
Total						—	\$ —	—	\$ —	0.08	\$ 2,593
NPDES PERMIT-FT Stormwater Fund											
62055750	61010	620	1900	GE-38	CIVIL ENGINEER II	0.03	\$ 3,011	0.06	\$ 6,057	0.06	\$ 6,310
62055751	61010	620	2230	GE-38	CIVIL ENGINEER II	0.01	\$ 984	0.40	\$ 39,939	0.40	\$ 42,059
62055752	61010	620	2230	GE-38	CIVIL ENGINEER II	0.01	\$ 984	0.02	\$ 2,790	0.02	\$ 2,938
62055753	61010	620	1900	GE-38	CIVIL ENGINEER II	0.04	\$ 4,025	0.05	\$ 5,090	0.04	\$ 4,206
62055754	61010	620	1900	GE-38	CIVIL ENGINEER II	0.10	\$ 9,988	0.10	\$ 10,147	0.10	\$ 10,514
62055755	61010	620		GE-38	CIVIL ENGINEER II	0.07	\$ 7,036	0.07	\$ 7,152	0.08	\$ 8,411
62055756	61010	620		GE-38	CIVIL ENGINEER I	—	\$ —	0.30	\$ 29,954	—	\$ —
62055756	61010	620	1900	GE-38	CIVIL ENGINEER II	0.38	\$ 37,690	0.10	\$ 10,311	0.40	\$ 42,059
Total						0.64	\$ 63,718	1.10	\$ 111,440	1.10	\$ 116,497
Stormwater Utility FT Stormwater											
62055900	61010	620	2230	GE-38	CIVIL ENGINEER II	0.13	\$ 12,793	—	\$ —	—	\$ —
Total						0.13	\$ 12,793	—	\$ —	—	\$ —
Stormwater Utility -PT Stormwater											
62055620	61020	620		GE-24	UTILITY LOCATOR	—	\$ —	0.18	\$ 7,332	—	\$ —
62055900	61020	620	2710	GE-26	I&I INSPECTOR	1.46	\$ 75,480	1.46	\$ 76,578	1.46	\$ 79,078
Total						1.46	\$ 75,480	1.64	\$ 83,910	1.46	\$ 79,078
Stormwater Utility -FT Service Fund											
80055620	61010	800	5525	GE-38	CIVIL ENGINEER II	0.68	\$ 68,836	0.80	\$ 81,991	0.40	\$ 42,059
80055620	61010	800	9425	GE-44	CITY ENGINEER	0.10	\$ 11,488	0.10	\$ 11,659	0.05	\$ 6,020
80055620	61010	800		GE-35	CIVIL ENGINEER I	0.10	\$ 8,271	0.10	\$ 8,575	0.10	\$ 8,904
80055620	61010	800		GE-31	SECRETARY	0.05	\$ 2,501	0.05	\$ 3,252	0.05	\$ 3,546
80055620	61010	800	2220	GE-31	ENGINEERING TECHNICIAN	1.35	\$ 91,530	1.00	\$ 69,823	0.90	\$ 60,283
80055620	61010	800	2700	GE-31	ENGINEERING ASST II	0.40	\$ 28,387	0.05	\$ 3,602	0.05	\$ 3,718
80055620	61010	800	2725	GE-30	SURVEY TECHNICIAN	0.25	\$ 16,650	0.25	\$ 16,900	0.25	\$ 17,448
80055620	61010	800	4060	GE-40	PROJECT MANAGER	0.25	\$ 27,900	0.05	\$ 5,663	0.05	\$ 5,848
80055620	61010	800	5575	GE-33	SURVEY PARTY CHIEF	0.25	\$ 19,566	0.25	\$ 19,859	0.25	\$ 20,505
80055620	61010	800	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.40	\$ 18,500	0.40	\$ 19,808	0.40	\$ 20,726
80055620	61010	800	2710	GE-26	I&I INSPECTOR	—	\$ —	—	\$ —	—	\$ —
Total						3.83	\$ 293,629	3.05	\$ 241,132	2.50	\$ 189,057
Residential Parking - FT											
63055630	61010	630		GE-35	TRAFFIC ENGINEER	0.03	\$ 2,069	0.03	\$ 2,099	0.03	\$ 2,204

**CITY OF DUBUQUE, IOWA**  
**ACTIVITY PERSONNEL COMPLEMENT SUMMARY**

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2021			FY 2022			FY 2023			
					FTE	BUDGET		FTE	BUDGET		FTE	BUDGET		
Total					0.03	\$	2,069	0.03	\$	2,099	0.03	\$	2,204	
Water Utility -FT														
64055400	61010	630		GE-31	ENGINEERING TECHNICIAN	—	\$	—	—	\$	—	0.03	\$	2,168
64055400	61010	640	4870	GE-28	UTILITY LOCATOR	0.25	\$	14,654	0.25	\$	14,892	0.50	\$	28,218
Total					0.25	\$	14,654	0.25	\$	14,892	0.53	\$	30,386	
Water Utility -PT														
64055400	61020	640		GE-24	UTILITY LOCATOR	—	\$	—	0.18	\$	7,332	—	\$	—
Total					—	\$	—	0.18	\$	7,332	—	\$	—	
TOTAL ENGINEERING DEPARTMENT					30.71	\$2,241,278	38.94	\$2,728,782	40.21	\$2,879,563				

Capital Improvement Projects by Department/Division					
ENGINEERING					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
1001108	SIDEWALK REPAIR/MAINTENAN	16,800	35,569	30,000	30,000
1001141	LIBRARY RENOVATION	53	—	—	—
1001512	TOURISM SIGNAGE PROGRAM	2,071	—	—	—
1002779	EXCURSION BOAT DOCKS	2,134	—	—	—
1002817	JFK&HILLCREST SIGNAL REP	152,783	—	—	—
1002823	SINKHOLE MINE REMEDIATION	29,309	—	—	—
1002871	ALLIANT ENERGY BROADBAND	—	345,046	—	—
1002922	CITYWIDE FIBER MASTERPLAN	—	—	—	3,000,000
1021106	SCHMITT ISLAND MULTIMODAL	—	—	—	62,000
1021599	HR OFFICE REMDL	—	—	—	10,000
1021963	RIVERWALK SECURITY CAMERA	—	—	20,000	—
1022502	CONNECT DOWNTOWN DEST	—	—	—	115,000
1022673	16TH ST DET BASIN TRAIL	1,715	4,188	—	—
1022674	KERPER BLVD FIBER AND CAM	9,873	—	—	—
1022763	STREETS TRAFFIC CONTROL	—	—	—	—
1022768	TRAIL PLANNING	—	—	10,000	20,000
1022798	PAVEMENT PRESERVATION	—	—	—	—
1022915	SCHMITT ISLAND TRAIL	—	—	275,000	—
1022918	ENGINEERING FF&E UPDATE	—	—	85,000	—
2501029	STONE RETAINING WALLS	—	—	100,000	—
2501039	CORRIDOR STUDY ALTERNATES	—	—	1,200,000	—
2501093	DICW S HEACOCK RD CONST	—	—	—	2,710,000
2501201	RAILROAD QUIET ZONE STUDY	—	—	—	43,500
2501210	GRANDVIEW AVE.LIGHT POLES	—	—	100,000	—
2501281	JACKSON ST. RECONSTRUCTIO	1,047	—	—	—
2501576	VILLA WALL	—	—	—	—
2501815	TRAFFIC CONSULTANT SERV	13,333	—	—	—
2502026	RAILROAD CROSS IMPROV	1,034	2,283	—	—
2502245	PAVEMENT MARKING	—	—	135,000	—
2502246	CROSSWALK WARNING DEVICES	—	—	—	12,000
2502274	US 52/CENTRAL TRAFFIC IMP	31,942	36,660	—	—
2502422	TRAFFIC OPS CTR VIDEO SOF	—	—	—	—
2502676	CITY-WIDE SECURITY CAMERA	1,835	—	—	—
2502799	INET FIBER BUILD OUT	12,616	5,490	—	—
2502849	PAVE REHAB CONCRETE ST	—	—	300,000	—
2502851	PAVE PRES JOINT SEALING	—	—	55,000	—
2502923	32ND & JACKSON SIGNAL/CAM	—	—	230,000	—
2601239	NEIGHBORHOOD REL IMPROVEM	—	—	—	—
2602776	SIDEWALKS	—	—	—	—
2642769	HUD RESILIENCY ENGINEER	8,330,044	5,420,457	—	—
3001007	ONE WAY STSOPENING 8TH S	—	—	—	67,000
3001011	SIGNALIZATION PROGRAM	50,071	75,896	70,000	50,000
3001017	FIBER OPTIC CONDUIT PROJ	—	—	—	90,000
3001023	INTERSECTION PREEMPTION	14,135	12,955	15,000	15,000
3001027	GUARDRAIL REPLACEMENT	—	—	15,000	16,000
3001029	STONE RETAINING WALLS	67,077	4,478	100,000	105,000
3001039	CORRIDOR STUDY-ALTERNATES	—	—	—	3,231,046
3001041	CURB/CATCH BASIN REPL	8,768	4,719	25,000	51,000
3001133	TRAFFIC SIGNAL MASTARM RE	78,321	3,824	70,000	50,000
3001163	DICW CROSSROADS NEW ROAD	—	—	—	1,160,000
3001210	GRANDVIEW AVE.LIGHT POLES	1,061	—	—	50,000
3001229	TRAFFIC CONTR BATTERY PCK	34,630	—	15,000	20,000
3001256	SPECIAL ASSESSMENT ASSIST	—	—	—	—
3001257	STONEMAN RD RECONSTRUCT	—	—	835,030	—

Capital Improvement Projects by Department/Division					
ENGINEERING					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
3001258	BRIDGE REPAIRS/MAINT.	6,971	2,809	41,595	150,000
3001266	TRAFFIC SIGNAL INTERCONNE	2,036	—	40,000	50,000
3001274	TRAFFIC CONTROLLER REPLAC	—	—	35,000	45,000
3001287	SOUTHWEST ARTERIAL	1,299,110	269,734	—	—
3001425	SIDEWALK PROGRAM CITY OWN	503	121,484	100,000	150,000
3001549	STREET LIGHT REPLACEMENT	7,100	—	40,000	50,000
3001615	SIGNAL INTERSEC RECONSTRU	10,560	20,565	50,000	50,000
3001630	DECORATIVE CONCRETE MAINT	8,190	3,960	—	—
3001631	TRAFF SIG FIBER OPTIC NET	11,050	73,647	65,000	—
3001702	3RD ST OVERPASS-PAINT	—	—	—	—
3001816	TRAFFIC SIG VIDEO DET CON	—	27,368	50,000	60,000
3001916	LED RE-LAMP SCHEDULE	9,418	—	25,000	30,000
3002021	N CASCADE RD RECONSTRUCT	62,469	158,626	—	—
3002071	2007 ASPHALT PAVING FY08	—	—	—	140,000
3002086	LOWELL STREET WALL	—	—	141,500	—
3002142	STREET CONST-GENERAL	100,761	22,450	100,000	200,000
3002144	FIBER OPTIC CONDUIT-MISC	37,416	11,712	40,000	12,500
3002245	PAVEMENT MARKING	119,879	157,212	—	170,000
3002252	ST LIGHT/SIGNAL KNOCKDOWN	24,598	41,915	25,000	30,000
3002253	ITS TRAFFIC CONTROL EQUIP	12,642	—	20,000	25,000
3002256	PENN@RADFORD INTERESECT	103,131	—	—	—
3002273	CHAVENELLE TRAIL	—	—	—	250,000
3002336	N GRANDVIEW ESTATES ROAD	—	—	—	—
3002420	SRGE AND GRND IMPR SIGNAL	8,894	4,767	15,000	20,000
3002421	STREET CAMERA INSTALL	35,854	2,533	75,000	85,000
3002422	TRAFIC OPS CTR VIDEO SOFT	12,893	4,068	—	—
3002423	TRAFIC OPS CNTR EQUIP TEST	12,353	89	—	—
3002430	TRAILS/COMPLETE STREETS	—	—	—	42,000
3002491	FIBER OPTICS TO AIRPORT	16,729	18,803	—	—
3002552	WASH ST RECON 8TH TO 9TH	178,515	95,891	—	—
3002557	FLASH YELLOW LEFT TURN	1,384	150	—	—
3002558	REPLC LED SIGNS BEACONS	—	514	—	—
3002612	HEEB STREET RECON	—	—	—	300,000
3002613	ROW MANAGEMENT	207	—	—	—
3002618	WEST LOCUST COMM/CAMERAS	61,395	35,841	—	—
3002620	FIBER/NETWORK MGMT PROG	43,359	53,425	100,000	10,000
3002675	NW ARTERIAL TURN LANE IMP	410,471	19,795	—	—
3002676	CITY-WIDE SECURITY CAMERA	35,195	26,504	—	—
3002717	POD IRRIGATION REPLACEMEN	—	—	—	—
3002724	GRNDVW/UNVRSTY ROUNDABOUT	5,098	16,102	—	—
3002762	LANDFILL ACCESS ROAD	—	—	—	—
3002763	STREETS TRAFFIC CONTROL	61,859	39,548	50,000	50,000
3002798	PAVEMENT PRESERVATION	854	—	—	—
3002799	INET FIBER BUILD OUT	—	—	90,000	—
3002800	ASBURY RD SIGNALIZATION	2,210	1,168	—	—
3002801	FIBR REEL TRAILER/TOOLS	—	—	—	—
3002848	SW ARTERIAL ITS CORRIDOR	—	40,112	850,000	—
3002849	PAVE REHAB CONCRETE ST	—	—	225,000	100,000
3002850	NW ARTERIAL LEFT ON JFK	—	—	—	—
3002851	PAVE PRES JOINT SEALING	—	—	50,000	—
3002852	BRICK PAVER MAINT	—	150	—	55,000
3002856	ASBURY & JFK SIGNAL RECON	—	—	—	—
3002857	BROADBAND ACC UNIV ACCESS	—	—	130,000	50,000
3002876	NWA TOJ REHAB RECONSTRUCT	—	1,278	—	—

Capital Improvement Projects by Department/Division					
ENGINEERING					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
3002914	CENTRAL AVE TRAFFIC STUDY	—	—	265,000	—
3002917	SPEED SHIELDS	—	—	46,000	46,000
3002920	STREET LIGHT METER INSTAL	—	—	90,000	—
3002921	DBQ ENTRY POINT CAMERA	—	—	124,500	—
3002922	CITYWIDE FIBER MASTERPLAN	—	—	50,000	—
3401654	BEE BRANCH CREEK RESTORAT	236,330	444,993	—	—
3402608	GATE REPLC FLOOD MITIGATI	294	253	6,850,000	4,426,050
3402609	FLOOD CONTROL MAINT FACIL	548,161	48,683	—	—
3402769	HUD RESILIENCY ENGINEER	767,388	1,343,683	—	—
3402774	BEE BRANCH TRAIL CONNECT	—	—	—	—
3501003	COMPREHENSIVE STORM STUDY	—	—	—	65,500
3501029	STONE RETAINING WALLS	2,627	4,391	—	—
3501036	ANNEX ROOF AND GUTTERS	—	—	—	65,000
3501041	CURB/CATCH BASIN REPL	1,859	—	—	—
3501045	CITY HALL REMODELING	33,075	11,888	—	—
3501053	RIVERFRONT LEASEHOLD IMPR	7,413	—	—	—
3501375	FED BLDG FDTN DRAIN IMPRO	—	—	—	205,000
3501425	SIDEWALK PROGRAM CITY OWN	55,052	67	—	—
3501465	REHAB RR TRACK	—	—	—	—
3501466	HARBOR AREA MAINTENANCE	1,950	—	—	601,000
3501549	STREET LIGHT REPLACEMENT	367	6,621	—	—
3501630	DECORATIVE CONCRETE MAINT	72,385	—	—	—
3501727	SIDEWALK FINANCIAL ASSIST	—	—	—	—
3501757	CITY HALL ANNEX MAINT	—	—	—	—
3501841	FEDERAL BUILDING RENOVTN	104,753	2,835	—	—
3501975	18TH ST BLDG IMPROVEMENTS	—	—	—	193,000
3501976	MULTICULTURAL FAMILY CTR	—	—	—	22,500
3502021	N CASCADE RD RECONSTRUCT	403,518	1,057,451	—	—
3502027	CITY HALL SUSTAIN PROJECT	—	—	—	38,500
3502090	ST MARY'S WALL	—	—	—	15,000
3502430	TRAILS/COMPLETE STREETS	—	—	—	—
3502764	DILAPIDATED BDG ASSESS	81,361	11,399	—	—
3502803	CITY HALL BOILER	67,260	—	—	—
3502804	CITY ANNEX WINDOWS	—	3,500	—	57,000
3502805	CARRIAGE HOUSE ROOF REPLC	23,009	—	—	—
3502855	MUSEUM WETLAND RAILING	—	—	—	—
3502858	INTEG ACCESS SECURITY SYS	—	—	19,750	92,500
3601039	CORRIDOR STUDY ALTERNATES	1,929	1,912	—	—
3601043	RIVERFRONT PROPERTY ACQ.	—	—	750,000	—
3601053	RIVERFRONT LEASEHOLD IMPR	116,425	9,961	265,000	—
3601264	14TH ST OVERPASS	—	—	—	100,000
3601549	STREET LIGHT REPLACEMENT	5,225	—	88,200	85,200
3601608	DWNTWN ST LIGHT REPLACMNT	8,412	—	—	—
3601841	FEDERAL BUILDING RENOVTN	146,600	—	95,000	43,000
3601976	MULTICULTURAL FAMILY CTR	151,237	24,991	—	—
3602273	CHAVENELLE TRAIL	767,075	104,486	—	—
3602421	STREET CAMERA INSTALL	—	—	30,775	15,000
3602484	LED STREETLIGHT RETROFIT	—	9,776	—	—
3602494	DT SECURITY CAMERAS	15,015	2,349	—	—
3602551	CHAVANELLE RD REHAB	5,572	15,164	—	—
3602552	WASH ST RECON 8TH TO 9TH	26,378	—	—	—
3602612	HEEB STREET	—	—	—	—
3602677	DOWNTOWN SECURITY CAMERAS	—	—	—	—

Capital Improvement Projects by Department/Division					
ENGINEERING					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
3602760	HWY 52 PHASE 4 CENTRAL	665,538	514,702	—	—
3602796	CENTRAL AVE 1 TO 2 WAY	—	—	—	400,000
3602853	POD RIVERFRONT DOCK EXP	—	35,162	1,050,000	—
3602854	ABC SUPPLY BUILD DECON	—	—	—	—
3602916	SOUTH PORT REDEVELOPMENT	—	—	73,000	—
3602919	BLUM SITE UTILIZATION	—	—	93,000	—
7101012	ANNEXATION STUDY/IMPLEMEN	—	—	233,500	339,700
7101067	SEWER CONN ASST-LOW/MOD	—	3,500	—	—
7101080	UNIVERSITY SLOPE FAILURE	—	—	—	209,000
7101289	GENERAL SANITARY SEWER RE	297,509	123,158	200,000	—
7101293	SAN SEWER INTERNAL MAIN	21,247	9,007	25,000	—
7101294	I&I REDUCTION PROGRAM	77,441	7,942	—	—
7101298	BEE BRANCH INTERCEP SAN	—	—	—	3,335,000
7101309	SEWER LATERAL ASSISTANCE	—	—	—	—
7101335	SAN SEWER MANHOLE REPLACE	9,363	—	275,000	—
7101350	SEWER EXTENSIONS NEW DEV.	2,600	—	—	386,310
7101637	SAN SEWER LINING PROGRAM	13,330	—	—	132,500
7101653	OLD MILL RD LIFT ST FORCE	—	—	—	2,638,650
7101797	MONROE ST SAN SEWER EXT	—	—	—	—
7102450	\$9.4 GREEN ALLEYS	329	—	—	—
7102546	TRACK LN SAN SEWER CLEAN	—	—	—	—
7102550	CENTER GROVE SAN STORM	—	—	—	7,300
7102571	AUBURN & CUSTER SAN SEWER	—	—	—	45,000
7102606	CEDAR/TERM ASSESSMENTS	512,612	293,368	708,000	—
7102607	CATFISH/GRANGER LIFT IMPR	—	—	130,000	607,650
7102612	HEEB STREET	—	—	—	—
7102663	KERPER SANITARY	993,590	45,082	—	—
7102666	GROVE TERRACE SANITARY IM	—	—	—	110,000
7102669	SW ART/MENARD UTLTY RELOC	—	10,465	—	—
7102670	SW ART/HWY 20 UTLTY RELOC	—	51,596	—	—
7102721	MARQUETTE SAN SEWER	24,049	8,449	—	—
7102728	COATES SANITARY SEWER	—	—	—	—
7102754	TWIN RIDGE LIFT ST ABANDO	—	—	—	—
7102755	HARLAN EUCLID SANITARY	54,738	—	—	—
7102780	TIMBERHYRST SANITARY	4,271	53,137	—	—
7102791	ASSET MANAGEMENT	—	—	121,000	—
7102793	CCTV INSPECT/CLEAN/ASSESS	—	—	180,000	180,000
7102794	WOOD ST SANITARY	—	—	—	—
7102795	HEMPSTEAD SANITARY	—	—	—	—
7102812	CREEKBNK_REPAIR_STEGTJARK	136	—	—	—
7102816	JULIEN DBQ DR SANITARY	109,034	77,624	—	—
7102844	CENTER PLACE ALLEY SEWER	—	—	—	—
7102846	FORCE MAIN STABILIZATION	—	—	1,300,000	600,000
7102910	PERRY&BRADLEY FORCE MAIN	—	—	35,000	—
7102911	COULER VALLEY INTERCEPTOR	—	—	85,000	—
7102912	FORCE MAIN AIR RELEASE	—	—	325,000	325,000
7201008	STORM SEWER IMPR/EXTENSIO	50,553	6,674	60,000	60,000
7201031	YORK/CURTIS STORM SEW IMP	—	—	34,700	—
7201066	GENERAL REPAIRS	105,084	87,217	100,000	100,000
72010720	UNDISTRIBUTED -STORM	9,610	14,588	—	—

Capital Improvement Projects by Department/Division					
ENGINEERING					
CIP Number	Capital Improvement Project Title	FY 20 Actual Expense	FY 21 Actual Expense	FY 22 Adopted Budget	FY 23 Recomm'd Budget
7201081	CATCH BASIN/WESTSIDE STOR	131,104	6,156	53,000	53,000
7201085	KAUFMANN AVE STORM	—	—	—	—
7201086	NW ARTERIAL DETENSION BAS	3,563	—	—	—
7201087	32ND ST MULTIMODAL ACCESS	—	—	—	20,000
7201096	KEY WAY OUTFALL PROJECT	—	—	30,100	—
7201117	STONEMAN RD STORM SEWER	—	—	85,000	—
7201352	STREAMBANK REHAB	70	19	—	—
7201354	DRAIN TILE PROGRAM	4,249	1,688	90,810	101,224
7201355	NPDES PROGRAM	731	381	—	—
7201375	REMOVAL OF SILT 32ND ST.	—	—	—	25,000
7201379	SUNNYCREST/ROOSEVELT STRM	—	—	—	—
7201666	AMY CT STORM SWR IMPROVEM	83,751	—	—	—
7201809	VILLA ST STORM SEWER PROJ	—	—	—	36,000
7201811	UNIVERSITY AV CULVERT EXT	—	—	—	—
7202016	HILLCREST/KEYWAY STM SWR	168	—	—	—
7202238	CEDAR CROSS RD STORM	—	—	—	—
7202274	US-52 STORM IMPROVEMENTS	47	—	—	—
7202331	CATFISH CRK WATERSHED PRT	75,836	37,906	—	—
7202332	STORMWTR INFILT & INFLOW	40,068	951	50,000	90,000
7202608	GATE REPLC FLOOD MITIGATI	489,351	515,980	2,700,000	4,250,000
7202609	FLOOD CONTROL MAINT FACIL	222,404	82,064	20,000	—
7202610	ADMIRAL SHEEHY FLOOD GATE	—	—	—	40,000
7202612	HEEB STREET	—	—	—	—
7202668	NORTHRIDGE STORM EXTENSIO	380	—	—	—
7202669	SW ART/MENARD UTLTY RELOC	—	92,151	—	—
7202670	SW ART/HWY 20 UTLTY RELOC	—	—	—	—
7202722	WILBRICHT DETENTION BASIN	11,739	7,199	—	—
7202723	VAN BUREN STORM OUTLET	103,381	—	—	—
7202756	US 52 CENTRAL STORMWATER	—	132,449	—	—
7202757	ST ANNE DR STORM	20,093	—	—	64,300
7202758	HILLCREST ROSEMONT DET	192,058	24,484	—	—
7202759	MAUS PARK CULVERT	8,568	11,938	—	355,400
7202762	LANDFILL ACCESS ROAD	—	—	—	—
7202769	HUD RESILIENCY ENGINEER	6,534,358	5,845,151	—	—
7202813	PERV PAVE BB RR SPONSOR	8,411	319	—	—
7202847	CATHERINE ST STORM SEWER	—	—	—	—
7202913	KEOKUK STORM SEWER EXT	—	—	44,600	—
9402821	LANDFILL WATER MAIN EXT	5,621	29,679	—	—
<b>ENGINEERING</b>	<b>TOTAL</b>	<b>26,101,412</b>	<b>18,458,372</b>	<b>22,819,060</b>	<b>33,613,330</b>



PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
<b>PUBLIC WORKS</b>								
<b>SANITARY SEWER</b>								
<b>Business Type</b>								
<b>General</b>								
	Sanitary Sewer Extensions to New Development	\$ —	\$ 168,582	\$ —	\$ —	\$ 251,000	\$ 419,582	229
	Sanitary Sewer Extensions to Existing Developments	\$ 386,310	\$ —	\$ —	\$ —	\$ —	\$ 386,310	230
	Twin Ridge Lagoon Abandonment	\$ —	\$ 465,000	\$ —	\$ —	\$ —	\$ 465,000	231
	Sanitary Sewer Extensions - Existing Development, Pre-annexation and Annexation Agreements	\$ 339,700	\$ —	\$ —	\$ —	\$ —	\$ 339,700	232
	General Sanitary Sewer Replacement	\$ —	\$ 100,000	\$ 175,000	\$ 175,000	\$ 200,000	\$ 650,000	233
	Sanitary Sewer Lining Program	\$ 132,500	\$ —	\$ 220,000	\$ —	\$ —	\$ 352,500	234
	Sanitary Sewer CCTV Inspection, Cleaning, & Assessment	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 900,000	235
	Manhole Replacement / Rehabilitation Program (Consent Decree)	\$ —	\$ —	\$ 50,000	\$ —	\$ 50,000	\$ 100,000	236
	Force Main Air Release Replacement Project	\$ 325,000	\$ 325,000	\$ 325,000	\$ —	\$ —	\$ 975,000	237
<b>Reconstruction</b>								
	Auburn & Custer Sanitary Sewer Reconstruction (Consent Decree)	\$ 45,000	\$ —	\$ —	\$ —	\$ —	\$ 45,000	238
	Knob Hill-Duggan Drive Sanitary Sewer Reconstruction		\$ 18,450	\$ 130,860	\$ —	\$ —	\$ 149,310	239
	Outfall Manhole Reconstruction	\$ —	\$ —	\$ 530,000	\$ —	\$ —	\$ 530,000	240
	Cedar and Terminal Street Lift Station and Force Main Assessment and Improvements	\$ —	\$ —	\$ 300,000	\$ 3,400,000	\$ —	\$ 3,700,000	241
	Perry & Bradley Force Main and Lift Station Improvements	\$ —	\$ 225,000	\$ —	\$ —	\$ —	\$ 225,000	243
	Grove Terrace Sanitary Sewer Reconstruction	\$ 110,000	\$ —	\$ —	\$ —	\$ —	\$ 110,000	244
	Hempstead Sanitary Sewer Reconstruction	\$ —	\$ 15,000	\$ 281,000	\$ —	\$ —	\$ 296,000	245
	Cooper Place and Maiden Lane Sanitary Sewer Reconstruction	\$ —	\$ —	\$ 358,000	\$ —	\$ —	\$ 358,000	246
	Abbott & Cottage Sanitary Sewer Reconstruction	\$ —	\$ 15,000	\$ 212,500	\$ —	\$ —	\$ 227,500	247
	Harvard St Sanitary Sewer Reconstruction	\$ —	\$ —	\$ 183,000	\$ —	\$ —	\$ 183,000	248
	Brunswick Sanitary Sewer		\$ 9,400	\$ 68,900	\$ —	\$ —	\$ 78,300	249
	Center Grow Sanitary Sewer Reconstruction	\$ 7,300	\$ 60,000	\$ —	\$ —	\$ —	\$ 67,300	250
	King Street Sanitary Sewer Reconstruction	\$ —	\$ —	\$ —	\$ 9,500	\$ 87,200	\$ 96,700	251
	Bee Branch Interceptor Sewer Connection	\$ 3,335,000	\$ —	\$ —	\$ —	\$ —	\$ 3,335,000	252
	Old Mill Road Lift Station & Force Main	\$ 2,638,650	\$ 6,783,138	\$ 6,322,692	\$ 5,095,141	\$ —	\$20,839,621	253

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
	Granger Creek Lift Station Improvements	\$ 607,650	\$ —	\$ —	\$ —	\$ —	\$ 607,650	254
	Industrial Park Sanitary Sewer	\$ 209,000	\$ —	\$ 65,000	\$ —	\$ 230,000	\$ 504,000	255
	Force Main Stabilization	\$ 600,000	\$ —	\$ —	\$ —	\$ —	\$ 600,000	256
	Catfish Creek Sewershed Interceptor Sewer Improvements	\$ —	\$ —	\$ —	\$ 1,710,500	\$ 1,500,000	\$ 3,210,500	257
<b>STORMWATER</b>								
<b>Business Type</b>								
<b>General Storm Sewer Projects</b>								
	Stormwater Infiltration & Inflow Elimination Program	\$ 90,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 490,000	259
	Storm Sewer General Replacements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	260
	Storm Sewer Improvements/Extensions	\$ 60,000	\$ 61,000	\$ 61,000	\$ 62,000	\$ 62,000	\$ 306,000	261
	Catch Basin Reconstruction	\$ 53,000	\$ 54,000	\$ 54,000	\$ 55,000	\$ 55,000	\$ 271,000	262
	Drain Tile Program	\$ 101,224	\$ 100,000	\$ 62,082	\$ 122,530	\$ 22,974	\$ 408,810	263
<b>Bee Branch Watershed Projects</b>								
	Bee Branch Creek Gate & Pump Replacement	\$ 8,676,050	\$ 3,910,420	\$ —	\$ —	\$ —	\$ 12,586,470	264
	Flood Control Maintenance Facility	\$ —	\$ —	\$ 225,000	\$ —	\$ —	\$ 225,000	265
<b>Specific Storm Sewer Projects</b>								
	Pennsylvania Culvert Replacement	\$ —	\$ —	\$ 25,000	\$ 100,000	\$ —	\$ 125,000	266
	Windsor Storm Extension (Buena Vista to Strauss)	\$ —	\$ —	\$ —	\$ —	\$ 94,500	\$ 94,500	267
	University Ave Storm Sewer	\$ —	\$ —	\$ 150,000	\$ —	\$ —	\$ 150,000	268
	14th Street Storm Sewer Reconstruction (Street Program)	\$ —	\$ —	\$ —	\$ 25,000	\$ —	\$ 25,000	269
	NW Arterial Detention Basin Improvements	\$ —	\$ —	\$ 10,000	\$ 190,000	\$ —	\$ 200,000	270
	Bies Drive Storm Sewer (Street Program)	\$ —	\$ —	\$ 64,000	\$ —	\$ —	\$ 64,000	271
	Bennett Street Storm Sewer Improvements	\$ —	\$ —	\$ —	\$ 62,500	\$ —	\$ 62,500	272
	Rockdale Road Storm Sewer Extension (Street Program)	\$ —	\$ —	\$ 10,000	\$ 80,000	\$ —	\$ 90,000	273
	Cedar Cross Road Storm Sewer Construction (Street Program)	\$ —	\$ —	\$ 147,500	\$ —	\$ —	\$ 147,500	274
	Maus Park Culvert Restoration	\$ 355,400	\$ —	\$ —	\$ —	\$ —	\$ 355,400	275
	Villa Street Storm Sewer Replacement	\$ 36,000	\$ —	\$ —	\$ —	\$ —	\$ 36,000	276
	Admiral Sheehy Drive Storm Sewer Improvements	\$ 40,000	\$ —	\$ —	\$ —	\$ —	\$ 40,000	277
	Saint Anne Drive Storm Sewer Extension	\$ 64,300	\$ —	\$ —	\$ —	\$ —	\$ 64,300	278
	32nd Street Multimodal Corridor Access Improvements	\$ 20,000	\$ 60,000	\$ —	\$ —	\$ —	\$ 80,000	279
	Federal Building Parking Lot Replacement and Foundation Drainage Improvements	\$ 25,000	\$ —	\$ —	\$ —	\$ —	\$ 25,000	280
<b>STREETS</b>								
<b>Public Works</b>								

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
<b>Street Related Improvements</b>								
	Pavement Marking Project	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 850,000	281
	Street Construction General Repairs	\$ 200,000	\$ 110,000	\$ 100,000	\$ 120,000	\$ 130,000	\$ 660,000	282
	East - West Corridor Capacity Improvements	\$ 3,231,046	\$ 668,954	\$ 4,160,000	\$ —	\$ —	\$ 8,060,000	283
	Pavement Rehabilitation - Concrete Street Repair, Mill and Asphalt Resurfacing	\$ 100,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 1,000,000	286
	Pavement Preservation Joint Sealing	\$ —	\$ 55,000	\$ 55,000	\$ 55,000	\$ 30,000	\$ 195,000	287
	Westside Drive Street Lights	\$ —	\$ —	\$ —	\$ —	\$ 25,000	\$ 25,000	288
	7th Street Extension to Pine Street	\$ —	\$ —	\$ —	\$ —	\$ 276,000	\$ 276,000	289
	Cedar Cross Road Reconstruction	\$ —	\$ 200,000	\$ 3,200,000	\$ —	\$ —	\$ 3,400,000	290
	North Cascade Road Reconstruction	\$ —	\$ 1,300,000	\$ 200,000	\$ —	\$ —	\$ 1,500,000	291
	14th Overpass Design	\$ 100,000	\$ 627,000	\$ —	\$ —	\$ —	\$ 727,000	293
	Bies Drive Reconstruction	\$ —	\$ —	\$ 594,832	\$ 212,339	\$ —	\$ 807,171	294
	Central Avenue Streetscape Design 1-way to 2-way	\$ 400,000	\$ —	\$ —	\$ —	\$ —	\$ 400,000	295
	Heeb Street	\$ 300,000	\$ —	\$ —	\$ —	\$ —	\$ 300,000	296
	Althausen Street Resurfacing	\$ 140,000	\$ —	\$ —	\$ —	\$ —	\$ 140,000	297
	Traffic and Pedestrian Crossing Warning Devices	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ 60,000	298
	Green Alleys - Non Bee Branch	\$ —	\$ —	\$ —	\$ 300,000	\$ 300,000	\$ 600,000	299
	Dubuque Industrial Center Crossroads - New Road Infrastructure Improvements	\$ 1,160,000	\$ 1,370,000	\$ 225,000	\$ —	\$ 15,000	\$ 2,770,000	300
	Dubuque Industrial Center McFadden Farm - South Heacock Road Construction	\$ 2,710,000	\$ —	\$ —	\$ —	\$ —	\$ 2,710,000	301
<b>Sidewalk Related</b>								
	Sidewalk Inspection Program - Assessable	\$ 30,000	\$ 30,000	\$ 30,000	\$ 40,000	\$ 40,000	\$ 170,000	302
	Sidewalk Program - City-Owned Property	\$ 150,000	\$ 100,000	\$ 130,000	\$ 100,000	\$ 100,000	\$ 580,000	303
	Sidewalk Program Related Curb and Catch Basin Replacements	\$ 51,000	\$ 51,000	\$ 52,000	\$ 52,000	\$ 52,000	\$ 258,000	304
	Decorative Concrete Maintenance Program	\$ —	\$ 35,000	\$ 40,000	\$ —	\$ 40,000	\$ 115,000	305
<b>Trails/General Maintenance</b>								
	Stone Retaining Walls	\$ 105,000	\$ 110,000	\$ —	\$ —	\$ 130,000	\$ 345,000	306
	Bridge Repairs/Maintenance	\$ 150,000	\$ 100,000	\$ —	\$ 110,000	\$ 115,000	\$ 475,000	307
	Brick Paver Maintenance	\$ 55,000	\$ 55,000	\$ —	\$ 60,000	\$ 43,000	\$ 213,000	309
	Complete Streets Elements	\$ 42,000	\$ —	\$ 22,000	\$ 22,000	\$ —	\$ 86,000	310
	Guardrail Replacement	\$ 16,000	\$ —	\$ 17,000	\$ 17,000	\$ 17,000	\$ 67,000	311
	Trail Planning	\$ 20,000	\$ 10,000	\$ 10,000	\$ —	\$ 10,000	\$ 50,000	312
	Schmitt Island Connector Trail	\$ —	\$ —	\$ 132,000	\$ —	\$ —	\$ 132,000	313
	Bee Branch Creek Trail: 16th to 9th	\$ —	\$ 642,000	\$ 750,000	\$ —	\$ —	\$ 1,392,000	314
	Chaplain Schmitt Island Multi-Modal Access Plan	\$ 62,000	\$ —	\$ —	\$ —	\$ —	\$ 62,000	316

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
	Seippel Road Bike/Pedestrian Trail - Chavenelle Road to SW Arterial	\$ 250,000	\$ —	\$ —	\$ —	\$ —	250,000	317
<b>MISCELLANEOUS</b>								
<b>General Government</b>								
	South Port Redevelopment	\$ —	\$ —	\$ —	\$ —	84,500	84,500	318
	Speed Shields	\$ 46,000	\$ 21,000	\$ —	\$ —	—	67,000	319
	Port of Dubuque - Security Camera Expansion	\$ —	\$ 20,000	\$ —	\$ —	—	20,000	320
	Harbor Area Maintenance	\$ 601,000	\$ —	\$ 35,000	\$ —	40,000	676,000	321
	Railroad Quiet Zone Study	\$ 43,500	\$ —	\$ —	\$ —	—	43,500	322
	Blum Site Utilization	\$ —	\$ —	\$ —	\$ —	92,500	92,500	323
	Bee Branch Greenway Fitness Loop	\$ —	\$ —	\$ —	\$ —	28,500	28,500	325
	Connecting Downtown Destinations	\$ 115,000	\$ 500,000	\$ —	\$ —	—	615,000	326
<b>TRAFFIC</b>								
<b>Public Works</b>								
	Street Light Replacement and New Installation	\$ 135,200	\$ 180,000	\$ 35,000	\$ 45,000	\$ 45,000	440,200	327
	Signalization Program	\$ 50,000	\$ 50,000	\$ 60,000	\$ 100,000	\$ 100,000	360,000	328
	Traffic Signal Mastarm Retrofit	\$ 50,000	\$ 50,000	\$ 50,000	\$ 85,000	\$ 85,000	320,000	329
	Traffic Signal Interconnect Conduit Replacement	\$ 50,000	\$ 40,000	\$ 40,000	\$ 65,000	\$ 35,000	230,000	330
	Traffic Signal Controller Replacement	\$ 45,000	\$ 45,000	\$ 35,000	\$ 45,000	\$ 45,000	215,000	332
	Street Lighting and Traffic Signal Knockdown/Insurance	\$ 30,000	\$ 30,000	\$ 25,000	\$ —	\$ 30,000	115,000	333
	Street Camera Installation	\$ 100,000	\$ 105,000	\$ 110,250	\$ 115,762	\$ 121,550	552,562	334
	LED Re-Lamp Schedule	\$ 30,000	\$ 25,000	\$ 20,000	\$ 27,500	\$ 27,500	130,000	335
	Traffic Signal Battery Backup	\$ 20,000	\$ 20,000	\$ 20,000	\$ —	\$ 20,000	80,000	336
	Traffic Signal Intersection Reconstruction	\$ 50,000	\$ 50,000	\$ 65,000	\$ 75,000	\$ 50,000	290,000	337
	Surge and Grounding Improvement at Signals	\$ 20,000	\$ —	\$ 20,000	\$ 20,000	\$ 20,000	80,000	338
	STREETS Traffic Control Project	\$ 50,000	\$ 50,000	\$ —	\$ —	\$ —	100,000	339
	Traffic Signal Fiber Optic Network Program	\$ —	\$ 100,000	\$ 65,000	\$ 110,000	\$ 110,000	385,000	340
	ITS Traffic Control Equipment	\$ 25,000	\$ 34,000	\$ 25,000	\$ 50,000	\$ 50,000	184,000	341
	Traffic Signal Vehicle Detection Conversion	\$ 60,000	\$ 64,000	\$ 52,000	\$ 65,000	\$ 25,000	266,000	342
	Grandview Street Light Replacement	\$ 50,000	\$ 100,000	\$ —	\$ —	—	150,000	343
	INET Fiber Replacement Build Out	\$ —	\$ 65,000	\$ 150,000	\$ 90,000	\$ —	305,000	344
	Emergency Preemption Expansion and Upgrades	\$ 15,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	95,000	345
	Fiber Optic Conduit - Miscellaneous	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,500	62,500	346
	Fiber Infrastructure Management System	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	50,000	347
	Broadband Acceleration and Universal Access	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	250,000	348
	Street Light Controller Meter Installation	\$ 90,000	\$ —	\$ —	\$ —	—	90,000	349

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	TOTAL	PAGE
	Citywide Fiber Cable Backbone Masterplan Implementation	\$ 3,000,000	\$ —	\$ —	\$ —	\$ —	\$ 3,000,000	350
	Chesterfield Lighting Project	\$ 67,000	\$ —	\$ —	\$ —	\$ —	\$ 67,000	351
<b>Facilities Management</b>								
	Federal Building Renovation	\$ 43,000	\$ —	\$ —	\$ —	\$ —	\$ 43,000	352
	Federal Building Parking Lot Replacement and Foundation Drainage Improvements	\$ 205,000	\$ —	\$ —	\$ —	\$ —	\$ 205,000	353
	Build-out of 2nd floor Old Engine House (18th & Central)	\$ 193,000	\$ —	\$ —	\$ —	\$ —	\$ 193,000	354
	City Hall - HVAC Controls System Expansion Project	\$ 15,000	\$ 52,000	\$ —	\$ —	\$ —	\$ 67,000	355
	City Hall Tuck Pointing Maintenance & Repairs	\$ 38,500	\$ 70,000	\$ —	\$ —	\$ —	\$ 108,500	356
	City Hall Human Resources Office Renovations	\$ 10,000	\$ 10,000	\$ 79,000	\$ —	\$ —	\$ 99,000	357
	Multicultural Family Center - HVAC Roof Access Equipment Code Improvements	\$ 65,500	\$ —	\$ —	\$ —	\$ —	\$ 65,500	358
	MFC Building Envelope Stabilization	\$ 22,500	\$ 19,500	\$ 19,500	\$ —	\$ —	\$ 61,500	359
	City Annex Roof Replacement Project	\$ 65,000	\$ —	\$ —	\$ —	\$ —	\$ 65,000	360
	City Annex Window Replacement	\$ 57,000	\$ —	\$ —	\$ —	\$ —	\$ 57,000	361
	Integrated Access Control and Security System	\$ 92,500	\$ —	\$ 68,000	\$ 68,000	\$ —	\$ 228,500	362
	<b>TOTAL</b>	<b>\$33,613,330</b>	<b>\$20,413,944</b>	<b>\$21,601,616</b>	<b>\$14,016,272</b>	<b>\$5,764,724</b>	<b>\$95,409,886</b>	