



INFORMATIONAL WEBINAR

ARTS OPERATING RECOVERY SUBGRANT PROGRAM



WEBINAR AGENDA



**PURPOSE &
IMPORTANT DATES**



**ELIGIBILITY
REQUIREMENTS**



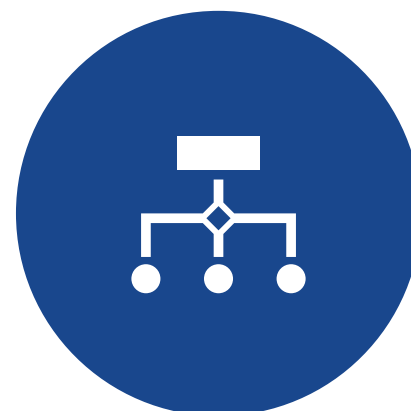
**FUNDING
GUIDELINES**



**RATING CRITERIA &
SCORING**



APPLICATION STEPS



**REVIEW & AWARDS
PROCESS**



**HELPFUL CONTACTS
& RESOURCES**



QUESTIONS

PURPOSE

- The City of Dubuque is pleased to announce the Arts Operating Recovery subgrant program, a one-time limited funding opportunity made possible through the National Endowment for the Arts (NEA) via American Rescue Plan Act (ARPA) resources.
- The City of Dubuque is serving as a Local Arts Agency (LAA) to subgrant \$435,000 in federally awarded funds.
- The purpose of the Arts Operating Recovery subgrant program is to assist Dubuque's non-profit arts activities in response to economic and community impacts of the COVID-19 pandemic.
- Funds will be distributed only to support day-to-day operating costs of arts, arts education, arts activities and/or artistic experiences facilitated by eligible organizations.
- An intention of this opportunity is to broaden the investment in Dubuque's arts sector by engaging with vital community organizations that the Office of Arts and Cultural Affairs historically hasn't done due to funding restrictions.

IMPORTANT DATES

Friday, December 16

Arts Operating Recovery applications due online via Slideroom by
11:59 PM

Jan - Feb

Funding recommendations flow from A&C Commission to City Manager to City Council for approval

March

- Remit signed agreements
- Submit invoices for payment
- Funding disbursed (100%)

January 2023

Applications are reviewed by a Volunteer Panel

February

Award notifications are sent followed by the release of the award agreement

Jan 31, 2024

Final reports due online via Slideroom

Period of Performance = Jan 1, 2023 – December 31, 2023

IS MY ORGANIZATION ELIGIBLE?

- Eligibility -



- Dubuque-based nonprofit organization (Headquartered and/or operating within the city limits of Dubuque) since at least March 17, 2020
- Has a Unique Entity Identifier (UEI): Organizations **MUST** have a valid UEI to receive federal funding (previously a DUNS number). **If the organization doesn't have a UEI the organization can still apply but must have UEI before funds disbursed.*
- Is recognized as a tax-exempt 501(c)3 with ongoing public facing arts programs/departments/sections/offices or arts-related activities that is either:
 - A non-profit organization with dedicated arts programs as all or part of their mission
 - Standalone non-academic units/venues within institutions of higher education

IS MY ORGANIZATION ELIGIBLE?

- Additional Eligibility Considerations -



- Current awardees of a City of Dubuque's Operations Support and/or Special Project grant, and applicants that will apply for the FY24 grant cycle, are eligible to apply.
- Applicants receiving American Rescue Plan (ARP) funds from other sources may apply ONLY for specific operating support not already covered by other federal funds. **Expenses and timeline may NOT overlap with any other ARP or federal funds provided by an agency other than the City of Dubuque.*
- All applicants must verify that they are not excluded or disqualified from doing business with the federal government. **Complete a self-certification that participants in the award are not disbarred, suspended, or have any other exclusions or disqualifications.*
- Agree to abide by the NEA's Nondiscrimination, Environmental and Preservation, and Other National Policies.
- Meet or be willing to meet accessibility requirements by having a section 504 accessible workbook on file.

IS MY ORGANIZATION ELIGIBLE?

- Ineligible -



- Individuals
- For-profit organizations or businesses
- Nonprofit organizations whose primary mission is focused on religious, political, or athletic activities
- Public and private schools that serve grades pre-K through 12
- Academic departments or non-arts units within institutions of higher education
- Organization that uses a fiscal agent or the tax-exempt status of another organization
- An organization with an outstanding Final Report associated with previous grant awards from FY22 or prior Office of Arts & Cultural Affairs funding opportunities

FUNDING GUIDELINES

- Overview -

Total of \$435,000 to be distributed.

Requests are capped at 50% of the organization's arts operations budget, not to exceed \$25,000.

No match required.

FUNDS ONLY COVER ALLOWABLE EXPENSES INCURRED DURING THE PERIOD OF PERFORMANCE (January 1, 2023 – December 31, 2023).

FUNDING GUIDELINES

- Allowable Costs -

- **Salary support, full or partial, for one or more staff positions.**

** Subgrant funds may be used to support salaries or wages for one or more jobs, including existing and new jobs, or restoring jobs that were furloughed or eliminated due to the pandemic that are dedicated to the general operations of the arts activities of the organization. Institutions of higher education are only eligible to apply to support jobs whose main function is providing or supporting public programming. Funds cannot be used to support academic positions.*

- **Fees/stipends for artists and/or contractual personnel for services they provide for specific activities in support of the organization's general operations.**

**Services must be part of the organization's regular, day-to-day work in support of the organizational mission and cannot be for a new or special project or program.*

- **Costs associated with health and safety supplies for staff and/or visitors/audiences** (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.).

**These are the only supplies that can be funded through this subgrant.*

- **Facilities costs such as rent and utilities** (e.g., electric, phone, gas bills). **Costs related to home offices, upgrades to HVAC/ventilation systems, and other capital improvements are unallowable.*

- **Marketing and promotion costs.**

- **Indirect costs.** An approved indirect cost rate negotiated with the Federal government may be used, or if no rate exists, a de minimis indirect cost rate of up to 10% of modified total direct costs. **For example, overhead, administrative, or general operating expenses that are not readily identifiable with, or are difficult to assign to, a specific project, but nevertheless are necessary to the operation of the organization, the performance of its activities, and the execution of its projects.*

FUNDING GUIDELINES

- Examples of Allowable Costs -

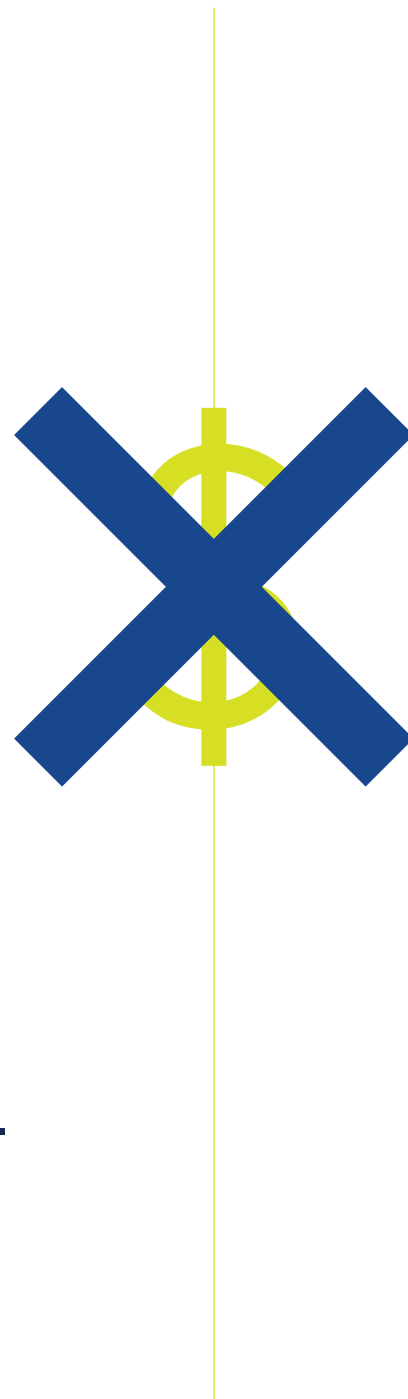


- A museum contracts with security guards for ongoing protection of the collection (a regular function of the museum's operations).
- An organization hires/contracts with IT experts to address its website as part of ongoing marketing and promotion (an allowable cost), or to upgrade technology to improve virtual engagement.
- An arts education organization whose day-to-day work is developing and presenting educational programs contracts with a teaching artist to design or deliver a program.
- An organization hires/contracts tech support to carry out its ongoing virtual activities in response to COVID-19, including individuals to provide expertise in the areas of staging, lighting, or sound.

FUNDING GUIDELINES

- Unallowable Costs -

- Alcoholic beverages.
- Commercial (for-profit) enterprises or activities, including concessions, food/drink, clothing, artwork, or other items for resale, including online or virtual sales/shops.
- Construction, purchase, or renovation of facilities.
- Costs supported by any other federal funding (“double dipping”), including funds received directly from a federal agency or indirectly from a pass-through organization.
- Expenses related to compensation to foreign nationals when those expenditures are not in compliance with regulations issued by the U.S. Treasury Department of Foreign Assets Control.
- General fundraising.
- General miscellaneous or contingency costs.
- Land purchase costs.
- Lobbying, including activities intended to influence the outcome of elections or influence government officials regarding pending legislation either directly or through specific lobbying appeals to the public.
- Rental costs for home office workspace owned by individuals or entities affiliated with the applicant organization.
- Social activities such as receptions, parties or galas.
- Subgrants to replace lost revenue.
- Travel costs.
- Vehicle purchases.
- Visa costs paid to the U.S. government.
- Voter registration drives and related activities.
- All other costs that are unallowable per 2 CFR 200 and other laws.



SCORING CATEGORIES

The volunteer grants reviewer committee will use this matrix as a guide to score the Arts Operating Recovery applications. Applicants are encourage to factor in the reviewer prompts, category weight, and scoring criteria to create a strong application.

SCORING CATEGORY	STATEMENT OF NEED	ARTISTIC EXCELLENCE	ARTISTIC MERIT	ORGANIZATIONAL OVERSIGHT & FISCAL COMPETENCE	DIVERSTIY, EQUITY, INCLUSION & ACCESSIBILITY (DEIA)
Points (1 low – 3 high)	3 points (max)	3 points (max)	3 points (max)	3 points (max)	3 points (max)
Weight	10%	25%	25%	20%	20%
Weighted Score Range	10 – 30 points	25 – 75 points	25 – 75 points	20 – 60 points	20 – 60 points

TOTAL POINTS = 300

RATING CRITERIA

STATEMENT OF NEED (10%)

Question 1: Describe the need for the Arts Operations Recovery funding related to the organization's arts activities.

Question 2: Discuss how the proposed use of funds will mitigate COVID-19's impact on the organization and drive anticipated future outcomes related to the organization's arts activities. For example, describe how the subgrant funds will be used to support jobs and/or sustain arts operations

REVIEWER PROMPT

Does the organization present a clear case for need as to how the funds will support day-to-day arts focused operating expenses? Is the proposed use of funds evident and appropriate?

3	2	1
Statement of need is fully communicated and supported.	Statement of need is moderately supported.	The need for funds is not very well demonstrated.
Plans to utilize funds are very strongly presented and proposed use of funds fall within allowable expenses.	Plans to utilize funds are sufficiently presented.	Plans to utilize funds are not clearly presented. Funds are proposed for application to unallowable expenses.

RATING CRITERIA

ARTISTIC EXCELLENCE (25%)

Question 3: Describe the programs produced by the organization that serves the community through arts, arts education, and/or artistic experiences during the period of performance. Share how the programs represent high-quality, innovative, and meaningful experiences and details on the populations served.

Questions 4: How will the organization ensure that those delivering ongoing programs create meaningful arts experiences of the highest caliber? If available provide details about the artistic qualifications of the individuals and/or groups involved in the planning and artistic processes.

REVIEWER PROMPT

Does the organization deliver high-quality, innovative, and meaningful arts focused activities/experiences? Is the delivery of such activities/experiences being led by experts in their field?

3	2	1
Activities show significant creativity or innovation with considerable potential for broad, long-term impact to positively impact quality of life and equity indicators for Dubuque residents and beyond.	Activities demonstrate conventional arts activities and experiences with limited potential to positively impact quality of life for the local community and beyond.	Activities show minimal creativity and innovation or are not arts focused. The local community impact of the arts activities and experiences offered by the applicant is ambiguous or nonexistent.
Expertise and backgrounds of individuals and/or groups involved in the planning and delivery of activities likely to facilitate high caliber execution of activities and experiences.	Artistic backgrounds of individuals and/or groups involved in the planning and delivery of activities have moderate potential for supporting high caliber execution of activities and experiences.	The artistic backgrounds of the individuals and/or groups involved in the planning and delivery, or the processes for identifying those persons, do not support artistic excellence.

RATING CRITERIA

ARTISTIC MERIT (25%)

Question 5: How do the arts, arts activities, arts education, and/or artistic experiences offered by the organization benefit the populations previously identified? The organization might touch the lives of thousands, or it might follow and transform the lives of a few. Tell us about it.

Question 6: How does the community demonstrate support and investment in the organization and its work in the fields of arts, arts activities, arts education, and/or artistic experiences?

REVIEWER PROMPT

Does the organization communicate and apply the value and benefits of their arts focused work for maximum community impact? Does the community demonstrate buy-in for the organization's work?

3	2	1
The organization maximizes its potential to address specific community needs through diverse activities aligned with its mission and capacity.	Community needs are identified but planned work lacks in specificity in how mission and activities address those needs.	Community needs are not clearly identified and planned work is ambiguous or mismatched to mission and resources.
Broad and diverse community support is evident.	Community support is limited or selective.	Community support outside of the organizational structure is minimal.

RATING CRITERIA

ORGANIZATION OVERSIGHT & FISCAL COMPETENCE (20%)

Question 7: How has the organization addressed current challenges to its mission work and fiscal health as a result of the pandemic? How is the organization planning for the future (strategic planning or long-range goal efforts) operationally and financially?

Also considers the following uploads: Arts Operating Recovery Request Form and Arts Operating Budget History Form.

REVIEWER PROMPT

Does the organization demonstrate effective oversight to advance the mission and the capacity to apply the funds effectively? Do the budget history, current financial position, and future planning demonstrate fiscal competence?

3	2	1
Applicant exhibits sustainable management that advances or meets the programmatic needs of the organization's mission and scope.	The applicant's management structure falls short of programmatic or operational scope and mission.	Organizational management appears inconsistent or ineffectual for the stated scope and mission.
The financial health has been coherently expressed and exhibits a strong standing with no potential concerns.	Financial health as communicated is stable with some areas of concern.	The applicant leans toward poor financial health, or the fiscal position cannot be clearly determined.

RATING CRITERIA

DIVERSITY, EQUITY, INCLUSION, & ACCESSIBILITY (20%)

Question 8: Describe ways in which the organization's arts activities are diverse, equitable, inclusive, and accessible. How does the organization work with underserved communities that have been historically marginalized?

The answer should not focus exclusively on giving away tickets or using an ADA-accessible facility. For example, in addition to utilizing a physically accessible venue, how will the organization ensure that people with disabilities can participate in and benefit from your programming? This might include providing ASL interpretation, captions, and/or audio descriptions for events/performances, visual/audio descriptions, or tactile models of artwork.

REVIEWER PROMPT

Does the organization demonstrate diverse, equitable, inclusive, and accessible practices through sufficient examples of how DEIA is incorporated into its activities and outreach?

3	2	1
The applicant provides comprehensive examples of integrating DEIA practices into the planning and delivery of its activities and outreach to underserved populations.	Applicant offers limited examples of integrating DEI practices into the planning and delivery of its activities and outreach to underserved populations.	The applicant fails to provide supportive examples of DEIA practices in either planning or engagement aspects of its activities and outreach to underserved populations.

SUBMITTING AN APPLICATION

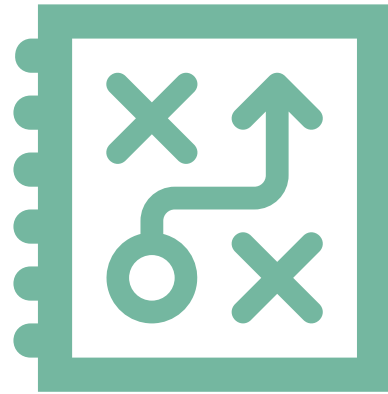
- Overview -

- Applications must be submitted (strictly enforced) no later than **11:59 PM on Friday, December 16, 2022**.
- Applications must be submitted online via SlideRoom at cityofdubuque.slideroom.com
- Late, incomplete or ineligible applications **WILL NOT** be accepted. Likewise, changes or the addition of materials to an application after the submission deadline **WILL NOT** be accepted unless requested by City staff.
- The applicant, not City staff, is solely responsible for the content and timely submission of this subgrant.
- As there are many additional requirements to receive this federal funding, please carefully review the eligibility, allowable costs, reporting requirements, and **TERMS & CONDITIONS** before completing the application.



SUBMITTING AN APPLICATION

- Tips & Support -



- Downloadable PDF of application questions available at cityofdubuque.org/artsgrants as well as preview on Slideroom and in the Handouts.
- Answers limited to maximum character counts which include spaces.
- Attach only the requested attachments being mindful of requested document length.
- Keep the artistic excellence and artist merit as well as community outcomes and impact of art activities front and center.

Accommodations or Questions:

We are committed to making our programs and services accessible to everyone. To request accommodations, translation, interpretation, or other assistance, including technical support or questions to complete the application contact:

Laura Merrick

lmerrick@cityofdubuque.org or 563-690-6059

Will reply within 48 hours Monday – Friday.

[Scheduled Office Hours](#) | Or contact to arrange.

SlideRoom Technical Support:

support@slideroom.com

Licenses & Permits

New Business

Landlord Resources

Work with the City

Learn About Dubuque

Bids/RFPs

Arts & Culture

Purchasing Policies

Awards

Employment Opportunities

Demographics

Build in Dubuque

Dubuque's Location

Employment & Workforce

Landlord Partner Portal

Rental Inspections

Landlord Incentives

Lead Hazard Control

Vacant Building License

Property Maintenance Code Info

Partnerships

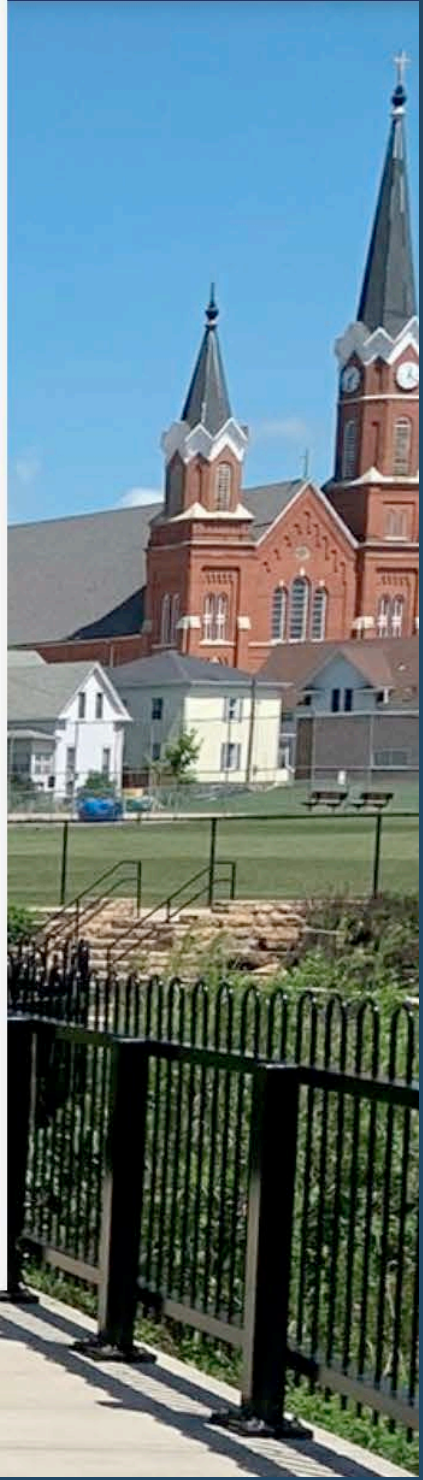
Business Recruitment & Expansion

Development Partners

Programs & Incentives

Available Properties

www.cityofdubuque.org
or
www.cityofdubuque.org/artsandculture



Arts & Culture Master
Plan

+

Funding Programs

-

NEA Local Arts Agency
Subgranting Information

-

Arts Operating Recovery
Subgrant Overview

Funding Recognition

FAQs & Troubleshooting

Reporting

[Home](#) › [Government](#) › [Departments](#) › [Arts & Culture](#)

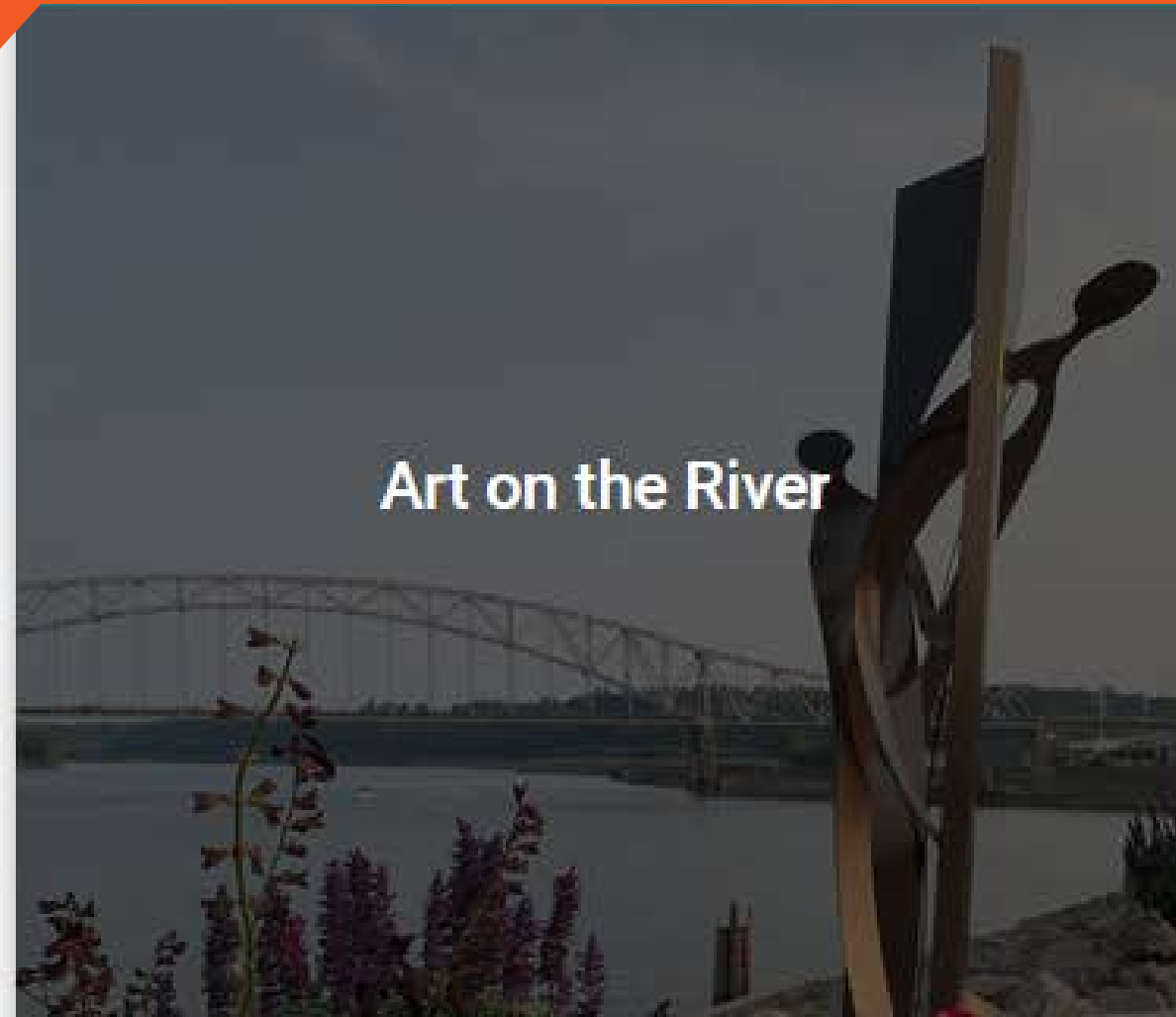
**Access Funding
Program Info Here**

Celebrate the New

The 2022-2023 exhibit arr
with an opening reception
members, local artists and
opening is held on the first
River Center and Mississi

Click to learn more about
[program](#).

Art on the River



This program differs from the City of Dubuque's annual Arts & Culture Operating Support program, there are additional requirements to receive this federal funding.

- [Notice of Funding](#)
- [Terms & Conditions](#)
- [Application Questions](#)
- [Download the Arts Operating Recovery Request Form \(Excel\)](#)
- [Download the Arts Operating Budget History Form \(Excel\)](#)
- [Scoring Matrix](#)

➤ Informational Webinar

➤ Office Hours

✓ How to Apply

The application for the Arts Operating Recovery subgrant is via [Slideroom](#), an online application portal. There are no fees to apply or setup a Slideroom applicant account.

Applications must be [submitted online](#) no later than 11:59 PM on Friday, December 16, 2022.

**Application Materials
and Online Form
Access**

cityofdubuque.slideroom.com

City of Dubuque Arts & Cultural Affairs

The City of Dubuque's Office of Arts & Cultural Affairs is an activity of the City's Economic Development Department and exists to foster diverse arts and culture experiences that improve the social and cultural vibrancy and cultivate help to create an equitable community of choice. The Office of Arts & Cultural Affairs administers arts and cultural grant programs and city-issued calls for art.

Applicants are required to use this online system to apply for open Office of Arts & Cultural Affairs administered programs.

Learn more about the [City of Dubuque's Arts & Culture p](#)

Apply Now

AVAILABLE PROGRAMS

Arts Operating Recovery Subgrant

Deadline: December 16, 2022

READY TO APPLY?

1 Forms

2 Attachments

3 Portfolio

4 Submit

Applicant Contact
Information - NEA AOR
Subgrant

Eligibility Information - NEA
AOR Subgrant

Organizational Summary -
NEA AOR Subgrant

Proposal - NEA AOR
Subgrant

Finances - NEA AOR
Subgrant

Assurances - NEA AOR
Subgrant

**Evidence of 501(c)3
status ***

**Proof of approved
indirect cost rate ***

**List of current paid
staff and/or key
volunteers ***

**List of current Board
of Directors ***

Requirements: 1-5 items. Current: 1 item.

Submit a high-quality media sample, such as a musical recording, image of artwork, testimonial, short video clip, etc. Examples should demonstrate the kind of arts programming the organization does and/or its impact on the community. These items may be used by the City for promotional purposes. It is understood that appropriate releases have been secured in providing these items, and the copyright is waived. If credit is required for any of the uploaded items, please provide that in the media description. Ensure that appropriate viewing permissions are given. Several options can be found online if you need to reduce your file size.

< BACK

1 Forms

2 Attachments

✓ Portfolio

4 Submit

NEXT >

✓ Applicant Contact Information - NEA ORG

✓ Eligibility Information - NEA ORG

✓ Organizational Summary - NEA ORG

✓ Proposal - NEA ORG

⚠ Finances - NEA ORG

✓ Assurances - NEA ORG

Finances - NEA ORG

* indicates a required field

⚠ Four questions on this form need attention.

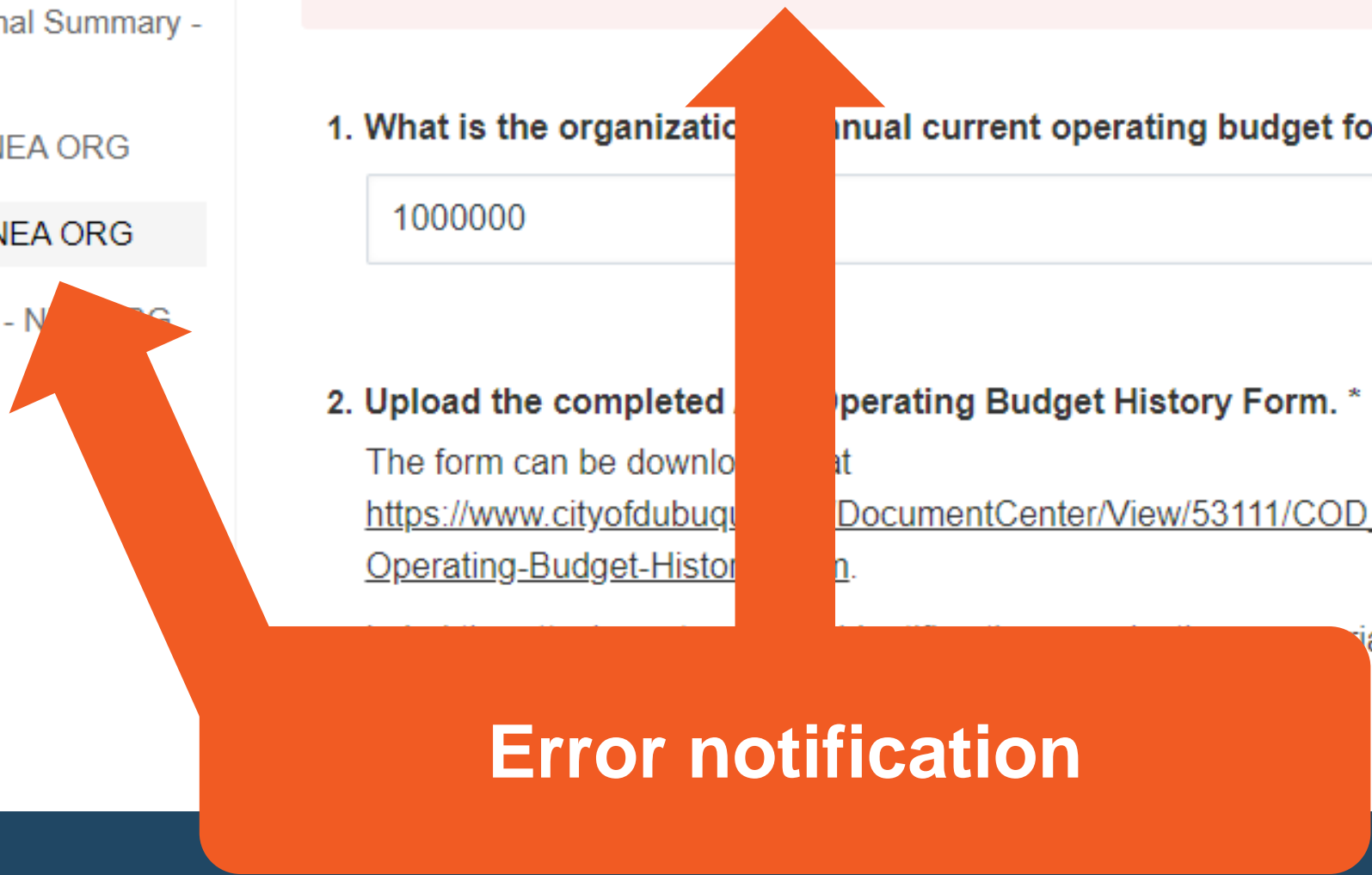
Some required questions are incomplete: [2](#), [5](#), [6](#) and [7](#)

1. What is the organization's annual current operating budget for arts activities? *

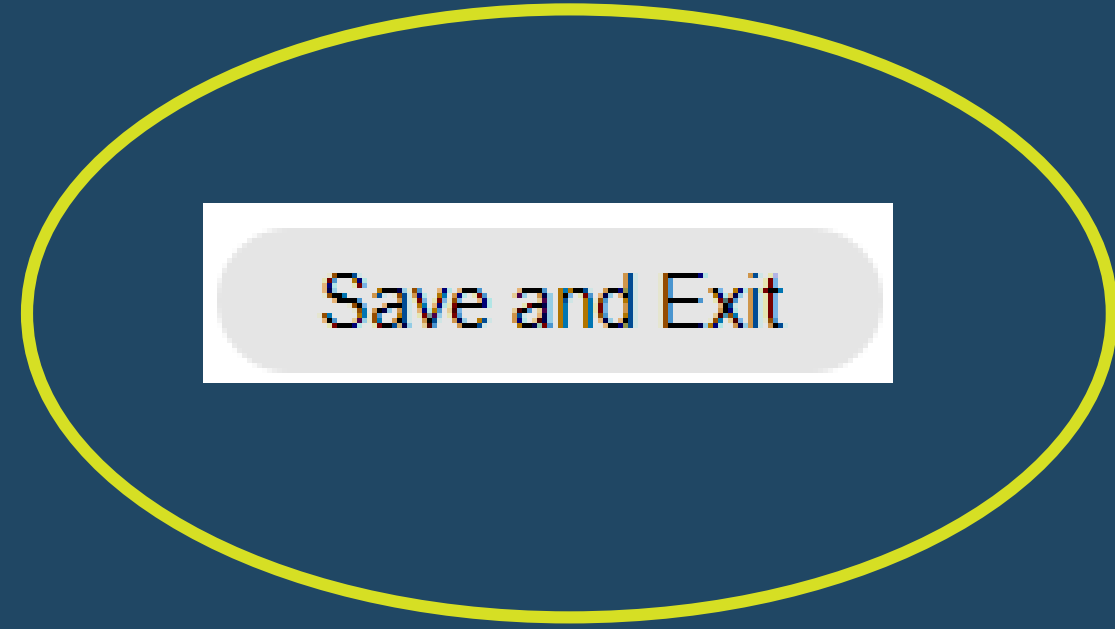
2. Upload the completed Operating Budget History Form. ⚠

The form can be downloaded at https://www.cityofdubuque.org/DocumentCenter/View/53111/COD_NEA_-_Arts-Operating-Budget-History-Form.

File Name: _____, File Type: _____, File Size: _____, File Date: _____, File Location: _____, File Description: _____, File Name (Required): _____



Error notification



Save and Exit

Almost there!!

← BACK

✓ Forms — ✓ Attachments — ✓ Portfolio — 4 Submit

You are ready to submit.

Once you submit, City of Dubuque will be able to view your application information.

Arts Operating Recovery Subgrant

[Click here](#) to review your application before submitting.

NOTE: Once your application has been submitted, you will NOT be able to make any edits.

Submit Application

- ✓ Applicant Contact Information - NEAAOR Subgrant
- ✓ Eligibility Information - NEAAOR Subgrant
- ✓ Organizational Summary - NEAAOR Subgrant
- ✓ Proposal - NEAAOR Subgrant
- ✓ Finances - NEA ORG
- ✓ Assurances - NEAAOR Subgrant

[← Back to Dashboard](#)



SUCCESS!

**Congratulations, you successfully submitted to City of Dubuque on
November 9, 2022. Your confirmation number is #22016039629.**

[Print confirmation](#)

[Print a copy of your application](#)

Arts Operating Recovery Subgrant

You may return to the [Dashboard](#) to view your completed application(s).

Arts Operating Recovery Request Form

Name of Organization:
(This should be the same as on the application)

Date Range of Fund Utilization:
(Indicate the date range within the period of performance at January 1 - December 31, 2023 that the proposed funds are to be applied)

Budget Narrative:
(Provide a brief description of how the proposed funds will be utilized)

ARTS OPERATING RECOVERY REQUEST FORM

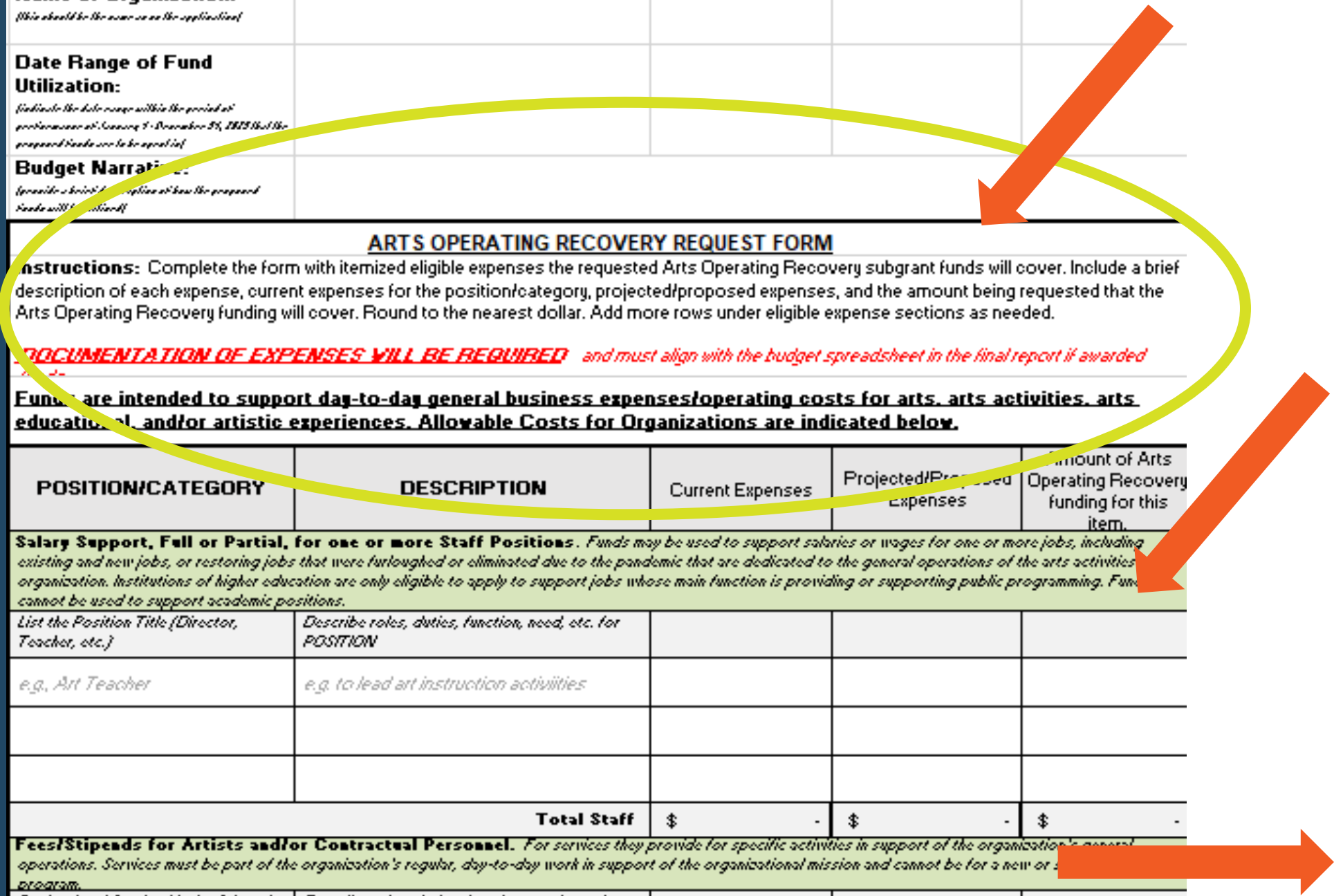
Instructions: Complete the form with itemized eligible expenses the requested Arts Operating Recovery subgrant funds will cover. Include a brief description of each expense, current expenses for the position/category, projected/proposed expenses, and the amount being requested that the Arts Operating Recovery funding will cover. Round to the nearest dollar. Add more rows under eligible expense sections as needed.

DOCUMENTATION OF EXPENSES WILL BE REQUIRED and must align with the budget spreadsheet in the final report if awarded.

Funds are intended to support day-to-day general business expenses/operating costs for arts, arts activities, arts educational, and/or artistic experiences. Allowable Costs for Organizations are indicated below.

POSITION/CATEGORY	DESCRIPTION	Current Expenses	Projected/Proposed Expenses	Amount of Arts Operating Recovery funding for this item
Salary Support, Full or Partial, for one or more Staff Positions. Funds may be used to support salaries or wages for one or more jobs, including existing and new jobs, or restoring jobs that were furloughed or eliminated due to the pandemic that are dedicated to the general operations of the arts activities organization. Institutions of higher education are only eligible to apply to support jobs whose main function is providing or supporting public programming. Funds cannot be used to support academic positions.				
<i>List the Position Title (Director, Teacher, etc.)</i>	<i>Describe roles, duties, function, need, etc. for POSITION</i>			
<i>e.g., Art Teacher</i>	<i>e.g. to lead art instruction activities</i>			
Total Staff		\$ -	\$ -	\$ -
Fees/Stipends for Artists and/or Contractual Personnel. For services they provide for specific activities in support of the organization's general operations. Services must be part of the organization's regular, day-to-day work in support of the organizational mission and cannot be for a new or special program.				
<i>Professional Service (Artist Stipend, etc.)</i>	<i>Describe roles, duties, function, need, etc. for PROFESSIONAL SERVICE</i>			
<i>e.g., Art Teacher</i>	<i>e.g. to lead art instruction activities</i>			
Total Professional Services		\$ -	\$ -	\$ -

Health & Safety Supplies For Staff and/or Visitors/Audiences (e.g., personal protective equipment, cleaning supplies, hand sanitizer, etc.). These are the only supplies that can be funded through this subgrant.				
<i>List the Category of Expense</i>	<i>Describe function, need, etc. for CATEGORY item</i>			
<i>e.g., Personal Protective Equipment</i>	<i>e.g. masks for performers</i>			
Total Health & Safety Supplies		\$ -	\$ -	\$ -
Facilities Costs (Such as rent and utilities, i.e., electric, phone, gas bills). Costs related to home offices, upgrades to HVAC/ventilation systems, and other capital improvements are unallowable.				
<i>List the Category of Expense</i>	<i>Describe function, need, etc. for CATEGORY item</i>			
<i>e.g., Utilities</i>	<i>e.g. utilities for the art room</i>			
Total Facility Costs		\$ -	\$ -	\$ -
Marketing & Promotion Costs				
<i>List the Category of Expense</i>	<i>Describe function, need, etc. for CATEGORY item</i>			
<i>e.g., Marketing</i>	<i>e.g. printing of show flyers</i>			
Total Marketing & Promotion Costs		\$ -	\$ -	\$ -
Indirect Costs (i.e., overhead, administrative, or general operating expenses that are not readily identifiable with, or are difficult to assign to, a specific project, but nevertheless are necessary to the operation of the organization, the performance of its activities, and the execution of its projects.) Can use approved indirect cost rate negotiated with the Federal government, or if no rate exists a de minimis indirect cost rate of up to 10% of modified total direct costs.				
<i>List the Category of Expense</i>	<i>List approved federally negotiated rate or a de minimis indirect cost rate of up to 10% of modified total direct costs</i>			
<i>e.g., Arts administration</i>	<i>e.g. de minimis rate of 10%</i>			
Total Indirect Costs		\$ -	\$ -	\$ -
TOTAL COSTS		\$ -	\$ -	\$ -
				Grant Funds Requested



Arts Operating Budget History Form

Name of Organization:

(this should be the same as on the application)

[REDACTED]

ARTS OPERATING BUDGET HISTORY FORM

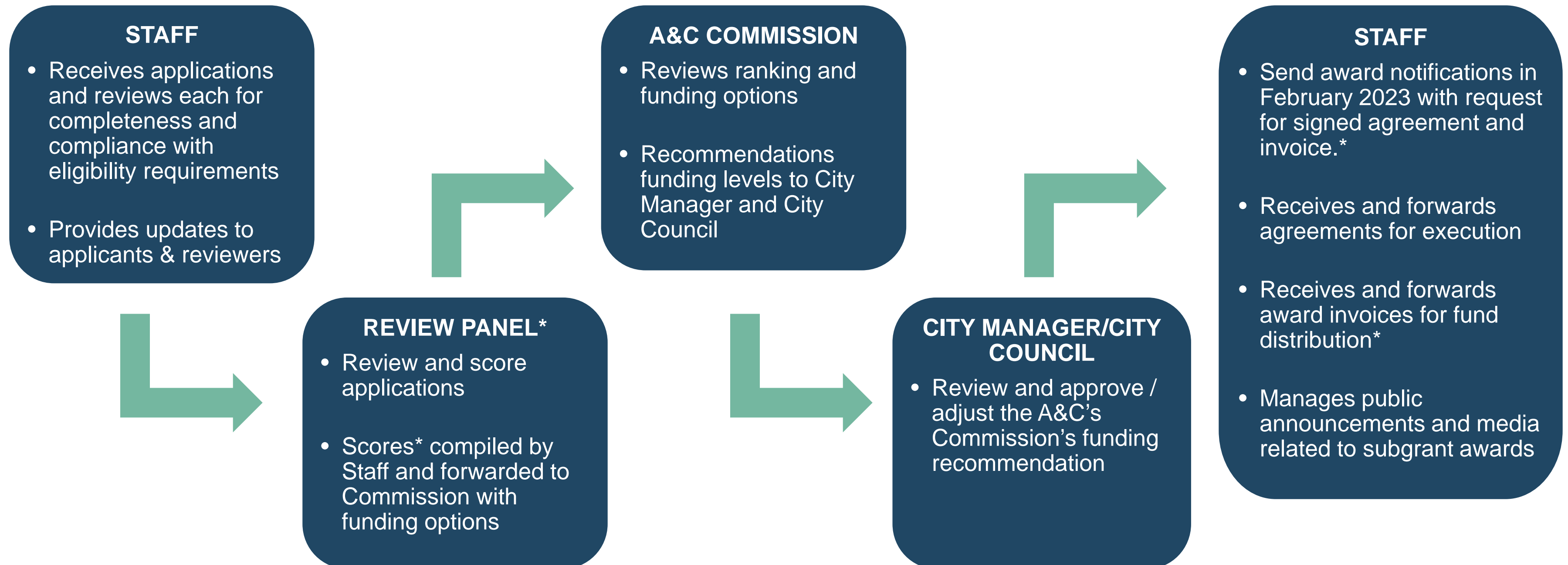
Instructions: List the organization's arts operating budget figures from the fiscal year 2020 and most recently completed fiscal year. Fill in the line items only for Total Income and Total Expenses for each year. The Surplus/Deficit line will autocalculate.

	Fiscal Year 2020	Most Recent Completed Fiscal Year
Total Income:	[REDACTED]	[REDACTED]
Total Expenses:	[REDACTED]	[REDACTED]
Surplus/Deficit:	\$ -	\$ -

REVIEW & AWARDS PROCESS

Competitive Panel Review

Funding levels will be impacted by the number of eligible applicants and how applicants score. While applicants may request the maximum award amount, the final award may be less than requested. Applications with the lowest scores may not be recommended for funding.



HELPFUL CONTACTS & RESOURCES

Accommodations or Questions:

We are committed to making our programs and services accessible to everyone. To request accommodations, translation, interpretation, or other assistance, including technical support or questions to complete the application contact:

Laura Merrick

Communications & Grants Administration Assistant

lmerrick@cityofdubuque.org

563-690-6059

Will reply within 48 hours Monday – Friday.

[Scheduled Office Hours](#) | Or contact to arrange.

Jenni Petersen-Brant

Arts & Cultural Affairs Manager

jbrant@cityofdubuque.org

563-690-6059 or 563-513-5636

SlideRoom Technical Support:

support@slideroom.com

Resources:

[Notice of Funding](#)

[Terms & Conditions](#)

[Acknowledgement](#)

[UEI Registration](#)

[504 Accessibility Form](#)

[Disbarred Information](#)

[Appendix C](#)

