

FISCAL YEAR 2025
Recommended
Policy And Narrative Budget

TABLE OF CONTENTS

April 9, 2024
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<u>DEPARTMENT/DIVISION</u>	<u>OPERATING BUDGET PAGE</u>	<u>CIP PAGE</u>
Five Flags Civic Center	1	37
Grand River Center	21	45
ImOn Arena	33	52
Transportation Services	43	265
Engineering	84	164

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HOW TO USE THIS POLICY BUDGET DOCUMENT

PURPOSE

The Policy Budget defines goals and objectives for all City departments and activities, relates them to cost and resource requirements and attempts to establish measures for evaluating accomplishment. Specific improvement packages are developed and included in the Policy Budget for alternative funding and service levels. The Policy Budget document shows the budget by line item for each Department and provides a basis for fiscal control once the budget is adopted.

The Policy Budget emphasizes objectives, accomplishments, and alternative funding and service levels and is intended to keep the attention of the City Council and public on the major policy decisions involving what services the City government will provide, who will pay for them, and the implications of such decisions.

FORMAT

The Policy Budget is organized by Department/Division and provides detail for all activities that make up each Department/Division. Each Department/Division tab includes the following information:

- 1) **Department/Division Financial Summary:** The ***budget highlights*** portion of the Department Summary reflects total expenses for the maintenance level budget (cost to continue at the same level of service) and approved improvement packages for all activities within the Department by expenditure category (employee expense, supplies and services, machinery and equipment, and debt service), and the funding sources that pay those expenses. The property tax portion of the funding is reflected, noting the increase or decrease from the prior years adopted budget. For Departments which are self supporting (i.e. Water, Water Resources & Recovery Center, Refuse and Salt Operations (part of Public Works), Media Service, Transit, Parking, Stormwater (part of Engineering)), the net operating surplus/deficit is reflected, noting the increase or decrease in the fund from the prior years adopted budget.

This summary displays all ***Improvement Packages*** submitted by Department/Division Managers, with a notation of whether they were recommended by the City Manager, and then approved by the City Council. Those noted with a 'YES' were added to the maintenance level budget and are reflected in the Department Funding Summary and those noted with a 'NO' were not approved.

And finally, this summary explains ***significant line item detail*** by expenditure category, notable revenue changes, and miscellaneous information regarding the maintenance level budget. These are the review notes prior to adding any improvement packages.

- 2) **Memo Addressing Budget Issue (optional):** If there is an important budget issue that needs further explanation, a memo will be provided.
- 3) **Department's Organizational Chart (optional):** Shows how a Department is structured. Usually included for larger more complex Departments.

4) **Department/Division's Highlights of Prior Year's Accomplishments and Future Initiatives:** This is a written narrative that highlights the Department's prior year accomplishments and what Departments plan on accomplishing in the near future.

5) **Department/Division's Goals and Performance Measures by Activity:** This is a written activity statement and a matrix for each activity which includes activity objectives, relationship to City Council Goals & Priorities, and key performance indicators (KPIs).. Performance measures are included for each activity to evaluate activities and ensure that the approved levels of funding yield the expected results. Icons for each KPI visually indicate how well an objective is doing and represent the following:

Goal Met	Goal in Progress	Goal Not Met
This goal has been met.	The goal has not been met but is showing signs of improvement.	This goal has not been met and is not currently showing signs of progress.

6) **Recommended Operating Revenue Budget by Department/Division:** This report reflects line item revenue detail at the Department/Division level (combines all activities for each line by fund). Two years actual revenues, prior year adopted revenues and the recommended revenue for the new budget year are reflected.

7) **Recommended Operating Expenditure Budget by Department/Division:** This report reflects line item expenditure detail at the Department/Division level (combines all activities for each line by fund). Expenses are grouped by category (employee expense, supplies and services, machinery and equipment, debt service, and transfers) and displays two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.

8) **Recommended Operating Expenditure Budget by Activity and Funding Source:** This report reflects expenses grouped by category (employee expense, supplies and services, machinery and equipment, debt service, and transfers) for each activity within the Department/Division, and displays two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.

9) **Personnel Complement at Department/Division and Activity Level:** These reports reflect positions budgeted at the Department/Division level and the Activity level, by funding source. Total Full Time Equivalents (FTE) and wages with longevity expense are shown for each position for two years prior year adopted FTE and expenses, and the recommended FTE and related expense for the new budget year.

10) **Capital Improvement Projects by Department/Division:** This report lists all Capital Improvement Project totals for two years actual expenses, prior year adopted expenses and the recommended expense for the new budget year.

11) **Five Year Capital Improvement Program Summary by Department/Division:** This report lists all Capital Improvement Projects budgeted in the new budget year and planned for the next four years.

Reference: Key Terms for Understanding Dubuque's Budget, Budget Glossary Budget Overview and Budget and Fiscal Policy Guidelines located in Citizen's Guide

Five Flags

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FIVE FLAGS CIVIC CENTER DIVISION

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	27,695	28,694	30,359	5.8%
Supplies and Services	1,248,189	1,100,772	1,136,325	3.2%
Machinery and Equipment	202,895	192,775	320,070	66.0%
Total Expenses	1,478,779	1,322,241	1,486,754	12.4%
Debt on Projects paid with Sales Tax Fund (20%)	41,887	42,748	41,688	-2.5%
Property Tax Support	1,478,779	1,322,241	1,486,754	164,513
Percent Increase (Decrease)				12.4%
Personnel - Authorized FTE	0.15	0.15	0.15	

*Actual Benchmark for FY 2024 is \$1,145,634.

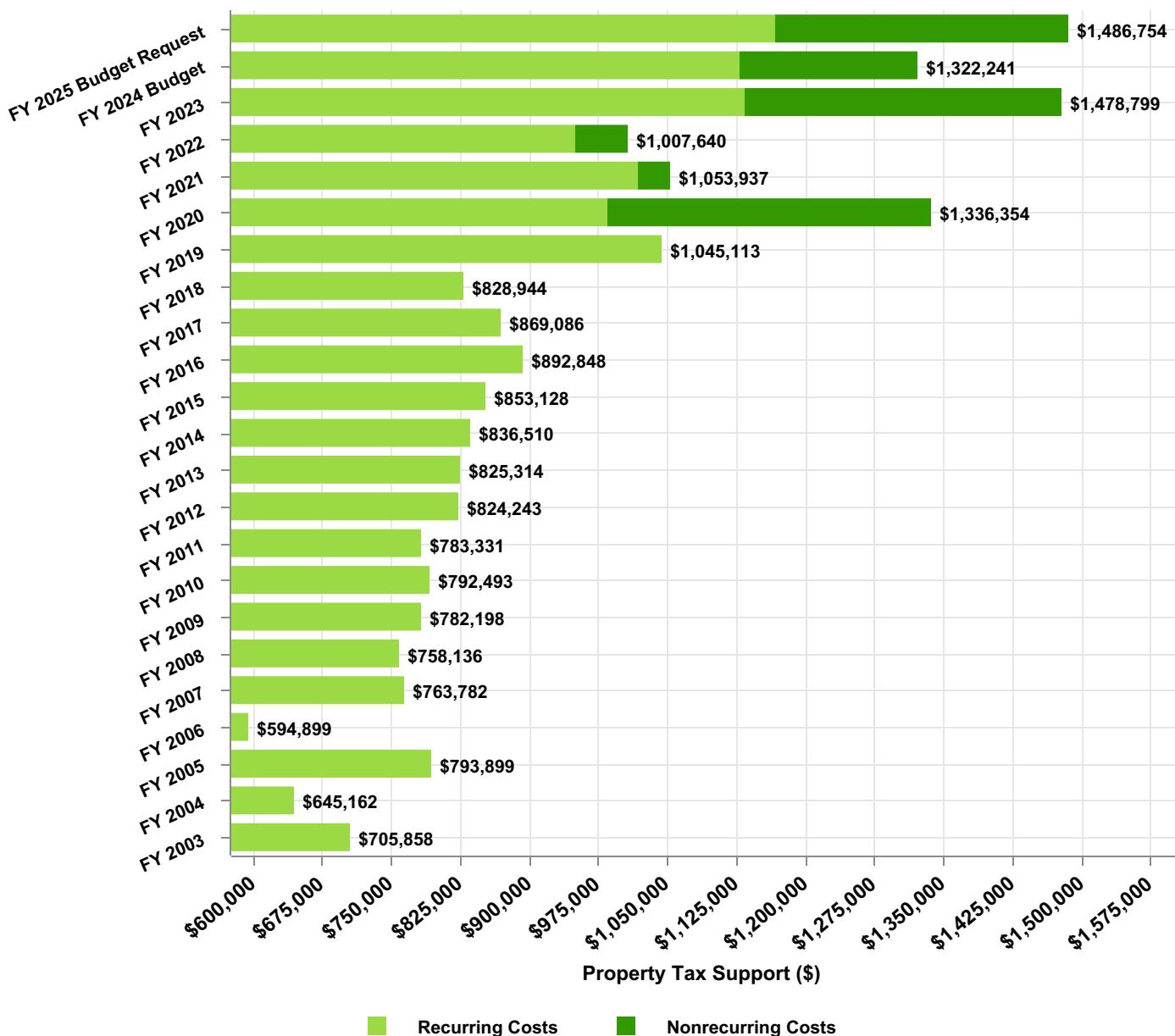
Significant Line Items

Background

1. History: The City has contracted the firm, ASM Global (formerly SMG), after Council approval in April 2004, to privately manage Five Flags Civic Center. ASM Global's original five year private management agreement began on July 1, 2004 and ended June 30, 2009. The current agreement expired June 30, 2014 and was extended for another five-year period ending June 30, 2019. It was then again extended for a five-year period ending June 30, 2024. The City will be issuing an RFP for management services, similar to the process used regarding a management contract for Grand River Center. Five Flags Civic Center has been managed by the same vendor for 20 years.

Continued on next page

Five Flags Property Tax Support



*ASM Global (formerly SMG) took over managing Five Flags on July 1, 2004.

- FY 2020 included Five Flags Assessment and Study in amount of \$82,800, a one-time cost. It also included a \$17,565 expense for the shortfall to the benchmark in FY 2019 as well as \$200,000 shortfall to benchmark payment during FY 2020 due to the full closure of Five Flags in March of 2020 due to the COVID-19 pandemic. This also includes \$50,949 for equipment replacement items.
- FY 2021 included the soils study to help inform the Phase 2A Study for \$20,000 and \$14,890 replacement of speakers damaged by water not covered by insurance.

- FY 2022 budget initially included \$79,700 in replacement equipment purchases. This year also included improvement packages approved including AED's and backflow preventer, as well as a \$58,000 carryover from FY 2021 for expenditures for Arts Council COVID relief grant. FY 2022 actuals included \$58,074 for equipment replacements. ASM Global's performance was under benchmark in FY 2022, accounting for lower recurring expenses.
- FY 2023 included \$202,895 in replacement equipment purchases and \$142,000 in shuttered venue grant expenditures.
- FY 2024 budget includes \$192,775 in replacement equipment purchases.
- FY 2025 budget includes \$320,070 in replacement equipment purchases.

Employee Expense

2. FY 2025 employee expense reflects a 5.00% wage package increase.
3. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2024. The employee contribution of 6.29% is unchanged from FY 2024.

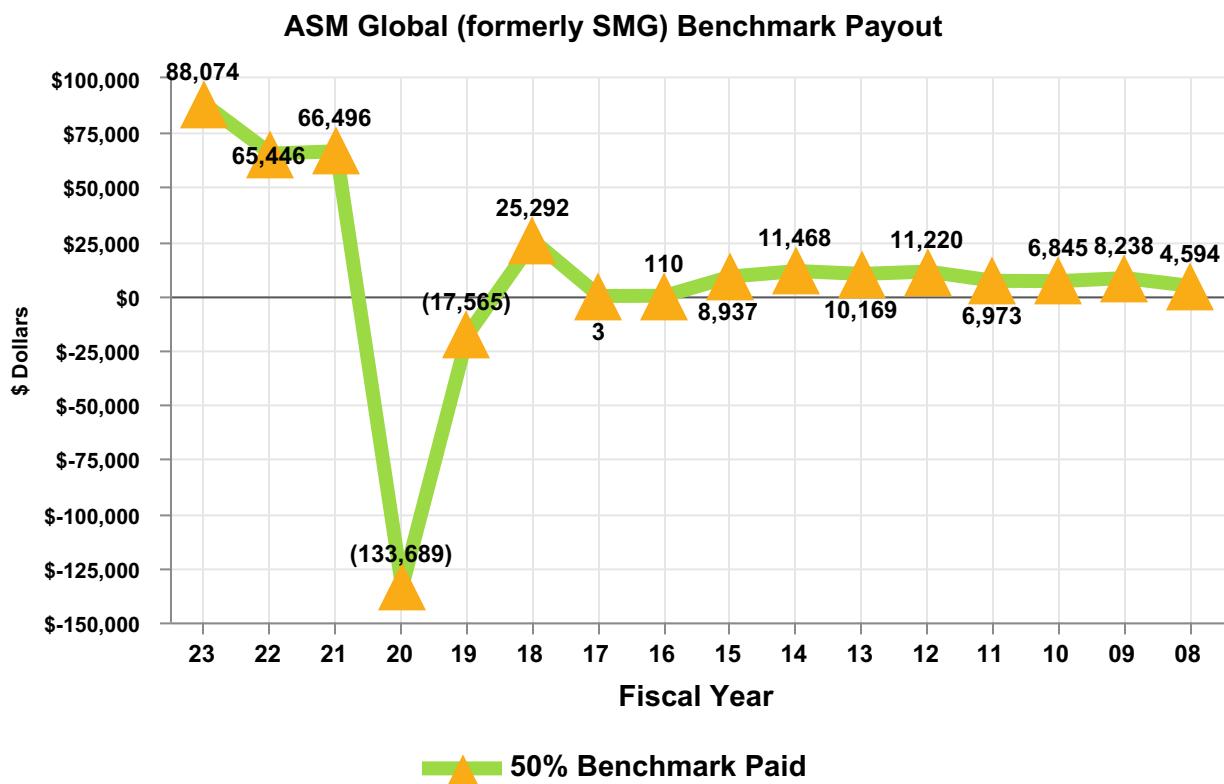
Supplies & Services

4. **Benchmark Calculation:** The benchmark is the amount of property tax needed to operate the Five Flags Civic Center (this amount is set by the City for ASM Global). The original benchmark and formula for adjustment was established in the 2004 agreement with ASM Global. ASM Global is challenged to spend less than the Benchmark, thereby reducing the amount of property tax support needed. The benchmark is calculated by taking total expense, less earned revenue for the Civic Center, to get the property tax support. This calculation was completed in the beginning by taking the average actual property tax support spent in FY 2002, 2003, and 2004 (\$682,091) and then increased annually by an inflation factor. This amount includes ASM Global's projected management fee of \$123,255 in FY 2025. The Benchmark fee is set for the purpose of the budget with an estimated Consumer Price Index (CPI) and then adjusted by the actual May CPI after the budget is adopted to arrive at the actual Benchmark and management fee.
5. ASM Global's goal is to come in under the benchmark, but if the benchmark is not met, the City of Dubuque must pay any amount over the benchmark. ASM Global's incentive to meet the benchmark gives them \$.50 of every dollar under the benchmark.

Annual Benchmark Set for ASM Global: In FY 2014 the benchmark was \$852,040 (prior year plus the May CPI of 1.4%), in FY 2015 the benchmark was \$869,933 (prior year plus the May CPI of 2.1%), in FY 2016 the benchmark was \$869,933 (prior year plus the May CPI of 0%), in FY 2017 the benchmark was \$878,632 (prior year based on May CPI of 1%), in FY 2018 the benchmark was \$895,326 (prior year based on May CPI of 1.9%), in FY 2019 the benchmark was \$920,395 (prior year based on May CPI of 2.80%), in FY 2020 the benchmark was \$936,962 (prior year based on May CPI of 1.80%), in FY 2021 the benchmark was \$937,899 (prior year based on May CPI of 0.10%), in FY 2022 the benchmark was \$984,794 (prior year plus May CPI of 5.00%), in FY 2023 the benchmark was \$1,069,486 (prior year based on May CPI of 8.60%), in FY 2024 the benchmark was \$1,112,266 (prior year based on May CPI of 4.00%), in FY 2024 the benchmark was \$1,112,961 (prior year based on May CPI of 4.00%) and

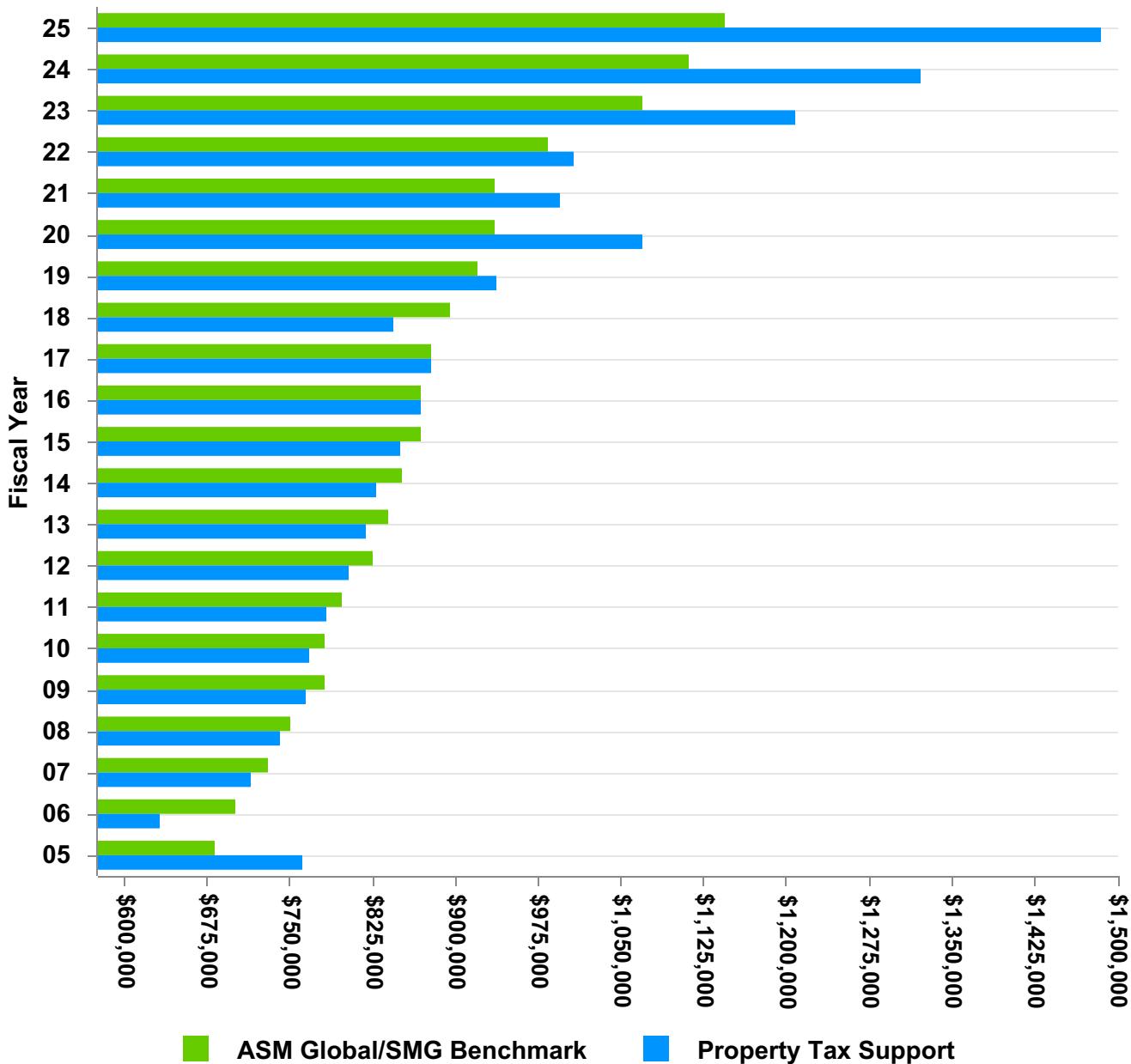
the FY 2025 benchmark is anticipated to be \$1,145,634 (prior year and anticipated May CPI of 3.00%).

Actual Benchmark: It should be noted that the first year (FY 2005) of management, actual expenses were higher due to the transitioning of the employees. There were additional costs relating to unemployment insurance, vacation payoffs and prior year expenses that did not count against the benchmark. The Five Flags Civic Center was also under renovation soon after SMG (ASM Global) started. It was expected that the first year of management would cost more. Also, the budget was initially set with the management fee (\$75,000) added on top of the set benchmark. It was determined that the benchmark should already include ASM Global's management fee, and the actual benchmark was adjusted accordingly with the additional budget going back into General Fund.



This summary of annual results of the benchmark to date reflects ASM Global has met the benchmark since 2006 with the exception of FY 2019 and FY 2020. FY 2019 included a polar vortex weather event affecting utility costs and event financial performance as well as repairs to the facility due to the age and status of the Five Flags building. FY 2020 included the closure of the Five Flags Civic Center due to the COVID-19 pandemic, the Governor's Proclamations in addition to event cancellations and rescheduling into FY 2021. This affected the Five Flags budget from March 2020 to the end of the fiscal year. FY 2020 was on track to be at benchmark prior to the beginning of the pandemic.

Property Tax Support Compared to Benchmark for Five Flags



When comparing the annual property tax support spent to the benchmark each year the following should be noted.

Property tax support includes items not included in the benchmark such as

- Replacement equipment such as items like lifts, commercial floor machines, sound systems, chairs. The list is extensive and replaced on a replacement schedule.
- Improvement packages that are added to the Five Flags such as the addition of security cameras.
- Shortfall payments for not meeting the benchmark in FY 19 and FY20.

- Studies or specific operating expenses for example the studies and assessments in FY20 and FY21.
- Initial cost of transitioning city employees to SMG in FY05.

Machinery and Equipment

6. The total equipment requested for FY 2025 is \$320,070:

Civic Center Machinery and Equipment	
<u>Administration</u>	
Vacuum cleaners	\$ 1,200
Super Trouper Spotlights	\$ 67,500
Bike Rack	\$ 3,000
Bike Rack Barricade 4'	\$ 2,400
Bike Rack Barricade 6'	\$ 8,000
Feeder Cable	\$ 8,000
Tables - Round (mity-lite)	\$ 19,000
Arena folding chairs (black)	\$ 70,000
Air Compressor - boiler room	\$ 3,350
Skid Loader Brush Implement	\$ 7,200
Dry sprinkler compressor (2000)	\$ 1,000
Eyewash unit 1 wall mount	\$ 1,000
Ice machine-Upper Concessions	\$ 8,000
Pizza warmer 1	\$ 2,720
Hobart popcorn popper	\$ 8,000
Power Distribution box	\$ 28,200
Roller grill 1	\$ 1,500
Wireless Microphones	\$ 15,000
Arena Lighting Control Board	\$ 65,000
Total Equipment <u>\$320,070</u>	

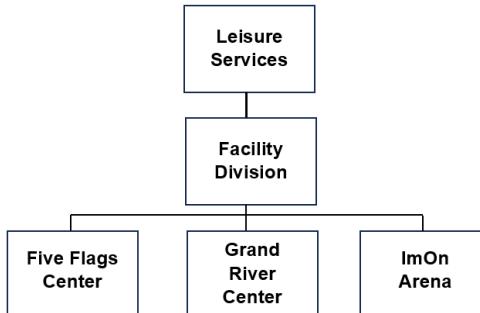
Debt Service

1. FY 2025 Annual debt service is as follows (\$41,688):

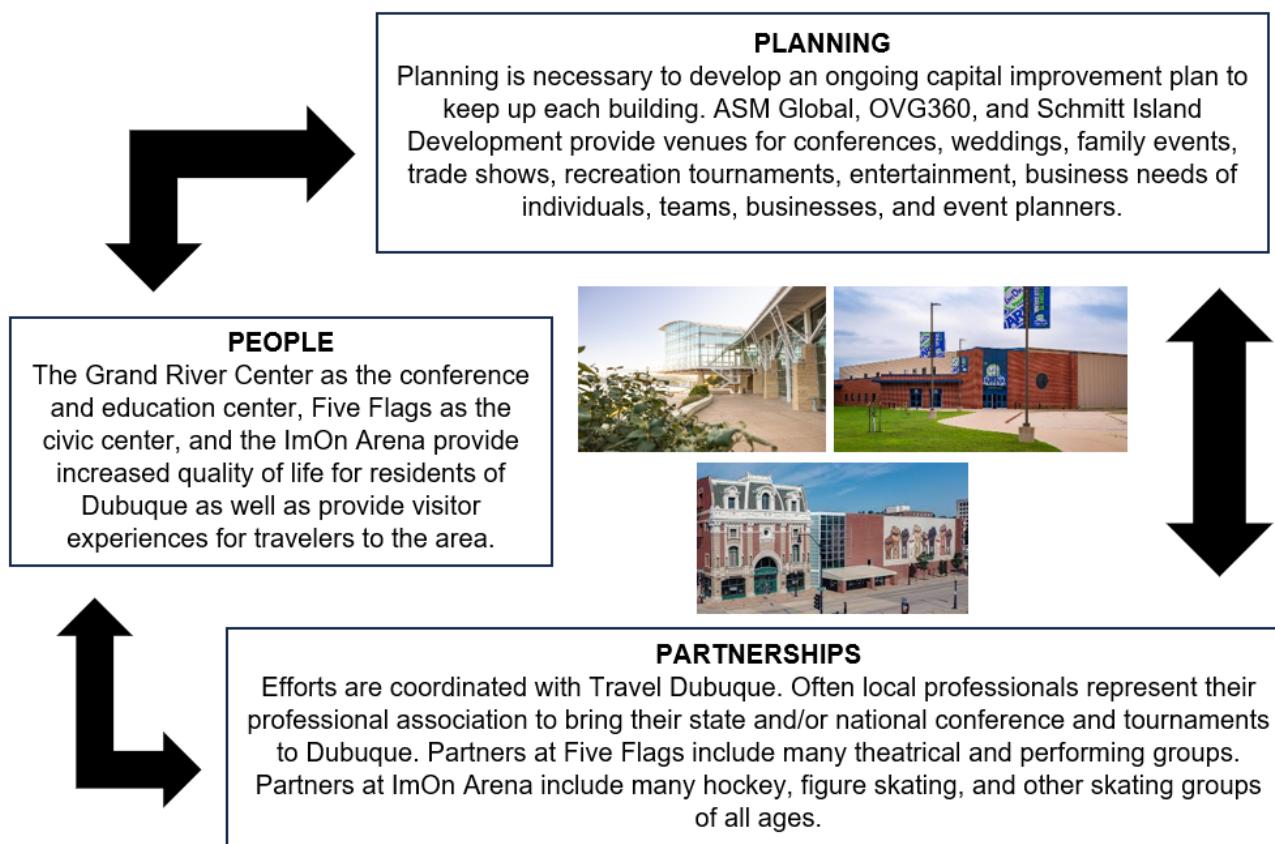
Amount	Debt Series	Payment Source	Purpose	Final Payment	Call Date
\$ 33,415	2019C G.O.	Sales Tax 20%	Civic Center Improvements	2030	2026
\$ 8,273	2019B G.O.	Sales Tax 20%	Chair Platform Section 3	2039	2039
<u>\$ 41,688</u>	<u>Total Civic Center Annual Debt Service</u>				

LEISURE SERVICES FACILITY DIVISION

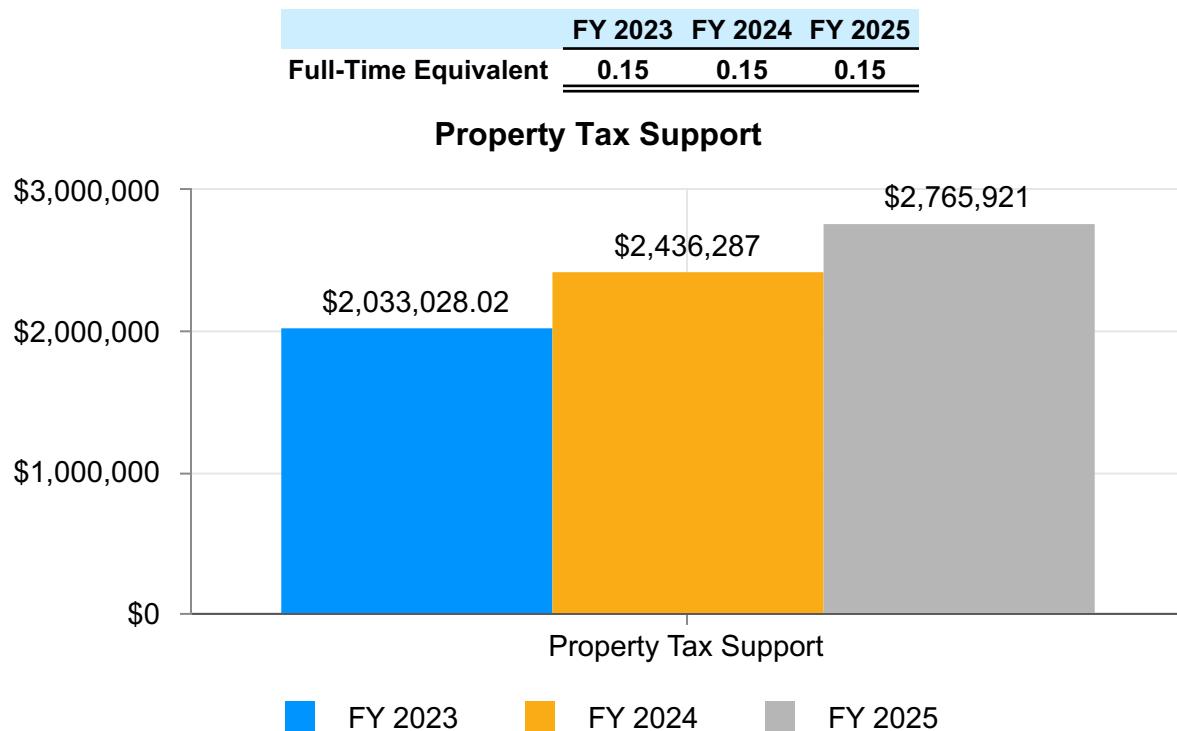
The Facility Division provides for the effective and efficient maintenance of buildings and equipment and administration of management contracts for Five Flags Civic Center, Grand River Center, and ImOn Arena, ensuring facilities and programs that provide an increased **QUALITY OF LIFE** and creates opportunities for both citizens and visitors.



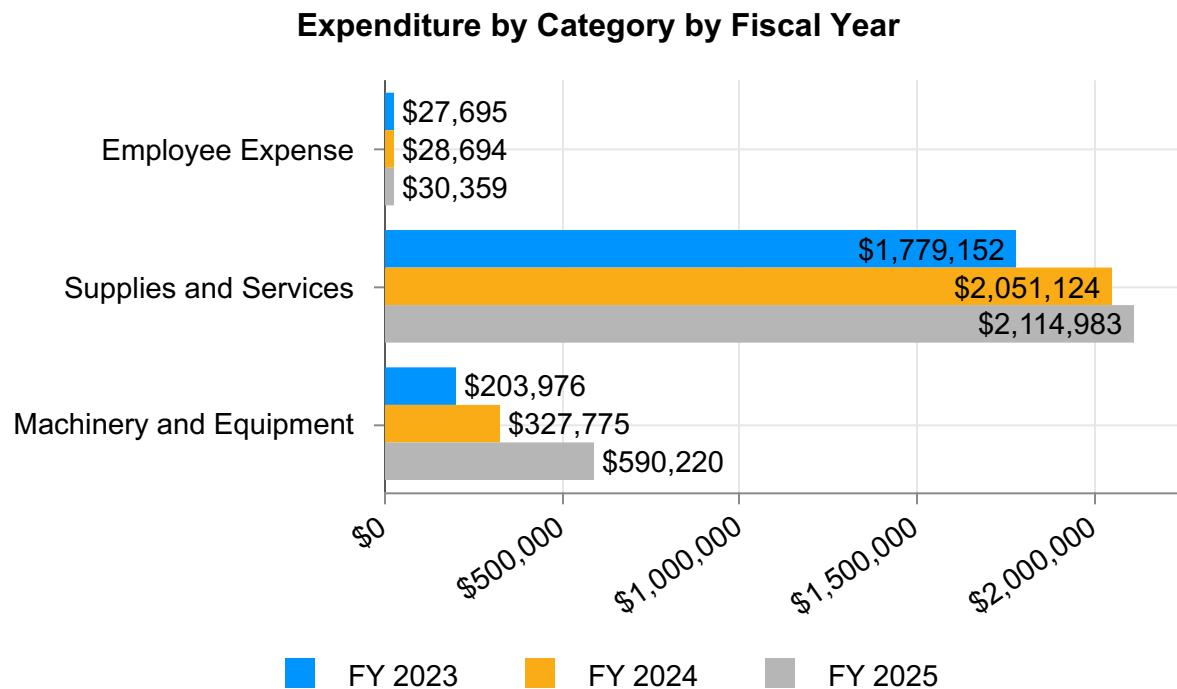
SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES



LEISURE SERVICES FACILITY DIVISION



The Leisure Services Facilities Division is supported by 0.15 full-time equivalent employees. Supplies and services accounts for 76.47% of the department expense as seen below. Overall, the department's expenses are expected to increase by 13.62% in FY 2025 compared to FY 2024.



LEISURE SERVICES FACILITY DIVISION

Mission & Services

The Facility Management Division of the Leisure Services Department strives to provide venues for community and civic activities, entertainment, recreational, and cultural events and activities. The division promotes events and activities that bring tourists and generate spending in the community and ensure the centers are well-maintained and professionally managed to ensure attendees have a positive experience.

Five Flags Civic Center is a City owned building managed day-to-day by ASM Global located in the heart of downtown. It is a multipurpose facility which hosts sporting events, theatrical performances, concerts, meetings and conventions, sporting events and much more. Five Flags Civic Center features an arena, historic theater, meeting rooms and intimate performance stage called the Bijou Room.



The Grand River Center is a City owned building managed by OVG360. Dubuque's iconic convention and education center is located in the Port of Dubuque overlooking the Mississippi River and Riverwalk. The conference center has meeting rooms, a ballroom and exhibit hall allowing a variety of uses of the space for large and small events.

The ImOn Arena is a city owned building managed by Schmitt Island Development Corporation. The facility has one United States Hockey League size sheet of ice with seating for 3,200. The arena hosts ice sports events tournament and games.



Leisure Services initiates capital improvement projects and equipment purchases for these facilities ensuring the long-term viability and functionality of these buildings.



Five Flags Civic Center Funding Summary

	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$1,478,779	\$1,322,241	\$1,486,754
Resources	\$5,426	\$0	\$0

Five Flags Civic Center Position Summary

	FY 2025
Leisure Services Director	0.15
Total FT Equivalent Employees	0.15

Grand River Center Funding Summary

	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$554,249	\$1,114,046	\$1,279,167
Resources	\$—	\$—	\$—

Grand River Center Position Summary	
	FY 2025
Leisure Services Director	0.15
Total FT Equivalent Employees	0.15

ImOn Arena Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$422,526	\$373,255	\$428,029
Resources	\$52,252	\$—	\$—

Performance Measures

City Council Goal: Partnerships for a Better Dubuque

	Performance Measure (KPI)	Target	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	Performance Indicator
1	Activity Objective: Become a regional hub for arts and culture by partnering with arts & culture organizations and providing Arts and Culture events and programming.					
	% change from prior year in performing arts programming held at Five Flags	+.5%	+2%	+8.2%	+.5	Goal Met
2	Activity Objective: Host community events and activities that support families and children. GRC, FF and ImOn Arena Combined					
	# of unique performances and events	80	78	49	80	Goal Met
	# of events that supported fundraisers benefiting families & children	15	13	24	20	Goal Met
3	Activity Objective: Maintain infrastructure and amenities to support economic development and growth.					
	# of attendees at Annual Growing Sustainable Communities Conference (number of states represented)	400/20	0/0 (actual) *	380/18 + Canada (Actual)	380/18	Goal In Progress

*Note - In October of 2020 (FY21) and 2021 (FY22) the Growing Sustainable Communities Conference was cancelled due to the ongoing pandemic and health concerns. The Sustainability Conference was moved from October 2022 in FY23 to April 2024. FY19 had 425 attendees from 28 states and Canada, FY20 had 482 attendees from 27 states.



Recommended Operating Revenue Budget - Department Total

32 - CIVIC CENTER

Fund/Account/Account Title	FY22 Actual Revenue	FY23 Actual Revenue	FY24 Adopted Budget	FY25 Recomm'd Budget
100 - General				
4A - Charges for Services				
47150 - Refunds	0	(5,426)	0	0
4A - Charges for Services Total	0	(5,426)	0	0
4B - Grants/Contrib				
44000 - Federal Grants	(362,080)	0	0	0
44400 - State Grants	0	0	0	0
4B - Grants/Contrib Total	(362,080)	0	0	0
200 - Debt Service				
4N - Transfers				
49304 - Transfer in Sales Tax 20%	(44,065)	(41,887)	(42,748)	(41,688)
4N - Transfers Total	(44,065)	(41,887)	(42,748)	(41,688)
4O - Eliminated for GW				
48200 - Proceeds from GO Debt	0	0	0	0
48205 - Bond Discount/Premium	0	0	0	0
4O - Eliminated for GW Total	0	0	0	0
CIVIC CENTER - Total	(406,145)	(47,313)	(42,748)	(41,688)

Recommended Operating Expenditure Budget - Department Total				
32 - CIVIC CENTER				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6A - Salaries & Wages				
100 - General				
60100 - Salaries-Regular Full Time	20,892	21,750	22,746	23,974
60635 - Special Pay Sick Lv Payout 50%	0	196	0	206
6A - Salaries & Wages Total	20,892	21,946	22,746	24,180
6B - Employee Benefits				
100 - General				
61100 - FICA - City Contribution	1,549	1,633	1,740	1,850
61300 - IPERS - City Contribution	1,972	2,053	2,147	2,263
61510 - Health Insurance	1,955	2,014	2,013	2,013
61540 - Life Insurance	8	7	7	7
61600 - Workers' Compensation	37	42	41	46
6B - Employee Benefits Total	5,522	5,749	5,948	6,179
6D - Repair/Maint/Util				
100 - General				
63730 - Telecommunications	41	42	42	42
6D - Repair/Maint/Util Total	41	42	42	42
6E - Contractual Svcs				
100 - General				
64070 - Engineering - Outsourced	932	0	0	0
64080 - Insurance - Property	30,460	36,091	40,293	58,667
64081 - Insurance - Liability	81	97	72	114
64110 - Legal	0	2,083	0	0
64130 - Payments to Other Agencies	880,913	1,200,787	1,047,967	1,065,309
64140 - Printing	0	0	348	348
64145 - Copying	2,954	2,725	2,950	2,725
64190 - Technology Services	0	0	0	0
64850 - Consulting Engineers	0	0	0	0
64900 - Other Professional Service	0	0	0	0
64975 - Equip Maint Cont	6,365	6,365	7,300	7,296
64980 - Technology Equip Maint Cont	1,407	0	1,800	1,824
200 - Debt Service				
64110 - Legal	0	0	0	0
64900 - Other Professional Service	0	0	0	0
6E - Contractual Svcs Total	923,111	1,248,147	1,100,730	1,136,283
6F - Commodities				
100 - General				
65045 - Technology Equipment	0	85,238	32,900	80,000
65050 - Other Equipment	0	6,500	125,375	240,070
65054 - Safety Equipment	0	4,844	4,500	0
65060 - Office Supplies	0	0	0	0
65110 - Signage	0	0	0	0
6F - Commodities Total	0	96,582	162,775	320,070
6G - Capital Outlay				
100 - General				
67100 - Vehicles	0	0	0	0

Recommended Operating Expenditure Budget - Department Total				
32 - CIVIC CENTER				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
67210 - Furniture/Fixtures	0	0	30,000	0
67270 - Other Capital Equipment	58,074	106,313	0	0
6G - Capital Outlay Total	58,074	106,313	30,000	0
6H - Debt Service				
200 - Debt Service				
68010 - Principal Payment	34,603	33,463	35,328	35,328
68020 - Interest Payments	9,462	8,424	7,420	6,360
68990 - Paying Agent Fees	0	0	0	0
6H - Debt Service Total	44,065	41,887	42,748	41,688
CIVIC CENTER - TOTAL	1,051,705	1,520,667	1,364,989	1,528,442

Recommended Expenditure Budget Report by Activity & Funding Source
32 - CIVIC CENTER

Fund/Activity	FY23 Actual Expense	FY24 Adopted Budget	FY25 Recomm'd Budget
3201 - Administration			
100 - General			
6A - Salaries & Wages	21,946	22,746	24,180
6B - Employee Benefits	5,749	5,948	6,179
6D - Repair/Maint/Util	42	42	42
6E - Contractual Svcs	1,248,147	1,100,730	1,136,283
6F - Commodities	96,582	162,775	320,070
6G - Capital Outlay	106,313	30,000	—
3201 - Administration Total	1,478,779	1,322,241	1,486,754
3280 - Debt Service			
200 - Debt Service			
6E - Contractual Svcs	—	—	—
6H - Debt Service	41,887	42,748	41,688
3280 - Debt Service Total	41,887	42,748	41,688
CIVIC CENTER TOTAL	1,520,667	1,364,989	1,528,442

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

32 CIVIC CENTER DIVISION

FD	JC	WP-GR	JOB CLASS	FY 2023		FY 2024		FY 2025	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense				0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
100	3375	GE-44	LEISURE SERVICES DIRECTOR	0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
TOTAL FULL TIME EMPLOYEES				0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
TOTAL CIVIC CENTER DIVISION				0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Civic Center Administration											
10032100	61010	100	3375	GE-41	LEISURE SERVICES DIRECTOR	0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
					Total	0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
TOTAL CIVIC CENTER DIVISION						0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974

Capital Improvement Projects by Department/Division					
CIVIC CENTER DIVISION					
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 24 Recomm'd Budget
3249900001	Five Flags Building Impr	Civic Center	305	64004	50,000
3249900001	Five Flags Building Impr	Civic Center	305	67500	2,750,000
CIVIC CENTER DIVISION TOTAL					2,800,000

PROGRAM /DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
CIVIC CENTER DIVISION								
Culture and Recreation								
	Five Flags Building Improvements	\$ —	\$ 2,800,000	\$ 3,094,678	\$ 8,587,322	\$ 8,972,000	\$ 23,454,000	37
	Boiler Replacement	\$ —	\$ —	\$ —	\$ —	\$ 410,000	\$ 410,000	38
	TOTAL	\$ —	\$ —	\$ —	\$ —	\$ 410,000	\$ 410,000	

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Grand River Center

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GRAND RIVER CONFERENCE CENTER

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	22,205	28,694	30,359	5.8%
Supplies and Services	530,963	950,352	978,658	3.0%
Machinery and Equipment	1,081	135,000	270,150	100.1%
Total Expenses	554,249	1,114,046	1,279,167	14.8%
Debt on Projects paid with Sales Tax Fund (20%)	29,010	29,469	28,686	-2.7%
Property Tax Support	554,249	1,114,046	1,279,167	165,121
Percent Increase (Decrease)				14.8%

Improvement Package Summary

1 of 1

This improvement package request provides for the addition of 10 cameras in the public areas of GRC. No security cameras are in the public space, entrances or exits. This project includes cameras, cabling and installation. The total cost in FY 2025 (\$30,000) will go towards the purchase a server and cameras. The cost starting in fiscal year FY 2026 (\$2,700) will be for the license and maintenance contract. The first year license is included in the purchase price. This improvement supports the City Council goals of Vibrant Community: Healthy and Safe and Financially Responsible, High-Performance City Organization: Sustainable, Equitable, and Effective Service Delivery.

Related Cost:	\$ 27,300	Tax Funds	Non-Recurring	Recommend - No
Related Cost:	\$ 2,700	Tax Funds	Recurring	
Total Cost:	<u><u>\$ 30,000</u></u>			
Property Tax Impact:	\$ 0.0107	0.12%		
Activity: Conference Center				

Significant Line Items

Background

1. The City has contracted with the firm Global Spectrum L.P., doing business as OVG360, to privately manage the Grand River Center. OVG360's management agreement began on March 31, 2023 and ends June 30, 2028 with an option for renewal to June 30, 2033.

Employee Expense

2. FY 2025 employee expense reflects a 5.00% wage package increase.
3. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2024. The employee contribution of 6.29% is unchanged from FY 2024.

Supplies & Services

OVG360 privately manages the Grand River Center. The following expenses are the responsibility of the City based on the Facility Management Agreement:

4. Building Maintenance decreased from \$140,000 in FY 2024 to \$25,000 in FY 2025 due to having a new management agreement with different terms. This line item represents building additions, alterations, repairs, or improvements where the cost for the expenditure is greater than \$5,000 and the depreciable life of the applicable item is in excess of one year. In consultation with OVG360, a figure of \$25,000 is proposed in this budget request, however, if those dollars are not needed, they will remain unspent.
5. Insurance costs (property and general liability) increased from \$71,101 in FY 2024 to \$103,658 in FY 2025 based on FY 2024 actual.
6. Pay to Other Agency increased from \$458,310 in FY 2024 to \$850,000 in FY 2025 due to having a new management agreement with different terms. In the new agreement, this line item includes the fixed annual management fee (\$150,000), as well as the amount that is provided to the contracted management company, OVG360, to cover the operating loss of the Grand River Center (\$700,000). OVG360 maintains a city operating account that all revenues and expenses outlined in the Management Agreement flow into on a fiscal year basis. Bookings for FY 2025 occurred mostly in FY2023 and FY 2024 during the tenure of the prior management company. The majority of conference, convention, and major events book that far ahead. The loss of air service has affected some conferences. Beginning in FY 2026, OVG360 expects a trend of increased bookings resulting in a better revenue and expense profile. This expectation is due to current and planned aggressive marketing efforts, partnership with Travel Dubuque, improved guest and customer experiences, improved cleanliness, and greatly improved food and beverage offerings.

Equipment

7. The following equipment will be replaced in FY 2025 (\$270,150):

Conference Center Machinery and Equipment	
<u>Administration</u>	
Multi-function machine	\$ 11,000
Ice cuber 1 (service hall)	\$ 8,700
Convection ovens	\$ 52,000
Slicer	\$ 5,000
Scissors Lift	\$ 25,000
Tables and Carts - 175 Round	\$ 96,150
36" Gas Griddle	\$ 9,500
Gas Floor Fryer	\$ 6,300
Hot Dog Grill	\$ 2,500
Under Counter Refrigerator	\$ 5,500
Reach in Refrigerator	\$ 6,000
Back Bar Cabinet	\$ 4,000
Heated Food/Plate Cabinets	\$ 33,000
36" Gas Range Open Burners	\$ 5,500
Total Equipment <u><u>\$ 270,150</u></u>	

Capital and Equipment Investment

9. Recognizing the need for capital and equipment investment due to a possible management company change, the City Council approved in the FY 2024 budget a \$500,000 capital and equipment replacement fund to invest in needed upgrades to the Grand River Center facility. To date, \$357,700 has been spent on six new boilers which heat the facility, \$88,350 on the renewal of chiller 2 adaptive frequency drive (AFD), and \$15,800 for replacing ABB drive on air handler 2 with other planned investments. Prior approved budgets for equipment replacements and repairs have been completed, such as the purchase of a new combination oven, repairs to a walk in cooler, boiler supply and return piping replacement, serving tables and table covers, replacement pipe, drape and skirting, with more replacements and capital improvements in the works currently. These investments were critical to the operations of the facility.

Debt Service

10. .FY 2025 Annual Debt Service is as follows (\$28,686):

Amount	Debt Series	Payment Source	Purpose	Final Payment	Call Date
\$ 2,596	2019C G.O.	Sales Tax 20%	Conference Center Improvements	2027	2026
\$ 26,090	2019B G.O.	Sales Tax 20%	Energy Improvements	2039	2039
<u>\$ 28,686</u> Total Conference Center Annual Debt Service					

For Conference Center Performance Measures see Five Flags Civic Center Outline

Recommended Operating Revenue Budget - Department Total				
33 - CONFERENCE CENTER				
Fund/Account/Account Title	FY22 Actual Revenue	FY23 Actual Revenue	FY24 Adopted Budget	FY25 Recomm'd Budget
100 - General				
4A - Charges for Services				
47100 - Reimbursements	0	0	0	0
4A - Charges for Services Total	0	0	0	0
4N - Transfers				
49102 - Transfer in DRA Distribution	0	0	0	0
4N - Transfers Total	0	0	0	0
200 - Debt Service				
4N - Transfers				
49304 - Transfer in Sales Tax 20%	(29,847)	(33,063)	(29,469)	(28,686)
4N - Transfers Total	(29,847)	(33,063)	(29,469)	(28,686)
4O - Eliminated for GW				
48200 - Proceeds from GO Debt	0	0	0	0
48205 - Bond Discount/Premium	0	0	0	0
4O - Eliminated for GW Total	0	0	0	0
CONFERENCE CENTER - Total	(29,847)	(33,063)	(29,469)	(28,686)

Recommended Operating Expenditure Budget - Department Total				
33 - CONFERENCE CENTER				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6A - Salaries & Wages				
100 - General				
60100 - Salaries-Regular Full Time	0	17,091	22,746	23,974
60635 - Special Pay Sick Lv Payout 50%	0	196	0	206
6A - Salaries & Wages Total	0	17,287	22,746	24,180
6B - Employee Benefits				
100 - General				
61100 - FICA - City Contribution	0	1,286	1,740	1,850
61300 - IPERS - City Contribution	0	1,613	2,147	2,263
61510 - Health Insurance	0	2,014	2,013	2,013
61540 - Life Insurance	0	5	7	7
61600 - Workers' Compensation	0	0	41	46
6B - Employee Benefits Total	0	4,918	5,948	6,179
6D - Repair/Maint/Util				
100 - General				
63100 - Building Maintenance	65,178	39,687	140,000	25,000
63321 - Vehicle Repair - Outsourced	0	0	0	0
63400 - Equipment Maint/Repair	0	1,993	0	0
63710 - Electricity	124,623	0	136,500	0
63711 - Natural Gas	31,351	0	34,800	0
6D - Repair/Maint/Util Total	221,153	41,679	311,300	25,000
6E - Contractual Svcs				
100 - General				
64080 - Insurance - Property	52,937	62,723	69,989	101,958
64081 - Insurance - Liability	511	637	1,112	1,700
64130 - Payments to Other Agencies	86,928	425,031	458,310	850,000
64185 - License/Permit/Fees	0	0	400	0
64190 - Technology Services	0	493	0	0
64975 - Equip Maint Cont	399	399	2,400	0
64980 - Technology Equip Maint Cont	437	0	450	0
64990 - Other Contractual Service	0	0	106,391	0
200 - Debt Service				
64110 - Legal	0	0	0	0
64900 - Other Professional Service	0	0	0	0
6E - Contractual Svcs Total	141,211	489,283	639,052	953,658
6F - Commodities				
100 - General				
65045 - Technology Equipment	0	1,081	41,500	11,000
65050 - Other Equipment	2,598	0	93,500	259,150
6F - Commodities Total	2,598	1,081	135,000	270,150
6G - Capital Outlay				
100 - General				
67100 - Vehicles	0	0	0	0
67270 - Other Capital Equipment	0	0	0	0
6G - Capital Outlay Total	0	0	0	0
6H - Debt Service				

Recommended Operating Expenditure Budget - Department Total				
33 - CONFERENCE CENTER				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6A - Salaries & Wages				
200 - Debt Service				
68010 - Principal Payment	24,973	24,885	26,091	26,091
68020 - Interest Payments	4,874	4,125	3,378	2,595
68990 - Paying Agent Fees	0	0	0	0
6H - Debt Service Total	29,847	29,010	29,469	28,686
CONFERENCE CENTER - TOTAL	394,809	583,258	1,143,515	1,307,853

Recommended Expenditure Budget Report by Activity & Funding Source
32 - CIVIC CENTER

Fund/Activity	FY23 Actual Expense	FY24 Adopted Budget	FY25 Recomm'd Budget
3201 - Administration			
100 - General			
6A - Salaries & Wages	21,946	22,746	24,180
6B - Employee Benefits	5,749	5,948	6,179
6D - Repair/Maint/Util	42	42	42
6E - Contractual Svcs	1,248,147	1,100,730	1,136,283
6F - Commodities	96,582	162,775	320,070
6G - Capital Outlay	106,313	30,000	—
3201 - Administration Total	1,478,779	1,322,241	1,486,754
3280 - Debt Service			
200 - Debt Service			
6E - Contractual Svcs	—	—	—
6H - Debt Service	41,887	42,748	41,688
3280 - Debt Service Total	41,887	42,748	41,688
CONFERENCE CENTER TOTAL	1,520,667	1,364,989	1,528,442

Capital Improvement Projects by Department/Division					
CONF CENTER OPERATION					
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 25 Recomm'd Budget
3346000013	Roof Restoration	Conference Center	305	67500	70,000
3346000013	Roof Restoration	Conference Center	305	64004	7,000
3346000014	Public Restroom Remodels	Conference Center	305	67500	358,000
3346000014	Public Restroom Remodels	Conference Center	305	64070	7,500
3346000014	Public Restroom Remodels	Conference Center	305	64004	19,500
CONF CENTER OPERATION TOTAL					462,000

PROGRAM/DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
CONFERENCE CENTER								
General Government								
	Replace Carpet	\$ —	\$ —	\$ —	\$ —	\$ 65,000	\$ 65,000	45
	Roof Restoration	\$ 77,000	\$ —	\$ —	\$ —	\$ 1,350,000	\$ 1,427,000	46
	Parking Island and Venue Landscape Renovations	\$ —	\$ 39,500	\$ 9,000	\$ —	\$ —	\$ 48,500	47
	Replace Clouds	\$ —	\$ —	\$ —	\$ —	\$ 98,000	\$ 98,000	48
	Dishwasher and Water Softener Replacement	\$ —	\$ —	\$ 181,000	\$ —	\$ —	\$ 181,000	49
	Public Restroom Remodels	\$ 385,000	\$ 385,000	\$ —	\$ —	\$ —	\$ 770,000	50
	Replace Fabric Wall Covering	\$ —	\$ —	\$ —	\$ —	\$ 77,000	\$ 77,000	51
	TOTAL	\$ 462,000	\$ 424,500	\$ 190,000	\$ —	\$ 1,590,000	\$ 2,666,500	

CITY OF DUBUQUE, IOWA
 DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

33 Conference Center Operation

FD	JC	WP-GR	JOB CLASS	FY 2023		FY 2024		FY 2025	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	3375	GE-44	LEISURE SERVICES DIRECTOR	0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
TOTAL FULL TIME EMPLOYEES				0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
TOTAL CONFERENCE CENTER DIVISION				0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2021		FY 2022		FY 2023		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Conference Center Operation											
10033100	61010	100	3375	GE-41	LEISURE SERVICES DIRECTOR	0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
					Total	0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974
TOTAL CONFERENCE CENTER DIVISION											
						0.15	\$ 21,746	0.15	\$ 22,746	0.15	\$ 23,974

ImOn Arena

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IMON ARENA

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
Expenses				
Employee Expense	6,865	—	—	0.0 %
Supplies and Services	415,660	373,255	411,929	10.4 %
Machinery and Equipment	0	0	16,100	0.0 %
Total Expenses	422,525	373,255	428,029	14.7 %
Debt on Projects paid with Sales Tax Fund (20%)	0	350,341	372,587	6.3 %
Resources				
Operating Revenue	52,252	—	—	— %
Total	52,252	—	—	— %
Property Tax Support	370,273	373,255	428,029	14.7 %
Percent Increase (Decrease)				14.7 %

Significant Line Items

Background

1. The Dubuque Community Ice Center (now known as ImOn Arena), was designed, developed, and built under a Development Agreement between the Dubuque Community Ice & Recreation, Inc. (DICE), the City, the Dubuque Racing Association (DRA), and Battlefield Dubuque, LLC commencing October 30, 2009. Opened September 18, 2010, the building is owned by the City and was leased in a 25-year lease agreement to DICE. DICE, a 501(c)(3) non-profit organization, raised all funds to build the Ice Center. DICE managed and operated the Ice Center on a day-to-day basis. The City of Dubuque received notice from DICE on June 17, 2021, of its intent to relinquish its leaseholder rights. DICE agreed to continue operating the Ice Center through September 5, 2021.

The Development Agreement outlined the steps to be taken in the event the lease was terminated. These steps ended with the City taking ownership of all assets and commencing with full Ice Center operations on September 6, 2021. This was to continue ice operations to avoid disruption of ice usage for all user groups involved. As the City took over the operations and focused on the short-term needs of running the facility, they continued to consider what would be the best management model for the ice center in the long term.

The City and the DRA discussed the opportunity to move the day-to-day operations of the Ice Center to the DRA. This led to an interim staffing agreement between the City of Dubuque and the DRA executed on January 1, 2022, in which the DRA would provide interim staffing to operate the facility. All operating expenses were charged to the City. Only the direct employee expenses were included in the monthly expenses. Indirect employee costs incurred during the term of the interim staffing agreement was provided by the DRA and not billed to the City. All other costs and operations continued to be the responsibility of the City during the term of that agreement.

The facility was renamed Dubuque Ice Arena in October of 2022. A Management Agreement was adopted between Schmitt Island Development Corporation (SID) and the City on October 20,

2022. The agreement provides for a \$100,000 management fee to SID similar to the fee to the management firm for Five Flags and Grand River Center as well as the City's reimbursement of operating loss. A long-term management agreement is being developed at this writing for approval in late FY 2024. The facility was renamed ImOn Arena on August 21, 2023 as part of a naming rights agreement, which provides \$100,000 in revenue to go towards SID's Ice Arena operating budget with the goal of reducing the City's property tax support.

Supplies and Services

2. Pay to other Agency increased from \$350,000 in FY 2024 to \$382,673 in FY 2025. This line item represents the \$100,000 management fee per the approved agreement with Schmitt Island Development Corporation (SID) and \$282,673 operating loss coverage to SID. This number is projected per a budget provided by SID. The operational loss for FY2024 budget was estimated in December of 2022 with financial information from DICE and a partial operational year of the City. Operational methods needed to change, thus increasing expenses. Based on this, a truer actual expense for a 12-month period has been established through the operation by the Dubuque Racing Association (DRA) and now SID.

Machinery & Equipment

3. Equipment replacement items include (\$16,100):

Ice Center Machinery and Equipment	
<u>Administration</u>	
Door Crash Bars (8)	\$ 4,800
Microwave	\$ 300
Network Switch	\$ 11,000
Total Equipment	<u>\$ 16,100</u>

Capital and Equipment Investment

4. The City Council approved in the FY 2023 capital improvement budget just over \$6.5 million to address the issue of settlement of the building, dehumidification, HVAC, concessions, and safety improvements, as well as a generator. The settlement project has been completed. This closure had a negative impact in the operating budget over two fiscal years. Currently the HVAC, dehumidification, and generator project are in design. One of the benefits of this project will be the summer use of the arena which will provide an opportunity for increased revenue in this off season timeframe. It is anticipated that as this project is completed by FY 2026, the operating subsidy/property tax support will be lowered.

Dubuque prides itself in partnerships and those partnerships in capital and equipment investment have been a highlight in building the business at the arena. The naming of the arena to ImOn Arena nets both yearly revenue funding that affects the bottom line as well as has resulted in all new signage on the exterior of the building in addition to parking lot banners and upgraded signage throughout the facility. The Dubuque Racing Association (DRA) through the Schmitt Island Development (SID) fund invested \$500,000 in a new audio/speaker system for the arena, food and beverage equipment, new paint and other improvements upon completion of the settlement project in the fall of 2022 and 2023. The Saints 4 Life Foundation was awarded a \$50,000 DRA grant for control room equipment and video boards now in the arena near the flags. The University of Dubuque (UD) established a new men's and women's hockey program which

led to locker room and other improvements funded by UD and the rental of open ice time in the facility.

Debt Service

5. FY 2025 Annual debt service is as follows (\$372,587):

Amount	Debt Series	Payment Source	Purpose	Final Payment	Call Date
\$ 372,587	2023 Planned G.O.	Sales Tax 20%	Ice Settling Remediation	2043	
<u>\$ 372,587</u>	<u>Total ImOn Arena Annual Debt Service</u>				

ImOn Arena Performance Measures are included in the Five Flags Civic Center Outline.

Recommended Operating Revenue Budget - Department Total				
28 - ICE CENTER				
Fund/Account/Account Title	FY21 Actual Revenue	FY22 Actual Revenue	FY23 Adopted Budget	FY24 Recomm'd Budget
100 - General				
4A - Charges for Services				
45021 - Credit Card Tips	(16,704)	0	0	0
45032 - Public Skate	(25,052)	0	0	0
45033 - Hockey Ice Rent	(4,761)	0	0	0
45034 - Ice Rental	0	(25,000)	0	0
45037 - Ice Rental	(238,853)	(10,693)	0	0
45038 - Free Style Ice Rent	(3,421)	0	0	0
45039 - Skate Rental	(9,508)	0	0	0
45440 - Events	(350)	0	0	0
45443 - Gift Certificates	2,692	0	0	0
45450 - Meeting Room Fee	(958)	0	0	0
45455 - Program Fee	(3,817)	0	0	0
45500 - Miscellaneous Chg for Svcs	(1,689)	0	0	0
47100 - Reimbursements	(9,223)	(15,911)	0	0
47500 - Merchandise Sales	(1,003)	0	0	0
47510 - Beer	(119,062)	0	0	0
47511 - Food	(107,537)	0	0	0
47512 - Liquor	(43,282)	0	0	0
47513 - Beverage/Ice	(78,280)	(647)	0	0
47514 - Gift Cards	(4,507)	0	0	0
4A - Charges for Services Total	(665,315)	(52,252)	0	0
4O - Eliminated for GW				
47115 - Sales Tax Collection	(2,586)	0	0	0
4O - Eliminated for GW Total	(2,586)	0	0	0
200 - Debt Service				
4N - Transfers				
49304 - Transfer in Sales Tax 20%	0	0	(350,341)	(372,587)
4N - Transfers Total	0	0	(350,341)	(372,587)
ICE CENTER - Total	(667,901)	(52,252)	(350,341)	(372,587)

Recommended Operating Expenditure Budget - Department Total				
28 - ICE CENTER				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6A - Salaries & Wages				
100 - General				
60100 - Salaries-Regular Full Time	435	0	0	0
60200 - Salaries - Regular Part Time	0	0	0	0
60300 - Hourly Wages - Temp/Seasonal	69,196	5,115	0	0
60400 - Overtime	9,491	0	0	0
6A - Salaries & Wages Total	79,121	5,115	0	0
6B - Employee Benefits				
100 - General				
61100 - FICA - City Contribution	6,053	391	0	0
61300 - IPERS - City Contribution	841	0	0	0
61510 - Health Insurance	406	0	0	0
61540 - Life Insurance	1	0	0	0
61700 - Unemployment Compensation	0	912	0	0
61992 - Physicals	1,562	447	0	0
6B - Employee Benefits Total	8,863	1,750	0	0
6C - Staff Development				
100 - General				
62325 - Mileage	77	0	0	0
62500 - Education Reimbursement	986	0	0	0
6C - Staff Development Total	1,063	0	0	0
6D - Repair/Maint/Util				
100 - General				
63100 - Building Maintenance	21,172	4,683	0	0
63400 - Equipment Maint/Repair	6,878	3,108	0	0
63710 - Electricity	96,043	45,732	0	0
63711 - Natural Gas	11,881	2,929	0	0
63720 - Refuse	3,564	1,632	0	0
63730 - Telecommunications	730	410	0	0
63742 - Stormwater	1,996	2,349	0	0
6D - Repair/Maint/Util Total	142,264	60,842	0	0
6E - Contractual Svcs				
100 - General				
64020 - Advertising	225	149	0	0
64062 - Refunds	0	81	0	0
64080 - Insurance - Property	2,317	0	20,213	29,256
64083 - Insurance - Other	2,600	0	3,042	0
64130 - Payments to Other Agencies	502,299	334,693	350,000	382,673
64150 - Rental - Equipment	4,560	387	0	0
64180 - Sales Tax Expense	20,556	(1,611)	0	0
64185 - License/Permit/Fees	2,479	0	0	0
64190 - Technology Services	9,644	2,835	0	0
64195 - Credit Card Charge	(43)	0	0	0
64900 - Other Professional Service	750	0	0	0
64975 - Equip Maint Cont	468	4,099	0	0
6E - Contractual Svcs Total	545,855	340,633	373,255	411,929

Recommended Operating Expenditure Budget - Department Total				
28 - ICE CENTER				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6F - Commodities				
100 - General				
65025 - Program Materials	3,484	20	0	0
65033 - Food Products	39,710	4	0	0
65034 - Beer Products	38,024	13,395	0	0
65035 - Liquor Products	5,293	0	0	0
65036 - Beverage/Ice	26,322	65	0	0
65037 - Pro Shop Merchandise	500	0	0	0
65045 - Technology Equipment	0	0	0	11,000
65050 - Other Equipment	12,253	0	0	5,100
65056 - Traffic Security Cameras	3,361	0	0	0
65060 - Office Supplies	3,070	701	0	0
65965 - Janitorial	19,559	0	0	0
65999 - Cash Over and Short	(114)	0	0	0
6F - Commodities Total	151,463	14,185	0	16,100
6G - Capital Outlay				
100 - General				
67230 - Heavy Equipment	17,500	0	0	0
67250 - Office Equipment	11,697	0	0	0
6G - Capital Outlay Total	29,197	0	0	0
6H - Debt Service				
200 - Debt Service				
68010 - Principal Payment	0	0	118,203	151,968
68020 - Interest Payments	0	0	232,138	220,619
6H - Debt Service Total	0	0	350,341	372,587
ICE CENTER - TOTAL	957,826	422,526	723,596	800,616

Recommended Expenditure Budget Report by Activity & Funding Source

28 - ICE CENTER

Fund/Activity	FY23 Actual Expense	FY24 Adopted Budget	FY25 Recomm'd Budget
2801 - Ice Center Admin			
100 - General			
6A - Salaries & Wages	5,115	—	—
6B - Employee Benefits	1,750	—	—
6C - Staff Development	—	—	—
6D - Repair/Maint/Util	60,842	—	—
6E - Contractual Svcs	340,633	373,255	411,929
6F - Commodities	14,185	—	16,100
6G - Capital Outlay	—	—	—
2801 - Ice Center Admin Total	422,526	373,255	428,029
2880 - Ice Center Debt Service			
200 - Debt Service			
6H - Debt Service	0	350,341	372,587
2880 - Ice Center Debt Service Total	0	350,341	372,587
ICE CENTER TOTAL	422,526	723,596	800,616

Capital Improvement Projects by Department/Division					
DUBUQUE ICE ARENA					
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 24 Recomm'd Budget
2849900001	Ice Arena - Emergency Light and Ven	Ice Center	304	64004	5,000
2849900001	Ice Arena - Emergency Light and Ven	Ice Center	304	67500	69,000
ICE ARENA	TOTAL				74,000

PROGRAM/ DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
DUBUQUE ICE ARENA								
Culture and Recreation								
Ice Center								
Locker Room Ventilation Replacement	\$ — \$ 396,375	\$ — \$	\$ — \$	\$ — \$	\$ — \$	\$ 396,375	52	
TPO Roof Replacement	\$ — \$	\$ — \$	\$ — \$	\$ — \$	\$ 181,125	\$ 181,125	53	
New Northwest Corner Service Bar	\$ — \$	\$ — \$	\$ — \$	\$ 241,500	\$ — \$	\$ 241,500	54	
TOTAL	\$ — \$ 396,375	\$ — \$	\$ 241,500	\$ 181,125	\$ 819,000			

Transportation Services

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TRANSPORTATION SERVICES

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	3,152,228	3,717,889	3,893,763	4.7 %
Supplies and Services	2,415,771	2,550,285	2,819,402	10.6 %
Machinery and Equipment	92,145	181,957	285,600	57.0 %
Engineering Parking Charges	1,270	3,243	5,934	83.0 %
Debt Service	3,165,379	3,123,091	3,107,298	-0.5 %
Administrative Overhead Recharge	223,618	254,963	348,163	36.6 %
Total Expenses	9,050,411	9,831,428	10,460,160	6.4 %
<u>Resources</u>				
FTA Operating	935,175	570,300	558,000	-2.2 %
FTA Capital	2,081,517	1,349,193	1,322,000	-2.0 %
State Operating Assistance	424,282	343,428	352,876	2.8 %
Medicaid Reimbursement	73,311	86,786	68,050	-21.6 %
Advertising Fees	9,890	19,055	9,890	-48.1 %
Mini Bus Passenger Fares	126,344	131,255	111,956	-14.7 %
Fixed Route Passenger Fares	151,016	146,195	142,980	-2.2 %
Iowa DMV/Burlington Trailways Rent	29,184	34,415	28,990	-15.8 %
Greater Downtown TIF - Debt Service	2,573,400	2,782,225	2,891,930	3.9 %
Sales Tax 20% - Debt Service	69,903	69,008	68,300	-1.0 %
Downtown Shuttle Service - GDTIF	134,704	134,704	134,704	0.0 %
Miscellaneous	14,069	130	3,655	2,711.5 %
Operating Revenue-Parking System	2,498,507	2,635,653	2,805,976	6.5 %
Total Resources	9,121,302	8,302,347	8,499,307	2.4 %
Transit Levy	1,571,981	1,548,127	1,961,488	26.7 %
Increase (Decrease) in Transit Fund Balance	1,695,606	209	—	0.0 %
Increase (Decrease) in Parking Fund Balance	(52,734)	18,837	635	-96.6 %
Property Tax Support	1,571,981	1,548,127	1,961,488	413,361
Percent Increase (Decrease)				26.70 %
Personnel - Authorized FTE	53.21	54.01	55.20	

***Includes the Transit Division and Parking Division.**

TRANSIT

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	2,517,028	2,920,130	3,024,228	3.6 %
Supplies and Services	1,331,425	1,422,388	1,600,029	12.5 %
Machinery and Equipment	7,267	21,070	70,332	233.8 %
Debt Service	351,512	350,709	345,200	-1.6 %
Total	4,207,232	4,714,297	5,039,789	6.9 %
<u>Resources</u>				
FTA Operating	935,175	570,300	558,000	-2.2 %
FTA Capital	2,081,517	1,349,193	1,322,000	-2.0 %
State Operating Assistance	424,282	343,428	352,876	2.8 %
Medicaid Reimbursement	73,311	86,786	68,050	-21.6 %
Advertising Fees	9,890	19,055	9,890	-48.1 %
Mini Bus Passenger Fares	126,344	131,255	111,956	-14.7 %
Fixed Route Passenger Fares	151,016	146,195	142,980	-2.2 %
Downtown Shuttle Service - GDTIF	134,704	134,704	134,704	0.0 %
Greater Downtown TIF - Debt Service	281,400	281,700	276,900	-1.7 %
Sales Tax 20% - Debt Service	69,903	69,008	68,300	-1.0 %
Iowa DMV/Burlington Trailways Rent	29,184	34,415	28,990	-15.8 %
Miscellaneous	14,069	130	3,655	2,711.5 %
Total Resources	4,330,795	3,166,169	3,078,301	-2.8 %
Transit Levy	1,571,981	1,548,127	1,961,488	26.7 %
Increase (Decrease) in Transit Fund Balance	1,695,544	(1)	—	0.0 %
Property Tax Support	1,571,981	1,548,127	1,961,488	413,361
Percent Increase (Decrease)				26.7 %
Personnel - Authorized FTE	43.31	43.76	44.08	

PARKING

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	635,200	797,759	869,535	9.0%
Supplies and Services	1,084,346	1,127,897	1,219,373	8.1%
Machinery and Equipment	84,878	161,097	215,268	33.6%
Administrative Overhead Recharge	223,618	254,963	348,163	36.6%
Engineering Parking Charges	1,270	3,243	5,934	83.0%
Debt Service	2,813,867	2,772,382	2,762,098	-0.4%
Total Expenses	4,843,241	5,117,341	5,420,371	5.9%
<u>Resources</u>				
Operating Revenue-Parking System	2,498,507	2,635,653	2,805,976	6.5%
TIF Revenue for Debt Abatement	2,292,000	2,500,525	2,615,030	4.6%
Total Resources	4,790,507	5,136,178	5,421,006	5.5%
Net Operating Surplus(Deficit)	(52,734)	18,837	635	(18,202)
Personnel - Authorized FTE	9.90	10.25	11.12	

INTERMODAL RAMP

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	—	—	48,444	0.0%
Supplies and Services	90,065	87,538	110,651	26.4%
Administrative Overhead Recharge - Parking/Transit	—	6,337	—	0.0%
Debt Service	281,400	281,700	276,900	-1.7%
Total Expenses	377,090	375,575	435,995	16.1%
<u>Resources</u>				
Operating Revenue-Parking System	251,942	301,355	306,319	1.6%
Greater Downtown TIF - Debt Service	281,400	281,700	276,900	-1.7%
Total Resources	533,342	583,055	583,219	0.0%
Net Operating Surplus(Deficit)	156,252	207,480	147,224	(60,256)

Intermodal Ramp is split 67% Parking and 33% Transit.

Improvement Package Summary

1 of 2

This improvement package request would increase the FY25 budget for parking permit revenue. The City of Dubuque Parking Division is committed to providing efficient and reliable parking services to the residents of Dubuque, and rate increases are made with great consideration. There have been no increases in monthly parking rates at these ramps since July 2015, despite rising costs associated with maintenance, materials, and labor. The decision to adjust monthly parking rates was made in response to the need to cover these increased costs.

The revenue generated from the rate increase will be reinvested back into our parking facilities, allowing us to implement necessary technology and equipment upgrades- enhancements that will improve the user experience for customers and benefit the entire community. This improvement package aligns with the City Council goal: Financially Responsible, High-Performance City Organization.

Related Revenues:	\$ (190,816)	Parking	Recurring	Recommend - Yes
Property Tax Impact:	\$ (0.0751)	(0.74)%		
Activity:	Ramps, Lots, Intermodal			

2 of 2

This improvement package request would increase the FY25 budget for parking violation fee revenue. This budget increase would help to improve parking access, efficiency, and overall experience. The changes are designed to promote turnover of parking spaces for the benefit of businesses and visitors, maintain traffic flow, and alleviate congestion by encouraging drivers to adhere to time limits and find alternative parking options when necessary. The adjusted fines are also designed to optimize parking management and encourage efficient use of parking resources. This improvement package aligns with the City Council goal: Connected Community.

Related Revenue:	\$ (66,300)	Parking	Recurring	Recommend - Yes
Property Tax Impact:	\$ (0.0261)	(0.26)%		
Activity:	Meter Enforcement			

Transit Significant Line Items

Transit Employee Expense

1. FY 2025 employee expense reflects a 5.00% wage package increase for non-bargaining unit employees and 3.00% wage package increase for employees represented by the Teamsters Local Union 120 Bus Operator bargaining unit from July 1, 2024- June 30, 2025.

2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2024. The employee contribution of 6.29% is unchanged from FY 2024.
3. The City portion of health insurance expense is unchanged from \$1,119 in FY 2024 to \$1,119 in FY 2025 per month, per contract, but there is an annual cost increase of \$8,054.
4. Overtime is unchanged from \$19,773 in FY 2024 to \$19,773 in FY 2025. The FY 2023 actual was \$20,330.
5. Holiday Overtime is unchanged from \$11,867 in FY 2024 to \$11,867 in FY 2025. The FY 2023 actual was \$32,904.
6. Unemployment Insurance is unchanged from \$0 in FY 2024 to \$0 in FY 2025. The FY 2023 actual was \$0.
7. During Fiscal Year 2024, there was one personnel change were approved by council. A 0.28 FTE part-time laborer was combined with a 0.27 FTE part-time laborer and increased to 1.0 FTE full-time laborer, which results in an approximate annual increase of \$50,476. This position is split between Transit and Parking divisions.

Transit Supplies & Services

8. General Liability Insurance increased from \$84,151 in FY 2024 to \$129,202 in FY 2025 based on FY 2024 actual plus 12%.
9. Vehicle Ops - Diesel increased from \$224,464 in FY 2024 to \$297,658 in FY 2025. The FY 2025 budget is based on calendar year 2023 actual plus the estimated fuel projections from Public Works/rising fuel costs. This line item represents diesel fuel purchased for the operation of bus services.
10. Vehicle Ops - Gasoline decreased from \$71,213 in FY 2024 to \$69,966 in FY 2025 based on FY 2024 budget. FY 2023 actual was \$73,326. This line item represents gasoline purchased for the operation of bus services.
11. Vehicle Repair - Internal increased from \$469,704 in FY 2024 to \$496,052 in FY 2025. This amount includes multiple lines for multiple divisions and the changes to each line are either FY 2023 actual + 2% or FY 2024 budget + 2%, as well as the extended time it takes to receive new buses. The decision on whether to use FY 2023 actual or FY 2024 budget is based on a deep analysis of prior year data and trends, while factoring in projected changes. FY 2023 actual expense was \$429,620. This line item includes maintenance and repairs on Transit vehicles that is preformed by city staff.
12. Vehicle Repair Outsourced increased from \$161,490 in FY 2024 to \$184,501 in FY 2025 based on either FY 2023 actual + 2% or FY 2024 budget + 2%, as well as the extended time it takes to receive new buses. The decision on whether to use FY 2023 actual or FY 2024 budget is based on a deep analysis of prior year data and trends, while factoring in projected changes. FY 2023 actual was \$85,187. This line item includes more complex and specialized repairs to Transit vehicles that are not performed by city staff.

13. Technology Services decreased from \$90,616 in FY 2024 to \$84,474 in FY 2025. This line item includes expenses associated with route planning software, camera and security software for the Jule Operations and Training Center, door lock/security and camera software for the Intermodal Center, route scheduling and dispatch software for fixed route service, fare collection software, Minibus scheduling and routing software, cloud storage software, bus camera software, and camera maintenance.
14. Electricity increased from \$32,095 in FY 2024 to \$54,708 in FY 2025 based on FY 2023 actual of \$49,824.

Transit Machinery & Equipment

15. Equipment replacement items include (\$70,332):

<u>Transit Administration</u>		
JFK Circle Transfer Security Cameras (5)	\$	11,330
<u>Intermodal</u>		
Security Cameras (29)	\$	40,426
<u>Bus Maintenance</u>		
Riding Lawnmower/Snow Sweeper	\$	18,576
Total Equipment		<u>\$ 70,332</u>

Transit Debt Service

16. FY 2025 annual debt service includes the following (\$345,200):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$ 276,900	2021A G.O.	GDTIF	Intermodal Facility	2041	2028
\$ 2,952	2021A G.O.	Sales Tax 20%	Roof Improvements	2041	2028
\$ 11,006	2018A G.O.	Sales Tax 20%	Radio Replacements	2038	2026
\$ 6,484	2019A G.O.	Sales Tax 20%	Midtown Transfer	2039	2026
\$ 47,858	2021A G.O.	Sales Tax 20%	Vehicle Replacements	2041	2028
\$ 345,200	Total Transit Annual Debt Service				

Transit Revenue

17. Federal Transit Administration assistance is based on a comparison of larger cities. Previously the allocation was based on population and population density. Federal Transit Administration assistance is allocated on the federal fiscal year of October through September. Final FTA allocations for FY 2025 should be received by March 2024. FY 2025 estimated Federal Transit Administration assistance is budgeted at \$1,880,000, and FY 2024's allocation is \$1,876,739. The FY 2023 actual was \$3,016,692, which is higher than normal due to reimbursement of bus purchases and FTA CARE funds. FTA operating funds require a 50% local match.

18. State operating assistance increased from \$343,428 in FY 2024 to \$352,876 in FY 2025. The FY 2023 actual was \$424,282.
19. The following revenue line items make-up MiniBus passenger-related revenues, which are based off FY 2024 actual annualized. The decrease is due to a decrease in the volume of passengers.

Revenue Type	FY 2022	FY 2023	FY 2024 Budget	FY 2025	% Change From FY 2024 Budget
MiniBus Fares	\$ 108,804	\$ 123,867	\$ 131,255	\$ 111,990	-14.68%
MiniBus Contract	\$ —	\$ 2,567	\$ —	\$ (34)	
MiniBus Medicaid Fares	\$ 34,020	\$ 56,156	\$ 56,328	\$ 54,580	-3.10%
Total Mini-Bus Revenues	\$ 142,824	\$ 182,590	\$ 187,583	\$ 166,536	-11.22%

20. The following revenue line items make-up Fixed-Route passenger-related revenues, which are based off FY 2024 actual annualized:

Revenue Type	FY 2022	FY 2023	FY 2024 Budget	FY 2025	% Change From FY 2024 Budget
Passenger Fares	\$ 114,133	\$ 151,016	\$ 146,195	\$ 142,980	-2.20%
Fixed Route Medicaid	\$ 2,430	\$ 17,155	\$ 30,458	\$ 13,470	-55.78%
Total Fixed Route Revenues	\$ 116,563	\$ 168,171	\$ 176,653	\$ 156,450	-11.44%

21. Reimbursements from the Greater Downtown TIF for the downtown service routes are unchanged from \$134,704 in FY 2024 to \$134,704 in FY 2025.

Parking Significant Line Items

Parking Employee Expense

1. FY 2025 employee expense reflects a 5.00% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2024. The employee contribution of 6.29% is unchanged from FY 2024.
3. The City portion of health insurance expense is unchanged from \$1,119 in FY 2024 to \$1,119 in FY 2025 per month, per contract, but there is an annual cost increase of \$0.
4. Overtime is unchanged from \$4,000 in FY 2024 to \$4,000 in FY 2025. FY 2023 actual was \$1,013.
5. Workers Compensation increased from \$4,346 in FY 2024 to \$5,340 in FY 2025, based on FY 2024 actual insurance quote. FY 2023 actual was \$4,444.

6. During Fiscal Year 2024, there was one personnel change were approved by council. A 0.28 FTE part-time laborer was combined with a 0.27 FTE part-time laborer and increased to 1.0 FTE full-time laborer, which results in an approximate annual increase of \$50,476. This position is split between Transit and Parking divisions.

Parking Supplies & Services

7. Electrical Utility Expense increased from \$253,309 in FY 2024 to \$267,548 in FY 2025 based on FY 2023 actual of \$234,132 plus increased cost of kilowatt hours. Parking is charged 21% of the electricity cost for the Jule Operations and Training Center which is shared between Transit and Parking funds.
8. Credit Card Charge decreased from \$45,925 in FY 2024 to \$42,157 in FY 2025 based on FY 2023 actual of \$42,156. This line item represents credit card service charges from the Passport Parking app associated with street meters.
9. Elevator Maintenance increased from \$35,669 in FY 2024 to \$35,893 in FY 2025. The FY 2023 actual was \$45,894. This line item represents a maintenance contract for elevator services. The large decrease between recent budgets and FY 2023 actual stems from the cost of a counterweight being rebuilt in FY 2023.
10. Building Maintenance increased from \$50,680 in FY 2024 to \$66,235 in FY 2025 based on FY 2023 actual of \$58,677. The variance between FY 2023 actual and FY 2025 budget is due to a coding error.
11. Technology Equipment Maintenance increased from \$71,018 in FY 2024 to \$84,822 in FY 2025. FY 2023 actual was \$39,218. The increase stems from an increase in the service contract for camera support as well as the addition of 8 ramp security cameras. This line item represents support of camera software through RACOM and a service contract with RACOM to perform yearly preventive maintenance on all contracted equipment.
12. Technology Services increased from \$40,121 in FY 2024 to \$42,087 in FY 2025. The increase is due to the addition of 8 body cameras. This line item also represents an annual service contract for administrative software, gate software subscription, and internet service bills.
13. Water utility expense increased from \$25,082 in FY 2024 to \$36,691 based on FY 2023 actual of \$32,470 plus 13% (a FY 2024 rate increase of 8% and a 5% projected rate increase in FY 2025). This line item includes water utility expenses for parking ramps.
14. Property Insurance increased from \$138,727 in FY 2024 to \$215,728. FY 2023 actual was \$132,710.
15. Snow Removal Contract decreased from \$225,508 in FY 2024 to \$189,771 in FY 2025 based on prior 2 years' actual. FY 2023 actual was \$209,974.

Parking Machinery & Equipment

16. Equipment replacement items include (\$215,268):

<u>Parking Maintenance</u>	
Technician Truck (1)	\$ 42,500
<u>Meter Enforcement</u>	
Parking Enforcement Vehicles (2)	\$ 46,500
Handheld Radio & Microphone	\$ 38,149
<u>Five Flags Ramp</u>	
Security Cameras (36)	\$ 41,400
<u>Locust Parking Ramp</u>	
Security Cameras (29)	\$ 46,719
Total Equipment \$ 215,268	

Parking Debt Service

17. Debt issues and their debt service payments for the Parking Division include (\$2,762,098):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$2,011,250	Revenue 2007	GDTIF	Port of Dubuque Ramp	2037	2019
\$ —	Revenue 2008	Parking Fees	Lot 9	2023	
\$ 649,700	G.O. 2017A	Parking Fees	Central Ramp	2029	2025
\$ 53,407	G.O. 2018A	Parking Fees	POD Ramp Repairs	2026	2026
\$ 4,261	G.O. 2018A	Parking Fees	Re-Lamp Iowa Street Ramp	2031	2026
\$ 13,080	G.O. 2019C	Parking Fees	Locust Security Cameras	2033	2026
\$ 18,500	G.O. 2021B	Parking Fees	Parking Improvements	2034	2028
\$ 11,900	G.O. 2021B	Parking Fees	Parking Improvements	2034	2028
\$2,762,098 Total Parking Annual Debt Service					

Greater Downtown TIF will contribute \$2,011,250 in FY 2025 towards parking debt service for the Port of Dubuque Ramp which is covered by a minimum assessment agreement paid by Boyd gaming and a supplemental payment. Greater Downtown TIF will also contribute \$603,780 towards downtown parking ramp debt service unrelated to the Port of Dubuque Ramp.

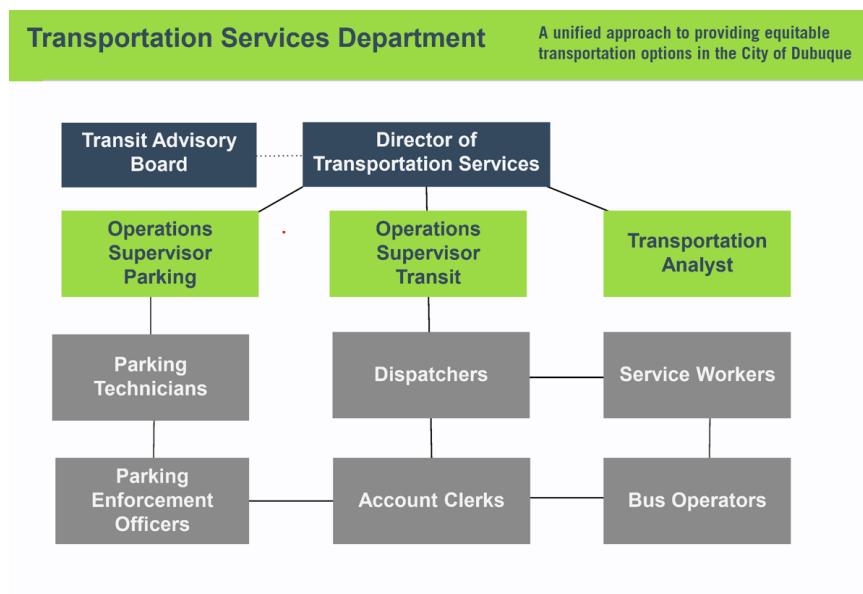
Parking Revenue

18. Significant changes in operating budget revenue projections based on actual trends include:

Area	FY 2024	FY 2025	Change	FY 2023 Actual
Locust Street Ramp	\$ 271,616	\$ 339,194	\$ 67,578 (a)	\$ 311,156
Iowa Street Ramp	\$ 418,712	\$ 488,904	\$ 70,192 (b)	\$ 459,594
5th St. Ramp	\$ 187,580	\$ 250,794	\$ 63,214 (c)	\$ 191,455
Five Flags Ramp	\$ 99,191	\$ 110,306	\$ 11,115 (d)	\$ 113,904
Port of Dubuque Ramp	\$ 135,436	\$ 122,776	\$ (12,660) (e)	\$ 122,776
Central Ramp	\$ 196,763	\$ 138,852	\$ (57,911) (f)	\$ 164,967
Intermodal Ramp	\$ 226,399	\$ 163,783	\$ (62,616) (g)	\$ 141,442
Parking Lots	\$ 192,387	\$ 233,571	\$ 41,184 (h)	\$ 174,148
Street Parking Meters	\$ 628,432	\$ 682,468	\$ 54,036 (i)	\$ 623,078
Residential Parking District	\$ 16,450	\$ 19,760	\$ 3,310 (j)	\$ 13,160
Parking Ticket Fines	\$ 234,113	\$ 240,000	\$ 5,887 (k)	\$ 160,058
Total	\$ 2,607,079	\$ 2,790,408	\$ 183,329	\$ 2,475,738

- a. Locust Street Ramp Daily Fees increased \$67,578 due to a kiosk being added for transient daily parking. The Locust Street parking ramp is now full, resulting in an increase in revenue. Prior years saw a decrease in revenue due to gate equipment being down. FY 2023 actual was higher due to FY 2022 revenues being deposited in FY 2023.
- b. Iowa Street Ramp increased \$70,192. FY22 actual was \$459,594. This increase in revenue is due to emergency repairs that are now complete, resulting in an increase in revenue. FY 2023 actual was higher due to FY 2022 revenues being deposited in FY 2023.
- c. 5th St. Ramp Permits increased \$63,214 based on current permit numbers. FY23 actual was \$191,455. The increase stems from additional businesses using the ramp.
- d. Five Flags Ramp daily parking fees decreased \$1,507, and daily permits increased \$5,576 based on FY 2024 annualized. Overall, revenues received from events at the Five Flags Center are expected to increase.
- e. Port of Dubuque Ramp decreased \$12,660 based on FY 2023 actual.
- f. Central Ramp permit decreased \$57,911 due to daily parking fees being eliminated. FY 2022 actual was \$164,967.
- g. Intermodal Ramp permit decreased \$(62,616) based on current number of permits issued. All available permits have been sold. The decrease in revenue comes from a change in how the Intermodal revenue is split between the Transit and Parking divisions as well as the FY 2024 budget being overestimated. On the Transit side, the revenue is expected to increase from \$74,956 to \$113,286.
- h. Parking Lots increased \$41,184 based on FY 2024 annualized.
- i. Street Parking Meter Collections increased \$54,036 based on FY 2024 annualized.
- j. Residential Parking District Ticket Fines increased \$3,310 based on an increase in enforcement coverage.
- k. Parking Ticket Fines increased \$5,887 due to more compliance with additional enforcement officers and offsets the revenue increase to meters.

TRANSPORTATION SERVICES DEPARTMENT TRANSIT DIVISION



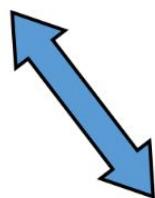
SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

PEOPLE

Jule staff reach out to a diverse set of community members and organizations to provide information and help plan future services. We invest in our staff and our quality of service through ongoing safety and driver training.

PLANNING

The Jule plans for the future through community surveys, focus groups, contacts with social service agencies, the Transit Advisory Board, and the Metropolitan Planning Organization.



PARTNERSHIPS

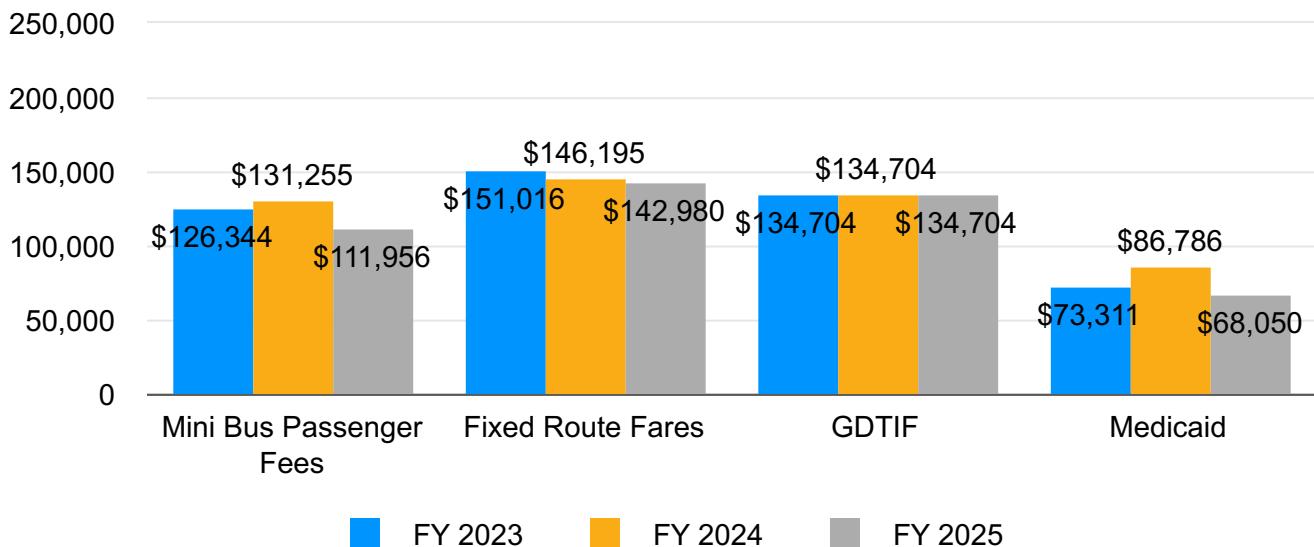
Jule staff work with community organizations and non-profits to help increase access to and awareness of transit services. We do this by developing partnerships to keep information flowing between employers, service providers, program offerings, local college students, and K-12 students, staff and administrators and city staff.

TRANSPORTATION SERVICES DEPARTMENT

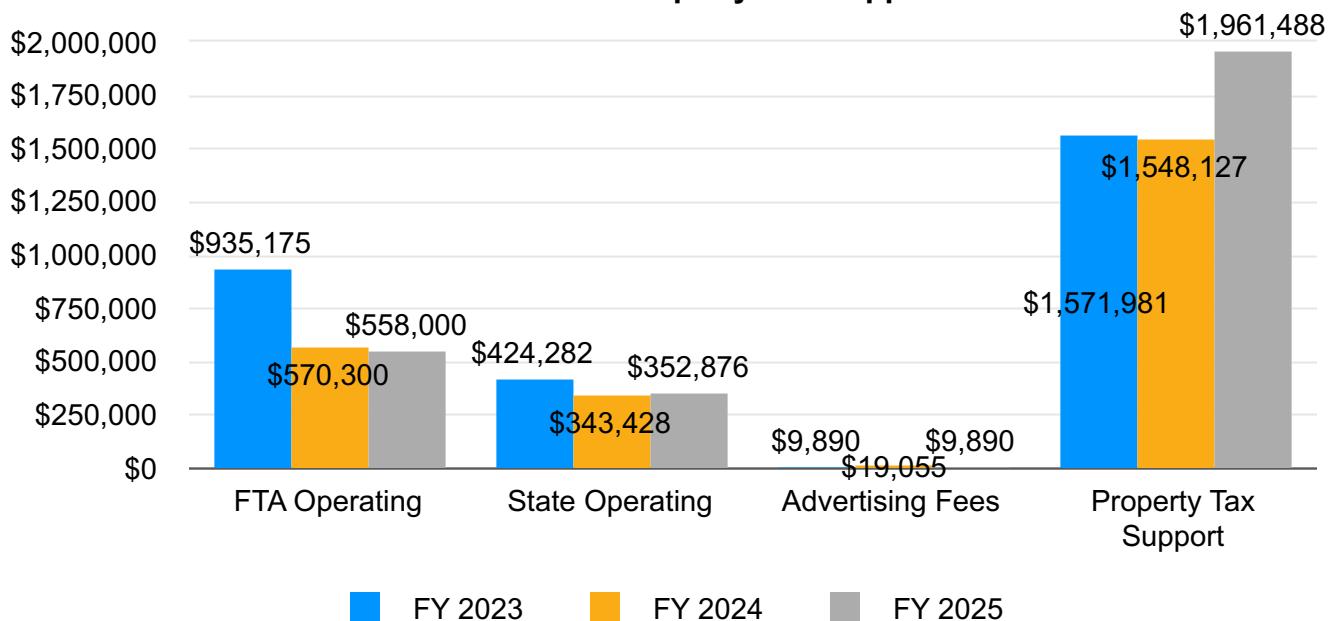
TRANSIT DIVISION

	FY 2023	FY 2024	FY 2025
Full-Time Equivalent	43.31	43.76	44.08

Resources



Resources and Property Tax Support

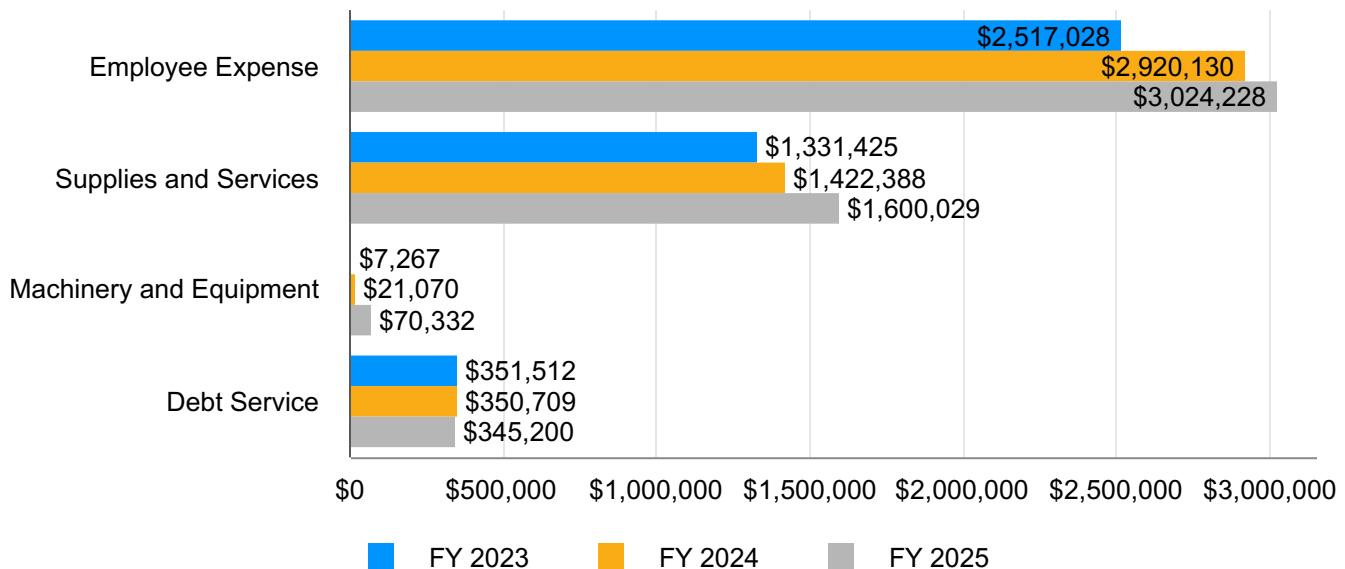


The Transit Division is supported by 44.08 full-time equivalent employees, which accounts for 60.01% of the department expense as seen below. Overall, the departments' expenses are expected to increase by 6.90% in FY 2025 compared to FY 2024.

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Expenditures by Category by Fiscal Year



TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Administration and Operations

Mission & Services

Management functions of [The Jule](#) include property, vehicle, the management, maintenance and selection of equipment, evaluation of routes, safety, security, and funding sources, employee hiring, training, payroll and discipline, public relations, marketing, accounting, and submission of grant applications for continued funding as well as compliance with state and federal transportation rules and regulations. The [Transit Advisory Board](#) advises the City Council on executing agreements and grants relating to the transit system operation, the purchase of new equipment, and establishing rates and fares.

Administration and Operations Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$907,028	\$939,359	\$1,061,251
Resources	\$982,205	\$644,219	\$626,535

Administration and Operations Position Summary	
	FY 2025
CONFIDENTIAL ACCOUNT CLERK	0.70
TRANSPORTATION ANALYST	0.50
OPERATIONS SUPERVISOR	1.00
TRANSPORTATION SERVICES MGR	0.50
DISPATCHER FT	2.00
DISPATCHER PT	0.98
CASHIER	0.45
Total FT Equivalent Employees	6.13

Performance Measures

City Council Goal: Financially Responsible, High-Performance Organization

	Performance Measure (KPI)	Target	CY 2021	CY 2022	CY 2023	Performance Indicator
1	Activity Objective: Provide consistent and clear communication of passenger information and expectations.					
	# Facebook Followers	1,100	846	1,081	1,193	Goal Met
	# Notify-Me Subscribers	300	271	268	302	Goal Met

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Bus Operations

Mission & Services

Bus Operations includes daytime [fixed-route services](#) as well as the door-to-door [MiniBus](#) services that operate from 4:45 a.m. – 6:45 p.m. on weekdays. A reduced, off-peak schedule is offered from 6:00pm-9:00pm on weeknights and from 8:00am-9:00pm on Saturdays. Bus operations also includes [Weekday Park + Ride Service](#) and [Nightrider](#) weekend evening service during the school year.

Bus Operations Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$2,755,094	\$3,234,154	\$3,425,781
Resources	\$2,724,942	\$1,949,286	\$1,887,986

Bus Operations Position Summary	
	FY 2025
Driver Trainer	1.00
Bus Operator FT	9.00
Bus Operator PT	13.16
Mini-Bus Operator FT	6.00
Mini-Bus Operator PT	6.16
Bus Operator-Trolley Route	0.03
Total FT Equivalent Employees	35.35

Performance Measures

Performance Measure (KPI)	Target	CY 2021	CY 2022	CY 2023	Performance Indicator
City Council Goal: Connected Community					
1 Activity Objective: Connect people to opportunity by providing access to transit services so people can get to work, school, and recreational activities.					
% of residents who live within a 5 minute walk from a bus stop	92%	93%	92%	92%	Goal Met
% of schools within a 5 minute walk from a bus stop	88.2%	88.9%	88.2%	88.2%	Goal Met
# annual ridership (fixed route and minibus)	378,000	319,712	333,311	355,159	Goal in Progress
2 Activity Objective: Improve transit travel time so individuals can spend less time on the bus and more time doing what they choose.					

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Bus Operations

Performance Measures (continued)

Performance Measure (KPI)	Target	CY 2021	CY 2022	CY 2023	Performance Indicator
City Council Goal: Partnerships for a Better Dubuque					
3 Activity Objective: Partner with non-profits, colleges, and other City departments to make accessing transit passes and services simple and affordable.					
# of partner organizations that purchase bulk passes at non-profit discounted rate and provide them to clients in need	10	9	9	11	Goal Met
City Council Goal: Vibrant Community					
4 Activity Objective: Promote equity by providing the same opportunity for use of public transit services to those with disabilities as those without.					
# of routes per year evaluated for ADA compliant stops and amenities	10	10	10	10	Goal Met
% of buses with drive-on ramps instead of mechanical lifts	100%	50%	61%	61%	Goal in Progress
# of Medicaid fares (minibus)	3,000	1,165	2,996	2,436	Goal in Progress

TRANSPORTATION SERVICES DEPARTMENT

TRANSIT DIVISION

Bus Maintenance

Mission & Services

The Public Works mechanics and service workers, led by the Vehicle Maintenance Supervisor, conduct all maintenance of Transit vehicles. Primary responsibilities are preventative maintenance inspections and major and minor repairs to various vehicle systems, including purchasing and stocking parts and supplies in accordance with Federal Transit Administration (FTA) and City of Dubuque policies. Service workers also conduct cleaning of fixed-route vehicles and facilities, which include benches, shelters, the bus storage facility and The Jule's three transfer locations at JFK Circle, Delhi, and the Intermodal Center.

Bus Maintenance Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$185,902	\$190,075	\$207,557
Resources	\$137,640	\$87,252	\$83,876

Bus Maintenance Position Summary	
	FY 2025
Service Worker	2.00
Total FT Equivalent Employees	2.00

Performance Measures

Performance Measure (KPI)	Target	CY 2021	CY 2022	CY 2023	Performance Indicator
City Council Goal: Financially Responsible, High-Performance Organization					
1 Activity Objective: Reduce accidents and associated costs through ongoing driver training and regular vehicle cleaning and maintenance to extend the service life of the fleet.					
# at-fault accidents	0	7	4	3	Goal in Progress
# hours annual driver training	25 +	25+	25+	25+	Goal Met

TRANSPORTATION SERVICES DEPARTMENT PARKING DIVISION

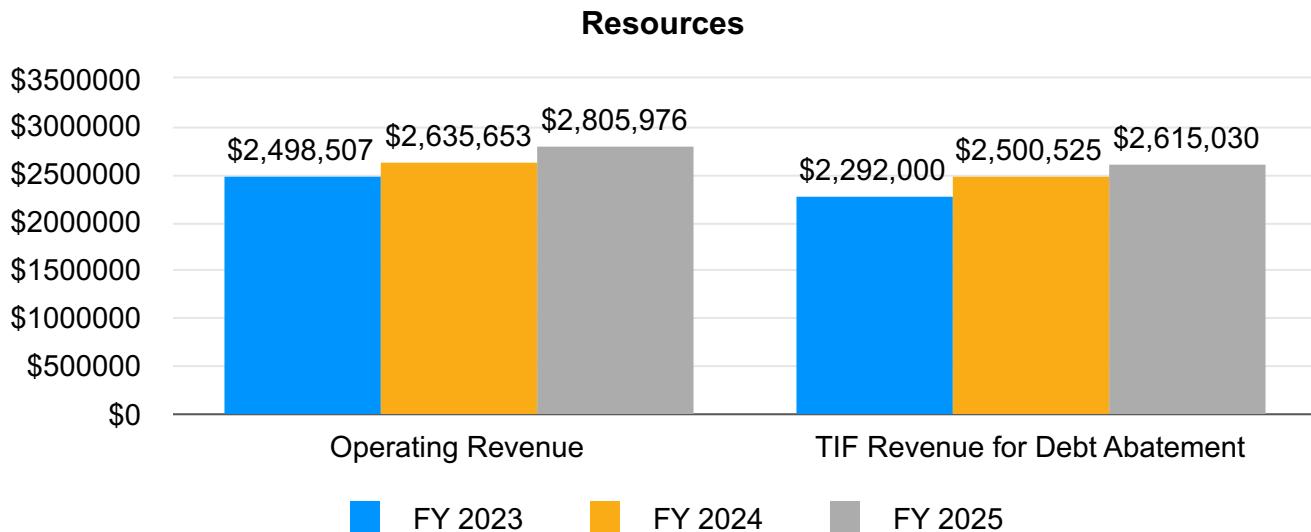
The Parking Division provides for the parking needs of the public and residents of the City of Dubuque, long term planning to meet future parking needs to support and encourage economic growth and stability in concert with residential parking needs in the downtown area.

SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

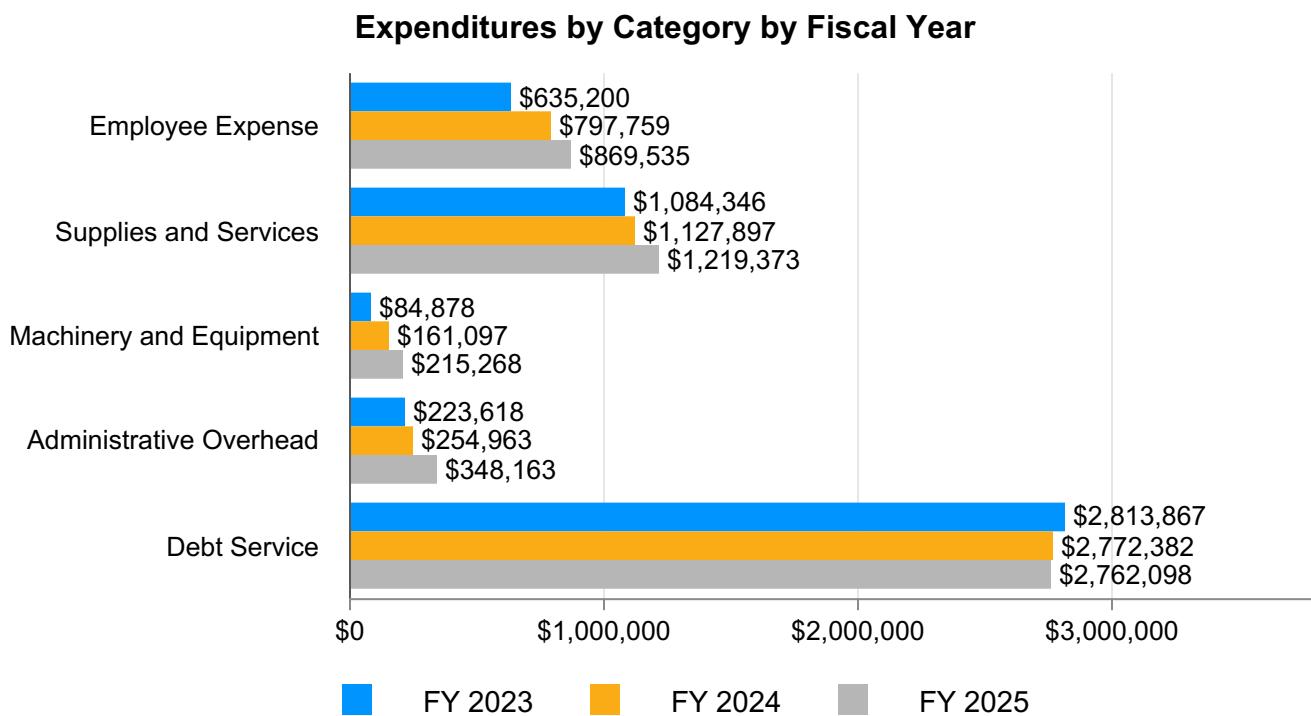


TRANSPORTATION SERVICES DEPARTMENT PARKING DIVISION

	FY 2023	FY 2024	FY 2025
Full-Time Equivalent	9.90	10.25	11.12



The Parking Division is supported by 11.12 full-time equivalent employees, which accounts for 16.04% of the department expense as seen below. Overall, the departments' expenses are expected to increase by 5.92% in FY 2025 compared to FY 2024.



TRANSPORTATION SERVICES DEPARTMENT

PARKING DIVISION

Central Business District Parking

Mission & Services

The Central Business District is composed of the downtown area, the Port of Dubuque and the Historic Millwork District. Parking issues include variable on-street paid parking in the commercial district, residential permit parking, parking validation programs, parking requirements for new development, a parking information campaign, increasing the parking inventory, shared parking arrangements and additional enforcement of existing regulations. The Parking Division manages six parking ramps, sixteen parking lots in the downtown area and one ramp and three lots in the Port of Dubuque. Off-street parking (ramps and lots) provide monthly, daily, hourly and event parking services to downtown area residents, workers, and visitors so they can park their vehicles in secure, customer-friendly and well-maintained parking facilities.

Central Business District Parking Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$1,185,945	\$1,153,612	\$1,309,442
Resources	\$1,474,107	\$1,709,532	\$1,847,863

Central Business District Parking Position Summary	
	FY 2025
TRANSPORTATION SERVICES MGR	0.50
OPERATIONS SUPERVISOR	1.00
TRANSPORTATION ANALYST	0.50
CONFIDENTIAL ACCOUNT CLERK	1.30
DISPATCHER	0.50
PARKING SYSTEM TECHNICIAN	2.00
LABORER	0.40
CASHIER	0.20
Total FT Equivalent Employees	6.40

TRANSPORTATION SERVICES DEPARTMENT

PARKING DIVISION

Metered Parking

Mission & Services

The Parking Division manages just under 2,000 street and lot parking meters. These consist of time increments of 20 minute, 40 minute, 1 hour, 2 hour, 4 hour and 10 hour. The parking division provides enforcement in the downtown area and in residential and business areas outside the downtown area. The Parking Division offers [Passport Parking](#), allowing motorists to conduct parking transactions by mobile phone.

Metered Parking Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$234,826	\$355,633	\$426,262
Resources	\$783,137	\$862,545	\$922,468

Metered Parking Position Summary	
	FY 2025
Parking Meter Checker	3.49
Parking Revenue Collector	0.73
Total FT Equivalent Employees	4.22

Performance Measures

City Council Goal: Robust Local Economy

Performance Measure (KPI)	Target	CY 2021	CY 2022	CY 2023	Performance Indicator
1 Activity Objective: Manage parking to maximize the available space.					
# of expired meter citations	7,250	8,049	7,784	7,093	Goal Met
# of courtesy meter citations (no fine for first citation)	5,250	5,916	5,452	5,014	Goal Met
# of alternate side parking citations issued	2,000	2,115	1,640	2,397	Goal Met
# of improper use of disabled parking spaces citations	350	311	312	323	Goal Met

Recommended Operating Revenue Budget - Department Total				
53 - TRANSIT				
Fund/Account/Account Title	FY22 Actual Revenue	FY23 Actual Revenue	FY24 Adopted Budget	FY25 Recomm'd Budget
690 - Transit Operating				
4A - Charges for Services				
43300 - Concessions Rent	(34,415)	(29,184)	(34,415)	(28,990)
45070 - Advertising Fee	(19,055)	(9,890)	(19,055)	(9,890)
45435 - Minibus Passenger Fares	(110,783)	(123,777)	(131,255)	(111,990)
45436 - Passenger Fares	(114,133)	(151,016)	(146,195)	(142,980)
45437 - Medicaid Fares	(36,450)	(73,311)	(86,786)	(68,050)
45438 - Contract Revenue	0	(2,567)	0	34
47100 - Reimbursements	(3,283)	(3,655)	(130)	(3,655)
47150 - Refunds	(94)	0	0	0
47200 - Insurance Settlements	0	(10,413)	0	0
47450 - Sale of Salvage	(5,221)	0	0	0
47550 - Concessions Other	0	0	0	0
47562 - Vending Machine Commissions	0	0	0	0
47820 - Specialized Services	0	0	0	0
4A - Charges for Services Total	(323,433)	(403,813)	(417,836)	(365,521)
4B - Grants/Contrib				
44000 - Federal Grants	(1,993,497)	(3,016,692)	(1,919,493)	(1,880,000)
44400 - State Grants	(343,428)	(424,282)	(343,428)	(352,876)
47050 - Contrib - Private Sources	0	0	0	0
4B - Grants/Contrib Total	(2,336,925)	(3,440,974)	(2,262,921)	(2,232,876)
4N - Transfers				
49100 - Transfer In General Fund	(1,735,994)	(1,706,685)	(1,682,830)	(2,096,192)
49126 - Transfer in GDTIF	(269,572)	(281,400)	(281,700)	(276,900)
49304 - Transfer in Sales Tax 20%	(64,138)	(69,903)	(69,008)	(68,300)
4N - Transfers Total	(2,069,704)	(2,057,988)	(2,033,538)	(2,441,392)
4O - Eliminated for GW				
48200 - Proceeds from GO Debt	0	0	0	0
48205 - Bond Discount/Premium	0	0	0	0
4O - Eliminated for GW Total	0	0	0	0
692 - Intermodal Operating				
4A - Charges for Services				
41370 - Parking Permits	(53,666)	(99,893)	(53,666)	(133,560)
45430 - Daily Parking Fees	(8,993)	0	(8,993)	(8,976)
45432 - Parking Validations	(266)	0	(266)	0
4A - Charges for Services Total	(62,925)	(99,893)	(62,925)	(142,536)
TRANSIT - Total	(4,792,987)	(6,002,668)	(4,777,220)	(5,182,325)

Recommended Operating Revenue Budget - Department Total				
46 - PARKING				
Fund/Account/Account Title	FY22 Actual Revenue	FY23 Actual Revenue	FY24 Adopted Budget	FY25 Recomm'd Budget
650 - Parking Operating				
4A - Charges for Services				
41370 - Parking Permits	(1,515,180)	(1,463,376)	(1,459,068)	(1,636,667)
43100 - Leases - Building/Land	0	0	0	0
45300 - Forfeitures/Penalties	(21,830)	(33,539)	(21,705)	(33,539)
45425 - Parking Lot Rental	(9,395)	(5,645)	(9,395)	(3,848)
45428 - Parking Meters	(545,129)	(509,007)	(562,337)	(574,842)
45430 - Daily Parking Fees	(92,999)	(94,660)	(92,958)	(88,491)
45431 - Parking Rental	(61,374)	(48,433)	(47,236)	(51,661)
45432 - Parking Validations	(33,109)	(34,950)	(39,096)	(25,388)
47100 - Reimbursements	(135,436)	(122,776)	(135,436)	(122,776)
47150 - Refunds	0	0	0	0
47200 - Insurance Settlements	(3,408)	(9,762)	(3,516)	0
47450 - Sale of Salvage	0	0	0	0
47700 - District Court Fines	(1,235)	(1,805)	(1,235)	(1,805)
47750 - Parking Violation Fees	(196,022)	(164,333)	(240,348)	(250,300)
47800 - Miscellaneous Fines	(1,895)	(1,320)	(1,895)	(1,895)
4A - Charges for Services Total	(2,617,013)	(2,489,606)	(2,614,225)	(2,791,212)
4K - Unrest Invest Earn				
43000 - Interest	(1,623)	(8,902)	(21,428)	(14,764)
4K - Unrest Invest Earn Total	(1,623)	(8,902)	(21,428)	(14,764)
4M - Gain on Disposal				
48100 - Sale of Personal Property	0	0	0	0
4M - Gain on Disposal Total	0	0	0	0
4N - Transfers				
49126 - Transfer in GDTIF	(2,294,625)	(2,292,000)	(2,500,525)	(2,615,030)
4N - Transfers Total	(2,294,625)	(2,292,000)	(2,500,525)	(2,615,030)
4O - Eliminated for GW				
48200 - Proceeds from GO Debt	0	0	0	0
48205 - Bond Discount/Premium	0	0	0	0
4O - Eliminated for GW Total	0	0	0	0
PARKING - Total	(4,913,261)	(4,790,507)	(5,136,178)	(5,421,006)

Recommended Operating Expenditure Budget - Department Total				
53 - TRANSIT				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6A - Salaries & Wages				
690 - Transit Operating				
60100 - Salaries-Regular Full Time	811,463	1,038,746	1,182,801	1,241,400
60200 - Salaries - Regular Part Time	850,543	743,931	935,044	951,429
60400 - Overtime	11,784	20,330	19,773	19,773
60410 - Overtime - Holiday	23,070	32,904	11,867	11,867
60640 - Special Pay - Vacation Payout	0	11,750	0	0
60740 - Spec Pay - Meal Allowance	0	0	2	0
6A - Salaries & Wages Total	1,696,860	1,847,661	2,149,487	2,224,469
6B - Employee Benefits				
690 - Transit Operating				
61100 - FICA - City Contribution	124,833	129,397	164,441	169,663
61300 - IPERS - City Contribution	159,887	171,148	202,917	209,986
61510 - Health Insurance	228,060	277,887	304,703	312,757
61540 - Life Insurance	698	966	1,044	1,071
61600 - Workers' Compensation	71,574	88,428	91,885	103,282
61700 - Unemployment Compensation	0	0	0	0
61810 - Uniform Allowance	77	0	0	0
61990 - Other Benefits & Costs	0	0	0	0
61992 - Physicals	5,653	1,541	5,653	3,000
692 - Intermodal Operating				
61600 - Workers' Compensation	0	0	0	0
6B - Employee Benefits Total	590,783	669,367	770,643	799,759
6C - Staff Development				
690 - Transit Operating				
62100 - Association Dues	3,611	3,137	3,683	3,533
62325 - Mileage	0	0	75	0
62400 - Meetings & Conferences	680	3,362	12,000	12,000
62500 - Education Reimbursement	1,877	2,624	3,500	3,500
6C - Staff Development Total	6,169	9,122	19,258	19,033
6D - Repair/Maint/Util				
690 - Transit Operating				
63100 - Building Maintenance	15,333	18,453	15,333	15,292
63311 - Vehicle Ops - Diesel	274,312	306,513	224,464	297,658
63312 - Vehicle Ops - Gasoline	70,802	73,326	71,213	69,966
63320 - Vehicle Repair - Internal	460,551	429,620	469,704	496,052
63321 - Vehicle Repair - Outsourced	158,323	85,187	161,490	184,501
63322 - Vehicle Repair - Accident	8,317	17,464	4,773	9,073
63323 - Vehicle Repair - Warranty	0	0	0	0
63325 - Tires/Tubes	39,743	57,338	40,538	42,872
63400 - Equipment Maint/Repair	231	1,374	235	8,011
63440 - Uniform Maintenance	0	0	0	0
63710 - Electricity	26,398	27,386	26,398	30,070
63711 - Natural Gas	17,361	22,232	17,360	22,232
63730 - Telecommunications	24,043	26,963	24,043	24,218

Recommended Operating Expenditure Budget - Department Total				
53 - TRANSIT				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
63740 - Water	7,156	7,705	7,871	8,707
63741 - Sanitary Sewer	646	841	763	959
63742 - Stormwater	3,490	3,351	3,724	3,890
692 - Intermodal Operating				
63100 - Building Maintenance	4,229	5,322	4,229	5,322
63400 - Equipment Maint/Repair	0	77	0	679
63710 - Electricity	5,697	22,439	5,697	24,638
63730 - Telecommunications	149	0	149	149
63740 - Water	1,150	0	1,264	0
63742 - Stormwater	128	0	137	0
6D - Repair/Maint/Util Total	1,118,058	1,105,590	1,079,385	1,244,289
6E - Contractual Svcs				
690 - Transit Operating				
64004 - Internal Service Charge	0	0	0	0
64010 - Accounting & Auditing	3,500	6,000	3,500	6,000
64020 - Advertising	2,910	1,147	2,910	7,000
64030 - Outsourced Labor	0	0	0	0
64062 - Refunds	0	0	0	0
64080 - Insurance - Property	10,783	13,773	15,426	22,330
64081 - Insurance - Liability	51,084	66,320	80,784	124,032
64100 - Labor Relations	0	0	500	500
64110 - Legal	987	150	0	0
64130 - Payments to Other Agencies	30,000	16,250	65,000	30,000
64140 - Printing	15,773	924	4,941	9,940
64145 - Copying	1,102	1,169	1,102	1,169
64175 - Landfill Fees	216	0	216	0
64190 - Technology Services	69,670	78,933	89,066	82,924
64191 - IT Recharges	0	12,288	13,012	20,534
64195 - Credit Card Charge	3,134	3,234	3,134	3,234
64800 - Courier Fee	0	0	0	0
64825 - Fire Suppression	2,102	2,772	2,102	2,772
64865 - Elevator Service	1,944	2,705	2,400	2,705
64880 - Custodial Services	1,037	1,547	3,753	6,096
64890 - Background Check	0	0	0	0
64900 - Other Professional Service	0	0	3,500	3,500
64975 - Equip Maint Cont	1,197	1,197	1,197	1,197
64980 - Technology Equip Maint Cont	18,558	5,694	5,513	9,260
64987 - Lawn Care Contract	0	0	280	280
64988 - Snow Removal Contract	465	0	1,620	5,097
692 - Intermodal Operating				
64030 - Outsourced Labor	0	0	0	0
64062 - Refunds	60	418	60	0
64080 - Insurance - Property	2,760	0	0	0
64081 - Insurance - Liability	2,129	0	3,367	5,170
64190 - Technology Services	0	0	1,550	1,550
64195 - Credit Card Charge	1,099	0	1,099	1,099

Recommended Operating Expenditure Budget - Department Total				
53 - TRANSIT				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
64825 - Fire Suppression	1,149	20	1,149	20
64865 - Elevator Service	863	1,275	1,273	2,520
64880 - Custodial Services	0	0	0	0
64975 - Equip Maint Cont	0	0	0	0
64980 - Technology Equip Maint Cont	9,628	2,517	3,510	11,661
64987 - Lawn Care Contract	0	162	167	167
64988 - Snow Removal Contract	9,687	12,107	4,046	10,897
6E - Contractual Svcs Total	241,836	230,601	316,177	371,654
6F - Commodities				
690 - Transit Operating				
65040 - Small Tools & Equipment	128	702	2,000	2,000
65045 - Technology Equipment	13,778	3,583	21,070	51,756
65054 - Safety Equipment	390	0	0	0
65056 - Traffic Security Cameras	0	2,975	0	0
65060 - Office Supplies	1,518	8,510	1,518	1,400
65080 - Postage/Shipping	399	501	419	526
65100 - Safety Supplies	2,047	3,641	2,046	1,836
65110 - Signage	0	710	0	0
65925 - Uniform Purchase	11,490	11,400	22,135	15,135
65930 - Flags	2,222	0	600	1,800
65960 - Repair Parts	919	259	919	259
65965 - Janitorial	5,628	5,436	5,628	5,969
692 - Intermodal Operating				
65012 - De-Icing Product	0	0	0	0
65045 - Technology Equipment	0	0	0	0
65056 - Traffic Security Cameras	0	5,625	0	0
65060 - Office Supplies	6	0	6	0
65965 - Janitorial	117	34	117	34
6F - Commodities Total	38,642	43,375	56,458	80,715
6G - Capital Outlay				
690 - Transit Operating				
67100 - Vehicles	0	0	0	0
67230 - Heavy Equipment	0	0	0	18,576
67270 - Other Capital Equipment	0	0	0	0
6G - Capital Outlay Total	0	0	0	18,576
6H - Debt Service				
690 - Transit Operating				
68010 - Principal Payment	258,679	281,469	286,166	286,194
68020 - Interest Payments	75,031	70,043	64,543	59,006
68980 - Financial Consultant	0	0	0	0
68990 - Paying Agent Fees	0	0	0	0
6H - Debt Service Total	333,710	351,512	350,709	345,200
TRANSIT - TOTAL	4,026,057	4,257,228	4,742,117	5,103,695

Recommended Operating Expenditure Budget - Department Total				
46 - PARKING				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6A - Salaries & Wages				
650 - Parking Operating				
60100 - Salaries-Regular Full Time	321,103	358,151	462,914	482,888
60200 - Salaries - Regular Part Time	145,108	117,990	126,244	166,707
60300 - Hourly Wages - Temp/Seasonal	0	0	0	0
60400 - Overtime	7,337	1,013	4,000	4,000
60410 - Overtime - Holiday	1,872	237	0	0
60630 - Special Pay Sick Lv Payout Ret	0	0	0	0
60640 - Special Pay - Vacation Payout	0	1,331	0	0
6A - Salaries & Wages Total	475,419	478,723	593,158	653,595
6B - Employee Benefits				
650 - Parking Operating				
61100 - FICA - City Contribution	34,668	35,003	45,378	50,000
61300 - IPERS - City Contribution	44,816	45,066	55,994	61,699
61510 - Health Insurance	71,676	71,143	97,989	97,989
61540 - Life Insurance	216	246	336	336
61600 - Workers' Compensation	3,523	4,444	4,346	5,340
61700 - Unemployment Compensation	0	0	0	0
61810 - Uniform Allowance	0	0	0	0
61992 - Physicals	142	576	558	576
6B - Employee Benefits Total	155,041	156,477	204,601	215,940
6C - Staff Development				
650 - Parking Operating				
62100 - Association Dues	0	0	695	0
62325 - Mileage	0	0	75	0
62400 - Meetings & Conferences	0	1,134	3,690	3,690
62500 - Education Reimbursement	0	1,181	2,000	2,000
6C - Staff Development Total	0	2,315	6,460	5,690
6D - Repair/Maint/Util				
650 - Parking Operating				
63100 - Building Maintenance	29,552	58,677	50,680	66,235
63312 - Vehicle Ops - Gasoline	6,522	5,774	10,840	10,415
63320 - Vehicle Repair - Internal	17,698	11,629	18,052	11,861
63321 - Vehicle Repair - Outsourced	1,405	358	1,433	365
63322 - Vehicle Repair - Accident	0	18	0	0
63400 - Equipment Maint/Repair	8,602	17,784	12,043	19,721
63710 - Electricity	239,071	234,132	253,309	267,548
63711 - Natural Gas	19,654	17,321	19,654	17,321
63720 - Refuse	500	631	513	689
63730 - Telecommunications	25,395	31,334	25,394	31,013
63740 - Water	22,801	32,470	25,082	36,691
63742 - Stormwater	3,543	4,146	4,180	5,213
6D - Repair/Maint/Util Total	374,745	414,273	421,180	467,072
6E - Contractual Svcs				
650 - Parking Operating				
64010 - Accounting & Auditing	2,800	5,750	2,800	5,750

Recommended Operating Expenditure Budget - Department Total				
46 - PARKING				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
64020 - Advertising	975	900	975	900
64040 - Collections	20	0	20	0
64050 - Recording Fees	285	190	285	190
64062 - Refunds	181	3,113	181	746
64080 - Insurance - Property	110,088	132,710	138,727	215,728
64081 - Insurance - Liability	5,525	6,782	7,701	11,985
64110 - Legal	0	0	0	0
64130 - Payments to Other Agencies	20,000	26,000	23,000	26,000
64140 - Printing	863	6,308	4,539	6,799
64145 - Copying	730	242	755	744
64150 - Rental - Equipment	0	0	0	0
64160 - Rental - Land/Bldgs/Parking	5,454	6,520	5,454	6,520
64180 - Sales Tax Expense	0	0	0	0
64190 - Technology Services	57,281	57,737	40,121	42,087
64191 - IT Recharges	0	17,488	17,613	3,101
64195 - Credit Card Charge	36,943	42,156	45,925	42,157
64200 - Handling/Service Fee	14,934	19,094	19,368	19,094
64825 - Fire Suppression	6,584	4,116	7,692	6,362
64865 - Elevator Service	31,706	45,894	35,669	35,893
64880 - Custodial Services	0	901	1,925	1,925
64900 - Other Professional Service	0	0	100	0
64975 - Equip Maint Cont	7,743	11,147	8,823	11,147
64980 - Technology Equip Maint Cont	68,199	39,218	71,018	84,822
64987 - Lawn Care Contract	6,495	22,566	18,425	18,921
64988 - Snow Removal Contract	143,956	209,974	225,508	189,771
692 - Intermodal Operating				
64988 - Snow Removal Contract	0	0	0	0
6E - Contractual Svcs Total	520,763	658,807	676,624	730,642
6F - Commodities				
650 - Parking Operating				
65012 - De-Icing Product	0	0	0	0
65045 - Technology Equipment	1,858	4,689	94,957	126,268
65056 - Traffic Security Cameras	0	25,900	0	0
65060 - Office Supplies	199	596	1,010	1,092
65080 - Postage/Shipping	11,973	5,795	14,586	6,885
65100 - Safety Supplies	0	0	0	0
65110 - Signage	0	0	0	0
65925 - Uniform Purchase	64	1,437	5,669	5,669
65930 - Flags	0	100	1,300	1,300
65965 - Janitorial	550	1,023	1,068	1,023
65999 - Cash Over and Short	(15)	0	0	0
6F - Commodities Total	14,628	39,541	118,590	142,237
6G - Capital Outlay				
650 - Parking Operating				
67100 - Vehicles	0	54,289	66,140	89,000
67230 - Heavy Equipment	0	0	0	0

Recommended Operating Expenditure Budget - Department Total				
46 - PARKING				
Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6G - Capital Outlay Total	0	54,289	66,140	89,000
6H - Debt Service				
650 - Parking Operating				
68010 - Principal Payment	1,259,493	1,341,378	1,371,132	1,434,490
68020 - Interest Payments	1,538,788	1,472,489	1,401,250	1,327,608
68980 - Financial Consultant	0	0	0	0
68990 - Paying Agent Fees	0	0	0	0
6H - Debt Service Total	2,798,281	2,813,867	2,772,382	2,762,098
6I - Transfers				
650 - Parking Operating				
69100 - Transfers Out To General Fund	211,318	223,618	254,963	348,163
69651 - Transfers Out to Parking Cap	0	0	0	0
6I - Transfers Total	211,318	223,618	254,963	348,163
PARKING - TOTAL	4,550,195	4,841,909	5,114,098	5,414,437

Recommended Expenditure Budget Report by Activity & Funding Source			
53 - TRANSIT			
Fund/Activity	FY23 Actual Expense	FY24 Adopted Budget	FY25 Recomm'd Budget
5301 - Administration			
690 - Transit Operating			
6A - Salaries & Wages	427,370	405,204	412,207
6B - Employee Benefits	148,997	155,798	156,765
6C - Staff Development	9,122	19,258	19,033
6D - Repair/Maint/Util	98,189	84,674	97,116
6E - Contractual Svcs	125,410	167,028	199,733
6F - Commodities	16,900	50,001	34,813
6G - Capital Outlay	—	—	—
5301 - Administration Total	825,988	881,963	919,667
5302 - Intermodal			
690 - Transit Operating			
6A - Salaries & Wages	32,392	15,358	33,821
6B - Employee Benefits	6,194	3,292	14,623
6D - Repair/Maint/Util	16,450	13,010	13,707
6E - Contractual Svcs	22,256	24,675	37,935
6F - Commodities	3,747	1,061	41,498
692 - Intermodal Operating			
6B - Employee Benefits	0	0	0
6D - Repair/Maint/Util	27,838	11,476	30,788
6E - Contractual Svcs	16,499	16,221	33,084
6F - Commodities	5,659	123	34
5302 - Intermodal Total	131,036	85,216	205,490
5303 - Bus Operations			
690 - Transit Operating			
6A - Salaries & Wages	746,375	1,062,448	1,093,494
6B - Employee Benefits	278,291	361,383	373,457
6D - Repair/Maint/Util	672,250	715,233	802,799
6E - Contractual Svcs	41,160	45,599	45,604
6F - Commodities	4,292	0	0
5303 - Bus Operations Total	1,742,368	2,184,663	2,315,354
5304 - MiniBus Operations			
690 - Transit Operating			
6A - Salaries & Wages	515,278	545,217	564,461
6B - Employee Benefits	187,365	199,679	204,229
6D - Repair/Maint/Util	284,932	241,333	286,042
6E - Contractual Svcs	25,152	62,508	55,152
6F - Commodities	0	754	543
5304 - MiniBus Operations Total	1,012,727	1,049,491	1,110,427

Recommended Expenditure Budget Report by Activity & Funding Source			
53 - TRANSIT			
Fund/Activity	FY23 Actual Expense	FY24 Adopted Budget	FY25 Recomm'd Budget
5305 - Bus Maintenance			
690 - Transit Operating			
6A - Salaries & Wages	126,246	121,260	120,486
6B - Employee Benefits	48,520	50,491	50,685
6D - Repair/Maint/Util	5,933	13,659	13,837
6E - Contractual Svcs	124	146	146
6F - Commodities	5,080	4,519	3,827
6G - Capital Outlay	0	0	18,576
5305 - Bus Maintenance Total	185,902	190,075	207,557
5380 - Debt Service			
690 - Transit Operating			
6E - Contractual Svcs	0	0	0
6H - Debt Service	351,512	350,709	345,200
5380 - Debt Service Total	351,512	350,709	345,200
5399 - Pcard Clearing			
690 - Transit Operating			
6F - Commodities	7,697	0	0
5399 - Pcard Clearing Total	7,697	0	0
TRANSIT TOTAL	4,257,228	4,742,117	5,103,695

Recommended Expenditure Budget Report by Activity & Funding Source			
46 - PARKING			
Fund/Activity	FY22 Actual Expense	FY23 Adopted Budget	FY24 Recomm'd Budget
0000 - No Sub-Activity			
650 - Parking Operating			
6E - Contractual Svcs	—	100	—
6H - Debt Service	—	—	—
6I - Transfers	223,618	254,963	348,163
0000 - No Sub-Activity Total	223,618	255,063	348,163
4601 - Administration			
650 - Parking Operating			
6A - Salaries & Wages	245,816	274,661	305,114
6B - Employee Benefits	84,217	91,876	97,143
6C - Staff Development	2,315	6,460	5,690
6D - Repair/Maint/Util	38,789	41,004	40,659
6E - Contractual Svcs	89,397	89,222	93,663
6F - Commodities	12,039	18,700	13,042
6I - Transfers	—	—	—
4601 - Administration Total	472,572	521,923	555,311
4602 - Ramps			
650 - Parking Operating			
6B - Employee Benefits	0	0	0
6C - Staff Development	0	0	0
6D - Repair/Maint/Util	301,248	319,287	348,371
6E - Contractual Svcs	385,124	400,923	462,976
6F - Commodities	26,837	91,798	89,616
6G - Capital Outlay	0	0	0
6H - Debt Service	0	0	0
4602 - Ramps Total	713,209	812,008	900,963
4603 - Lots			
650 - Parking Operating			
6B - Employee Benefits	0	0	0
6D - Repair/Maint/Util	37,571	22,273	39,950
6E - Contractual Svcs	109,506	106,685	97,177
6F - Commodities	0	0	0
4603 - Lots Total	147,077	128,958	137,127
4604 - Street Meters			
650 - Parking Operating			
6A - Salaries & Wages	13,547	23,315	23,639
6B - Employee Benefits	2,878	4,697	4,753
6D - Repair/Maint/Util	7,119	5,043	7,167
6E - Contractual Svcs	41,463	42,671	41,449
6F - Commodities	0	0	0
4604 - Street Meters Total	65,007	75,726	77,008
4605 - Meter Enforcement			
650 - Parking Operating			

Recommended Expenditure Budget Report by Activity & Funding Source			
46 - PARKING			
Fund/Activity	FY22 Actual Expense	FY23 Adopted Budget	FY24 Recomm'd Budget
6A - Salaries & Wages	98,448	138,191	154,209
6B - Employee Benefits	21,518	53,551	57,018
6D - Repair/Maint/Util	18,952	20,915	20,403
6E - Contractual Svcs	30,157	33,938	32,201
6F - Commodities	600	6,172	38,779
6G - Capital Outlay	0	27,140	46,500
4605 - Meter Enforcement Total	169,675	279,907	349,110
4606 - Parking Maintenance			
650 - Parking Operating			
6A - Salaries & Wages	120,095	135,544	148,830
6B - Employee Benefits	47,260	50,355	52,789
6D - Repair/Maint/Util	10,595	12,658	10,522
6E - Contractual Svcs	1,850	1,841	1,841
6F - Commodities	0	1,120	0
6G - Capital Outlay	54,289	39,000	42,500
4606 - Parking Maintenance Total	234,089	240,518	256,482
4607 - Residential Parking District			
650 - Parking Operating			
6A - Salaries & Wages	816	21,447	21,803
6B - Employee Benefits	605	4,122	4,237
6E - Contractual Svcs	1,309	1,244	1,335
6F - Commodities	0	800	800
4607 - Residential Parking District Total	2,730	27,613	28,175
4680 - Debt Service			
650 - Parking Operating			
6H - Debt Service	2,813,867	2,772,382	2,762,098
4680 - Debt Service Total	2,813,867	2,772,382	2,762,098
4699 - Pcard Clearing			
650 - Parking Operating			
6F - Commodities	65	0	0
4699 - Pcard Clearing Total	65	0	0
5302 - Intermodal			
692 - Intermodal Operating			
6E - Contractual Svcs	0	0	0
5302 - Intermodal Total	0	0	0
PARKING TOTAL	4,841,909	5,114,098	5,414,437

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

53 TRANSPORTATION SERVICES DEPARTMENT

FD	JC	WP-GR	JOB CLASS	FY 2023		FY 2024		FY 2025	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
630	GE-41		TRANSPORTATION SERVICES MGR	0.50	\$ 48,849	0.50	\$ 59,100	0.50	\$ 65,728
600	GE-41		TRANSPORTATION SERVICES MGR	0.50	\$ 48,849	0.50	\$ 59,100	0.50	\$ 65,728
630	3000	GE-35	OPERATIONS SUPERVISOR	1.00	\$ 92,037	1.00	\$ 91,315	1.00	\$ 96,247
600	3000	GE-35	OPERATIONS SUPERVISOR	1.00	\$ 87,654	1.00	\$ 86,967	1.00	\$ 91,664
630	GE-31		TRANSPORTATION ANALYST	0.50	\$ 35,412	0.50	\$ 37,041	0.50	\$ 31,290
600	GE-31		TRANSPORTATION ANALYST	0.50	\$ 35,412	0.50	\$ 37,041	0.50	\$ 31,297
630	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	1.30	\$ 66,774	1.30	\$ 69,844	1.30	\$ 73,619
600	760	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.70	\$ 35,955	0.70	\$ 37,608	0.70	\$ 39,641
630	2205	GD-08	PARKING SYSTEM TECHNICIAN	2.00	\$ 119,451	2.00	\$ 119,826	2.00	\$ 127,715
600	637	GD-04	TRANSIT SERVICE WORKER	2.00	\$ 112,782	2.00	\$ 117,968	2.00	\$ 119,473
630	870	GD-04	LABORER-G.D.	—	\$ —	—	\$ —	1.00	\$ 57,463
600		GD-03	DISPATCHER	2.00	\$ 103,125	2.00	\$ 108,028	2.00	\$ 109,138
600	7200	AT-02	BUS OPERATOR	15.00	\$ 653,658	15.00	\$ 670,737	15.00	\$ 706,485
630	6170	OE-03	PARKING METER CHECKER	—	\$ —	2.00	\$ 85,788	2.00	\$ 90,714
600		GE-30	DRIVER TRAINER	—	\$ —	1.00	\$ 65,352	1.00	\$ 61,968
TOTAL FULL TIME EMPLOYEES				27.00	\$ 1,439,958	30.00	\$ 1,645,715	31.00	\$ 1,768,170
61020 Part Time Employee Expense									
630	6170	OE-03	PARKING METER CHECKER	3.30	\$ 135,794	1.65	\$ 73,850	1.99	\$ 85,298
630		OE-05	CASHIER	0.20	\$ 8,202	0.20	\$ 9,395	0.20	\$ 9,500
600		OE-05	CASHIER	0.45	\$ 18,454	0.45	\$ 21,139	0.45	\$ 21,375
600		NA-48	DRIVER TRAINER	0.55	\$ 25,483	—	\$ —	—	\$ —
630		NA-27	PARKING REVENUE COLLECTOR	0.73	\$ 20,013	0.73	\$ 23,315	0.73	\$ 23,639
630		GD-03	DISPATCHER	0.10	\$ 4,655	0.10	\$ 4,966	0.50	\$ 26,223
600		GD-04	LABORER	0.28	\$ 14,365	0.28	\$ 15,358	—	\$ —
630		GD-04	LABORER	0.27	\$ 13,773	0.27	\$ 14,718	—	\$ —
600		GD-03	DISPATCHER	0.98	\$ 45,640	0.98	\$ 48,821	0.98	\$ 51,357
600	7210	AT-02	BUS OPERATOR	19.35	\$ 828,718	19.35	\$ 849,726	19.35	\$ 896,763
TOTAL PART TIME EMPLOYEES				26.21	\$ 1,115,097	24.01	\$ 1,061,288	24.20	\$ 1,114,155
61030 Seasonal Employee Expense									
600		NA-38	MARKETING INTERN	—	\$ —	—	\$ —	—	\$ —
TOTAL SEASONAL EMPLOYEES				—	\$ —	—	\$ —	—	\$ —
TOTAL TRANSPORTATION SERVICES				53.21	\$ 2,555,055	54.01	\$ 2,707,003	55.20	\$ 2,882,325

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025	
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
Transit Admin and Operations-FT Transit Fund										
60053100	61010	600		GE-25 CONFIDENTIAL ACCOUNT CLERK	0.70	\$ 35,955	0.70	\$ 37,608	0.70	\$ 39,641
60053100	61010	600		GE-31 TRANSPORTATION ANALYST	0.50	\$ 35,412	0.50	\$ 37,041	0.50	\$ 31,290
60053100	61010	600		GE-31 FIELD SUPERVISOR	—	\$ —	—	\$ —	—	\$ —
60053100	61010	600		GE-35 OPERATIONS SUPERVISOR	1.00	\$ 87,654	1.00	\$ 86,967	1.00	\$ 91,664
TRANSPORTATION SERVICES										
60053100	61010	600	4740	GE-41 MGR	0.50	\$ 48,849	0.50	\$ 59,100	0.50	\$ 65,728
60053100	61010	600		GD-03 DISPATCHER	2.00	\$ 103,125	2.00	\$ 108,028	2.00	\$ 109,138
				Total	4.70	\$ 310,995	4.70	\$ 328,744	4.70	\$ 337,461
Transit Admin and Operations-PT Transit Fund										
60053100	61020	600	4740	GD-03 DISPATCHER	0.98	\$ 45,640	0.98	\$ 48,821	0.98	\$ 51,357
60053100	61020	600		OE-05 CASHIER	0.45	\$ 18,454	0.45	\$ 21,139	0.45	\$ 21,375
				Total	1.43	\$ 64,094	1.43	\$ 69,960	1.43	\$ 72,732
Intermodal Facility-FT Transit Fund										
60053370	61010	600		GD-04 LABORER	—	\$ —	—	\$ 0.60	—	\$ 34,478
				Total	—	\$ —	—	\$ 0.60	—	\$ 34,478
Intermodal Facility-PT Transit Fund										
60053370	61020	600		GD-04 LABORER	0.28	\$ 14,365	0.28	\$ 15,358	—	\$ —
				Total	0.28	\$ 14,365	0.28	\$ 15,358	—	\$ —
Bus Operations-FT Transit Fund										
60053400	61010	600	7200	AT-02 BUS OPERATOR	8.00	\$ 342,046	9.00	\$ 401,919	9.00	\$ 423,515
60053400	61020	600	4765	NA-48 DRIVER TRAINER	—	\$ —	—	\$ 1.00	—	\$ 61,968
				Total	8.00	\$ 342,046	10.00	\$ 467,271	10.00	\$ 485,483
Bus Operations-PT Transit Fund										
60053400	61020	600	4765	NA-48 DRIVER TRAINER	0.55	\$ 25,483	—	\$ —	—	\$ —
60053400	61020	600	7210	AT-02 BUS OPERATOR	14.01	\$ 589,921	13.16	\$ 577,276	13.16	\$ 609,794
				Total	14.56	\$ 615,404	13.16	\$ 577,276	13.16	\$ 609,794
Mini-Bus Operations-FT Transit Fund										
60053500	61010	600		AT-02 BUS OPERATOR	7.00	\$ 311,612	6.00	\$ 268,818	6.00	\$ 282,970
				Total	7.00	\$ 311,612	6.00	\$ 268,818	6.00	\$ 282,970
Mini-Bus Operations-PT Transit fund										
60053500	61020	600	7210	AT-02 BUS OPERATOR	5.31	\$ 237,432	6.16	\$ 271,022	6.16	\$ 285,463
				Total	5.31	\$ 237,432	6.16	\$ 271,022	6.16	\$ 285,463
Trolley Operations-PT Transit fund										
60053600	61020	600	7210	AT-02 BUS OPERATOR	0.03	\$ 1,365	0.03	\$ 1,428	0.03	\$ 1,506
				Total	0.03	\$ 1,365	0.03	\$ 1,428	0.03	\$ 1,506
Bus Maintenance-FT Transit Fund										
60053700	61010	600		GD-04 TRANSIT SERVICE WORKER	2.00	\$ 112,782	2.00	\$ 117,968	2.00	\$ 119,473
				Total	2.00	\$ 112,782	2.00	\$ 117,968	2.00	\$ 119,473
Parking Administration-FT Parking Fund										
63046100	61010	630		GE-41 TRANSPORTATION SERVICES MGR	0.50	\$ 48,849	0.50	\$ 59,100	0.50	\$ 65,728
63046100	61010	630		GE-35 OPERATIONS SUPERVISOR	1.00	\$ 92,037	1.00	\$ 91,315	1.00	\$ 96,247

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025	
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
63046100	61010	630		GE-31 TRANSPORTATION ANALYST	0.50	\$ 35,412	0.50	\$ 37,041	0.50	\$ 31,297
63046100	61010	630		GE-31 FIELD SUPERVISOR	—	\$ —	—	\$ —	—	\$ —
				CONFIDENTIAL ACCOUNT						
63046100	61010	630	760	GE-25 CLERK	1.30	\$ 66,774	1.00	\$ 53,726	1.00	\$ 56,630
63046100	61010	630		GD-03 DISPATCHER	—	\$ —	—	\$ —	0.50	\$ 26,223
				Total	3.30	\$ 243,072	3.00	\$ 241,182	3.50	\$ 276,125
Parking Administration -PT Parking Fund										
63046100	61020	630	760	GE-25 CONFIDENTIAL ACCOUNT	—	\$ —	0.30	\$ 16,118	0.30	\$ 16,989
63046100	61020	630		OE-05 CASHIER	0.20	\$ 8,202	0.20	\$ 9,395	0.20	\$ 9,500
63046100	61020	630		GD-03 DISPATCHER	0.10	\$ 4,655	0.10	\$ 4,966	—	\$ —
				Total	0.30	\$ 12,857	0.60	\$ 30,479	0.50	\$ 26,489
Parking Lots-FT Parking Fund										
63046400	61010	630	2,205	GD-08 PARKING SYSTEM TECHNICIAN	—	\$ —	—	\$ —	—	\$ —
				Total	—	\$ —	—	\$ —	—	\$ —
Parking Meters-PT Parking Fund										
63046420	61020	630		NA-27 PARKING REVENUE COLLECTOR	0.73	\$ 20,013	0.73	\$ 23,315	0.73	\$ 23,639
				Total	0.73	\$ 20,013	0.73	\$ 23,315	0.73	\$ 23,639
Meter Enforcement-FT Parking Fund										
63046430	61020	630	6170	OE-03 PARKING METER CHECKER	—	\$ —	2.00	\$ 85,788	2.00	\$ 90,714
				Total	—	\$ —	2.00	\$ 85,788	2.00	\$ 90,714
Meter Enforcement-PT Parking Fund										
63046430	61020	630	6170	OE-03 PARKING METER CHECKER	2.80	\$ 115,410	1.15	\$ 52,403	1.49	\$ 63,495
				Total	2.80	\$ 115,410	1.15	\$ 52,403	1.49	\$ 63,495
Parking Maintenance-FT Parking Fund										
63046700	61010	630	2205	GD-08 PARKING SYSTEM TECHNICIAN	2.00	\$ 119,451	2.00	\$ 119,826	2.00	\$ 127,715
63046700	61010	630		GD-04 LABORER	—	\$ —	—	\$ —	0.40	\$ 22,985
				Total	2.00	\$ 119,451	2.00	\$ 119,826	2.40	\$ 150,700
Parking Maintenance-PT Parking Fund										
63046400	61020	630		GD-04 LABORER	0.27	\$ 13,773	0.27	\$ 14,718	—	\$ —
				Total	0.27	\$ 13,773	0.27	\$ 14,718	—	\$ —
Residential District-PT Parking Fund										
63046800	61020	630	6170	OE-03 PARKING METER CHECKER	0.50	\$ 20,384	0.50	\$ 21,447	0.50	\$ 21,803
				Total	0.50	\$ 20,384	0.50	\$ 21,447	0.50	\$ 21,803
TOTAL TRANSPORTATION SERVICES DEPARTMENT					53.21	\$ 2,555,055	53.51	\$ 2,674,327	55.20	\$ 2,882,325

Capital Improvement Projects by Department/Division							
TRANSIT DIVISION							
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 25 Recomm'd Budget		
5385000002	Bus Replacements	Transit	691	67100	510,000		
5385000003	Bus Stop Improvements	Transit	691	67990	11,487		
5385000003	Bus Stop Improvements	Transit	691	67270	3,000		
5385000003	Bus Stop Improvements	Transit	691	64075	3,446		
5385000004	REPLACE FIXED ROUTE BUSES	Transit	691	67100	439,000		
TRANSIT DIVISION		TOTAL			966,933		
PARKING DIVISION							
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 25 Recomm'd Budget		
4683000001	Municipal Parking Lot Maint	Parking	305	67,990	47,000		
4683000001	Municipal Parking Lot Maint	Parking	305	64,075	6,000		
4683000002	Parking Ramp Maintenance	Parking	305	64,075	70,000		
4683000002	Parking Ramp Maintenance	Parking	305	67,500	5,333,000		
4683000002	Parking Ramp Maintenance	Parking	305	64,900	650,000		
4683000005	Smart Parking System	Parking	305	67,990	1,815,000		
4683000005	Smart Parking System	Parking	305	64,900	100,000		
4683000005	Smart Parking System	Parking	305	64,075	42,000		
4683000007	Port of Dubuque Parking Lot Resurfa	Parking	305	67,990	200,000		
4683000007	Port of Dubuque Parking Lot Resurfa	Parking	305	64,075	25,000		
4683000008	Port of Dubuque Ramp Maint	Parking	651	67,990	86,282		
PARKING DIVISION		TOTAL			8,374,282		
TRANSPORTATION SERVICES TOTAL							
9,341,215							

PRGRM/ DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
TRANSPORTATION SERVICES DEPARTMENT								
Transit Division								
Business Type								
	Bus Stop Improvements	\$ 17,933	\$ 18,232	\$ 39,665	\$ —	\$ —	\$ 75,830	266
	Transit Vehicle Replacement	\$ 949,000	\$ 1,417,596	\$ 915,343	\$ 364,400	\$ 367,608	\$ 4,013,947	267
Parking Division								
Business Type								
	Port of Dubuque Parking Lot Resurfacing	\$ 225,000	\$ —	\$ —	\$ —	\$ —	\$ 225,000	268
	Smart Parking System	\$ 1,957,000	\$ 780,000	\$ —	\$ —	\$ —	\$ 2,737,000	269
	Municipal Parking Lot Maintenance	\$ 53,000	\$ 55,500	\$ 57,500	\$ 59,500	\$ —	\$ 225,500	270
	Port of Dubuque Ramp - Major Maintenance	\$ 86,282	\$ 88,007	\$ 89,768	\$ 91,563	\$ 93,395	\$ 449,015	271
	Parking Ramp Major Maintenance Repairs	\$ 6,053,000	\$ 1,240,000	\$ 1,317,000	\$ 960,000	\$ 1,032,000	\$ 10,602,000	272
	TOTAL	\$9,341,215	\$ 3,599,335	\$2,419,276	\$ 1,475,46	\$ 1,493,003	\$18,328,292	

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Engineering

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ENGINEERING DEPARTMENT

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	2,338,517	4,302,866	4,569,994	6.2 %
Supplies and Services	2,197,941	2,907,230	3,152,975	8.5 %
Machinery and Equipment	711,617	854,234	865,520	1.3 %
Payment to Construction Fund	—	400,000	700,000	75.0 %
Less Recharges to Service Funds	(1,440)	(1,900,867)	(1,893,464)	(0.4)%
Administrative Overhead Charges	659,648	1,192,164	1,982,609	66.3 %
Total Expenses	5,906,283	7,755,627	9,377,634	20.9 %
<u>Resources</u>				
Operating Revenue - General	130,652	241,033	134,600	(44.2)%
Federal Building Lease Revenue	376,664	338,564	339,687	0.3 %
Lease Expense Reimbursement	126,720	177,742	205,709	15.7 %
Administrative OH Recharges	448,101	736,468	1,093,746	48.5 %
Road Use Tax Funds	500,764	708,557	816,068	15.2 %
Utility Charges - Parking	1,270	3,243	5,934	83.0 %
Utility Charges - Water	56,268	50,182	64,109	27.8 %
Utility Charges - Stormwater	1,873,477	3,172,536	4,340,674	36.8 %
Utility Charges - Sanitary	414,504	423,683	460,926	8.8 %
Total Resources	3,928,420	5,852,008	7,461,453	27.5 %
<u>Debt Service</u>				
Stormwater debt abated with Stormwater User Fees	2,760,840	2,838,842	2,603,779	(8.3)%
Stormwater debt abated with Sales Tax Increment	4,675,827	5,640,609	5,645,274	0.1 %
Street Projects Debt abated with Sales Tax Fund (30%)/RUT	152,049	359,886	369,442	2.7 %
FEMA Land Buyout Abated with General	7,054	6,878	6,711	(2.4)%
Total Debt Service	7,595,770	8,846,215	8,625,206	(2.5)%
Property Tax Support	1,977,863	1,903,619	1,916,181	12,562
Percent Increase/(Decrease)				0.7 %
Personnel - Authorized FTE	40.21	40.92	41.71	

STORMWATER UTILITY

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	233,833	643,286	679,028	5.6 %
Supplies and Services	904,779	1,111,843	1,189,671	7.0 %
Payment to Construction Fund	—	400,000	700,000	75.0 %
Less Recharges to Service Funds	(1,111)	(301,629)	(349,504)	15.9 %
Machinery and Equipment	75,217	79,483	89,005	12.0 %
Administrative Overhead Recharge	659,648	1,192,164	1,982,609	66.3 %
Park Stormwater Maintenance Charges	134,163	155,103	165,670	6.8 %
Public Information Office	1,111	47,389	49,865	5.2 %
Public Works Stormwater Maintenance Charges	272,623	298,467	314,200	5.3 %
Debt Service	<u>7,436,667</u>	<u>8,479,451</u>	<u>8,249,053</u>	<u>(2.7)%</u>
Total Expenses	9,716,930	12,105,557	13,069,597	8.0 %
<u>Resources</u>				
Operating Revenue	6,267,882	6,402,520	7,482,494	16.9 %
Sales Tax Increment	<u>4,675,827</u>	<u>5,640,609</u>	<u>5,645,274</u>	<u>0.1 %</u>
Total Resources	10,943,709	12,043,129	13,127,768	9.0 %
Net Operating Surplus (Deficit)	1,226,779	(62,428)	58,171	120,599
Personnel - Authorized FTE	6.29	5.54	6.58	
Stormwater User Fee Rate Increase	1.69 %	11.11 %	15.00 %	
Stormwater User Fee (per SFU)	\$ 9.00	\$ 10.00	\$ 11.50	
Revenue 1% Rate Increase Generates				\$ 59,888

FACILITIES MANAGEMENT

Budget Highlights	FY 2023 Actual	FY 2024 Budget	FY 2025 Requested	% Change From FY 2024 Budget
<u>Expenses</u>				
Employee Expense	560,325	595,643	654,671	9.9 %
Supplies and Services	610,056	759,710	809,998	6.6 %
Machinery and Equipment	15,205	82,200	41,900	(49.0)%
Debt Service	125,989	138,006	143,301	3.8 %
Total Expenses	1,311,575	1,575,559	1,649,870	4.7 %
<u>Resources</u>				
Federal Building Lease Revenue	376,664	338,564	339,687	0.3 %
Debt on Building Improvements Paid with Sales Tax	125,989	138,006	143,301	3.8 %
Total Resources	502,653	476,570	482,988	1.3 %
Property Tax Support	808,922	1,098,989	1,166,882	67,893
Percent Increase/(Decrease)				6.2 %
Personnel - Authorized FTE	—	7.60	7.70	

*Facilities Management includes Facilities Management Administration, City Hall Maintenance, City Hall Annex Maintenance, Federal Building Maintenance (Moved from Housing in FY23), Engine House #1 Maintenance, Multicultural Family Center Maintenance, 5th Street Restrooms Maintenance, Shot Tower Maintenance, and the former Hendrick's Warehouse.

Improvement Package Summary

1 of 6

This improvement package request is to upgrade an existing small car to a pickup truck (Engineering Vehicle #905, which is used by the Right of Way Management Technician). The existing small car has been approved for replacement in the FY 2025 by the City Fleet Supervisor based on an inspection of the vehicle. Replacing this vehicle another small car is not possible, as neither small or midsize cars are available through the governmental vehicle fleet procurement programs. Thus, it is required to purchase either a midsize SUV or pickup truck. For the functional use of vehicles in the Engineering Department, a pickup truck will provide the most versatility. Pickup trucks allow Engineering Staff to transport more equipment. This request is related to City Council goal: Connected Community: Equitable Transportation, Technology Infrastructure, and Mobility.

Related Cost:	\$ 17,000	Tax Funds	Non-Recurring	Recommend - Yes
Total Cost:	<u>\$ 17,000</u>			
Property Tax Impact:	\$ 0.0067	0.08%		
Activity: Streets				

2 of 6

This improvement package request is for Engineering and Housing to hold a joint annual meeting intended for area contractors for the purpose of educating attendees on updates to building codes and specifications. The State-wide Urban Design and Specifications (SUDAS) and the City of Dubuque supplemental specifications are updated every year. The Housing department follows the International Building Code, which also has periodic updates. This annual meeting would allow Engineering and Housing staff to provide area contractors with updates about the ever-changing specifications on an annual basis. This meeting would also serve as an opportunity for City Staff to answer questions and address concerns with area contracts. The meeting would be held at the Grand River Center. This request is for \$5,000 in total to cover the cost of the room rental at the Grand River Center (\$1,000), food and refreshments for meeting attendees (\$2,500), as well as a stipend for guest speakers to come in to present (\$1,500). This improvement package request related to the City Council Goal Livable Neighborhoods and Housing: Great Place to Live. This improvement package educates contractors to ensure specifications are followed, thus improving safety and providing safe housing conditions in the City.

Related Cost:	\$ 1,666	Tax Funds	Recurring	Recommend - No
Related Cost:	\$ 1,667	Stormwater User Fees	Recurring	
Related Cost:	\$ 1,667	Sanitary User Fees	Recurring	
Total Cost:	<u>\$ 5,000</u>			
Property Tax Impact:	\$ 0.0007	0.01%		

Activity: Facilities Management

3 of 6

This improvement package request is to upgrade the scheduled FY 2025 replacement of a current Engineering Staff computer from a desktop to an engineering laptop. The anticipated increase in budget is approximately \$1,200 every four years. The City does not allow the use of personal computers and personal mobile phones to remotely access resources directly on the City's network. In addition, section 9.12 of the Employee Handbook notes that approved telecommuters will be provided the tools and applications for access to city technology resources. There are several times throughout a year when a laptop would be needed in a remote access situation (such as illness, conference attendance, Board/Commission presentations, etc.). The laptop will be only used by the assigned Engineering staff member who will work remotely for the previously indicated reasons. This request helps meet the City Council Goal of being a Financially Responsible, High-Performance City Organization: Sustainable, Equitable, and Effective Service Delivery. Equipping staff with effective and modern technology that creates flexibility allows the organization to be high performance through a variety of situations.

Related Cost:	\$ 1,200	Stormwater User Fees	Non-Recurring	Recommend - No
Related Cost:	\$ —	Tax Funds	Non-Recurring	
Total Cost:	<u>\$ 1,200</u>			
Stormwater User Fee Impact:	0.02 %			

Activity: Stormwater Operations

4 of 6

This improvement package request would allocate funding to establish a program to vacate two to three parcels of City property each year. The intent of this package is to reduce the City's liability with all vacant parcels. Vacant parcels pose a liability risk for the City. Under this new program, property owners that are adjacent to vacant City parcels would be contacted by the City to discuss the property owner's interest in acquiring all or part of the vacant parcel that is owned by City. This package will cover the costs related to vacating the existing excess right of way to adjacent property owners, thus reducing long term liability to the City. This improvement package request relates to the City Council Goal: Vibrant Community: Health and Safe. Reducing the holding of excess property reduces liability and risk to the City and taxpayers.

Related Cost:	\$ 15,000	Tax Funds	Recurring	Recommend - No
Related Revenue:	\$ 10,000	Tax Funds	Recurring	
Total Cost:	<u><u>\$ 5,000</u></u>			
Property Tax Impact:	\$ 0.0059	0.07%		
Activity: Streets				

5 of 6

This improvement package request is for the addition of one full-time HVAC Technician position (1.00 FTE, OE-16) to the Engineering Department. This position will provide various services to all city departments in an effort to reduce dependency on outside contractors. Working in coordination with Project and Facilities Management, the HVAC Technician would be responsible for HVAC asset management, preventative maintenance, servicing and life cycle analysis of all city HVAC systems. In addition, this position will be responsible for servicing boiler systems and conducting backflow testing at City facilities, which are also services that are frequently contracted out. Hiring contractors for these services is a major expense across the City. If this position is funded, there will be offsetting costs savings from hiring contracts less frequently, though the total cost savings is unclear at this time and would be fully realized in future years.

This packages budgets for expenses related to wages and benefits (\$88,816), safety equipment (\$250), employee physicals (\$142, one time), small tools and equipment (\$1,500 one time), training and education (\$2,000), meetings and conferences (\$1,000), subscriptions (\$500), association dues (\$600), technology equipment including a cell phone and tablet (\$1,270, one time), and data plans (\$700), and data plans for those devices (\$744). This package meets the City Council goals of Financially Responsible, High Performance City Organization.

Related Cost:	\$ 93,910	Tax Funds	Recurring	Recommend - No
Related Cost:	\$ 2,912	Tax Funds	Non-Recurring	
Total Cost:	<u><u>\$ 96,822</u></u>			
Property Tax Impact:	\$ 0.0369	0.41%		
Activity: Facilities Management				

6 of 6

This improvement package request provides funding to allow complex or expedited development site plan review work to be outsourced to outside engineering consultants. For certain large or technically complex projects, the Engineering Department sometimes lacks enough available technical staff to complete reviews within a specifically requested timeframe. This funding will allow the Engineering Department to better balance workloads by outsourcing work so that reviews of private developer plans can be processed within requested deadlines. This request supports the City Council Goal Financially Responsible, High Performance City Organization: Sustainable, Equitable, and Effective Service Delivery. Additional consultant services that empower the Engineering Department to stay in line with deadlines and time frame allows the organization to remain high performance and effectively deliver services.

Related Cost:	\$ 50,000	Tax Funds	Recurring	Recommend - No
Total Cost:	<u><u>\$ 50,000</u></u>			
Property Tax Impact:	\$ 0.0197	0.22%		
Activity: Project Engineering				

Significant Line Items

Employee Expense

1. FY 2025 employee expense reflects a 5.00% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged, and the employee contribution of 6.29% is unchanged from FY 2024.
3. The City portion of health insurance expense is unchanged from \$1,119 in FY 2024 to \$1,119 in FY 2025 per month, per contract, which results in an annual cost unchanged of \$2,347 or 0.0%.
4. Overtime is unchanged from \$72,640 in FY 2024 to \$72,640 in FY 2025. FY 2023 actual was \$51,596.
5. Five-Year Retiree Sick leave payout decreased from \$11,748 in FY 2024 to \$0 in FY 2025.
6. 50% Sick Leave Payout decreased from \$16,388 in FY 2024 to \$15,765 in FY 2025 based on FY 2023 actual. Effective July 1, 2019, employees over the sick leave cap can convert 50% of the sick leave over the cap to vacation or be paid out.
7. During Fiscal Year 2024, the following personnel changes were approved:
 - a. The addition of a full-time Engineering Technician (GE-31, 1.00 FTE), resulting in a cost increase of \$84,860 in FY 2024.
 - b. The elimination of a temporary Lease Management Intern (NA-34, 0.25 FTE), which created a cost savings of \$9,525, and the addition of a full-time Confidential Account Clerk (GE-25, 1.00 FTE), which created a cost increase of \$61,246. This resulted in a net cost increase of \$51,721 in FY 2024.
8. In preparation of the budget recommendation, the work of each Engineering staff member is projected for the coming fiscal year. For example, with the completion of the Bee Branch Creek Railroad Culverts project in FY 2022, staff may have shifted to other non-stormwater-funded capital improvement projects. As a result, adjustments--usually minor--are made each year. The FY 2025 budget includes the following changes in the funding allocation of positions:
 - a. Confidential Account Clerk
 - i. -0.25 FTE from General Fund (-\$18,432)
 - ii. +0.10 FTE to Project Engineering Internal Service Fund (+\$7,373)
 - iii. +0.10 FTE to Stormwater Internal Service Fund (+\$7,373)
 - iv. +0.05 FTE to Sanitary Sewer Internal Service Fund (+\$3,686)
 - b. Civil Engineer II
 - i. +0.10 FTE to General Fund (+12,662)
 - ii. +0.15 FTE to Sanitary Sewer Fund (+\$18,993)
 - iii. -0.12 FTE from Stormwater Fund (-\$15,195)
 - iv. -0.10 FTE from Project Engineering Internal Service Fund (-\$12,662)
 - v. -0.03 FTE from Stormwater Internal Service Fund (-\$3,799)
 - vi. +0.05 FTE was previously incorrectly listed as Civil Engineer I Stormwater Fund, it was changed and corrected to Civil Engineer II Stormwater Fund to align with the approved full time equivalent (+\$6,331).
 - c. Civil Engineer I

- i. -0.05 FTE was previously incorrectly listed as Civil Engineer I Stormwater Fund, it was changed and corrected to Civil Engineer II Stormwater Fund to align with the approved full time equivalent (-\$6,331).
- d. Engineering Technician
 - i. -0.90 FTE from Project Engineering Internal Service Fund (-\$82,173)
 - ii. +0.15 FTE to General Fund (+\$13,695)
 - iii. +0.05 FTE to Sanitary Sewer Fund (+\$4,565)
 - iv. +0.13 FTE to Stormwater Fund (+11,870)
 - v. +0.20 FTE to Sanitary Sewer Internal Service Fund (+\$18,261)
 - vi. +0.37 FTE to Stormwater Internal Service Fund (+33,782)
- e. Project Support Specialist (formerly known as Secretary)
 - i. +0.10 FTE to General Fund (+\$9,762)
 - ii. -0.05 FTE from Sanitary Sewer Internal Service Fund (-\$4,881)
 - iii. -0.05 FTE from Stormwater Internal Service Fund (-\$4,881)
- f. Traffic Engineer
 - i. -0.02 FTE from General Fund (-\$1,089)
 - ii. +0.02 FTE to Parking Fund (+\$1,089)
- g. Survey Technician
 - i. -0.10 FTE from Project Engineering Internal Service Fund (-\$8,729)
 - ii. +0.10 FTE to General Fund (+\$8,729)

As a result of the proposed changes above, the net increase (+) or net decrease (-) for each fund is as follows: Sanitary Sewer Fund is +\$23,558, Stormwater Fund is -\$3,325, General Project Engineering Internal Service Fund (ISF) is -\$96,191, General Sanitary Sewer ISF is +\$17,066, General Stormwater ISF is +\$1,307, General Fund is +\$25,327, Parking Fund is +\$1,089.

9. The following limited term intern positions ended during Fiscal Year FY 2024:
 - a. Youth AmeriCorps Program Intern -0.32 FTE (-\$4,333 Sanitary Sewer Fund, -\$4,333 Stormwater Fund, -\$4,334 General Fund)
 - b. Engineering Intern (Records) -0.32 FTE (-\$5,639 Sanitary Sewer Fund, -\$5,639 Stormwater Fund, -\$5,640 General Fund)
 - c. Engineering Intern (Construction/Safety) -0.32 FTE (-\$3,278, Sanitary Sewer Fund, -\$3,278 Stormwater Fund, -\$3,279 General Fund)

Supplies & Services

10. Other Professional Services increased from \$173,207 in FY 2024 to \$175,858 in FY 2025. This line item represents hiring consultants and third parties for assistance with Engineering tasks. In FY 2025, this includes general Stormwater consultants (\$35,000), National Pollutant Discharge Elimination System (NPDES) consultant services for permit requirements (\$87,302), Stormwater Inflow and Infiltration (I&I) prevention (\$8,500), detention basin maintenance (\$27,040), stormwater ditch remediation (\$3,000), and project engineering consultants (\$15,016).
11. Subdivision Inspection Reimbursement expense is unchanged from \$66,000 in FY 2024 to \$66,000 in FY 2025 based on estimated development activity. This line item represents refunds issued to developers for subdivision inspection fees. These fees are paid by developers in advance. In some

instances, the actual cost of the inspection is less than what the developer paid in advance, resulting in the developer receiving a refund for the difference. In FY 2025, there is an estimated offsetting revenue of \$100,000 in the Subdivision Inspection Fee revenue line item.

12. Pay to Other Agency decreased from \$153,416 in FY 2024 to \$150,845 in FY 2025. This line item includes the contract with East Central Iowa Association (ECIA) for transportation planning (\$25,000) which decreased \$5,650 from FY 2024 due to adjusting the budget to reflect the terms of the agreement. The the FY 2024 budget for ECIA transportation planning was a based on the best information available at the time, but the FY 2024 budget turned out to be higher than the actual expense of the agreement. This line items also includes the Catfish Creek Watershed Partnership payment (\$125,845) as part of the 28E agreement with Dubuque County and the Dubuque Soil & Water Conservation District for the Dubuque County Watershed Program, which increased \$3,079 in FY 2025 per the terms of the agreement.
13. Grant expense is increased from \$493,843 in FY 2024 to \$544,484 in FY 2025. This line item includes various subsidies and financial assistance programs that are available through the Engineering department. This includes the stormwater enterprise fund utility fee subsidies for low income households (\$25,491), residential farms (\$13,510), and property tax-exempt properties (\$480,483), which are are all based on FY 2023 actuals plus a 11.11% rate increase for FY 2024 as well as an estimated 15.00% rate increase for FY 2025, thus causing an increase from the FY 2024 budget. While the numbers fluctuate during the year, approximately 115 customers receive the property tax-exempt subsidy, of which the top ten include schools, universities, and hospitals, and also account for over 70% of the property tax-exempt subsidy paid. Approximately 20 customers receive the residential farm subsidy, and approximately 475 customers receive the low-income subsidy. This line item also includes \$10,000 for private sanitary sewer lateral replacement assistance, \$5,000 for stream bank stabilization assistance, and \$5,000 for rain garden/rain barrel assistance. Finally, this line item includes \$5,000 for snow removal assistance, which is used to assist low/moderate income citizens with physical limitations. The snow removal funds also help cover the administration of volunteers to help with snow removal and associated shovel and salt supplies. The subsidies and financial assistance programs are funded through their respective utility funds. The only exception to this is the snow removal program, which is funded by the general fund.
14. Sales Tax expense increased from \$194,745 in FY 2024 to \$208,902 in FY 2025 based on the FY 2023 actual of 179,061 plus a 11.11% rate increase for FY 2024 as well as an estimated 15.00% rate increase for FY 2025. This line item represents sales tax collected from monthly stormwater utility fees (including both state sales tax and local options sales tax), which is then paid to the State of Iowa. This expense is directly offset by sales tax revenue.
15. Electricity decreased from \$261,151 in FY 2024 to \$234,561 in FY 2025 based on the FY 2023 actual of \$187,750 and expected rate increases. Alliant Energy has give notice of a 9.8% rate increase that will begin in October of 2024. The overall decrease can be attributed in part to a correction for the Multicultural Family Center. The actual utilization is less than the estimated utilization that was budgeted for the FY 2024 budget. The FY 2024 budget was estimated based on FY 2022 actuals and addition of new facilities. FY 2025 reflects the budget adjustment for the actual costs of those facilities based on their FY 2023 actual.
16. Natural Gas increased from \$76,623 in FY 2024 to \$86,490 in FY 2025. The FY 2023 actual was \$80,253. The overall increase from FY 2023 actual can be attributed Engine House #1 being non-operational during a renovation in FY 2023.
17. Building Maintenance decreased from \$199,532 in FY 2024 to \$196,889 in FY 2025. This line item represents money set aside for unexpected repairs and maintenance at City buildings and facilities. Though using past actuals to budget for this account is challenging due to some areas seeing no emergency repairs during a year, the overall decrease in this account is due to an effort to better align the FY 2025 budget levels with past year actual maintenance for each building. Each building has a

set maintenance budget that is allocated each year. The buildings with notable changes in FY 2025 maintenance budgets include:

- a. City Hall maintenance decreased from \$74,540 in FY 2024 to \$60,000 in FY 2025. The FY 2024 budget was above normal levels and was based on the FY 2022 actual of \$74,540. The FY 2023 actual was \$25,820.
- b. Federal Building maintenance increased from \$35,000 in FY 2024 to \$42,540 in FY 2025 based on the FY 2023 actual. Maintenance at the Federal Building continues to increase in an effort to do preventative maintenance rather than reactive maintenance. The Federal Building has recently seen the need for many repairs.

Other buildings and facilities in this line item include the City Hall Annex, Engine House No. 1, the 5th Street Restrooms, Storm Ditch Remediation, the Multicultural Family Center (MFC), and the Detention Basin Maintenance. These areas saw no major changes.

18. Property Insurance increased from \$72,413 in FY 2024 to \$146,746 in FY 2025 based on information received from Iowa Communities Assurance Pool (ICAP).
19. Technology Services increased from \$288,611 in FY 2024 to \$394,337 in FY 2025. The FY 2023 actual was \$218,873. This line item represents various pieces of software used by the Engineering department, as well as data plans for iPads. This line item is variable each year due to some software renewals not being due every year. Software prices generally increase each year. The FY 2025 budget includes the following amounts
 - a. Engineering Admin totals \$10,688
 - b. Facility Management totals \$14,869
 - c. Project Engineering totals \$269,738
 - d. Traffic Engineering totals \$41,655
 - e. Sanitary Admin totals \$35,452
 - f. Stormwater Admin totals \$21,935

In FY 2025, the activity that saw major change was Project Engineering, which increased from \$181,418 in FY 2024 to \$269,738 in FY 2025. This increase is due to FY 2025 having major software renewals, which are based on a schedule and do not occur every year. Parsons support software (\$37,000) was added in FY 2025 due to the need of the software for the STREETS project. The other activities saw no major changes and reflect general price increases and renewal schedules.

20. Technology Equipment Maintenance Contract is unchanged from \$81,729 in FY 2024 to \$81,729 in FY 2025. This line item represents maintenance contracts for security cameras and traffic cameras.
21. Property Tax expense increased from \$146,023 in FY 2024 to \$149,631 in FY 2025. The FY 2023 actual was \$91,998. This line item represents the property taxes paid on property that the City leases to other entities and is offset by lease revenue. Property tax expenses continue to rise due to property valuation increases based on estimated market values. Actual property tax expenses thus far in FY 2024 are \$126,420. All FY 2024 property taxes have been paid, no further property tax expense are anticipated in FY 2024.
22. Equipment Maintenance Repair decreased from \$72,109 in FY 2024 to \$61,430 in FY 2025. The FY 2023 actual was \$22,649. This line item represents money set aside for repairs and maintenance for machinery at City buildings and facilities. Each City building/facility has a set budget for emergency machinery repairs that is allocated each year. Using past actuals to budget for this account is challenging due to some buildings/facilities seeing no emergency repairs to machinery during a year. The overall decrease from FY 2024 is due to a decrease in the Multicultural Family Center (MFC) machinery repair budget. The MFC budget decreased \$13,000 in FY 2025 due to the need to better

align the budget with actual expenses. The FY 2024 budget for the MFC was an estimated based on the best information available at the time. Actual expenses have been much lower than those estimations, therefore, the budget is being reduced in FY 2025.

23. Education Reimbursement increased from \$66,474 in FY 2024 to \$74,610 in FY 2025. This line item represents various training and professional development opportunities for Engineering staff. This line item also includes Continuing Education Units (CEUs) for Professional Engineering certifications. The cost of trainings increases each year due to increases in registration fees. The cost of CEUs for Professional Engineers increased \$2,700 per certification in FY 2025. The FY 2025 budget includes the cost of Iowa Department of Transportation (IDOT) recertification courses. The IDOT recertification courses are required for some Engineering staff and is an expense that occurs approximately every three years.

Machinery & Equipment

24. Equipment replacement items include (\$865,520):

Engineering Machinery and Equipment		
<u>Engineering Administration</u>		
Label Makers (2)	\$	600
Chairs/Desks	\$	1,200
Smart phone with case and accessories	\$	405
<u>Facilities Management</u>		
Smart phones (5) with case and accessories	\$	1,900
<u>Project Engineering General Fund</u>		
Desks/Chairs	\$	1,200
Drone Accessories	\$	1,000
Network Switches (2)	\$	3,200
Transition Switches (2)	\$	2,600
Wireless Link (8)	\$	14,400
Cameras (3)	\$	5,400
Full-size Truck	\$	36,000
<u>Traffic Engineering General Fund</u>		
Smart phones (10) with cases and accessories	\$	4,240
<u>Traffic Engineering Road Use Tax Fund</u>		
Label Maker	\$	300
Pan-Tilt-Zoom Cameras (11)	\$	35,200
Battery Back-Ups	\$	30,000
Hyperconvergence Server	\$	60,000
Streets Servers	\$	30,000
Video Mgmt Work Station CPU	\$	10,000
Offsite Storage	\$	5,000
Network Switch-3rd St Fiber 3	\$	13,000
Wireless Point to Point (2)	\$	10,000
Hardened Intersection Switches (19)	\$	65,000

Engineering Machinery and Equipment	
Extenders for Camera	\$ 5,000
Cameras	\$ 180,000
Batteries (60)	\$ 12,000
Battery Backups	\$ 3,000
Array Network CHASSIS	\$ 2,000
LCD Monitor 70"	\$ 5,000
LCD Monitor 65" Sony	\$ 2,500
Traffic Counters (3)	\$ 5,250
Firewall	\$ 10,000
Virtual Servers	\$ 15,000
Video Monitor CPU	\$ 10,000

<u>Project Engineering Sanitary Sewer Fund</u>	
Sanitary Sewer Grinder Pumps (3)	\$ 10,000
Gas Air Meters (2) & Field Safety Equipment	\$ 750
Smart Phone with case and accessories	\$ 750
Emergency Self Contained Breathing Apparatus Respirators	\$ 4,000

<u>Project Engineering Stormwater Fund</u>	
Weather Station	\$ 1,100
Level Transducers	\$ 7,500
Smart phones (5) with cases and accessories	\$ 2,025
Flow Meters	\$ 15,000

<u>Annual Maintenance</u>	
General Building Maintenance	\$ 40,000
General Stormwater Repairs/Maintenance	\$ 50,000
General Sanitary Sewer Repairs/Maintenance	\$ 122,000
Stormwater Ditch Remediation	\$ 15,000
Recommended Improvement Packages	\$ 17,000
Total Equipment	\$ 865,520

- Two sewer grinder pumps are replaced on an annual basis. In FY 2025, the annual budget for replacement increased by \$2,000 due to industry-wide price increases. There are approximately 100 units in existence.
- Two flow meters are replaced on an annual basis. In FY 2025, the annual budget for replacement increased by \$13,000 due to industry-wide price increases. There are approximately 20 units in existence.

Debt Service

25. Annual Debt Service Payments for FY 2025 are as follows (\$8,625,205):

Amount	Debt Series	Source	Purpose	Final Payment	Call Date
\$ 26,670	2017A G.O.	Sales Tax 30%	Fiber Optic & Street Light	2029	2025
\$ 195,000	2017A G.O.	Stormwater Fees	Stormwater Improvements	2029	2025
\$ 475	2017A G.O.	Sales Tax 30%	Street Improvements	2030	2025
\$ 54,587	2006 SRF	Stormwater Fees	North Catfish Creek	2030	
\$ 120,320	2009 SRF	Stormwater Fees	West 32nd Detention Basin	2030	
\$ 72,245	2018A G.O.	Sales Tax 30%	Southwest Arterial	2031	2026
\$ 160,541	2018A G.O.	Stormwater Fees	Stormwater Improvements	2031	2026
\$ 123,368	2021A G.O.	Stormwater Fees	Stormwater Improvements	2031	2028
\$ 6,711	2019C G.O.	Sales Tax 30%	FEMA Flood Buyout	2027	2026
\$ 30,185	2019C G.O.	Stormwater Fees	Stormwater Improvements	2033	2026
\$ 80,363	2021A G.O.	Sales Tax 30%	Southwest Arterial	2032	2028
\$ 7,906	2021A G.O.	Stormwater Fees	Stormwater Improvements	2032	2028
\$ 413,452	2010 SRF	Stormwater Fees	Lower Bee Branch	2032	
\$ 1,400,500	2014A G.O.	Sales Tax Increment	Bee Branch Watershed	2029	2024
\$ 46,863	2021A G.O.	Sales Tax 30%	Street Improvements	2034	2028
\$ 20,360	2014 SRF	Stormwater Fees	Lower Bee Branch	2034	
\$ 1,475,806	2015B SRF	Sales Tax Increment	Upper Bee Branch	2035	
\$ 2,768,968	2015A Revenue	Sales Tax Increment	Bee Branch Watershed	2029	2026
\$ 476,000	2016B G.O.	Stormwater Fees	Stormwater Refunding	2036	2024
\$ 18,271	2016C G.O.	Sales Tax 20%	Federal Building Roof	2037	2024
\$ 1,002,060	2019 SRF	Stormwater Fees	Bee Branch Watershed	2038	
\$ 16,723	2023 G.O.	Sales Tax 20%	Engine House #1 Second Floor	2044	
\$ 4,678	2017A G.O.	Sales Tax 20%	Smart Meters	2029	2025
\$ 22,672	2021A G.O.	Sales Tax 20%	City Hall Improvements	2032	2028
\$ 56,031	2018B G.O.	Sales Tax 20%	Engine House #1 Renovation	2031	2026
\$ 24,450	2019C G.O.	Sales Tax 20%	City Hall Improvements	2027	2026
\$ 8,625,205	Total Engineering Annual Debt Service				

Revenue

26. Riverfront Leases increased from \$3,897,839 in FY 2024 to \$4,110,287 in FY 2025 based on the projected revenue which is as follows:

<u>Riverfront Lease</u>	<u>FY24 Budget</u>	<u>FY25 Budget</u>
Artco Fleeting Service	\$ 800	\$ 1,000
Owen Lindstrom dba Dubuque by Carriage	\$ 3,600	\$ 3,600
DRA Parking Lot Lease	\$ 624,379	\$ 662,401
Dubuque Historical Society	\$ —	\$ 1
Pier Pressure Marine formerly Dubuque Marina	\$ 37,832	\$ 80,000
Dubuque Terminals Dove Harbor	\$ 136,511	\$ 147,079
Dubuque Yacht Basin	\$ 201,407	\$ 201,407
Flint Hill Resources	\$ 753,528	\$ 776,134
MacHom Windows LLC	\$ 418,000	\$ 431,045
Scales Mound dba River Cruises	\$ 5,000	\$ 5,000

Riverfront Lease	FY24 Budget	FY25 Budget
Viterra USA Grain - Purina Drive	\$ 248,521	\$ 255,977
Viterra USA Grain - Commercial Street	\$ 403,168	\$ 415,263
Viterra USA Grain - Land By City Salt Pile	\$ 298,939	\$ 307,908
Viterra USA Grain - Dove Harbor	\$ 608,815	\$ 627,080
Port of Dubuque Brewery Development LLC	\$ 73,877	\$ 105,730
Platinum Holdings LLC	\$ 83,462	\$ 90,662
	\$ —	\$ —
Total	\$ 3,897,839	\$ 4,110,287

27. Wharfage Fees on Leased Property increased from \$153,850 in FY 2024 to \$166,623 in FY 2025. This revenue is dependent on how much business is being conducted at the Wharf. The detail of the revenue is as follows:

Wharfage Fees on Leased Property	FY24 Budget	FY25 Budget
Gavilon - Commercial Street	\$ 82,000	\$ 84,460
Gavilon Dove Harbor	\$ 30,450	\$ 31,363
Gavilon - Salt Site	\$ 17,400	\$ 17,922
Flint Hill Resources	\$ 24,000	\$ 32,878
Total	\$ 153,850	\$ 166,623

28. Non-Riverfront Lease increased from \$188,832 in FY 2024 to \$196,011 in FY 2025. The detail of the lease revenue is as follows:

Non-Riverfront Lease	FY24 Budget	FY25 Budget
Dubuque Rescue Mission	\$ 1	\$ 1
HHH Enterprises	\$ 2,532	\$ 2,739
Hartig Drug	\$ 2,077	\$ 2,275
Hawkeye Area Community Action Plan	\$ 31,800	\$ 30,144
Interstate Power & Light Co (Graf Farm Solar)	\$ 9,194	\$ 9,470
16th St. Detention Basin - Rainbo Oil	\$ 143,228	\$ 151,382
Total	\$ 188,832	\$ 196,011

29. Federal Building Lease increased from \$338,245 in FY 2024 to \$339,514 in FY 2025. The detail of the lease revenue is as follows:

Tenant	FY24 Budget	FY25 Budget
Bellstar Media	\$ 2,363	\$ 2,434
Dubuque Area Labor Management Council	\$ 5,025	\$ 3,491
Dubuque County Task Force	\$ 21,292	\$ 21,927
Juvenile Court Services	\$ 69,921	\$ 71,984
United States Post Office	\$ 238,476	\$ 238,476
Hillcrest	\$ 1,168	\$ 1,202
Total	\$ 338,245	\$ 339,514

30. Fiber Leases increased from \$18,201 in FY 2024 to \$18,340 in FY 2025. This line item represents leases with ImOn (\$7,090), US Cellular (\$4,500), Southwest Co. (\$1,950), and Wisconsin Independent Network (\$4,800).
31. Telecom Leases are unchanged from \$9,600 in FY 2024 to \$9,600 in FY 2025. This line item represents a lease with Aureon.
32. Subdivision Inspection Fees decreased from \$219,077 in FY 2024 to \$100,000 in FY 2025 based on the estimated development activity in the community. The FY 2025 budget includes inspection fees for the following anticipated developments: Mozena Farms/Switch Homes (\$45,000); South Point Subdivision Phase 2 (\$35,000); Gantz Apartment Development (\$10,000); and Callahan Apartment Development (\$10,000). Subdivision inspection fees in FY 2024 were estimated at \$219,077, and actual fees collected to-date are \$125,752. Subdivision inspection fees in FY 2023 were estimated at \$70,000, and actual fees collected were \$24,600. Subdivision inspection fees in FY 2022 were estimated at \$75,000, and actual fees collected were \$202,365.
33. Stormwater Penalties increased from \$22,043 in FY 2024 to \$48,557 in FY 2025 based on the FY 2023 actual of \$41,621 plus a 11.11% rate increase for FY 2024 as well as an estimated 15.00% rate increase for FY 2025. This line item represents late fees related to the stormwater utility.
34. The FY 2025 Stormwater User Fee increased from \$10.00 per SFU to \$11.50 per SFU, a 15.00% increase.

When the City Council adopted Ordinance 21-12 (passed and approved on March 7, 2012), they established that the stormwater utility fee would increase to \$9.00 per month on July 1, 2016 in order to fund the operational and capital costs of the public stormwater management system, including improvements such as the Bee Branch Creek Restoration Project. But later in 2012, the Iowa General Assembly created the Flood Mitigation Program which provides funding for flood mitigation projects undertaken by local governments such as the City of Dubuque. Managed by the Iowa Flood Mitigation Board, the funding source established involves taking a portion of the incremental growth of State sales tax revenue collected within a city and diverting from the State General Fund to cities approved for the funding. Having updated the Drainage Basin Master Plan in the fall of 2013, which outlined the improvements associated with the 12-phase Bee Branch Watershed Flood Mitigation Project, the City was successful in securing \$98.5 million in State sales tax increment funding. With the infusion of funding, the City Council adopted Ordinance 16-14 (passed and approved on March 5, 2014) establishing that the stormwater utility fee did not reach \$9.00 per month until July 1, 2021, five years later than later than previously scheduled.

The City has been able to provide stormwater management services within the rate structure established by Ordinance 16-14. Due to the uncertain economic impacts of the COVID-19 pandemic, there was no increase in FY2021 as part of the City's Coronavirus relief response. With some minor adjustments to planned Capital Improvement Program projects, reducing some budgets and delaying a few others, the City was able to delay the planned increases for a year such that the rate did not reach \$9.00 per month until FY 2023, six years later than previously scheduled.

The table below compares the rates adopted in FY 2023 and FY 2024 to the rate proposed with the FY 2025 budget.

Stormwater Utility User Fee Rates

	Rate Per Single Family Unit (SFU)
Fiscal Year 2021 - Adopted Per Ordinance 21-20	\$ 8.29
Fiscal Year 2022 - Adopted Per Ordinance 10-21	\$ 8.85
Fiscal Year 2023 - Adopted Per Ordinance 13-22	\$ 9.00
Fiscal Year 2024 - Adopted Per Ordinance 14-23	\$ 10.00
Fiscal Year 2025 - Recommended	\$ 11.50
FY25 Recommended Increase	15.00%

ENGINEERING DEPARTMENT

The engineering department promotes the health, safety, and welfare of ALL through sound engineering principles, practices, and partnerships applied to the planning, design, maintenance, and preservation of the City's infrastructure and property.

SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES

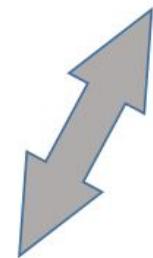
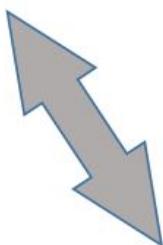
PEOPLE

Engineering continues in its emphasis on public information meetings concerning projects that have a significant impact on property owners. These meetings provide an opportunity for meaningful exchange between the City and property owners on the project scope and its impact.



PLANNING

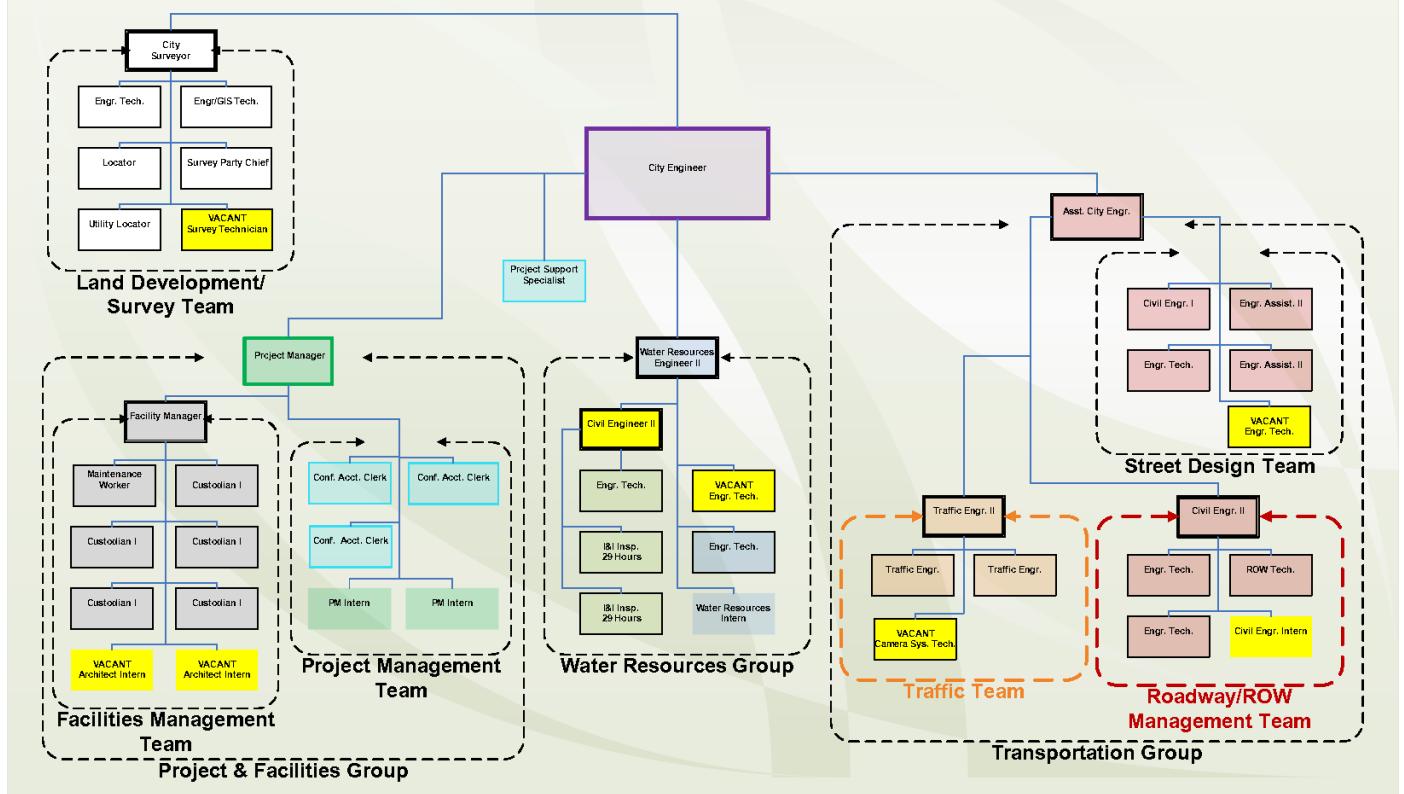
Engineering coordinates its project planning with multiple City Departments. In addition the department is involved in the Dubuque Metropolitan Area Transportation Study and works with the East Central Intergovernmental Agency in planning projects. This ensures a regional view is considered in project development.



PARTNERSHIPS

The Engineering Department works with the Iowa Department of Transportation (IDOT), the Access Board, Federal Highway Administration (FHWA), East Central Intergovernmental Agency (ECIA), Dubuque County, Historic Preservation Commission, Neighborhood Groups, Tri-State Trail Vision and many other entities when planning and constructing projects.

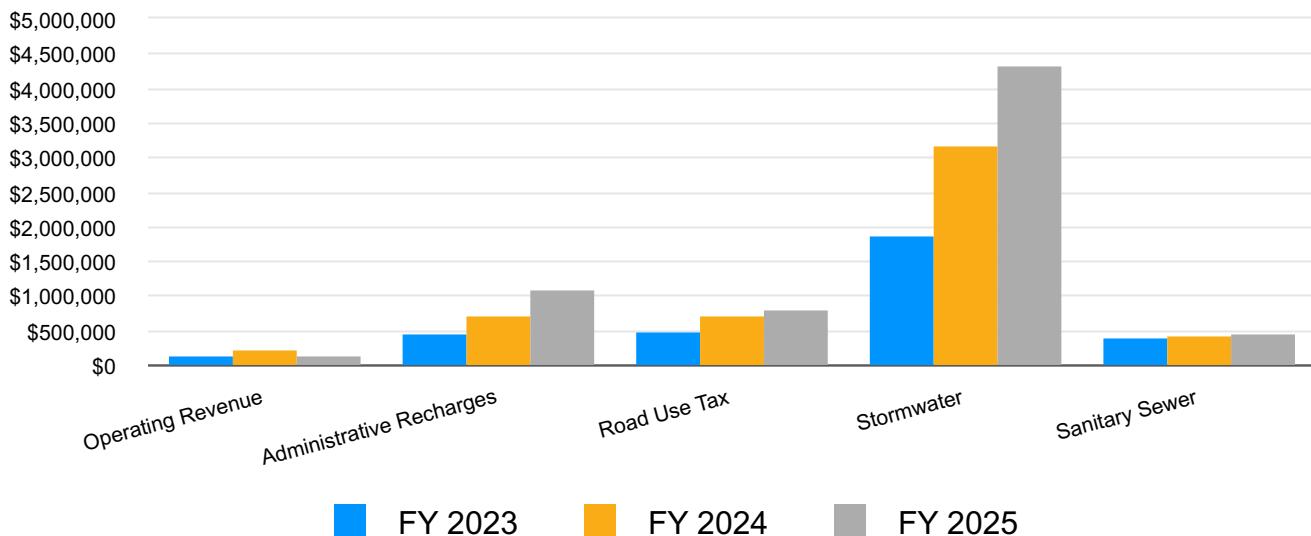
ENGINEERING – FY24 Organizational Structure



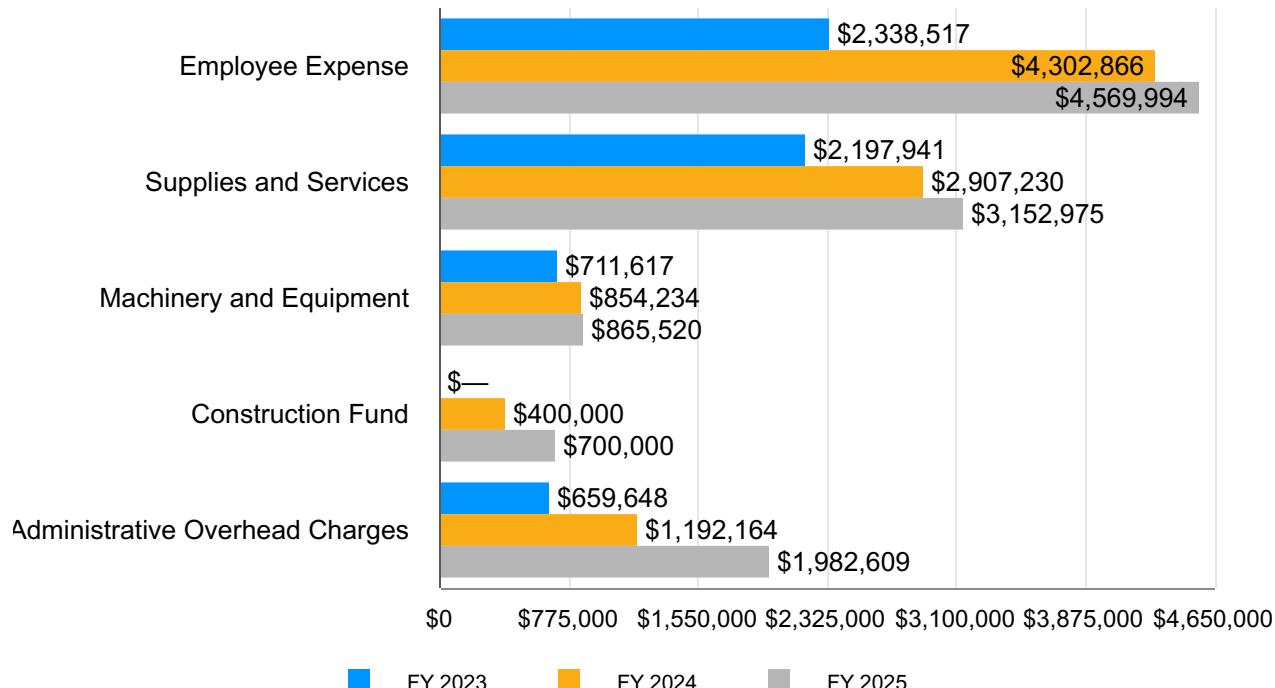
ENGINEERING DEPARTMENT

	FY 2023	FY 2024	FY 2025
Full-Time Equivalent	40.21	40.92	41.71

Resources



The Engineering Department is supported by 41.71 full-time equivalent employees, which accounts for 48.73% of the department expense as seen below. Overall, the department's expenses are expected to increase by 20.91% in FY 2025 compared to FY 2024.



ENGINEERING DEPARTMENT

Activity: Right-of-way Management and Streets

Mission & Services

The department strives to manage the right of way and the streets of the city in an equitable way. This is done so the citizens can realize the greatest benefit and involves working with multiple stakeholders, both public and private. This effort strives for streets, sidewalks and other public rights of way that are safe and fully accessible by all users.

Services include monitoring [right-of-way](#), [excavations](#), [sidewalk](#) inspections (snow removal and defects), appeals, management of compliance, utility locate services, and street, [alley](#), sidewalk, and trails planning, inspection, and reconstruction.

Right-of-way and Streets Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$1,513,859	\$2,752,294	\$2,855,997
Resources	\$(3,665,428)	\$2,205,476	\$(2,089,273)

Right-of-way and Streets Position Summary	
	FY 2025
Assistant City Engineer	0.40
Assistant City Engineer- Service Fund	0.60
Camera Systems Technician	0.50
Camera Systems Technician - Service Fund	0.50
City Engineer	0.40
City Engineer - Service Fund	0.10
Civil Engineer I	0.15
Civil Engineer I - Service Fund	0.75
Civil Engineer II	0.95
Civil Engineer II - Service Fund	1.05
Confidential Account Clerk- Leases	0.55
Confidential Account Clerk	0.35
Confidential Account Clerk - Service Fund	0.55
Engineering Intern - Service Fund	0.75
Engineering Assistant II	0.10
Engineering Assistant II - Service Fund	0.85
Engineering Technician - Inspection	0.70
Engineering Technician	1.60
Engineering Technician - Service Fund	2.58
Project Manager	0.25
Project Manager- Leases	0.10
Project Manager - Service Fund	0.35
ROW Technician	0.95
ROW Technician - Service Fund	0.05
Secretary - Admin	0.20
Secretary - Engineering	0.50
Secretary- Service Fund	0.00
Survey Party Chief	0.15
Survey Party Chief - Service Fund	0.30

Right-of-way and Streets Position Summary	
	FY 2025
Survey Technician	0.25
Survey Technician - Service Fund	0.20
Surveyor	0.80
Surveyor - Service Fund	0.10
Traffic Engineer	0.50
Traffic Engineer - Service Fund	0.60
Total FT Equivalent Employees	18.83

ENGINEERING DEPARTMENT

Right-of-Way Management and Streets

Performance Measures

City Council Goal: Connected Community

Performance Measure (KPI)	Target	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	Performance Indicator
1 Activity Objective: Provide safe walking pathways throughout the City, including pedestrian access ramps.					
% of property notices resolved within allotted time for un-shoveled sidewalks	80%	94%	80%	80%	Goal Met
# of ADA curb ramps installed	100	288	110	139	Goal Met
2 Activity Objective: Provide complete, safe, and efficient street systems.					
Avg. condition rating (out of 100) of all Dubuque streets	70	73	73	73	Goal Met
# of vehicle crashes in the City of Dubuque	N/A	1,433	1,397	1,400	N/A

City Council Goal: Livable Neighborhoods & Housing

3 Activity Objective: Manage the work in right-of-way permits.

# of Right of Way excavation permits/ person	N/A	306	624	830	N/A
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Cracked and heaving sidewalk - Tripping hazard



New ADA Curb Ramps

ENGINEERING DEPARTMENT

Stormwater Management

Mission & Services

The mission of the City's Stormwater Management Utility is to help protect the health of citizens and both the natural and built environment by designing, implementing, and maintaining an effective, efficient municipal stormwater management system. The City of Dubuque has the responsibility as do private property owners: manage stormwater on its property. Services include construction of new detention basins, extension of storm sewer systems, maintenance of ditches, sewers, and basins, and limiting pollutants associated with stormwater runoff.

Stormwater Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$4,417,161	\$5,672,313	\$6,657,067
Resources	\$4,417,161	\$5,672,313	\$6,657,067

Stormwater Position Summary	
	FY 2025
Civil Engineer II	0.90
Civil Engineer II - Service Fund	0.32
Civil Engineer I	0.00
Civil Engineer I - Service Fund	0.05
City Engineer	0.15
City Engineer - Service Fund	0.05
Engineering Technician	0.40
Traffic Engineer - Residential Parking	0.05
Engineering Technician - Service Fund	1.30
Engineering Technician - Water	0.15
Engineering Assistant II - Service Fund	0.05
Secretary - Stormwater Fund	0.05
Secretary- Service Fund	0.05
Survey Party Chief - Service Fund	0.25
Survey Technician - Service Fund	0.25
Project Manager - Service Fund	0.05
Utility Locator - Stormwater	0.50
Utility Locator - Water	0.50
Confidential Account Clerk	0.20
I&I Inspector	1.46
Confidential Account Clerk - Service Fund	0.50
Total FT Equivalent Employees	7.28

Performance Measures

City Council Goal: Livable Neighborhoods and Housing						
	Performance Measure (KPI)	Target	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	Performance Indicator
1	Activity Objective: Engineer, construct, and maintain facilities to mitigate the effects of flooding.					
	# of phases completed in Bee Branch Watershed Flood Mitigation Project	12	4	5	5	Goal In Progress
City Council Goal: Connected Community						
2	Activity Objective: Design and oversee construction of street/public ROW drainage systems to mitigate flooding and make the street available to the public during a rain event.					
	% of storm sewer construction occurring in conjunction with street replacement	80%	95%	95%	100%	Goal Met

ENGINEERING DEPARTMENT

Sanitary Sewer Collection

Mission & Services

The City of Dubuque's Sanitary Sewer Collection system delivers wastewater to the Water and Resource Recovery Center (W&RRC) where it is treated in accordance with the federal Clean Water Act before being discharged in the Mississippi River. This activity defines and implements capital improvements to improve the City's existing sanitary sewer collection infrastructure and provides direction and standards for future expansion and connections to the system.

Sanitary Sewer Collection Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$414,504	\$792,022	\$842,774
Resources	\$4,500	\$394,098	\$390,848

Sanitary Sewer Collection Position Summary	
	FY 2025
City Engineer	0.20
City Engineer - Service Fund	0.10
Civil Engineer I- Service Fund	0.05
Civil Engineer II - Service Fund	0.45
Civil Engineer II	0.35
Project Manager	0.10
Project Manager - Service Fund	0.10
Engineering Technician	0.55
Engineering Technician - Service Fund	2.03
Survey Party Chief - Service Fund	0.30
Survey Technician - Service Fund	0.30
Secretary	0.05
Secretary - Service Fund	0.05
Confidential Account Clerk	0.25
Confidential Account Clerk - Service Fund	0.20
Utility Locator	0.50
Total FT Equivalent Employees	5.58

Performance Measures

City Council Goal: Sustainable Environment

Performance Measure (KPI)	Target	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	Performance Indicator
1 Activity Objective: Reduce inflow and infiltration (I&I) into the sanitary sewer collection system and work to eliminate the source or secure the sanitary sewer from the source.					
# of feet pipe lined through I&I Program	1,000	6,239	0	344	Goal In Progress
2 Activity Objective: Reconstruct Sanitary Sewer Manholes and Pipe					
# of brick sanitary sewer manholes replaced	15	18	6	4	Goal Not Met

ENGINEERING DEPARTMENT

Traffic Engineering

Mission & Services

This activity is responsible for overseeing the planning, inspection and daily operation of active projects for the movement of pedestrians, vehicular traffic, fiber optic expansion, street lighting, traffic signals, traffic controls, fiber optic and communications infrastructure, traffic and security cameras, traffic signage and pavement markings throughout the City and provides guidance to the Public Works Department. Other activities involve the review and recommendations for parking meter districts, residential parking districts and accessible parking spaces according to local, state and federal guidelines. This activity is highly called upon during emergency events and crises.

Traffic Engineering Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$232,558	\$308,125	\$333,625
Resources	\$5,100	\$50,313	\$56,675

Traffic Engineering Position Summary	
	FY 2025
Secretary	0.05
Confidential Account Clerk	0.20
Utility Locator	0.50
Engineering Technician	0.16
Surveyor	0.10
Traffic Engineer	0.75
Engineering Technician- Service Fund	0.40
Traffic Engineer - Service Fund	0.10
Total FT Equivalent Employees	2.26

Performance Measures

City Council Goal: Financially Responsible, High Performance Organization

	Performance Measure (KPI)	Target	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	Performance Indicator
1	Activity Objective: Reduce energy and maintenance costs as well as increase safety by replacing existing street lights with LED lighting.	% of city-owned lights converted to LED	100%	32%	58%	61%

Goal In Progress

City Council Goal: Connected Community

2	Activity Objective: Provide a road network that ensures a high level of safety for vehicles, cyclists, and pedestrians.
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% of signalized Intersections with Microwave Detection	100%	29%	33%	35%	Goal In Progress
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3	Activity Objective: Continue growth of traffic operation cameras, security cameras, and fiber and conduit.
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% of signalized Intersections with security cameras (88 Intersections)	100%	N/A	74%	80%	Goal In Progress
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# of miles annually of conduit installed	N/A	4.75	4.29	3.92	N/A
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ENGINEERING SERVICES

Facility Management

Overview

Engineering Services Department provides custodial and building maintenance services for City Hall, City Hall Annex, Historic Federal Building, Ruby Sutton Building, 5th Street Restrooms, Bunker Hill, Allison Henderson Park and the Dubuque Shot Tower. In total staff cleans and maintains over 150,000 square feet of public and office space. Responsibilities include routine custodial services, maintenance, repairs, and monitoring of HVAC systems. Staff schedules routine maintenance on our generators, elevators, HVAC equipment, fire alarm and sprinkler systems, backflow valves, and security systems.

Facility Management Funding Summary			
	FY 2023 Actual	FY 2024 Budget	FY 2025 Recomm'd
Expenditures	\$1,167,587	\$1,437,553	\$1,479,431
Resources	\$376,664	\$338,564	\$339,687

Facility Management Position Summary	
	FY 2025
Facilities Manager	1.00
Maintenance Worker	1.00
Secretary	0.05
Confidential Account Clerk	0.10
Architectural Intern	0.50
Custodian - Federal Building	1.00
Custodian - Multicultural Family Center	1.00
Total Full-Time Equivalent Employees	4.65

Performance Measures

City Council Goal: Financially Responsible, High Performance Organization

	Performance Measure (KPI)	Target	FY 2022 Actual	FY 2023 Actual	FY 2024 Estimated	Performance Indicator
1	Activity Objective: Continue implementation of the ADA Transition Plan					
	# of accessibility improvement projects in public facilities	>8	0	4	5	Goal In Progress

Recommended Operating Revenue Budget - Department Total				
55 - ENGINEERING				
Fund/Account/Account Title	FY22 Actual Revenue	FY23 Actual Revenue	FY24 Adopted Budget	FY25 Recomm'd Budget
100 - General				
4A - Charges for Services				
41230 - Electrical Permits	0	0	0	0
41280 - Mechanical Permits	0	0	0	0
41330 - Sidewalk Permits	(9,429)	(12,176)	(4,795)	(5,000)
41335 - Dumpster Permits	(3,100)	(2,440)	(1,180)	(2,000)
41340 - Street Excavation	(15,450)	(33,363)	(8,603)	(20,000)
41360 - Public Right-of-Way Permit	0	0	0	0
41725 - Subdivision Inspection	(202,365)	(24,600)	(219,077)	(100,000)
41900 - Miscellaneous Licenses	(5,104)	(2,478)	(2,259)	(2,000)
43100 - Leases - Building/Land	(321,075)	(376,492)	(340,322)	(339,514)
43208 - Lease - Sidewalk Cafe	(1,400)	(1,000)	(600)	(500)
45500 - Miscellaneous Chg for Svcs	(740)	(22,795)	(195)	(273)
47100 - Reimbursements	(8,541)	(9,639)	(2,566)	(5,000)
47150 - Refunds	(1,550)	0	0	0
47200 - Insurance Settlements	(550)	0	0	0
47700 - District Court Fines	0	0	0	0
47820 - Specialized Services	0	0	0	0
4A - Charges for Services Total	(569,304)	(484,983)	(579,597)	(474,287)
4B - Grants/Contrib				
47050 - Contrib - Private Sources	0	0	0	0
4B - Grants/Contrib Total	0	0	0	0
4M - Gain on Disposal				
48000 - Sale of Real Property	(149,442)	(22,333)	0	0
4M - Gain on Disposal Total	(149,442)	(22,333)	0	0
4N - Transfers				
49600 - Transfer in Water Op	(44,911)	(49,107)	(221,079)	(362,993)
49610 - Transfer In Sanitary Op	(280,692)	(306,919)	(328,840)	(372,487)
49620 - Transfer in Storm Op	(84,208)	(92,075)	(186,549)	(358,266)
4N - Transfers Total	(409,811)	(448,101)	(736,468)	(1,093,746)
810 - Capital Project Internal Svc				
4A - Charges for Services				
47820 - Specialized Services	(1,700,641)	0	(1,900,867)	(1,893,464)
4A - Charges for Services Total	(1,700,641)	0	(1,900,867)	(1,893,464)
200 - Debt Service				
4N - Transfers				
49100 - Transfer In General Fund	(7,125)	(209,593)	(6,878)	(6,711)
49110 - Transfer in Road Use Tax	(25,348)	(26,060)	(26,633)	(26,670)
49126 - Transfer in GDTIF	0	0	0	0
49301 - Transfer in Street Const	(197,230)	0	(195,247)	(199,471)
49303 - Transfer in Sales Tax Inc	(2,554,296)	(4,675,827)	(5,640,609)	(5,645,274)
49304 - Transfer in Sales Tax 20%	(110,324)	(125,989)	(138,006)	(143,301)
4N - Transfers Total	(2,894,323)	(5,037,469)	(6,007,373)	(6,021,427)
4O - Eliminated for GW				
48200 - Proceeds from GO Debt	0	0	0	0
48205 - Bond Discount/Premium	0	0	0	0
4O - Eliminated for GW Total	0	0	0	0
620 - Stormwater Operating				
4A - Charges for Services				
41400 - Misc Permits	(8,765)	(34,223)	(3,530)	(5,000)

Recommended Operating Revenue Budget - Department Total				
55 - ENGINEERING				
Fund/Account/Account Title	FY22 Actual Revenue	FY23 Actual Revenue	FY24 Adopted Budget	FY25 Recomm'd Budget
45235 - Stormwater User Fee	(5,252,450)	(5,389,954)	(5,651,375)	(6,572,749)
45236 - Stormwater Half Rate	(42,022)	(36,006)	(43,026)	(42,007)
45237 - Stormwater Tax Exempt	0	0	0	0
45238 - Stormwater Farm	0	0	0	0
45300 - Forfeitures/Penalties	(17,197)	(41,621)	(22,043)	(48,557)
45500 - Miscellaneous Chg for Svcs	0	0	0	0
47100 - Reimbursements	(27)	0	(1,910)	(27)
4A - Charges for Services Total	(5,320,461)	(5,501,804)	(5,721,884)	(6,668,340)
4B - Grants/Contrib				
44000 - Federal Grants	(83,088)	(61,499)	(8,139)	(8,139)
44400 - State Grants	0	0	0	0
4B - Grants/Contrib Total	(83,088)	(61,499)	(8,139)	(8,139)
4K - Unrest Invest Earn				
43000 - Interest	(14,729)	(77,529)	(37,191)	(77,529)
4K - Unrest Invest Earn Total	(14,729)	(77,529)	(37,191)	(77,529)
4N - Transfers				
49100 - Transfer In General Fund	0	0	0	(519,584)
49102 - Transfer in DRA Distribution	(178,000)	(181,115)	0	0
49179 - Transfer in Special Assessment	(84)	0	0	0
49304 - Transfer in Sales Tax 20%	(261,096)	(259,398)	(442,290)	0
4N - Transfers Total	(439,180)	(440,513)	(442,290)	(519,584)
4O - Eliminated for GW				
47115 - Sales Tax Collection	(180,770)	(186,536)	(193,016)	(208,902)
48200 - Proceeds from GO Debt	0	0	0	0
48205 - Bond Discount/Premium	0	0	0	0
4O - Eliminated for GW Total	(180,770)	(186,536)	(193,016)	(208,902)
600 - Water Operating				
4A - Charges for Services				
41725 - Subdivision Inspection	0	0	0	0
4A - Charges for Services Total	0	0	0	0
610 - Sanitary Sewer Operating				
4A - Charges for Services				
41725 - Subdivision Inspection	0	0	0	0
45400 - Connect Fees	(16,259)	(70,521)	(31,768)	(70,521)
47100 - Reimbursements	(5,125)	(4,500)	(10,250)	(9,000)
4A - Charges for Services Total	(21,384)	(75,021)	(42,018)	(79,521)
301 - Street Construction				
4B - Grants/Contrib				
47050 - Contrib - Private Sources	0	0	0	0
4B - Grants/Contrib Total	0	0	0	0
ENGINEERING- Total	(11,783,134)	(12,335,788)	(15,668,843)	(17,044,939)

Recommended Operating Expenditure Budget - Department Total

55 - ENGINEERING

Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
6A - Salaries & Wages				
100 - General				
60100 - Salaries-Regular Full Time	1,045,799	1,303,436	1,248,595	1,419,900
60200 - Salaries - Regular Part Time	8,468	4,096	0	0
60300 - Hourly Wages - Temp/Seasonal	8,350	21,007	36,355	24,368
60400 - Overtime	22,334	32,808	18,390	18,390
60410 - Overtime - Holiday	0	0	0	0
60620 - Special Pay - Holiday	0	0	0	0
60630 - Special Pay Sick Lv Payout Ret	11,985	11,967	11,748	0
60635 - Special Pay Sick Lv Payout 50%	11,636	11,379	12,169	11,948
60640 - Special Pay - Vacation Payout	0	84	0	0
60710 - Special Pay - Parental Leave	5,934	5,741	0	0
60720 - Spec Pay - Meals No Overnight	173	92	91	92
60730 - Spec Pay - Safety Equipment	736	1,360	3,100	3,100
60760 - Spec Pay - Moving Allowance	300	0	0	0
110 - Road Use Tax				
60100 - Salaries-Regular Full Time	0	0	0	0
60400 - Overtime	0	0	0	0
600 - Water Operating				
60100 - Salaries-Regular Full Time	18,256	33,109	33,237	43,480
60200 - Salaries - Regular Part Time	8,468	4,096	0	0
60300 - Hourly Wages - Temp/Seasonal	0	0	0	0
60400 - Overtime	4,174	4,722	0	0
60410 - Overtime - Holiday	0	0	0	0
610 - Sanitary Sewer Operating				
60100 - Salaries-Regular Full Time	73,446	135,566	135,984	176,308
60200 - Salaries - Regular Part Time	8,468	4,096	0	0
60300 - Hourly Wages - Temp/Seasonal	1,745	11,373	11,949	0
60400 - Overtime	6,584	6,105	0	0
60410 - Overtime - Holiday	0	0	0	0
60630 - Special Pay Sick Lv Payout Ret	7,884	0	0	0
60640 - Special Pay - Vacation Payout	881	0	0	0
60730 - Spec Pay - Safety Equipment	0	370	2,600	2,600
60760 - Spec Pay - Moving Allowance	0	4,725	0	0
620 - Stormwater Operating				
60100 - Salaries-Regular Full Time	127,917	127,285	203,804	203,027
60200 - Salaries - Regular Part Time	29,508	25,389	82,714	87,192
60300 - Hourly Wages - Temp/Seasonal	0	1,840	11,949	0
60400 - Overtime	5,849	7,962	0	0
60410 - Overtime - Holiday	0	0	0	0
60620 - Special Pay - Holiday	0	33	0	0
60630 - Special Pay Sick Lv Payout Ret	7,884	0	0	0
60635 - Special Pay Sick Lv Payout 50%	3,188	3,636	4,219	3,817
60640 - Special Pay - Vacation Payout	881	0	0	0
60710 - Special Pay - Parental Leave	0	0	0	0
60720 - Spec Pay - Meals No Overnight	20	0	20	0
60730 - Spec Pay - Safety Equipment	0	370	2,600	2,600
650 - Parking Operating				
60100 - Salaries-Regular Full Time	49	1,161	2,422	4,488
60400 - Overtime	0	0	0	0
810 - Capital Project Internal Svc				

Recommended Operating Expenditure Budget - Department Total

55 - ENGINEERING

Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
60100 - Salaries-Regular Full Time	1,134,853	1,202	1,317,491	1,348,742
60200 - Salaries - Regular Part Time	0	0	0	0
60300 - Hourly Wages - Temp/Seasonal	23,030	0	25,055	36,552
60400 - Overtime	53,376	0	54,250	54,250
60410 - Overtime - Holiday	0	0	0	0
60630 - Special Pay Sick Lv Payout Ret	15,768	0	0	0
60640 - Special Pay - Vacation Payout	1,763	84	0	0
60710 - Special Pay - Parental Leave	10,088	0	0	0
6A - Salaries & Wages Total	2,659,799	1,765,089	3,218,742	3,440,854
6B - Employee Benefits				
100 - General				
61100 - FICA - City Contribution	81,703	101,843	101,201	112,803
61300 - IPERS - City Contribution	102,711	127,088	122,627	133,973
61510 - Health Insurance	355,540	159,294	223,155	242,419
61540 - Life Insurance	689	861	781	839
61600 - Workers' Compensation	34,929	39,371	21,640	25,202
61992 - Physicals	1,369	1,032	1,599	1,330
110 - Road Use Tax				
61100 - FICA - City Contribution	0	0	0	0
61300 - IPERS - City Contribution	0	0	0	0
61510 - Health Insurance	0	0	0	0
61540 - Life Insurance	0	0	0	0
600 - Water Operating				
61100 - FICA - City Contribution	2,219	3,013	2,542	3,327
61300 - IPERS - City Contribution	2,917	3,958	3,137	4,105
61510 - Health Insurance	3,258	6,816	6,914	8,726
61540 - Life Insurance	14	25	23	28
61600 - Workers' Compensation	351	530	679	793
610 - Sanitary Sewer Operating				
61100 - FICA - City Contribution	7,211	11,924	10,825	13,488
61300 - IPERS - City Contribution	8,519	14,802	13,360	16,630
61510 - Health Insurance	6,946	26,992	20,202	23,557
61540 - Life Insurance	50	82	74	91
61600 - Workers' Compensation	8,223	8,214	2,563	3,528
61992 - Physicals	0	0	0	182
620 - Stormwater Operating				
61100 - FICA - City Contribution	12,464	11,930	22,802	22,495
61300 - IPERS - City Contribution	15,413	15,127	27,765	27,386
61510 - Health Insurance	14,522	27,844	24,027	24,295
61540 - Life Insurance	83	78	101	105
61600 - Workers' Compensation	12,291	12,197	6,216	7,095
61700 - Unemployment Compensation	2,465	0	2,465	1,233
61992 - Physicals	144	144	364	144
650 - Parking Operating				
61100 - FICA - City Contribution	4	86	185	344
61300 - IPERS - City Contribution	5	110	228	424
61510 - Health Insurance	36	(92)	403	671
61540 - Life Insurance	0	1	1	2
61600 - Workers' Compensation	4	4	4	5
810 - Capital Project Internal Svc				
61100 - FICA - City Contribution	89,467	92	106,857	110,129

Recommended Operating Expenditure Budget - Department Total

55 - ENGINEERING

Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
61300 - IPERS - City Contribution	115,296	62	129,492	130,083
61510 - Health Insurance	(187,340)	0	202,753	180,133
61540 - Life Insurance	737	0	707	695
61600 - Workers' Compensation	0	0	28,432	32,880
61992 - Physicals	0	0	0	0
6B - Employee Benefits Total	692,241	573,428	1,084,124	1,129,140
6C - Staff Development				
100 - General				
62100 - Association Dues	4,978	3,451	7,355	7,360
62200 - Subscriptions	4,140	2,946	8,864	8,520
62325 - Mileage	975	2,204	1,567	4,025
62400 - Meetings & Conferences	10,688	29,547	26,876	30,314
62500 - Education Reimbursement	6,022	8,544	39,140	40,345
110 - Road Use Tax				
62100 - Association Dues	199	1,585	1,804	1,601
62200 - Subscriptions	17	0	600	600
62325 - Mileage	0	5	0	0
62400 - Meetings & Conferences	6,483	4,499	5,865	5,755
62500 - Education Reimbursement	2,400	4,328	11,784	12,215
600 - Water Operating				
62100 - Association Dues	0	0	30	30
62200 - Subscriptions	0	0	25	25
62500 - Education Reimbursement	0	0	250	250
610 - Sanitary Sewer Operating				
62100 - Association Dues	0	342	475	445
62200 - Subscriptions	0	0	375	350
62325 - Mileage	0	0	0	0
62400 - Meetings & Conferences	0	8,454	3,255	6,255
62500 - Education Reimbursement	0	849	4,800	7,450
620 - Stormwater Operating				
62100 - Association Dues	755	1,039	1,144	1,114
62200 - Subscriptions	205	328	641	606
62325 - Mileage	0	0	80	80
62400 - Meetings & Conferences	1,413	6,620	6,796	5,430
62500 - Education Reimbursement	912	920	10,500	14,350
6C - Staff Development Total	39,188	75,661	132,226	147,120
6D - Repair/Maint/Util				
100 - General				
63100 - Building Maintenance	144,588	88,064	177,620	175,227
63312 - Vehicle Ops - Gasoline	17,192	22,134	29,307	29,307
63320 - Vehicle Repair - Internal	15,488	25,861	15,797	25,271
63321 - Vehicle Repair - Outsourced	0	5,842	0	5,959
63322 - Vehicle Repair - Accident	0	0	0	0
63400 - Equipment Maint/Repair	12,021	20,680	41,672	30,505
63710 - Electricity	148,510	175,336	238,950	213,461
63711 - Natural Gas	60,722	80,253	76,623	86,490
63730 - Telecommunications	20,186	31,184	28,132	28,677
63740 - Water	90	257	895	1,006
63742 - Stormwater	10,729	11,133	11,899	13,254
110 - Road Use Tax				
63400 - Equipment Maint/Repair	2,500	221	2,000	2,226

Recommended Operating Expenditure Budget - Department Total

55 - ENGINEERING

Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
63730 - Telecommunications	1,571	2,461	2,496	2,496
600 - Water Operating				
63312 - Vehicle Ops - Gasoline	0	0	0	0
63320 - Vehicle Repair - Internal	0	0	0	0
63321 - Vehicle Repair - Outsourced	0	0	0	0
63730 - Telecommunications	0	0	0	0
610 - Sanitary Sewer Operating				
63312 - Vehicle Ops - Gasoline	0	0	623	623
63320 - Vehicle Repair - Internal	0	0	0	0
63400 - Equipment Maint/Repair	16,688	1,747	13,104	13,366
63730 - Telecommunications	1,250	2,703	3,120	3,120
620 - Stormwater Operating				
63100 - Building Maintenance	348	0	21,912	21,662
63312 - Vehicle Ops - Gasoline	0	0	446	446
63320 - Vehicle Repair - Internal	0	0	0	0
63400 - Equipment Maint/Repair	0	0	15,333	15,333
63710 - Electricity	3,113	12,415	22,201	21,100
63730 - Telecommunications	1,714	2,362	1,248	1,248
63780 - Street Lights	1,860	1,205	2,032	2,032
810 - Capital Project Internal Svc				
63730 - Telecommunications	0	0	0	0
6D - Repair/Maint/Util Total	458,570	483,857	705,410	692,809
6E - Contractual Svcs				
100 - General				
64004 - Internal Service Charge	0	0	0	0
64010 - Accounting & Auditing	0	0	0	0
64020 - Advertising	1,009	234	1,009	478
64030 - Outsourced Labor	4,530	0	0	0
64040 - Collections	10	79	10	0
64050 - Recording Fees	905	437	905	900
64062 - Refunds	20	0	20	0
64063 - Inspection Reimbursement	0	0	66,000	66,000
64070 - Engineering - Outsourced	24,490	61,523	13,128	13,128
64075 - Engineering - Internal	0	0	21,000	21,000
64080 - Insurance - Property	61,982	73,440	62,070	117,262
64081 - Insurance - Liability	26,239	32,959	33,721	50,798
64083 - Insurance - Other	0	3,125	0	0
64110 - Legal	865	2,215	666	666
64130 - Payments to Other Agencies	20,000	25,000	30,650	25,000
64135 - Grants	1,367	360	5,000	5,000
64140 - Printing	1,327	1,387	1,416	1,099
64145 - Copying	3,372	3,151	3,913	3,150
64160 - Rental - Land/Bldgs/Parking	8,890	9,302	23,668	22,372
64175 - Landfill Fees	0	290	1,000	290
64182 - Property Tax	99,186	91,998	146,023	149,631
64185 - License/Permit/Fees	0	0	650	650
64190 - Technology Services	58,676	102,416	120,756	136,903
64191 - IT Recharges	0	30,240	31,550	35,904
64820 - One Call	157	0	157	0
64825 - Fire Suppression	8,628	15,988	13,518	19,943
64850 - Consulting Engineers	0	0	0	0

Recommended Operating Expenditure Budget - Department Total

55 - ENGINEERING

Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
64860 - Speakers	0	0	1,500	1,500
64865 - Elevator Service	11,860	29,769	23,800	24,800
64870 - HVAC Services	0	29,050	19,800	35,400
64880 - Custodial Services	0	158	0	220
64900 - Other Professional Service	22,552	6,274	15,016	15,016
64975 - Equip Maint Cont	25,646	28,724	32,938	30,647
64980 - Technology Equip Maint Cont	70,378	14	36,335	36,335
64987 - Lawn Care Contract	0	0	0	0
64990 - Other Contractual Service	0	2,350	1,335	0
110 - Road Use Tax				
64080 - Insurance - Property	7,600	7,600	9,047	27,141
64185 - License/Permit/Fees	0	14,286	0	14,286
64190 - Technology Services	35,586	77,200	120,475	200,047
64980 - Technology Equip Maint Cont	1,781	12,750	40,000	40,000
200 - Debt Service				
64110 - Legal	0	0	0	0
64900 - Other Professional Service	0	0	0	0
600 - Water Operating				
64020 - Advertising	188	0	188	188
64160 - Rental - Land/Bldgs/Parking	0	0	0	0
64820 - One Call	157	0	157	157
610 - Sanitary Sewer Operating				
64020 - Advertising	1,558	0	1,558	0
64030 - Outsourced Labor	1,184	0	0	0
64062 - Refunds	0	0	0	0
64081 - Insurance - Liability	1,907	4,431	0	0
64110 - Legal	667	0	666	666
64135 - Grants	6,544	0	10,000	10,000
64145 - Copying	260	389	260	389
64190 - Technology Services	19,334	18,292	25,619	35,452
64820 - One Call	3,879	4,910	500	5,000
64825 - Fire Suppression	0	56	30	56
64900 - Other Professional Service	300	0	424	0
620 - Stormwater Operating				
64010 - Accounting & Auditing	0	5,750	0	5,750
64020 - Advertising	3,514	5,019	3,514	3,514
64040 - Collections	596	1,171	596	1,171
64045 - Bad Debt Expense	0	0	0	0
64062 - Refunds	1,170	1,519	1,170	1,519
64070 - Engineering - Outsourced	0	0	2,583	2,583
64080 - Insurance - Property	1,217	1,442	1,296	2,343
64081 - Insurance - Liability	0	0	0	0
64110 - Legal	22,606	0	666	666
64130 - Payments to Other Agencies	116,850	119,771	122,766	125,845
64135 - Grants	440,096	440,513	478,843	529,484
64140 - Printing	0	0	131	0
64145 - Copying	293	0	910	910
64150 - Rental - Equipment	100	1,150	571	1,150
64160 - Rental - Land/Bldgs/Parking	440	440	1,488	480
64180 - Sales Tax Expense	180,075	179,061	194,745	208,902
64185 - License/Permit/Fees	0	0	0	0

Recommended Operating Expenditure Budget - Department Total

55 - ENGINEERING

Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
64190 - Technology Services	10,766	20,965	21,761	21,935
64820 - One Call	3,879	4,768	5,000	5,000
64825 - Fire Suppression	0	46	20	47
64850 - Consulting Engineers	0	0	0	0
64860 - Speakers	500	0	7,000	7,000
64900 - Other Professional Service	69,825	81,655	157,842	160,842
64980 - Technology Equip Maint Cont	3,444	0	5,394	5,394
64987 - Lawn Care Contract	9,300	16,058	15,000	16,060
650 - Parking Operating				
64020 - Advertising	0	0	0	0
810 - Capital Project Internal Svc				
64004 - Internal Service Charge	0	0	0	0
64075 - Engineering - Internal	0	0	0	0
64081 - Insurance - Liability	0	0	35,830	0
64190 - Technology Services	0	0	0	0
6E - Contractual Svcs Total	1,397,701	1,569,725	1,973,604	2,248,069
6F - Commodities				
100 - General				
65026 - Speciality Supplies	328	624	328	0
65040 - Small Tools & Equipment	4,563	30,502	41,986	14,981
65045 - Technology Equipment	24,938	16,017	27,584	32,495
65050 - Other Equipment	8,167	9,863	0	0
65054 - Safety Equipment	90	668	0	0
65055 - Traffic St Light Comp/Equip	0	140	0	0
65060 - Office Supplies	4,996	9,480	7,260	6,762
65070 - Operating Supplies	2,648	7,724	2,648	6,314
65080 - Postage/Shipping	1,038	978	2,794	2,866
65100 - Safety Supplies	397	516	397	516
65110 - Signage	0	0	0	0
65925 - Uniform Purchase	1,044	75	500	500
65930 - Flags	0	0	0	0
65935 - Employee Recognition	0	175	500	500
65940 - Gift Cards	0	0	0	0
65960 - Repair Parts	269	(42)	269	269
65965 - Janitorial	11,704	18,051	21,425	20,410
65980 - Construction Supplies	133	0	133	133
110 - Road Use Tax				
65040 - Small Tools & Equipment	4,362	0	2,000	0
65045 - Technology Equipment	121,460	186,779	306,750	280,100
65054 - Safety Equipment	0	1,661	0	0
65055 - Traffic St Light Comp/Equip	106,793	117,798	9,500	7,250
65056 - Traffic Security Cameras	44,054	50,655	196,200	222,000
65060 - Office Supplies	0	51	0	51
65070 - Operating Supplies	36	0	36	0
65080 - Postage/Shipping	0	0	0	0
600 - Water Operating				
65040 - Small Tools & Equipment	0	0	3,000	3,000
610 - Sanitary Sewer Operating				
65040 - Small Tools & Equipment	0	0	4,500	3,000
65045 - Technology Equipment	4,274	5,168	2,083	1,620
65050 - Other Equipment	16,148	2,063	6,000	10,000

Recommended Operating Expenditure Budget - Department Total

55 - ENGINEERING

Fund/Account/Account Title	FY22 Actual Expense	FY23 Actual Expense	FY24 Adopted Budget	FY 25 Recomm'd Budget
65054 - Safety Equipment	6,490	2,095	3,250	4,750
65060 - Office Supplies	0	0	0	0
65080 - Postage/Shipping	0	0	0	0
620 - Stormwater Operating				
65025 - Program Materials	0	48	2,200	2,200
65040 - Small Tools & Equipment	0	40	4,500	3,000
65045 - Technology Equipment	3,059	1,952	3,183	1,505
65050 - Other Equipment	595	4,272	3,800	15,000
65054 - Safety Equipment	633	490	7,500	7,500
65060 - Office Supplies	0	11	0	11
65070 - Operating Supplies	411	464	1,514	464
65080 - Postage/Shipping	0	0	0	0
6F - Commodities Total	368,626	468,317	661,840	647,197
6G - Capital Outlay				
100 - General				
67100 - Vehicles	176	80,371	35,000	53,000
67210 - Furniture/Fixtures	3,412	775	2,000	2,400
67250 - Office Equipment	223	1,492	900	600
67400 - Right-of-Way	250	0	0	0
67500 - Buildings	30,375	3,215	40,000	40,000
110 - Road Use Tax				
67100 - Vehicles	0	18,884	0	0
67250 - Office Equipment	0	0	0	300
610 - Sanitary Sewer Operating				
67100 - Vehicles	0	46,788	35,000	0
67250 - Office Equipment	0	1,392	0	0
67990 - Other Capital Outlay	29,352	90,578	110,484	122,000
620 - Stormwater Operating				
67100 - Vehicles	0	40,831	0	0
67250 - Office Equipment	0	1,392	0	0
67990 - Other Capital Outlay	31,372	26,280	65,000	65,000
6G - Capital Outlay Total	95,160	311,997	288,384	283,300
6H - Debt Service				
200 - Debt Service				
68010 - Principal Payment	1,441,234	3,608,723	4,653,518	4,814,604
68020 - Interest Payments	1,453,090	1,431,422	1,353,855	1,206,822
68980 - Financial Consultant	0	0	0	0
68990 - Paying Agent Fees	0	0	0	0
620 - Stormwater Operating				
68010 - Principal Payment	2,107,547	2,156,422	2,137,682	2,017,065
68020 - Interest Payments	621,137	604,418	701,160	586,714
68980 - Financial Consultant	0	0	0	0
68990 - Paying Agent Fees	0	0	0	0
6H - Debt Service Total	5,623,009	7,800,985	8,846,215	8,625,205
6I - Transfers				
620 - Stormwater Operating				
69100 - Transfers Out To General Fund	625,258	659,648	1,192,164	1,982,609
69621 - Transfers Out to Storm Cap	518,685	0	400,000	700,000
6I - Transfers Total	1,143,943	659,648	1,592,164	2,682,609
ENGINEERING - Total	12,478,237	13,708,708	18,502,709	19,896,303

Recommended Expenditure Budget Report by Activity & Funding Source

55 - ENGINEERING

Fund/Activity	FY22 Actual Expense	FY23 Adopted Budget	FY24 Recomm'd Budget
5501 - Administration			
100 - General			
6A - Salaries & Wages	222,772	207,256	200,623
6B - Employee Benefits	44,860	54,805	51,837
6C - Staff Development	14,260	24,425	24,900
6D - Repair/Maint/Util	10,487	5,131	6,571
6E - Contractual Svcs	70,399	88,375	96,669
6F - Commodities	1,616	6,079	3,331
6G - Capital Outlay	2,267	1,900	1,800
610 - Sanitary Sewer Operating			
6A - Salaries & Wages	46,080	—	—
6B - Employee Benefits	13,422	45,723	—
6C - Staff Development	7,903	2,400	—
6D - Repair/Maint/Util	3,238	—	—
6E - Contractual Svcs	18,820	10,000	—
6F - Commodities	7,061	6,233	—
6G - Capital Outlay	91,551	0	0
810 - Capital Project Internal Svc			
6A - Salaries & Wages	0	141,349	172,683
6B - Employee Benefits	0	41,284	54,365
6E - Contractual Svcs	0	0	0
5501 - Administration Total	554,735	634,960	612,779
5502 - Project Engineering			
100 - General			
6A - Salaries & Wages	583,346	512,447	579,225
6B - Employee Benefits	154,338	171,603	197,893
6C - Staff Development	20,551	40,984	44,012
6D - Repair/Maint/Util	61,039	53,388	67,890
6E - Contractual Svcs	107,498	143,844	159,802
6F - Commodities	48,544	63,855	50,795
6G - Capital Outlay	72,871	1,000	54,200
110 - Road Use Tax			
6C - Staff Development	10,418	20,053	20,171
6D - Repair/Maint/Util	2,172	1,872	2,098
6E - Contractual Svcs	111,836	169,042	280,994
6F - Commodities	350,612	508,486	504,151
6G - Capital Outlay	0	0	300
600 - Water Operating			
6A - Salaries & Wages	41,926	33,237	43,480
6B - Employee Benefits	14,341	13,295	16,979
6C - Staff Development	0	305	305
6D - Repair/Maint/Util	0	0	0
6E - Contractual Svcs	0	345	345
6F - Commodities	0	3,000	3,000
610 - Sanitary Sewer Operating			
6A - Salaries & Wages	116,154	150,533	178,908
6B - Employee Benefits	48,592	1,301	57,476
6C - Staff Development	1,742	6,505	14,500

Recommended Expenditure Budget Report by Activity & Funding Source

55 - ENGINEERING

Fund/Activity	FY22 Actual Expense	FY23 Adopted Budget	FY24 Recomm'd Budget
6D - Repair/Maint/Util	1,212	16,847	17,109
6E - Contractual Svcs	9,257	29,057	51,563
6F - Commodities	2,264	9,600	19,370
6G - Capital Outlay	47,207	145,484	122,000
810 - Capital Project Internal Svc			
6A - Salaries & Wages	1,286	1,255,447	1,266,861
6B - Employee Benefits	154	426,957	399,555
6D - Repair/Maint/Util	0	0	0
6E - Contractual Svcs	0	35,830	0
5502 - Project Engineering Total	1,807,361	3,814,317	4,152,982
5503 - Subdivision Inspection			
100 - General			
6A - Salaries & Wages	35,865	44,445	52,661
6B - Employee Benefits	7,977	16,282	19,486
6C - Staff Development	0	0	0
6E - Contractual Svcs	53,731	87,000	87,000
5503 - Subdivision Inspection Total	97,573	147,727	159,147
5504 - Traffic Engineering			
100 - General			
6A - Salaries & Wages	130,104	123,028	136,402
6B - Employee Benefits	44,429	44,152	47,252
6C - Staff Development	7,178	8,673	10,701
6D - Repair/Maint/Util	3,050	2,610	2,190
6E - Contractual Svcs	40,094	80,817	79,383
6F - Commodities	204	32	3,022
6G - Capital Outlay	7,500	0	0
110 - Road Use Tax			
6D - Repair/Maint/Util	510	2,624	2,624
6E - Contractual Svcs	0	480	480
6F - Commodities	6,332	6,000	5,250
6G - Capital Outlay	18,884	0	0
5504 - Traffic Engineering Total	258,283	268,416	287,304
5505 - Facilities Management			
100 - General			
6A - Salaries & Wages	388,085	418,172	469,714
6B - Employee Benefits	172,239	177,471	184,957
6C - Staff Development	4,704	9,720	10,951
6D - Repair/Maint/Util	370,546	537,093	508,121
6E - Contractual Svcs	205,141	184,239	264,262
6F - Commodities	41,654	35,858	28,564
6G - Capital Outlay	3,215	75,000	40,000
5505 - Facilities Management Total	1,185,585	1,437,553	1,506,569
5506 - Leases			
100 - General			
6A - Salaries & Wages	31,797	25,100	39,173
6B - Employee Benefits	5,646	6,690	15,141
6D - Repair/Maint/Util	15,622	22,673	24,385
6E - Contractual Svcs	73,622	123,279	126,976
6F - Commodities	33	0	34

Recommended Expenditure Budget Report by Activity & Funding Source

55 - ENGINEERING

Fund/Activity	FY22 Actual Expense	FY23 Adopted Budget	FY24 Recomm'd Budget
5506 - Leases Total	126,720	177,742	205,709
5507 - Stormwater Operations			
620 - Stormwater Operating			
6A - Salaries & Wages	135,079	168,550	168,608
6B - Employee Benefits	58,370	49,454	51,674
6C - Staff Development	8,906	19,161	21,580
6D - Repair/Maint/Util	15,640	26,888	26,638
6E - Contractual Svcs	862,812	959,985	1,039,232
6F - Commodities	7,149	22,319	29,551
6G - Capital Outlay	68,503	50,000	50,000
6H - Debt Service	2,760,840	2,838,842	2,603,779
6I - Transfers	659,648	1,592,164	2,682,609
5507 - Stormwater Operations Total	4,576,947	5,727,363	6,673,671
5508 - Stormwater I&I Prevention			
620 - Stormwater Operating			
6A - Salaries & Wages	27,200	136,756	122,739
6B - Employee Benefits	7,314	34,286	29,366
6D - Repair/Maint/Util	341	1,658	557
6E - Contractual Svcs	440	9,988	8,980
6F - Commodities	129	378	129
6G - Capital Outlay	0	0	0
5508 - Stormwater I&I Prevention Total	35,424	183,066	161,771
5509 - Stormwater Ditch Remediation			
620 - Stormwater Operating			
6A - Salaries & Wages	0	0	0
6B - Employee Benefits	0	0	0
6D - Repair/Maint/Util	0	7,847	7,847
6E - Contractual Svcs	0	4,283	4,283
6G - Capital Outlay	0	15,000	15,000
5509 - Stormwater Ditch Remediation Total	0	27,130	27,130
5510 - Streambank Rehab Assistance			
620 - Stormwater Operating			
6E - Contractual Svcs	0	5,000	5,000
5510 - Streambank Rehab Assistance Total	0	5,000	5,000
5511 - Detention Basin Maintenance			
620 - Stormwater Operating			
6A - Salaries & Wages	4,234	0	5,289
6B - Employee Benefits	1,636	0	1,713
6D - Repair/Maint/Util	0	26,779	26,779
6E - Contractual Svcs	16,076	42,040	43,100
6F - Commodities	0	0	0
6G - Capital Outlay	0	0	0
5511 - Detention Basin Maintenance Total	21,946	68,819	76,881
5512 - Stormwater Inspection & Clean			
620 - Stormwater Operating			
6D - Repair/Maint/Util	0	0	0
6E - Contractual Svcs	0	0	0
6F - Commodities	0	0	0
6G - Capital Outlay	0	0	0

Recommended Expenditure Budget Report by Activity & Funding Source

55 - ENGINEERING

Fund/Activity	FY22 Actual Expense	FY23 Adopted Budget	FY24 Recomm'd Budget
5512 - Stormwater Inspection & Clean Total	0	0	0
5513 - Residential Parking			
650 - Parking Operating			
6A - Salaries & Wages	1,161	2,422	4,488
6B - Employee Benefits	109	821	1,446
6E - Contractual Svcs	0	0	0
5513 - Residential Parking Total	1,270	3,243	5,934
5514 - Floodwall Operations			
100 - General			
6A - Salaries & Wages	0	0	0
6B - Employee Benefits	0	0	0
6E - Contractual Svcs	0	0	0
5514 - Floodwall Operations Total	0	0	0
5515 - Snow Plowing			
110 - Road Use Tax			
6A - Salaries & Wages	0	0	0
6B - Employee Benefits	0	0	0
6E - Contractual Svcs	0	0	0
5515 - Snow Plowing Total	0	0	0
5516 - Engineering Fats Oils Grease			
610 - Sanitary Sewer Operating			
6F - Commodities	0	0	0
5516 - Engineering Fats Oils Grease Total	0	0	0
5580 - Debt Service			
200 - Debt Service			
6E - Contractual Svcs	0	0	0
6H - Debt Service	5,040,145	6,007,373	6,021,426
5580 - Debt Service Total	5,040,145	6,007,373	6,021,426
5599 - Pcard Clearing			
100 - General			
6F - Commodities	2,719	0	0
5599 - Pcard Clearing Total	2,719	0	0
ENGINEERING TOTAL	13,708,708	18,502,709	19,896,303

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

55 ENGINEERING DEPARTMENT

FD	JC	WP-GR	JOB CLASS	FY 2023		FY 2024		FY 2025	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
61010 Full Time Employee Expense									
100	5800	GE-34	FACILITIES MANAGER	1.00	\$ 67,806	1.00	\$ 74,820	1.00	\$ 83,212
100	3420	OE-09	MAINT. WORKER - FEDERAL BLDG	1.00	\$ 57,077	1.00	\$ 61,640	1.00	\$ 64,963
100		OE-06	CUSTODIAN I	5.00	\$ 239,782	5.00	\$ 258,728	5.00	\$ 278,542
100	9425	GE-44	CITY ENGINEER	0.40	\$ 59,695	0.40	\$ 62,439	0.40	\$ 65,810
610	9425	GE-44	CITY ENGINEER	0.20	\$ 29,847	0.20	\$ 31,220	0.20	\$ 32,905
620	9425	GE-44	CITY ENGINEER	0.15	\$ 22,386	0.15	\$ 23,415	0.15	\$ 24,679
800	9425	GE-44	CITY ENGINEER	0.25	\$ 35,868	0.25	\$ 37,514	0.25	\$ 41,131
100	3125	GE-40	ASSISTANT CITY ENGINEER	0.40	\$ 47,695	0.40	\$ 49,888	0.40	\$ 52,834
800	3125	GE-40	ASSISTANT CITY ENGINEER	0.60	\$ 71,543	0.60	\$ 74,832	0.60	\$ 79,251
100	4060	GE-40	PROJECT MANAGER	0.40	\$ 46,779	0.40	\$ 49,111	0.40	\$ 32,551
610	4060	GE-40	PROJECT MANAGER	0.10	\$ 11,694	0.10	\$ 12,277	0.10	\$ 13,020
800	4060	GE-40	PROJECT MANAGER	0.50	\$ 58,473	0.50	\$ 61,388	0.50	\$ 84,570
100		GE-35	CIVIL ENGINEER I	0.15	\$ 13,357	0.15	\$ 13,918	0.15	\$ 14,786
620		GE-35	CIVIL ENGINEER I	0.20	\$ 20,617	0.05	\$ 5,607	—	\$ —
800		GE-35	CIVIL ENGINEER I	0.85	\$ 75,690	0.85	\$ 79,454	0.85	\$ 83,789
100	5525	GE-38	CIVIL ENGINEER II	0.90	\$ 95,880	0.85	\$ 94,705	0.95	\$ 112,006
610	5525	GE-38	CIVIL ENGINEER II	0.10	\$ 10,514	0.15	\$ 16,352	0.35	\$ 38,928
620	5525	GE-38	CIVIL ENGINEER II	0.85	\$ 90,295	1.00	\$ 109,799	0.88	\$ 87,249
800	5,525	GE-38	CIVIL ENGINEER II	1.95	\$ 207,528	1.95	\$ 215,558	1.79	\$ 204,136
100		GE-28	CAMERA SYSTEMS TECHNICIAN	0.50	\$ 27,081	0.50	\$ 28,326	0.50	\$ 29,860
800		GE-28	CAMERA SYSTEMS TECHNICIAN	0.50	\$ 27,081	0.50	\$ 28,326	0.50	\$ 29,860
100	5700	GE-36	SURVEYOR	0.90	\$ 84,176	0.90	\$ 88,046	0.90	\$ 92,931
800	5700	GE-36	SURVEYOR	0.10	\$ 9,353	0.10	\$ 9,783	0.10	\$ 10,325
100		GE-35	TRAFFIC ENGINEER	1.27	\$ 102,369	1.27	\$ 108,700	1.25	\$ 116,612
630		GE-35	TRAFFIC ENGINEER	0.03	\$ 2,204	0.03	\$ 2,422	0.05	\$ 4,488
800		GE-35	TRAFFIC ENGINEER	0.70	\$ 59,539	0.70	\$ 62,487	0.70	\$ 67,240
100	5575	GE-33	SURVEY PARTY CHIEF	0.15	\$ 12,303	0.15	\$ 12,972	0.15	\$ 13,695
800	5575	GE-33	SURVEY PARTY CHIEF	0.85	\$ 69,715	0.85	\$ 73,124	0.85	\$ 77,125
100		GE-31	ROW TECHNICIAN	0.90	\$ 57,528	0.95	\$ 67,039	0.95	\$ 74,189
800		GE-31	ROW TECHNICIAN	0.10	\$ 6,392	0.05	\$ 3,528	0.05	\$ 3,905
100	2700	GE-31	ENGINEERING ASSISTANT II	—	\$ —	0.10	\$ 7,778	0.10	\$ 8,199
800	2700	GE-31	ENGINEERING ASSISTANT II	0.90	\$ 66,929	0.90	\$ 70,006	0.90	\$ 73,798
100	2700	GE-31	ENGINEERING TECHNICIAN	1.63	\$ 115,376	1.93	\$ 143,384	2.46	\$ 176,954
610	2,700	GE-31	ENGINEERING TECHNICIAN	0.23	\$ 15,456	0.38	\$ 28,714	0.55	\$ 40,881
620	2,700	GE-31	ENGINEERING TECHNICIAN	0.28	\$ 19,033	0.28	\$ 20,248	0.50	\$ 38,099
640	2700	GE-31	ENGINEERING TECHNICIAN	0.03	\$ 2,168	0.03	\$ 2,266	0.15	\$ —
800	2700	GE-31	ENGINEERING TECHNICIAN	5.93	\$ 418,165	6.38	\$ 476,520	6.31	\$ 497,728
100	2725	GE-30	SURVEY TECHNICIAN	0.15	\$ 10,469	0.15	\$ 11,081	0.25	\$ 15,763
800	2725	GE-30	SURVEY TECHNICIAN	0.85	\$ 59,322	0.85	\$ 62,552	0.75	\$ 47,290
100	4870	GE-28	UTILITY LOCATOR	0.50	\$ 28,218	0.50	\$ 30,737	0.50	\$ 32,640
610	4870	GE-28	UTILITY LOCATOR	0.50	\$ 28,218	0.50	\$ 30,185	0.50	\$ 32,640
620	4870	GE-28	UTILITY LOCATOR	0.50	\$ 28,218	0.50	\$ 30,185	0.50	\$ 32,640
640	4870	GE-28	UTILITY LOCATOR	0.50	\$ 28,218	0.50	\$ 30,971	0.50	\$ 32,953
100	225	GE-31	SECRETARY	0.80	\$ 56,738	0.50	\$ 34,002	0.80	\$ 57,490
610	225	GE-31	SECRETARY	0.05	\$ 3,500	0.05	\$ 3,778	0.05	\$ 3,594
620	225	GE-31	SECRETARY	0.05	\$ 3,546	0.05	\$ 3,778	0.05	\$ 3,594
800	225	GE-31	SECRETARY	0.10	\$ 7,092	0.40	\$ 29,937	0.10	\$ 7,188
100	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.90	\$ 46,459	0.95	\$ 51,281	1.20	\$ 62,868
610	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.25	\$ 12,867	0.25	\$ 13,458	0.25	\$ 14,214
620	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.25	\$ 12,867	0.20	\$ 10,772	0.20	\$ 11,376
800	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.60	\$ 31,049	0.60	\$ 32,477	1.35	\$ 71,596

CITY OF DUBUQUE, IOWA
DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

55 ENGINEERING DEPARTMENT

FD	JC	WP-GR	JOB CLASS	FY 2023		FY 2024		FY 2025	
				FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
				36.00	\$ 2,714,175	37.00	\$ 2,941,528	39.00	\$ 3,191,913
61020 Part-Time Employee Expense									
620		GE-26	I&I INSPECTOR	1.46	\$ 79,078	1.46	\$ 82,714	1.46	\$ 87,192
			TOTAL PART TIME EMPLOYEES	1.46	\$ 79,078	1.46	\$ 82,714	1.46	\$ 87,192
61030 Seasonal Employee Expense									
100		NA-34	ARCHITECTURAL INTERN	0.50	\$ 15,556	0.50	\$ 16,270	0.50	\$ 24,368
100		NA-34	BUSINESS ADMIN INTERN	0.50	\$ 15,065	—	\$ —	—	\$ —
100		NA-34	BROADBAND INTERN	0.25	\$ 7,778	—	\$ —	—	\$ —
100		NA-34	INTERN ENGINEERING	0.08	\$ 2,593	—	\$ —	—	\$ —
610		NA-34	INTERN ENGINEERING	0.08	\$ 2,593	0.32	\$ 12,091	—	\$ —
620		NA-34	INTERN ENGINEERING	0.08	\$ 2,593	0.32	\$ 12,091	—	\$ —
100		NA-34	ENGINEERING INTERN	0.25	\$ 7,778	0.57	\$ 20,226	—	\$ —
800		NA-34	ENGINEERING INTERN-SEASONAL	1.00	\$ 32,354	0.75	\$ 25,055	0.75	\$ 36,552
			TOTAL SEASONAL EMPLOYEES	2.75	\$ 86,310	2.46	\$ 85,733	1.25	\$ 60,920
			TOTAL ENGINEERING	40.21	\$ 2,879,563	40.92	\$ 3,109,975	41.68	\$ 3,337,381

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025	
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
Engineering Administration-FT General Fund										
10055100	61010	100	225	GE-31	SECRETARY		0.20	\$ 14,185	0.15	\$ 11,334
					CONFIDENTIAL ACCOUNT CLERK		0.55	\$ 28,404	0.50	\$ 27,024
10055100	61010	100	1000	GE-25	ASSISTANT CITY ENGINEER		0.40	\$ 47,695	0.40	\$ 49,888
10055100	61010	100	3125	GE-40	PROJECT MANAGER		0.35	\$ 40,931	0.35	\$ 42,972
10055100	61010	100	4060	GE-40	CITY ENGINEER		0.40	\$ 59,695	0.40	\$ 62,439
					Total		1.90	\$ 190,910	1.80	\$ 193,657
							1.60	\$ 185,501		
Engineering Administration-Seasonal General Fund										
10055100	61030	100		NA-34	BUSINESS ADMIN INTERN		0.50	\$ 15,065		
10055100	61030	100		NA-34	INTERN ENGINEERING		0.08	\$ 2,593	0.32	\$ 12,091
					Total		0.58	\$ 17,658	0.32	\$ 12,091
							—	\$ —	—	\$ —
Engineering Administration-FT Service Fund										
80055100	61010	800	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK		0.05	\$ 2,568	0.05	\$ 2,686
80055100	61010	800	3125	GE-40	ASSISTANT CITY ENGINEER		0.60	\$ 71,543	0.60	\$ 74,832
80055100	61010	800	4060	GE-40	PROJECT MANAGER		0.35	\$ 40,931	0.35	\$ 42,972
80055100	61010	800	225	GE-25	SECRETARY		0.00	\$ 0		
80055100	61010	800	9425	GE-44	CITY ENGINEER		0.10	\$ 14,924	0.10	\$ 15,609
					Total		1.10	\$ 129,966	1.10	\$ 136,099
							1.60	\$ 167,156		
Engineering Leases - FT General Fund										
10055150	61010	800	4060	GE-40	PROJECT MANAGER		0.05	\$ 5,848	0.05	\$ 6,139
10055150	61010	100		GE-25	CONFIDENTIAL ACCOUNT CLERK		0.15	\$ 7,782	0.20	\$ 10,826
					Total		0.20	\$ 13,630	0.25	\$ 16,965
							0.65	\$ 25,901	0.65	\$ 38,921
Engineering Leases - Seasonal General Fund										
10055150	61030	100		NA-34	ENGINEERING INTERN		0.25	\$ 7,778	0.25	\$ 8,135
					Total		0.25	\$ 7,778	0.25	\$ 8,135
							—	\$ —	—	\$ —
City Hall Annex/Housing Maintenance-Full Time										
10055220	61010	100	2040	OE-06	CUSTODIAN I		0.40	\$ 19,916	0.50	\$ 26,889
					Total		0.40	\$ 19,916	0.50	\$ 26,889
10055230	61010	100	3420	OE-09	MAINT. WORKER - FEDERAL BLDG		1.00	\$ 57,077	1.00	\$ 61,640
10055230	61010	100	2040	OE-06	CUSTODIAN I		2.15	\$ 102,221	2.50	\$ 130,244
					Total		3.15	\$ 159,298	3.50	\$ 191,884
							2.00	\$ 119,844	2.00	\$ 119,844
Multicultural Family Center Maintenance-FT										
10055250	61010	100	2040	OE-06	CUSTODIAN I		0.45	\$ 20,882		
10055250	61010	100	2088	OE-06	CUSTODIAN I		1.00	\$ 46,479	1.00	\$ 47,284
					Total		1.45	\$ 67,361	1.00	\$ 47,284
							1.00	\$ 53,041	1.00	\$ 53,041
City Hall Maintenance-FT										
10055210	61010	100	2040	OE-06	CUSTODIAN I		1.00	\$ 50,284	1.00	\$ 54,311
					Total		1.00	\$ 50,284	1.00	\$ 54,311
							—	\$ —	—	\$ —
Facilities Management-FT										
10055200	61010	100		GE-31	SECRETARY		0.05	\$ 3,546	0.05	\$ 3,778
							0.05	\$ 3,594	0.05	\$ 3,594

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025	
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
10055200	61010	100		CONFIDENTIAL ACCOUNT CLERK			0.05	\$ 2,686	0.10	\$ 5,678
10055200	61010	100	2040	OE-06 CUSTODIAN I	—	\$ —	—	\$ —	3.00	\$ 170,620
10055200	61010	800	4060	GE-40 PROJECT MANAGER	—	\$ —	—	\$ —	0.05	\$ 6,511
10055200	61010	100	5800	GE-34 FACILITIES MANAGER	1.00	\$ 67,806	1.00	\$ 74,820	1.00	\$ 83,212
				Total	1.05	\$ 71,352	1.10	\$ 81,284	4.20	\$ 269,615
Facilities Management -Seasonal										
10055200	61030	100		NA-34 ARCHITECTURAL INTERN	0.50	\$ 15,556	0.50	\$ 16,270	0.50	\$ 24,368
				Total	0.50	\$ 15,556	0.50	\$ 16,270	0.50	\$ 24,368
Project Engineering-FT General Fund										
10055400	61010	100	2700	GE-31 ENGINEERING ASSISTANT II	0.10	\$ 7,436	0.10	\$ 7,778	0.10	\$ 8,199
10055400	61010	100		GE-31 ROW TECHNICIAN	0.90	\$ 57,528	0.95	\$ 67,039	0.95	\$ 74,189
10055400	61010	100	2220	GE-31 ENGINEERING TECHNICIAN	1.10	\$ 78,696	1.30	\$ 96,673	1.60	\$ 124,293
10055400	61010	100	2725	GE-30 SURVEY TECHNICIAN	0.15	\$ 10,469	0.15	\$ 11,081	0.25	\$ 15,763
10055400	61010	100	5575	GE-33 SURVEY PARTY CHIEF	0.15	\$ 12,303	0.15	\$ 12,972	0.15	\$ 13,695
10055400	61010	100	4710	GE-35 TRAFFIC ENGINEER	0.50	\$ 44,704	0.50	\$ 46,759	0.50	\$ 49,286
10055400	61010	100		GE-35 CIVIL ENGINEER I	0.15	\$ 13,357	0.15	\$ 13,918	0.15	\$ 14,786
10055400	61010	100		GE-28 CAMERA SYSTEMS TECHNICIAN	0.50	\$ 27,081	0.50	\$ 28,326	0.50	\$ 29,860
10055400	61010	100		GE-31 SECRETARY	0.35	\$ 24,822	0.20	\$ 11,334	0.50	\$ 35,930
10055400	61010	100	5525	GE-38 CIVIL ENGINEER II	0.85	\$ 90,295	0.85	\$ 94,705	0.95	\$ 112,006
10055400	61010	100	5700	GE-36 SURVEYOR	0.80	\$ 74,823	0.80	\$ 78,263	0.80	\$ 82,606
				Total	5.55	\$ 441,514	5.65	\$ 468,848	6.45	\$ 560,613
Project Engineering-Seasonal General Fund										
10055400	61030	100		NA-34 ENGINEERING INTERN	—	\$ —	—	\$ —	—	
10055400	61030	100		NA-34 BROADBAND INTERN	0.25	\$ 7,778	—	\$ —	—	
				Total	0.25	\$ 7,778	—	\$ —	—	\$ —
Project Engineering Subdivision Inspection-FT General Fund										
10055405	61010	100	2220	GE-31 ENGINEERING TECHNICIAN	0.40	\$ 27,076	0.60	\$ 44,445	0.70	\$ 52,661
				Total	0.40	\$ 27,076	0.60	\$ 44,445	0.70	\$ 52,661
Project Engineering-FT Service Fund										
80055400	61010	800		GE-28 CAMERA SYSTEMS TECHNICIAN	0.50	\$ 27,081	0.50	\$ 28,326	0.50	\$ 29,860
80055400	61010	800		GE-31 ROW TECHNICIAN	0.10	\$ 6,392	0.05	\$ 3,528	0.05	\$ 3,905
80055400	61010	800	2700	GE-31 ENGINEERING ASSISTANT II	0.85	\$ 63,211	0.85	\$ 66,117	0.85	\$ 69,698
80055400	61010	800		GE-25 CONFIDENTIAL ACCOUNT CLERK	—	\$ —			0.10	\$ 5,720
80055400	61010	800		GE-31 SECRETARY			0.20	\$ 14,825	—	\$ —
80055400	61010	800		GE-35 CIVIL ENGINEER I	0.65	\$ 57,882	0.75	\$ 70,138	0.75	\$ 73,931
80055400	61010	800	2220	GE-31 ENGINEERING TECHNICIAN	3.03	\$ 217,298	3.48	\$ 260,138	2.58	\$ 202,701
80055400	61010	800	2725	GE-30 SURVEY TECHNICIAN	0.30	\$ 20,937	0.30	\$ 22,077	0.20	\$ 12,611
80055400	61010	800	5575	GE-33 SURVEY PARTY CHIEF	0.30	\$ 24,605	0.30	\$ 25,940	0.30	\$ 27,389
80055400	61010	800	5525	GE-38 CIVIL ENGINEER II	1.15	\$ 123,410	1.15	\$ 127,717	1.05	\$ 122,917
80055400	61010	800	4710	GE-35 TRAFFIC ENGINEER	0.60	\$ 52,192	0.60	\$ 54,834	0.60	\$ 58,263
80055400	61010	800	5700	GE-36 SURVEYOR	0.10	\$ 9,353	0.10	\$ 9,783	0.10	\$ 10,325
				Total	7.58	\$ 602,361	8.28	\$ 683,423	7.08	\$ 617,320

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
Project Engineering-Seasonal Service Fund											
80055400	61030	800	5325	NA-34	ENGINEERING INTERN-SEASONAL	1.00	\$ 32,354	0.75	\$ 25,055	0.75	\$ 36,552
					Total	1.00	\$ 32,354	0.75	\$ 25,055	0.75	\$ 36,552
Traffic Engineering-FT General Fund											
10055700	61010	100	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.20	\$ 10,273	0.20	\$ 10,745	0.20	\$ 11,355
10055700	61010	100		GE-31	SECRETARY	0.20	\$ 14,185	0.10	\$ 7,556	0.05	\$ 3,594
10055700	61010	800	2220	GE-31	ENGINEERING TECHNICIAN	0.03	\$ 2,168	0.03	\$ 2,266	0.16	\$ 11,036
10055700	61010	100	5700	GE-36	SURVEYOR	0.10	\$ 9,353	0.10	\$ 9,783	0.10	\$ 10,325
10055700	61010	100	4870	GE-28	UTILITY LOCATOR	0.50	\$ 28,218	0.50	\$ 30,737	0.50	\$ 32,640
10055700	61010	100		GE-35	TRAFFIC ENGINEER	0.77	\$ 57,665	0.77	\$ 61,941	0.75	\$ 67,326
					Total	1.80	\$ 121,862	1.70	\$ 123,028	1.76	\$ 136,276
Traffic Engineering-FT Service Fund											
80055700	61010	800		GE-31	ENGINEERING TECHNICIAN			0.40	\$ 28,144	0.40	\$ 31,237
80055700	61010	800		GE-35	TRAFFIC ENGINEER	0.10	\$ 7,347	0.10	\$ 7,653	0.10	\$ 8,977
					Total	0.10	\$ 7,347	0.50	\$ 35,797	0.50	\$ 40,214
Project Engineering-FT Sewer Fund											
61055400	61010	610	4870	GE-28	UTILITY LOCATOR CONFIDENTIAL ACCOUNT CLERK	0.50	\$ 28,218	0.50	\$ 30,185	0.50	\$ 32,640
61055400	61010	610	1000	GE-25		0.25	\$ 12,867	0.25	\$ 13,458	0.25	\$ 14,214
61055400	61010	610	5525	GE-38	CIVIL ENGINEER II	0.10	\$ 10,514	0.15	\$ 16,352	0.35	\$ 38,928
61055400	61010	610	4060	GE-40	PROJECT MANAGER	0.10	\$ 11,694	0.10	\$ 12,277	0.10	\$ 13,020
61055400	61010	610	9425	GE-44	CITY ENGINEER	0.20	\$ 29,847	0.20	\$ 31,220	0.20	\$ 32,905
61055400	61010	610	2710	GE-26	I&I INSPECTOR	—	\$ —				
61055400	61010	610	225	GE-31	SECRETARY	0.05	\$ 3,500	0.05	\$ 3,778	0.05	\$ 3,594
61055400	61010	610	2220	GE-31	ENGINEERING TECHNICIAN	0.23	\$ 15,456	0.38	\$ 28,714	0.55	\$ 40,881
					Total	1.43	\$ 112,096	1.63	\$ 135,984	2.00	\$ 176,182
Project Engineering-Seasonal Sewer Fund											
61055400	61030	610		NA-34	INTERN ENGINEERING	0.08	\$ 2,593	0.32	\$ 12,091	—	\$ —
					Total	0.08	\$ 2,593	0.32	\$ 12,091	—	\$ —
Sanitary Utility -FT Service Fund											
80055610	61010	800	5525	GE-38	CIVIL ENGINEER II	0.40	\$ 42,059	0.45	\$ 48,593	0.45	\$ 50,294
80055610	61010	800		GE-35	CIVIL ENGINEER I	0.10	\$ 8,904	0.05	\$ 4,676	0.05	\$ 4,929
80055610	61010	800	9425	GE-44	CITY ENGINEER	0.10	\$ 14,924	0.10	\$ 15,609	0.10	\$ 16,452
80055610	61010	800	2220	GE-31	ENGINEERING TECHNICIAN	2.00	\$ 140,584	1.70	\$ 128,456	2.03	\$ 154,096
80055610	61010	800	2725	GE-30	SURVEY TECHNICIAN	0.30	\$ 20,937	0.30	\$ 22,077	0.30	\$ 18,916
80055610	61010	800	5575	GE-33	SURVEY PARTY CHIEF CONFIDENTIAL ACCOUNT CLERK	0.30	\$ 24,605	0.30	\$ 25,737	0.30	\$ 27,128
80055610	61010	800	1000	GE-25		0.15	\$ 7,755	0.15	\$ 8,113	0.20	\$ 11,418
80055610	61010	800	225	GE-31	SECRETARY	0.05	\$ 3,546	0.10	\$ 7,556	0.05	\$ 3,594
80055610	61010	800	4060	GE-40	PROJECT MANAGER	0.10	\$ 11,694	0.10	\$ 12,277	0.10	\$ 13,020
					Total	3.50	\$ 275,008	3.25	\$ 273,094	3.58	\$ 299,847
Project Engineering-FT Stormwater Fund											
62055620	61010	620	2220	GE-31	ENGINEERING TECHNICIAN	0.28	\$ 19,033	0.28	\$ 20,248	0.40	\$ 30,134
62055620	61010	620	4870	GE-28	UTILITY LOCATOR	0.50	\$ 28,218	0.50	\$ 30,185	0.50	\$ 32,640

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025		
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET	
62055620	61010	620	1000	GE-33	CONFIDENTIAL ACCOUNT CLERK	0.25	\$ 12,867	0.20	\$ 10,772	0.20	\$ 11,376
62055620	61010	620	9425	GE-44	CITY ENGINEER	0.15	\$ 22,386	0.15	\$ 23,415	0.15	\$ 24,679
62055620	61010	620			CIVIL ENGINEER II	—	\$ —			0.05	\$ 4,832
62055620	61010	620	225	GE-31	SECRETARY	0.05	\$ 3,546	0.05	\$ 3,778	0.05	\$ 3,594
62055620	61010	620	1900	GE-38	CIVIL ENGINEER I	—	\$ —	0.05	\$ 5,607	—	\$ —
					Total	1.23	\$ 86,050	1.23	\$ 94,005	1.35	\$ 107,255
Project Engineering-Seasonal Stormwater Fund											
62055620	61010	620		NA-34	INTERN ENGINEERING	0.08	\$ 2,593	0.32	\$ 12,091	—	\$ —
					Total	0.08	\$ 2,593	0.32	\$ 12,091	—	\$ —
NPDES PERMIT-FT Stormwater Fund											
62055750	61010	620	1900	GE-38	CIVIL ENGINEER II	0.06	\$ 6,310	0.03	\$ 3,364	0.03	\$ 2,899
62055751	61010	620	2220	GE-31	ENGINEERING TECHNICIAN	—	\$ —			0.10	\$ 7,965
62055751	61010	620	2230	GE-38	CIVIL ENGINEER II	0.40	\$ 42,059	0.10	\$ 11,213	0.10	\$ 9,664
62055752	61010	620	2230	GE-38	CIVIL ENGINEER II	0.02	\$ 2,938	0.01	\$ 1,125	0.02	\$ 1,933
62055753	61010	620	1900	GE-38	CIVIL ENGINEER II	0.04	\$ 4,206	0.02	\$ 2,242	0.02	\$ 1,933
62055754	61010	620	1900	GE-38	CIVIL ENGINEER II	0.10	\$ 10,514	0.05	\$ 5,607	0.04	\$ 3,866
62055755	61010	620		GE-38	CIVIL ENGINEER II	0.08	\$ 8,411	0.04	\$ 4,486	0.04	\$ 3,866
62055756	61010	620	1900	GE-38	CIVIL ENGINEER II	0.40	\$ 42,059	0.25	\$ 28,034	0.25	\$ 24,160
					Total	1.10	\$ 116,497	0.50	\$ 56,071	0.60	\$ 56,286
Stormwater Utility FT Stormwater											
62055900	61010	620	2230	GE-38	CIVIL ENGINEER II	—	\$ —	0.50	\$ 53,728	0.30	\$ 34,096
					Total	—	\$ —	0.50	\$ 53,728	0.30	\$ 34,096
Stormwater Utility -PT Stormwater											
62055620	61020	620		GE-24	UTILITY LOCATOR	—	\$ —				
62055900	61020	620	2710	GE-26	I&I INSPECTOR	1.46	\$ 79,078	1.46	\$ 82,714	1.46	\$ 87,192
					Total	1.46	\$ 79,078	1.46	\$ 82,714	1.46	\$ 87,192
Stormwater Utility -FT Service Fund											
80055620	61010	800	5525	GE-38	CIVIL ENGINEER II	0.40	\$ 42,059	0.35	\$ 39,248	0.32	\$ 30,925
80055620	61010	800	9425	GE-44	CITY ENGINEER	0.05	\$ 6,020	0.05	\$ 6,296	0.05	\$ 8,227
80055620	61010	800		GE-35	CIVIL ENGINEER I	0.10	\$ 8,904	0.05	\$ 4,640	0.05	\$ 4,929
80055620	61010	800		GE-31	SECRETARY	0.05	\$ 3,546	0.10	\$ 7,556	0.05	\$ 3,594
80055620	61010	800	2220	GE-31	ENGINEERING TECHNICIAN	0.90	\$ 60,283	0.80	\$ 59,782	1.30	\$ 98,658
80055620	61010	800	2700	GE-31	ENGINEERING ASSISTANT II	0.05	\$ 3,718	0.05	\$ 3,889	0.05	\$ 4,100
80055620	61010	800	2725	GE-30	SURVEY TECHNICIAN	0.25	\$ 17,448	0.25	\$ 18,398	0.25	\$ 15,763
80055620	61010	800	4060	GE-40	PROJECT MANAGER	0.05	\$ 5,848	0.05	\$ 6,139	0.05	\$ 6,447
80055620	61010	800	5575	GE-33	SURVEY PARTY CHIEF	0.25	\$ 20,505	0.25	\$ 21,447	0.25	\$ 22,608
80055620	61010	800	1000	GE-25	CONFIDENTIAL ACCOUNT CLERK	0.40	\$ 20,726	0.40	\$ 21,678	0.50	\$ 28,577
					Total	2.50	\$ 189,057	2.35	\$ 189,073	2.87	\$ 223,828
Detention Basin Maintenance											
62055920	61010	920		GE-31	ENGINEERING TECHNICIAN	—	\$ —	—	\$ —	0.03	\$ 2,390
62055920	61010	920	5525	GE-38	CIVIL ENGINEER II	—	\$ —	—	\$ —	0.03	\$ 2,899
					Total	—	\$ —	—	\$ —	0.06	\$ 5,289
Residential Parking - FT											

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

ACCT	FD	JC	WP-GR	POSITION CLASS	FY 2023		FY 2024		FY 2025	
					FTE	BUDGET	FTE	BUDGET	FTE	BUDGET
63055630	61010	630		GE-35 TRAFFIC ENGINEER	0.03	\$ 2,204	0.03	\$ 2,422	0.05	\$ 4,488
				Total	0.03	\$ 2,204	0.03	\$ 2,422	0.05	\$ 4,488
Water Utility -FT										
64055400	61010	630		GE-31 ENGINEERING TECHNICIAN	0.03	\$ 2,168	0.03	\$ 2,266	0.15	\$ 10,527
64055400	61010	640	4870	GE-28 UTILITY LOCATOR	0.50	\$ 28,218	0.50	\$ 30,971	0.50	\$ 32,953
				Total	0.53	\$ 30,386	0.53	\$ 33,237	0.65	\$ 43,480
TOTAL ENGINEERING DEPARTMENT					40.20	\$2,879,563	40.92	\$3,109,975	41.71	\$3,340,025

Capital Improvement Projects by Department/Division					
ENGINEERING					
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 25 Recomm'd Budget
5521000002	Sidewalk curb/catch basin rep	Engineering	301	67990	7,000
5521000002	Sidewalk curb/catch basin rep	Engineering	301	64075	70,000
5521000004	South Heacock Road Const	Engineering	305	67990	4,041,544
5521000004	South Heacock Road Const	Engineering	305	64075	606,232
5521000006	Sidewalk Inspection Program	Engineering	100	67990	40,000
5521000009	14th Street Overpass	Engineering	301	64070	100,000
5521000010	Sidewalk Program-City Prop	Engineering	110	67990	89,543
5521000010	Sidewalk Program-City Prop	Engineering	301	64075	5,000
5521000010	Sidewalk Program-City Prop	Engineering	301	67990	5,457
5521000012	Street Construction Repairs	Engineering	301	64075	120,000
5521000012	Street Construction Repairs	Engineering	301	67990	10,000
5521000013	Pavement Marking Project	Engineering	301	67990	225,000
5521000013	Pavement Marking Project	Engineering	301	64075	25,000
5521000018	Pavement Rehabilitation	Engineering	301	67990	650,000
5521000018	Pavement Rehabilitation	Engineering	301	64075	50,000
5521000019	Brick Paver Maintenance	Engineering	301	67990	20,000
5521000019	Brick Paver Maintenance	Engineering	301	64075	5,000
5521000034	PAVE PRES JOINT SEALING	Engineering	301	64075	5,000
5521000034	PAVE PRES JOINT SEALING	Engineering	301	67990	20,000
5521000036	SOUTH PORT REDEVELOPMENT	Engineering	305	67990	420,000
5521000036	SOUTH PORT REDEVELOPMENT	Engineering	305	64075	57,000
5521000049	Hillcrest Rd Sidewalk	Engineering	301	64075	5,000
5521000049	Hillcrest Rd Sidewalk	Engineering	301	67990	15,000
5521000054	Wildwood Drive Bridge Replacement	Engineering	301	64075	25,000
5521000054	Wildwood Drive Bridge Replacement	Engineering	301	67990	50,000
5521000055	3rd St Overpass Sidewalk Replacemen	Engineering	301	67990	125,000
5521000055	3rd St Overpass Sidewalk Replacemen	Engineering	301	64075	25,000
5521000056	Development Dubuque Industrial Cent	Engineering	305	64075	25,000
5521000056	Development Dubuque Industrial Cent	Engineering	305	64900	370,000
5521000057	Auburn and Custer Pavement	Engineering	301	67990	450,000
5521000057	Auburn and Custer Pavement	Engineering	301	64075	50,000
5521000058	Dev McFadden Properties - Grading	Engineering	305	67990	1,320,000
5523000002	Grandview Street Light Repl	Engineering	301	64075	5,000
5523000002	Grandview Street Light Repl	Engineering	301	67990	45,000
5523000003	Street Light Replacement	Engineering	305	64075	5,000
5524000001	Emergency Preemption expan	Engineering	301	67270	10,000
5524000003	Stone Retaining Walls Repair	Engineering	301	67990	90,000
5524000003	Stone Retaining Walls Repair	Engineering	301	64070	10,000
5524000007	Traffic Signal Controller Rep	Engineering	301	67270	25,000
5524000008	Traffic Signal Inter Reconst	Engineering	301	64075	5,000
5524000008	Traffic Signal Inter Reconst	Engineering	301	67990	60,000
5524000011	Fiber Optic Conduit	Engineering	301	67990	10,000
5524000011	Fiber Optic Conduit	Engineering	301	64075	2,500
5524000013	Street Light/Traffic Control	Engineering	301	67990	30,000
5524000014	ITS Traffic Control Equipment	Engineering	301	64075	2,000
5524000014	ITS Traffic Control Equipment	Engineering	301	67990	23,000
5524000016	Street Camera Installation	Engineering	305	64075	5,000
5524000016	Street Camera Installation	Engineering	305	67270	70,000
5524000017	Fiber Infrastructure mgmt	Engineering	301	64075	30,000
5524000018	Streets Traffic Control Proj	Engineering	301	64075	50,000
5524000029	Signalization Program	Engineering	301	67990	45,000
5524000029	Signalization Program	Engineering	301	64075	5,000
5524000051	STREETS Traffic Control Project Pha	Engineering	301	64900	2,091,150
5524000051	STREETS Traffic Control Project Pha	Engineering	301	64075	50,000

Capital Improvement Projects by Department/Division					
ENGINEERING					
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 25 Recomm'd Budget
5529900010	ADA Compliance and Facilities Manag	Engineering	305	64900	50,000
5529900011	Downtown Bike Lockers	Engineering	305	67270	15,000
5544000003	16TH ST DET BASIN TRAIL	Engineering	301	67990	75,000
5544000003	16TH ST DET BASIN TRAIL	Engineering	301	64075	25,000
5559900002	Inc Dev and Small Business Storefro	Engineering	305	64075	150,000
5565000001	City Annex Roof Replacement	Engineering	305	67500	22,000
5565000001	City Annex Roof Replacement	Engineering	305	64075	4,500
5565000003	Federal Building Renovation	Engineering	305	64075	98,700
5565000003	Federal Building Renovation	Engineering	305	64900	100,000
5565000003	Federal Building Renovation	Engineering	305	67500	1,590,025
5565000005	MFC Building Stabilization	Engineering	304	64075	2,000
5565000005	MFC Building Stabilization	Engineering	304	67500	28,500
5565000005	MFC Building Stabilization	Engineering	304	64900	2,500
5565000006	City Hall Maintenance	Engineering	305	64075	5,000
5565000006	City Hall Maintenance	Engineering	305	67500	70,000
5565000018	MFC - Basement Rehabilitation	Engineering	305	67500	30,000
5565000019	MFC - HVAC Replacement	Engineering	305	67500	40,000
5565000020	Old Engine House Building Envelope	Engineering	304	64075	3,200
5565000020	Old Engine House Building Envelope	Engineering	304	64900	6,000
5565000020	Old Engine House Building Envelope	Engineering	304	67500	31,500
5575000022	Iowa Amphitheater on Schmitt Island	Engineering	305	64075	185,000
5575000022	Iowa Amphitheater on Schmitt Island	Engineering	305	67990	2,000,000
5575000022	Iowa Amphitheater on Schmitt Island	Engineering	305	64900	1,100,000
5581500006	Old Mill Road Lift Station	Engineering	611	67990	8,637,800
5581500006	Old Mill Road Lift Station	Engineering	611	64075	25,000
5581500006	Old Mill Road Lift Station	Engineering	611	64070	1,140,000
5581500006	Old Mill Road Lift Station	Engineering	611	67300	300,000
5581500008	Auburn&Custer Sewer Reconst	Engineering	611	67990	85,000
5581500008	Auburn&Custer Sewer Reconst	Engineering	611	64075	15,000
5581500013	Sewer CCTV Inspect/Assess	Engineering	611	64075	20,000
5581500013	Sewer CCTV Inspect/Assess	Engineering	611	64070	180,000
5581500017	GENERAL SANITARY SEWER REPAIR	Engineering	611	64075	30,000
5581500017	GENERAL SANITARY SEWER REPAIR	Engineering	611	67990	220,000
5581500020	SAN SEWER MANHOLE REPLACE	Engineering	611	64075	15,000
5581500020	SAN SEWER MANHOLE REPLACE	Engineering	611	67990	85,000
5581500023	CEDAR/TERM ASSESSMENTS	Engineering	611	64070	237,000
5581500023	CEDAR/TERM ASSESSMENTS	Engineering	611	67990	1,833,000
5581500023	CEDAR/TERM ASSESSMENTS	Engineering	611	64075	30,000
5581500048	Southgate Sanitary Sewer Reconstruc	Engineering	611	64075	10,000
5581500048	Southgate Sanitary Sewer Reconstruc	Engineering	611	67990	195,000
5581500049	Schmitt Island Sanitary Improvement	Engineering	611	67990	2,400,000
5581500049	Schmitt Island Sanitary Improvement	Engineering	611	64075	240,000
5586500001	Storm Sewer Replacements	Engineering	621	67990	60,000
5586500001	Storm Sewer Replacements	Engineering	621	64075	40,000
5586500002	Catch Basin Reconstruction	Engineering	621	64070	10,500
5586500002	Catch Basin Reconstruction	Engineering	621	67990	43,500
5586500006	SW Infiltration&Info Elim Pro	Engineering	621	67990	46,200
5586500006	SW Infiltration&Info Elim Pro	Engineering	621	64075	6,300
5586500007	Bee Branch Gate&pump replc	Engineering	303	67990	4,145,948
5586500013	FLOOD CONTROL MAINT FACILITY	Engineering	303	64070	215,000
5586500013	FLOOD CONTROL MAINT FACILITY	Engineering	303	64075	10,000
5586500020	Storm sewer Imprv/Exten	Engineering	621	67990	50,500
5586500020	Storm sewer Imprv/Exten	Engineering	621	64075	10,500
5586500038	Storm Sewer Outlet Repairs	Engineering	621	67300	2,000

Capital Improvement Projects by Department/Division					
ENGINEERING					
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY 25 Recomm'd Budget
5586500038	Storm Sewer Outlet Repairs	Engineering	621	64075	4,000
5586500038	Storm Sewer Outlet Repairs	Engineering	621	67990	40,000
5586500039	24th St Pervious Paver Stabilizatio	Engineering	621	64070	5,000
5586500039	24th St Pervious Paver Stabilizatio	Engineering	621	64075	10,000
5586500039	24th St Pervious Paver Stabilizatio	Engineering	621	67990	75,000
5586500040	Auburn & Custer Storm Sewer Reconst	Engineering	621	67990	250,000
5586500040	Auburn & Custer Storm Sewer Reconst	Engineering	621	64070	37,500
ENGINEERING		TOTAL			38,094,099

PRGR M/ DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
ENGINEERING								
SANITARY SEWER								
Business Type								
General								
	Sanitary Sewer Extensions to Existing Developments	\$ — \$	— \$	— \$	— \$	— \$ 925,000	\$ 925,000	165
	Sanitary Sewer Extensions - Existing Development, Pre-annexation and Annexation Agreements	\$ — \$	— \$	— \$	— \$	— \$ 1,000,000	\$ 1,000,000	166
	Dubuque Industrial Center Crossroads Sanitary Sewer Extension	\$ — \$ 230,000	\$ 230,000	— \$	— \$	— \$	\$ 230,000	167
	Dubuque Industrial Center Chavenelle, Sewer Extension to Pennsylvania	\$ — \$	— \$	— \$	— \$ 234,989	\$ 234,989	— \$	168
	General Sanitary Sewer Replacement	\$ 250,000	\$ 260,000	\$ 270,000	\$ 350,000	\$ 445,800	\$ 1,575,800	169
	Sanitary Sewer Lining Program	\$ — \$	— \$	— \$	— \$ 195,234	\$ 436,791	\$ 632,025	170
	Sanitary Sewer CCTV Inspection, Cleaning, & Assessment	\$ 200,000	\$ 100,000	— \$	— \$ 280,000	\$ 401,250	\$ 981,250	171
	Manhole Replacement / Rehabilitation Program (Consent Decree)	\$ 100,000	\$ 105,000	\$ 105,000	\$ 150,000	\$ 168,590	\$ 628,590	172
Reconstruction								
	Knob Hill-Duggan Drive Sanitary Sewer Reconstruction	\$ — \$	— \$	— \$	— \$ 22,279	\$ 165,500	\$ 187,779	173
	Outfall Manhole Reconstruction	\$ — \$ 635,000	\$ 635,000	— \$	— \$	— \$	\$ 635,000	174
	Cedar and Terminal Street Lift Station and Force Main Assessment and Improvements	\$ 2,100,000	\$ 2,750,000	— \$	— \$	— \$	\$ 4,850,000	175
	Hempstead Sanitary Sewer Reconstruction	\$ — \$ 17,000	\$ 441,803	— \$	— \$	— \$	\$ 458,803	175
	Cooper Place and Maiden Lane Sanitary Sewer Reconstruction	\$ — \$	— \$	\$ 481,115	— \$	— \$	\$ 481,115	178
	Abbott & Cottage Sanitary Sewer Reconstruction	\$ — \$	— \$	— \$	— \$ 23,340	\$ 299,024	\$ 322,364	179
	Harvard St Sanitary Sewer Reconstruction	\$ — \$ 20,000	\$ 244,310	— \$	— \$	— \$	\$ 264,310	180
	Brunswick Sanitary Sewer	\$ — \$	— \$	\$ 10,000	\$ 119,000	— \$	— \$ 129,000	181
	King Street Sanitary Sewer Reconstruction	\$ — \$	— \$	\$ 10,000	\$ 167,571	— \$	— \$ 177,571	182
	Old Mill Road Lift Station & Force Main	\$ 10,102,800	\$ 11,176,900	\$ 2,019,469	— \$	— \$	\$ 23,299,169	183
	Catfish Creek Sewersheds Interceptor Sewer Improvements	\$ — \$ 700,000	\$ 4,937,212	\$ 8,240,000	— \$	— \$	\$ 13,877,212	184
	Auburn & Custer Sanitary Sewer Reconstruction	\$ 100,000	— \$	— \$	— \$	— \$	\$ 100,000	186
	Southgate Sanitary Sewer Reconstruction	\$ 205,000	— \$	— \$	— \$	— \$	\$ 205,000	187
	South West Arterial Interchange Sewer Extension	\$ — \$	— \$	\$ 200,000	\$ 2,363,076	\$ 2,266,762	\$ 4,829,838	188
	Schmitt Island Sanitary Improvements	\$ 2,640,000	— \$	— \$	— \$	— \$	\$ 2,640,000	189
STORMWATER								

PRGR M/ DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
Business Type								
General Storm Sewer Projects								
	Storm Sewer General Replacements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 105,000	\$ 505,000	141
	Storm Sewer Improvements/ Extensions	\$ 61,000	\$ 62,000	\$ 62,000	\$ 63,000	\$ 63,000	\$ 311,000	142
	Stormwater Infiltration & Inflow Elimination Program	\$ 52,500	\$ 55,000	\$ 57,700	\$ 60,400	\$ 64,100	\$ 289,700	143
	Storm Sewer Outlet Repairs	\$ 46,000	\$ 47,700	\$ 49,400	\$ 51,100	\$ 52,800	\$ 247,000	144
	Catch Basin Reconstruction	\$ 54,000	\$ 55,000	\$ 55,000	\$ 56,000	\$ 56,000	\$ 276,000	145
	Drain Tile Program	\$ —	\$ —	\$ 100,000	\$ 104,000	\$ 116,000	\$ 320,000	146
Bee Branch Watershed Projects								
	Bee Branch Creek Gate & Pump Replacement	\$ 4,145,948	\$ 9,081,932	\$ 3,611,111	\$ —	\$ —	\$ 16,838,991	147
	Flood Control Maintenance Facility	\$ 225,000	\$ —	\$ —	\$ 3,556,000	\$ —	\$ 3,781,000	148
	North End Storm Sewer Improvements	\$ —	\$ —	\$ —	\$ 180,000	\$ 470,000	\$ 650,000	149
Specific Storm Sewer Projects								
	Windsor Storm Extension (Buena Vista to Strauss)	\$ —	\$ —	\$ 136,000	\$ —	\$ —	\$ 136,000	150
	University Ave Storm Sewer	\$ —	\$ —	\$ 175,000	\$ —	\$ —	\$ 175,000	151
	NW Arterial Detention Basin Improvements	\$ —	\$ —	\$ 5,000	\$ 247,000	\$ —	\$ 252,000	152
	Bies Drive Storm Sewer (Street Program)	\$ —	\$ —	\$ 98,000	\$ —	\$ —	\$ 98,000	153
	Cedar Cross Road Storm Sewer Construction	\$ —	\$ —	\$ 292,000	\$ —	\$ —	\$ 292,000	154
	Century Drive Storm Sewer Reconstruction	\$ —	\$ —	\$ 242,500	\$ —	\$ —	\$ 242,500	155
	Embassy West Storm Sewer Improvements	\$ —	\$ 153,000	\$ —	\$ —	\$ —	\$ 153,000	156
	24th St Pervious Paver Stabilization	\$ 90,000	\$ —	\$ —	\$ —	\$ —	\$ 90,000	157
	Auburn & Custer Storm Sewer Reconstruction	\$ 287,500	\$ —	\$ —	\$ —	\$ —	\$ 287,500	158
	Rockdale Road Storm Sewer Extension (Street Program)	\$ —	\$ 10,000	\$ 80,000	\$ —	\$ —	\$ 90,000	159
	Sylvan Dr Storm Sewer Extension	\$ —	\$ —	\$ 6,000	\$ 56,800	\$ —	\$ 62,800	160
	Bennett Street Storm Sewer Improvements (Street Program)	\$ —	\$ —	\$ 62,500	\$ —	\$ —	\$ 62,500	161
	Trygg Storm Sewer Extension Project	\$ —	\$ —	\$ —	\$ 312,500	\$ —	\$ 312,500	162
	Cater Road and Westmore Storm Sewer Extension	\$ —	\$ —	\$ —	\$ 159,000	\$ —	\$ 159,000	163
	Loras & Locust Intersection Reconstruction (Storm Sewer)	\$ —	\$ 84,000	\$ —	\$ —	\$ —	\$ 84,000	164
STREETS								
Public Works								
Street Related Improvements								
	Pavement Marking Project	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,250,000	190
	Pavement Management Program	\$ —	\$ —	\$ —	\$ —	\$ 55,000	\$ 55,000	191

PRGR M/ DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
	Street Construction General Repairs	\$ 130,000	\$ 120,000	\$ 130,000	\$ 135,000	\$ 140,000	\$ 655,000	192
	East - West Corridor Capacity Improvements	\$ —	\$ —	\$ —	\$ —	\$ 250,000	\$ 250,000	193
	Pavement Rehabilitation - Concrete Street Repair, Mill and Asphalt Resurfacing	\$ 700,000	\$ —	\$ —	\$ —	\$ —	\$ 700,000	195
	Pavement Preservation Joint Sealing	\$ 25,000	\$ —	\$ —	\$ —	\$ —	\$ 25,000	196
	7th Street Extension to Pine Street	\$ —	\$ —	\$ 400,000	\$ 700,000	\$ —	\$ 1,100,000	197
	Traffic and Pedestrian Crossing Warning Devices	\$ —	\$ —	\$ 31,000	\$ —	\$ 36,000	\$ 67,000	198
	Dubuque Industrial Center McFadden Farm - South Heacock Road Construction	\$ 4,647,776	\$ —	\$ —	\$ —	\$ —	\$ 4,647,776	199
	14th St Overpass	\$ 100,000	\$ 33,153,635	\$ 4,952,462	\$ 913,903	\$ 100,000	\$ 39,220,000	200
	Auburn and Custer Pavement	\$ 500,000	\$ —	\$ —	\$ —	\$ —	\$ 500,000	201
	Wildwood Drive Bridge Replacement	\$ 75,000	\$ 400,000	\$ —	\$ —	\$ —	\$ 475,000	203
	US 20 - Northwest Arterial Intersection Operational and Capacity Improvements	\$ —	\$ —	\$ —	\$ 2,097,000	\$ 3,400,000	\$ 5,497,000	204
	Central Avenue Corridor Streetscape Master Plan Implementation Improvements	\$ —	\$ —	\$ 211,736	\$ —	\$ 250,000	\$ 461,736	205
	11th - 22nd Street	\$ —	\$ —	\$ 211,736	\$ —	\$ 250,000	\$ 461,736	205
	Development Dubuque Industrial Center: Crossroads	\$ 395,000	\$ —	\$ 228,803	\$ 253,184	\$ —	\$ 876,987	207
	Development of McFadden Properties - Grading	\$ 1,320,000	\$ 5,460,000	\$ 2,163,178	\$ —	\$ —	\$ 8,943,178	208
	Development of Graft Properties	\$ —	\$ 217,000	\$ 2,000,000	\$ —	\$ —	\$ 2,217,000	209
Sidewalk Related								
	Sidewalk Inspection Program - Assessable	\$ 40,000	\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,000	\$ 210,000	210
	Sidewalk Program - City-Owned Property	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 100,000	\$ 450,000	211
	Sidewalk Program Related Curb and Catch Basin Replacements	\$ 77,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 277,000	212
	Hillcrest Road Sidewalk	\$ 20,000	\$ 50,000	\$ —	\$ —	\$ —	\$ 70,000	213
	Brick Paver Maintenance	\$ 25,000	\$ —	\$ —	\$ —	\$ —	\$ 25,000	214
	3rd St Overpass Sidewalk Replacement Project	\$ 150,000	\$ —	\$ —	\$ —	\$ —	\$ 150,000	215
	Decorative Concrete Maintenance Program	\$ —	\$ 250,000	\$ —	\$ —	\$ —	\$ 250,000	216
Trails/General Maintenance								
	Stone Retaining Walls	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 130,000	\$ 530,000	217
	Bridge Repairs/Maintenance	\$ —	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000	218
	Trail Planning	\$ —	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000	219
	Bee Branch Creek Trail: 16th to 9th	\$ 100,000	\$ 250,000	\$ 425,000	\$ —	\$ —	\$ 775,000	220
MISCELLANEOUS								
General Government								
	South Port Redevelopment	\$ 20,000	\$ 40,000	\$ —	\$ —	\$ —	\$ 60,000	221
	Port of Dubuque - Security Cameras	\$ —	\$ —	\$ 20,000	\$ —	\$ —	\$ 20,000	222

PRGR M/ DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
	Speed Shields	\$ —	\$ —	\$ —	\$ —	\$ 49,000	\$ 49,000	223
	ABC Supply Building Deconstruction	\$ 457,000	\$ —	\$ —	\$ —	\$ —	\$ 457,000	224
	Iowa Amphitheater on Schmitt Island	\$ 3,285,000	\$ 5,499,961	\$ —	\$ —	\$ —	\$ 8,784,961	225
	Incremental Development and Small Business Storefront Establishment Coaching	\$ 150,000	\$ —	\$ —	\$ —	\$ —	\$ 150,000	226
TRAFFIC								
Public Works								
	Street Light Replacement and New Installation	\$ 5,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 185,000	228
	Signalization Program	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	229
	Traffic Signal Mastarm Retrofit	\$ —	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	230
	Traffic Signal Interconnect Conduit Replacement	\$ —	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 160,000	231
	Traffic Signal Controller Replacement	\$ 25,000	\$ 35,000	\$ 40,000	\$ 45,000	\$ 45,000	\$ 190,000	232
	Street Lighting and Traffic Signal Knockdown/Insurance	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000	233
	Street Camera Installation	\$ 75,000	\$ 60,000	\$ 60,000	\$ 110,000	\$ 110,000	\$ 415,000	234
	LED Re-Lamp Schedule	\$ —	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000	235
	Traffic Signal Battery Backup	\$ —	\$ 25,000	\$ 25,000	\$ 30,000	\$ 30,000	\$ 110,000	236
	Traffic Signal Intersection Reconstruction	\$ 65,000	\$ 70,000	\$ 75,000	\$ 80,000	\$ 100,000	\$ 390,000	237
	Surge and Grounding Improvement at Signals	\$ —	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000	238
	STREETS Traffic Control Project Phase 1	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	239
	STREETS Traffic Control Project Phase 2	\$ 2,141,150	\$ 282,350	\$ —	\$ —	\$ —	\$ 2,423,500	240
	Traffic Signal Fiber Optic Network Program	\$ —	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 200,000	241
	ITS Traffic Control Equipment	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000	242
	Traffic Signal Vehicle Detection Conversion	\$ —	\$ 50,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 230,000	243
	Grandview Street Light Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000	244
	INET Fiber Replacement Build Out	\$ —	\$ 60,000	\$ —	\$ —	\$ —	\$ 60,000	245
	Emergency Preemption Expansion and Upgrades	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000	\$ 60,000	246
	Fiber Optic Conduit - Miscellaneous	\$ 12,500	\$ 12,500	\$ 12,500	\$ 12,000	\$ 50,000	\$ 99,500	247
	Fiber Infrastructure Management System	\$ 30,000	\$ 40,000	\$ 50,000	\$ 65,000	\$ —	\$ 185,000	248
	Broadband Acceleration and Universal Access	\$ —	\$ 25,000	\$ 50,000	\$ 75,000	\$ 80,000	\$ 230,000	249
Facilities Management								
	Federal Building Renovation	\$ 1,788,725	\$ 3,198,225	\$ —	\$ —	\$ 4,695,000	\$ 9,681,950	250
	City Hall Tuck Pointing Maintenance & Repairs	\$ 75,000	\$ —	\$ —	\$ —	\$ —	\$ 75,000	251
	MFC Building Envelope Stabilization	\$ 33,000	\$ —	\$ —	\$ —	\$ —	\$ 33,000	252

PRGR M/ DEPT	PROJECT DESCRIPTION	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	TOTAL	PAGE
	City Annex Roof Replacement Project	\$ 26,500	\$ —	\$ —	\$ —	\$ —	\$ 26,500	253
	Multicultural Family Center - Ruby Sutton Building HVAC Replacement	\$ 40,000	\$ —	\$ —	\$ —	\$ —	\$ 40,000	254
	Multicultural Family Center - Basement Rehabilitation	\$ 30,000	\$ —	\$ —	\$ —	\$ —	\$ 30,000	255
	ADA Compliance and Facilities Management Consulting	\$ 50,000	\$ 50,000	\$ —	\$ —	\$ —	\$ 100,000	256
	Old Engine House Building Envelope Stabilization	\$ 40,700	\$ —	\$ —	\$ —	\$ —	\$ 40,700	257
	Downtown Bike Lockers	\$ 15,000	\$ 15,000	\$ 15,000	\$ —	\$ —	\$ 45,000	258
	TOTAL	\$38,094,099	\$76,096,203	\$25,890,799	\$22,712,376	\$17,620,617	\$ 180,414,094	

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