

Airport

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AIRPORT DEPARTMENT

Budget Highlights	FY 2024 Actual	FY 2025 Budget	FY 2026 Requested	% Change From FY 2025 Budget
Expenses				
Employee Expense	1,581,277	1,784,111	1,896,881	6.3 %
Supplies and Services	3,675,499	3,424,732	2,992,003	(12.6)%
Machinery and Equipment	40,306	136,620	295,050	116.0 %
Total	5,297,082	5,345,463	5,183,934	(3.0)%
Abated Debt	265,299	273,857	308,465	12.6 %
Total Expense	5,562,381	5,619,320	5,492,399	(2.3)%
Resources				
Passenger Facility Charge	176,910	181,366	179,857	(0.8)%
Sales Tax 20% for Debt Abatement	—	7,637	128,608	1584.0 %
Federal Relief Grants	352,789	206,384	—	— %
Operating Revenue	5,376,540	5,083,086	5,022,959	(1.2)%
Total Revenue	5,906,239	5,478,473	5,331,424	(2.7)%
Total Property Tax Support	(343,858)	140,847	160,975	20,128
Percent Increase				14.3 %
Percent Self Supporting	106.7 %	95.5 %	97.6 %	

Improvement Package Summary

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This improvement package will provide for converting the two, part-time (1.5 FTE total, NA-44) Customer Service Representative positions to one, full-time (1.0 FTE, G-25C) Administrative Support Professional position. This request relates to the goal of recruitment and retention of City staff and will significantly help the Airport by provider faster and more effective customer response to passengers.

This improvement package relates to the City Council goal of: Financially Responsible, High-Performance City Organization: Sustainable, Equitable and Effective Service Delivery.

Related Cost:	\$ 71,607	Tax Funds	Recurring	Recommend - Yes
Related Cost Savings:	\$ 72,065	Tax Funds	Recurring	
Net Cost:	\$ (458)			
Property Tax Impact:	\$ 0.0242	0.24%		
Activity:	FBO Operation			

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This improvement package request is for the purchase of four portable column lifts to provide a safe lifting environment for repairing large snow removal equipment/vehicles. The Airport does not currently have a lift for accessing large vehicles for repair, so the Airport Mechanic is unable to access the vehicle without lying on the pavement and crawling under the vehicle. This improvement would also provide an area for a second employee to assist with the repair.

This improvement package is related to the City Council Goal of Vibrant Community: Healthy and Safe.

Related Cost:	\$ 59,950	Tax Funds	Non-Recurring	Recommend - Yes
Property Tax Impact:	\$ 0.0202	0.20%		
Activity:	Airport Operations			

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This improvement package request is for an additional \$10,000 for advertising expenses. Currently, only \$60,000 is budgeted to this line item, which all goes towards the State of Iowa Air Service Grant expenses. The Air Service Grant is only available for air service development. This grant is an 80/20 match, so \$48,000 will be reimbursed. The \$12,000 in the Airport advertising budget is required to be spent on commercial airline marketing. We are asking an additional \$10,000 to cover non airline related advertising costs. This would assist in advertising for events like public viewing of the aircraft in the July 3rd Airshow and other general aviation events. This money is especially needed now with all the recent service changes. Historically, the advertising budget was much larger but was lowered to help in the efforts of budgetary cuts in the City as a whole. We are asking for the budget for this line item to not go back to the level it was, but to be increased enough to keep up with current advertising costs.

This request relates to the City Council goal of Connected Community: Equitable Transportation, Technology Infrastructure and Mobility: Have daily scheduled commercial air service to hub(s).

Related Cost:	\$ 10,000	Tax Funds	Recurring	Recommend - No
Property Tax Impact:	\$ 0.0034	0.03%		
Activity:	Administration			

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This improvement package will provide for the purchase of an airfield deice brining system. A central deice brine station would provide a more economical way to create deice liquid to spread on the airfield taxiways and runways, instead of purchasing the E-36 liquid deicing product. If a winter storm event is forecast, staff could produce the deice brine, and apply it in advance. Brine is more effective during snow/ice events than solid deice products because it lowers the freezing temperature of water, preventing ice from forming on the surface until temperatures are much colder. A brining system is estimated to reduce deicing product purchases by approximately \$6,500 per year, thus creating a total cost savings year after year.

This improvement package relates to City Council goal of Financially Responsible, High-Performance City Organization: Sustainable. Equitable and Effective Service Delivery.

Related Cost:	\$ 11,330	Tax Funds	Non-Recurring	Recommend - Yes
Related Cost Savings:	<u>\$ 6,500</u>	Tax Funds	Recurring	
Net Cost:	\$ 4,830			
Property Tax Impact:	\$ 0.0038	0.04%		
Activity:	Airport Operations			

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This improvement package will provide for purchasing a second terminal belt loader. This equipment would be used as a backup in the event the main belt loader is inoperable. The belt loader is used daily to load/unload luggage from/into the commercial aircraft for flights to/from Chicago O'Hare. If the main baggage loader isn't working, staff will need to load and unload the luggage by hand from the aircraft. The second belt loader would be purchased used instead of new.

This improvement package is related to the City Council goal: Vibrant Community: Healthy and Safe.

Related Cost:	\$ 28,000	Tax Funds	Non-Recurring	Recommend - No
Property Tax Impact:	\$ 0.0095	0.09%		
Activity:	Terminal	Building		
Maintenance				

Significant Line Items

Employee Expense

1. FY 2026 employee expense reflects a 3.00% wage package increase.
2. The Iowa Public Employee Retirement System (IPERS) City contribution of 9.44% is unchanged from FY 2025. The employee contribution of 6.29% is unchanged from FY 2025.
3. The City portion of health insurance expense is unchanged from \$1,119 in FY 2025 to \$1,119 in FY 2026 per month, per contract, which results in annual cost unchanged of \$— or 0.00%.
4. Overtime expense is unchanged from \$113,274 in FY 2025 to \$113,274 in FY 2026 based on FY 2025 budget. The FY 2024 Actual was \$104,901.

Supplies & Services

5. Other Contractual Services decreased from \$100,000 in FY 2025 to \$70,000 in FY 2026. FY 2024 actual was \$66,836. This line item is for airfield and landside painting.
6. General Liability Insurance decreased from \$160,346 in FY 2025 to \$140,318 in FY 2026 based on information received from the Iowa Communities Assurance Pool (ICAP). The FY 2024 actual was \$119,252. The FY 2023 actual was \$114,429.

7. Motor Vehicle Fuel expense decreased from \$196,031 in FY 2025 to \$110,419 in FY 2026. FY 2024 actual was \$96,471. Motor Vehicle Fuel expense includes both fuel purchased for Airport vehicle usage and fuel sales to Airport tenants. This is computed on an annualized basis and directly relates to Motor Vehicle Fuel revenue, which is projected to decrease for FY 2026. FY 2025 was calculated using a two year average but FY 2026 is calculated using annualized amounts to reflect a better estimate. In FY 2024 there was a net loss of \$31,832. In FY 2025 there is a projected net loss of \$37,259. For FY 2026 there is a projected net loss of \$12,967. FY 2026 estimated usage is as follows: Airport Administration is 190 gallons, Operations and Maintenance is 6,139 gallons, and FBO Operations is 2,427 gallons (includes fuel sold to Airport tenants).
8. Aviation Fuel expense decreased from \$2,145,895 in FY 2025 to \$1,924,153 in FY 2026 due to expected sales, and therefore expenses, to decrease with Denver Air compared to Avelo. FY 2026 is computed on an annualized basis. This line item represents aviation fuel purchased by the Airport and sold to corporate and business aircraft. This line item is offset by Fuel Flow revenue. The purchase of Aviation Fuel is offset by Aviation Fuel Sales. FY 2024 actual Aviation Fuel Sales was \$2,606,905 with a net revenue of \$1,155,395; FY 2025 budgeted Aviation Fuel Sales is \$2,145,895 with a projected net revenue of \$1,077,198. FY 2026 budgeted Aviation Fuel Sales is \$1,924,153 with a projected net revenue of \$1,201,606.
9. Aviation Fuel Flow expense decreased from \$181,051 in FY 2025 to \$174,332 in FY 2026. FY 2024 actual was \$220,953. FY 2026 budget is computed on an annualized basis with sales expected to decrease due to switching from contracting with Denver Air versus Avelo. This line item is offset by Fuel Flow revenue.
10. Advertising decreased from \$61,581 in FY 2025 to \$60,800 in FY 2026. FY 2024 actual was \$102,222. This line item represents commercial airline marketing and promotion, air service studies, and air service consultant fees. Advertising for the Fixed Base Operations activity decreased from \$1,496 in FY 2025 to \$800 in FY 2026 based on FY 2024 actual of \$798. Advertising for the Airport Operations activity decreased from \$85 in FY 2025 to \$0 in FY 2026 based on FY 2024 actual of \$0.

The history of advertising spending for the Airport Administration activity includes both property tax and grant funding and is as follows:

Fiscal Year	Property Tax	Air Service Development Program		Total BudgetedPromotion
		Grant*	BudgetedPromotion	
2026 **	\$ 60,000	\$ 60,000	\$ 60,000	\$ 120,000
2025 **	60,000	60,000	60,000	120,000
2024	91,973	60,000	60,000	151,973
2023	91,973	60,000	60,000	151,973
2022	91,973	—	—	91,973
2021	91,973	—	—	91,973
2020	91,793	35,000	35,000	126,793
2019	75,151	15,000	15,000	90,151

Fiscal Year	Property Tax	Air Service	Total
		Development Program	BudgetedPromotion
2018	115,960	28,000	143,960
2017	95,250	25,000	120,250
2016	92,990	—	92,990
2015	115,730	—	115,730
2014	119,669	—	119,669
2013	105,026	—	105,026
2012	130,090	—	130,090
2011	134,147	20,000	154,147
Total Promotion	\$ 1,563,698	\$ 363,000	\$ 1,926,698

**In FY2020 the name of this grant changed from the Air Service Sustainment Grant to the Air Service Development Program.*

*** In FY 2025 and FY 2026, there is an additional \$50,000 in the Other Professional Services line item for marketing costs. In the past, this service has been included in the Advertising budget.*

Machinery & Equipment

11. Equipment Replacements for FY 2026 includes (\$295,050):

Airport Machinery and Equipment	
<u>Fixed Base Operations</u>	
Fuel Truck Replacements	\$ 150,000
Electric Gem Vehicle Replacement	\$ 29,950
Handheld Radios	\$ 600
Fuel Pumps	\$ 18,300
Safety Equipment	\$ 220
<u>Airport Operations</u>	
Signage	\$ 8,500
Bunker Gear/Safety Equipment	\$ 13,000
Handheld Radios/Security Cameras	\$ 3,200
Recommended Improvement Packages	\$ 92,780
Total Equipment	<u>\$ 316,550</u>

12. FY 2026 annual debt service includes the following (\$308,465), which will be paid for with General Fund offset by Federal Relief Grants:

Debt				Final	Call
Amount	Series	Source	Purpose	Payment	Date
\$ 42,000	2021A	PFC	New Terminal PFC (2014B)	2034	2028
28,274	2017A	Sales Tax 20%	Refunding Airports	2030	2025
137,857	2021B	PFC	New Terminal (2012C)	2032	2028
5,202	2021A	Sales Tax 20%	Airport ST 20% 15 Yr (2014B)	2034	2028
42,656	2016C	Sales Tax 20%	Roads/Apron/Parking	2036	2024
52,476	2025A	Sales Tax 20%	Reconstruct Taxiway A	2045	
\$ 308,465	Total Airport Annual Debt Service				

Revenue

13. Building/Land Leases decreased from \$176,900 in FY 2025 to \$171,409 in FY 2026 based on lease agreement terms. This line item includes lease agreements for Car Rentals (\$40,000), TSA Rent (\$50,000), Army Reserve Center (\$62,400), and Commercial Land Rent (\$19,009). Car rental revenues have decreased slightly.

14. Airline Lease decreased from \$14,523 in FY 2025 to \$0 in FY 2026 due to a new contract with Denver Air in FY 2025 and fees being waived for the first two years of service. The FY 2026 budget is based on rent, landing fees, and designated ramp observer fees.

15. Aircraft Service Fees decreased from \$120,000 in FY 2025 to \$108,584 in FY 2026 based on FY 2024 actual of \$108,584. This line item represents ground handling services and other special events provided by the Fixed Based Operations.

16. Aviation Fuel Sales decreased from \$3,223,093 in FY 2025 to \$3,125,759 in FY 2026. This line item represents revenue from aviation fuel sold to corporate aircraft, the University of Dubuque, daily commercial air service (Denver Air), and unscheduled air carrier service (Sun Country). The FY 2025 budget reflected twice weekly flights to Orlando through Avelo Air. The FY 2026 budget reflects daily flights to Chicago through Denver Air, which results in less fuel consumption. Therefore, the FY 2026 budget reflects a decrease from FY 2025. The FY 2026 budget is based on FY 2025 actual sales annualized. This revenue is tied to the Aviation Fuel expense line item, which is the expense line item used for purchasing the fuel for resale. The difference between the Aviation Fuel revenue and the Aviation Fuel expense represents net profit. The FY 2026 net profit is estimated to be \$1,201,606.

Fiscal Year	Fuel Sales Revenue	Fuel Purchase Expense	Net Profit
FY 2023 actual	\$ 3,707,011	\$ 2,393,217	\$ 1,313,794
FY 2024 actual	\$ 3,762,301	\$ 2,606,905	\$ 1,155,396
FY 2025 budget	\$ 3,223,093	\$ 2,145,895	\$ 1,077,198
FY 2026 budget	\$ 3,125,759	\$ 1,924,153	\$ 1,201,606

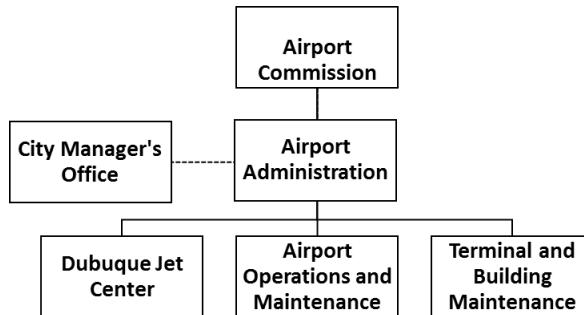
17. Motor Vehicle Fuel Sales decreased from \$158,772 in FY 2025 to \$97,452 in FY 2026. FY 2026 is computed on an annualized basis using actual fuel sales. FY 2025 was overestimated using a 2-year average but FY 2026 was estimated using annualized amounts to reflect a more accurate calculation. Sales are expected to increase from FY 2024 actual due to a new tenant agreement to purchase fuel regularly. FY 2024 actual was 64,639, and FY 2023 actual was \$74,261. This line item represents motor vehicle fuel sales to tenants located at the airport. Motor Vehicle Fuel is the expense line item used for purchasing this fuel.
18. Farm Land Rent decreased from \$194,130 in FY 2025 to \$153,000 in FY 2026 based on lease agreement terms. This line item represents grassland and tillable acres owned by the Airport and leased to local farming operators. FY 2024 actual was \$177,885. In FY 2022, the Airport bid this out, and the three-year contract increased. This is based on a 3-year contract which expires in FY 2025.
19. Corporate Hangar Lease increased from \$454,776 in FY 2025 to \$536,899 in FY 2026. This line item represents lease revenue paid by tenants that lease land or Corporate Hangars at the Airport. Lease agreements are negotiated with price adjustments based on the Consumer Price Index (CPI), therefore, revenue from leases is anticipated to increase in FY 2026. In addition, the University of Dubuque lease increased from \$392,201 in FY 2025 to \$467,565 in FY 2026, as the lease was amended to include more land. In the Fall of 2024, the University of Dubuque announced a major investment in their aviation academic program and related aviation facilities located at the Airport. These improvements include the construction of two new hangars, which will increase the Airport's Corporate Hangar Lease revenue. Though not tied to the Hangar Lease revenue, it is important to note that the University of Dubuque's planned investments also include a building addition to the Babka flight center, a parking lot expansion for the Babka flight center, and an expansion of the University's flight ramp and runway apron. These investments from the University of Dubuque will allow student enrollment in the University's aviation program to grow significantly. When the Babka flight center originally opened in 2019, student enrollment in the aviation program was approximately 250 students. In the Fall of 2024, student enrollment was reported to be 418 students, rendering the current facilities too small to support the demand for the aviation program. Aviation programs continue to be in high demand across the country due to pilot shortages. When the planned investments are scheduled to be completed in December of 2026, the new and expanded facilities could support an enrollment of approximately 700 students.
20. Aviation Fuel Flow revenue decreased from \$181,051 in FY 2025 to \$174,332 in FY 2026 based on actuals annualized and revenues expecting to decrease with the loss of Avelo service. This line item represents revenue received from aviation fuel sales in the Fixed Based Operations Activity. FY 2024 actual was \$220,953, and FY 2023 actual was \$195,390. This line item is offset by Aviation Fuel Flow expense.

Miscellaneous

21. The Airport Department budget with abated debt is 98% self-supporting in FY 2026 versus 96% self-supporting in FY 2025.

DUBUQUE REGIONAL AIRPORT

The Dubuque Regional Airport provides quality, viable, competitive airport services and facilities while promoting sustainable economic development within the region.



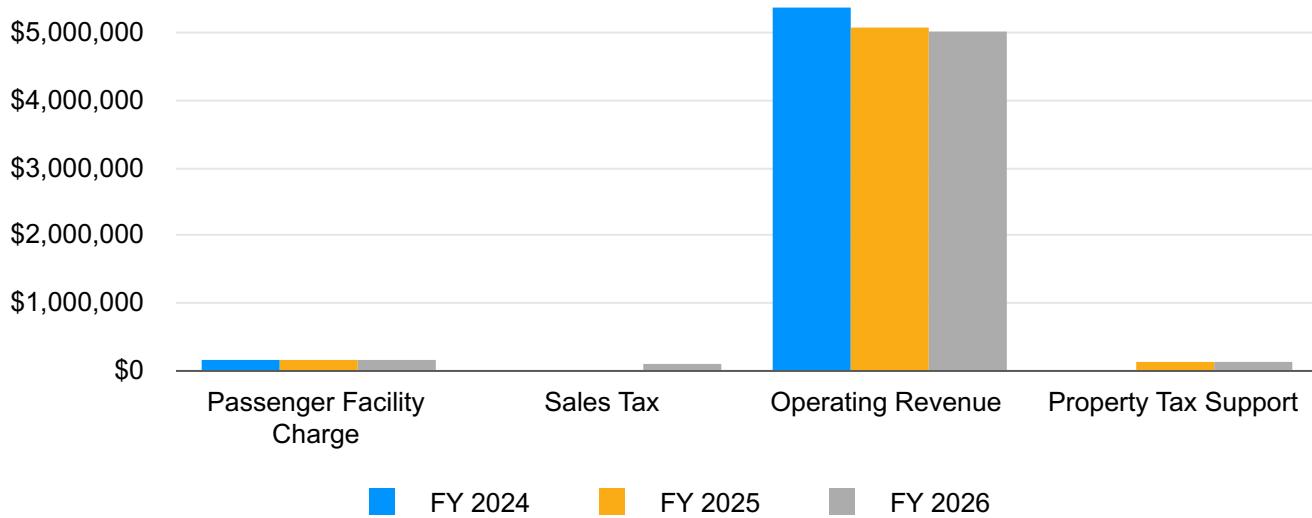
SUCCESS IS ABOUT PLANNING, PARTNERSHIPS AND PEOPLE LEADING TO OUTCOMES



DUBUQUE REGIONAL AIRPORT

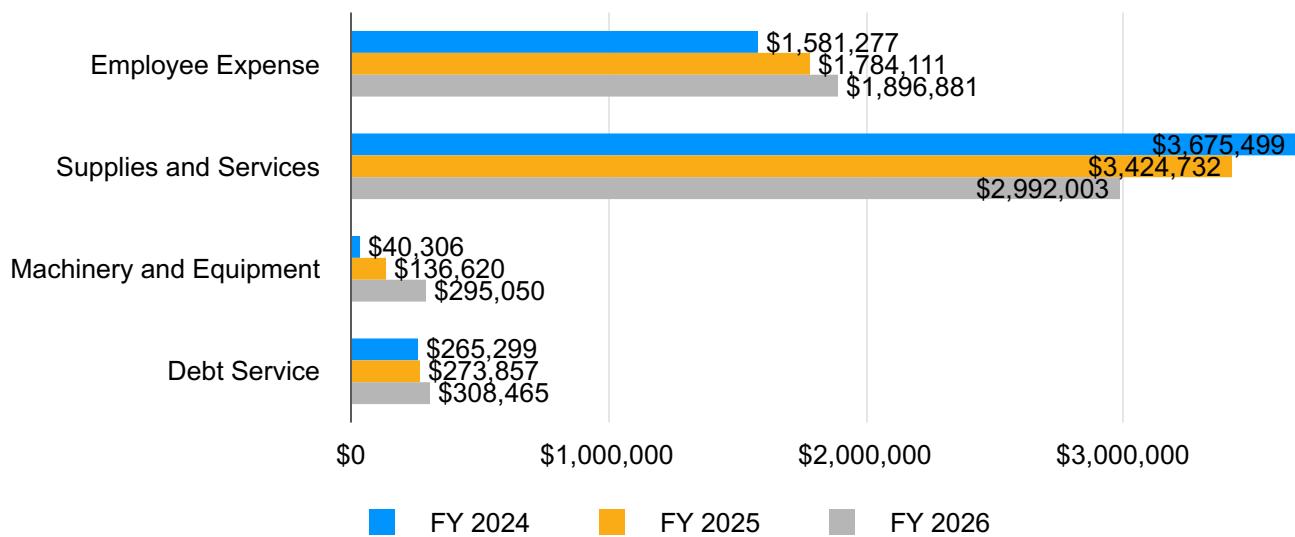
	FY 2024	FY 2025	FY 2026
Full-Time Equivalent	19.70	19.70	19.20

Resources and Property Tax Support



The Airport is supported by 19.20 full-time equivalent employees, which accounts for only 34.54% of the department expense as seen below. Overall, the departments' expenses are expected to decrease by (2.26)% in FY 2026 compared to FY 2025.

Expenditures by Category by Fiscal Year



DUBUQUE REGIONAL AIRPORT

Airport Administration

Mission & Services

The Dubuque Regional Airport is owned by the City of Dubuque and is operated and managed by an Airport Commission as a department of the City of Dubuque. Responsibilities include management and control of all Airport employees, facilities, property and legislative priorities.

The Airport tenants include commercial airline service with leisure flights with Sun Country Airlines to Laughlin, Nevada and Gulfport/Biloxi, Mississippi. Denver Air Connection started daily service to Chicago O'Hare in November 2024. The University of Dubuque fields a fleet of approximately 29 light aircraft and 2 helicopters for their aviation program. Multiple local companies base their corporate aircraft fleet at the Airport while other smaller general aviation aircraft are based locally and have aircraft maintenance services provided by a privately-owned company.

Administration Funding Summary			
	FY 2024 Actual	FY 2025 Budget	FY 2026 Recomm'd
Expenditures	\$565,484	\$580,858	\$601,885
Resources	\$955,225	\$1,082,867	\$1,174,272

Administration Position Summary	
	FY 2026
Airport Director	1.00
Assistant Airport Director	1.00
Accountant	0.75
Marketing Coordinator	0.00
Total Full-Time Equivalent Employees	2.75

Performance Measures

City Council Goal: Connected Community: Equitable Transportation, Technology Infrastructure, and Mobility

Activity Objective: Promote high-quality airport services and expand the number of airport outreach events to large groups. Continue to stabilize and expand commercial airline service and corporate and business aircraft facilities.

Performance Measure (KPI)	Target	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimated	Performance Indicator
# of Attendees at Open House/July 3rd Aircraft Viewing/Commemorative Air Force (Weather Dependent)	2,000	2,000	Cancelled	1,500	Goal Not Met
# of Commercial Airline Passenger Enplanements	10,001	12,112	15,987	9,340	Goal Not Met
# of Large Corporate Hangars	14	14	14	18	Goal Met

DUBUQUE REGIONAL AIRPORT

Dubuque Jet Center

Mission & Services

The Airport Commission operates the Dubuque Jet Center which offers a fixed based operation (FBO) to assist with all general aviation needs. The FBO normally operates 16 hours a day (24 hours with notice), providing sales of aviation fuel, ground handling, hangaring and concierge services for general aviation and the commercial airlines. The FBO makes arrangements for car rental, hotels, charter services, recommends places to visit, restaurants to dine, directions to local facilities and attractions, as well as calls for reservations and shuttles.

Dubuque Jet Center Funding Summary			
	FY 2024 Actual	FY 2025 Budget	FY 2026 Recomm'd
Expenditures	\$3,561,208	\$3,399,390	\$3,263,138
Resources	\$4,137,726	\$3,690,336	\$3,689,687
Dubuque Jet Center Position Summary			
		FY 2026	
Fixed Base Operations Supervisor		1.00	
Asst. Fixed Base Operations Supervisor		2.00	
Accountant		0.25	
Line Service Worker		4.29	
Customer Service Rep		0.00	
Total Full-Time Equivalent Employees		7.54	

Performance Measures

City Council Goal: Financially Responsible, High Performance City Organization: Sustainable, Equitable, and Effective Service Delivery

1 Activity Objective: Continue to be financially responsible by increasing yearly aviation fuel sales

Performance Measure (KPI)	Target	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimated	Performance Indicator
Gallons of Aviation Fuel Sold	Increase 10%>	781,560	883,812 (+13.1%)	804,812 (-8.9%)	Goal Not Met

DUBUQUE REGIONAL AIRPORT

Airport Operations and Maintenance

Overview

Dubuque Regional Airport Operations and Maintenance Staff provide an airport which is open to the flying public year-round by ensuring airport safety and compliance and is responsible for meeting FAA Part 139 compliance standards for all the runways, taxiways, navigational aids, fueling agents, firefighting, parking areas and roadways, as well as ensuring compliance with EPA, OSHA, DNR, FCC, NFPA, Spill Prevention Control Program and Storm Water Pollution Prevention Plan, ADA, and TSA requirements.

24-hour coverage is provided by three Operations Specialists whose duties include aircraft rescue and firefighting services (ARFF), medical first responder, and security services for certified air carriers. Airport Maintenance is responsible for maintaining the Airport in an operationally safe, secure, and efficient manner by providing for the maintenance of runways and taxiways, parking lots, entrance road, supervision of farm lease operations, weed and grass control, snow/ice removal on both land side and air side areas including all airport-owned buildings, aircraft hangars and the commercial airline terminal.

The Airport is required to have an annual FAA inspection for Part 139 compliance. This incorporates everything the Airport can control such as pavement conditions, maintenance, emergency procedures, lighting, navigational aids, and equipment to maintain these items as well as all the buildings necessary to house equipment and staff. The Airport is unable to control outside influences such as aircraft arrivals and departures.

Operations and Maintenance Funding Summary			
	FY 2024 Actual	FY 2025 Budget	FY 2026 Recomm'd
Expenditures	\$978,321	\$1,111,873	\$1,139,575
Resources	\$547,988	\$431,414	\$159,000

Operations and Maintenance Position Summary	
	FY 2026
Airport Operations Specialist	3.00
Mechanic	1.00
Maintenance Worker	3.00
Custodian	0.68
Laborer	0.23
Total FT Equivalent Employees	7.91

Performance Measures

City Council Goal: Partnership for a Better Dubuque: Building our Community that is Viable, Livable, and Equitable

1 Activity Objective: Promote high-quality airport services and expand the number of airport facilities tours to tri-state area preschools, schools, Boy/Girl Scouts and other groups

Performance Measure (KPI)	Target	FY 2023 Actual	FY 2024 Actual	FY 2025 Estimated	Performance Indicator
# of Airport Tours Given	>10	15	10	15	Goal Met

Recommended Operating Revenue Budget - Department Total

Fund/Account/Account Title	FY23 Actual Revenue	FY24 Actual Revenue	FY25 Adopted Budget	FY26 Recomm'd Budget
100 - General				
4A - Charges for Services				
43100 - Leases - Building/Land	(169,105)	(167,987)	(176,900)	(171,409)
43120 - Leases - Other	(2,420)	(2,420)	(2,640)	(2,640)
43125 - Lease - Farmland	(194,130)	(177,885)	(194,130)	(153,000)
43127 - Lease - Maint Hangar	(22,607)	(23,743)	(23,600)	(24,778)
43129 - Lease - General Aviation	(206,726)	(148,287)	(152,327)	(144,542)
43130 - Lease - Airport T-Hangar	(83,372)	(84,858)	(85,000)	(97,357)
43132 - Lease - Corporate Hanagar	(152,481)	(266,880)	(454,776)	(536,899)
43133 - Lease - Airlines	(25,544)	(2,775)	(14,523)	0
43300 - Concessions Rent	(28,530)	(46,541)	(44,650)	(56,593)
45000 - Charges/Fees for Service	0	0	0	0
45020 - Credit Card Fee	25,309	17,987	25,309	17,987
45050 - Landing Fees	(5,285)	(6,740)	(3,200)	(6,740)
45051 - Security Fees	(26,600)	(10,205)	(29,900)	(6,000)
45052 - Aircraft Service Fee	(139,315)	(108,584)	(120,000)	(108,584)
45055 - Fuel Storage/Uplift Fee	(10,583)	0	0	0
45060 - Charter Ground Handling	(32,850)	(29,050)	(28,800)	(29,050)
45062 - Airline Ground Handling Fee	0	(71,375)	(72,800)	(250,240)
45300 - Forfeitures/Penalties	0	0	0	0
45431 - Parking Rental	0	0	0	0
45440 - Events	(130)	0	0	0
45500 - Miscellaneous Chg for Svcs	0	0	0	0
47100 - Reimbursements	(23,209)	(7,344)	(1,000)	0
47150 - Refunds	(1,618)	0	0	0
47350 - Fuel Tax Refunds	0	0	0	0
47504 - Oil Sales	(1,972)	(2,472)	(1,972)	(2,472)
47506 - Fuel Sales Gas	(74,261)	(64,639)	(158,772)	(97,452)
47507 - Fuel Flow	(195,390)	(220,953)	(181,051)	(174,332)
47508 - Fuel Sales Aviation	(3,707,011)	(3,762,301)	(3,223,093)	(3,125,759)
47550 - Concessions Other	0	0	0	0
47562 - Vending Machine Commissions	(6,657)	(5,098)	(6,408)	(5,099)
4A - Charges for Services Total	(5,084,486)	(5,192,150)	(4,950,233)	(4,974,959)
4B - Grants/Contrib				
44000 - Federal Grants	0	(352,789)	(206,384)	0

Recommended Operating Revenue Budget - Department Total

Fund/Account/Account Title	FY23 Actual Revenue	FY24 Actual Revenue	FY25 Adopted Budget	FY26 Recomm'd Budget
44400 - State Grants	(35,373)	(96,000)	(48,000)	(48,000)
4B - Grants/Contrib Total	(35,373)	(448,789)	(254,384)	(48,000)
4M - Gain on Disposal				
48100 - Sale of Personal Property	(6,695)	0	0	0
4M - Gain on Disposal Total	(6,695)	0	0	0
200 - Debt Service				
4N - Transfers				
49100 - Transfer In General Fund	(85,767)	(88,390)	(84,853)	0
49304 - Transfer in Sales Tax 20%	0	0	(7,637)	(128,608)
49309 - Transfer in PFC	(181,054)	(176,910)	(181,366)	(179,857)
4N - Transfers Total	(266,820)	(265,299)	(273,856)	(308,465)
4O - Eliminated for GW				
48200 - Proceeds from GO Debt	—	—	—	—
48205 - Bond Discount/Premium	—	—	—	—
4O - Eliminated for GW Total	—	—	—	—
178 - Customer Facility Charge				
4A - Charges for Services				
45065 - Rental Car Fee	(22,692)	(18,564)	(28,800)	(20,000)
4A - Charges for Services Total	(22,692)	(18,564)	(28,800)	(20,000)
4K - Unrest Invest Earn				
43000 - Interest	(3,317)	(9,138)	(3,317)	(10,878)
4K - Unrest Invest Earn Total	(3,317)	(9,138)	(3,317)	(10,878)
AIRPORT - Total	(5,419,384)	(5,933,940)	(5,510,590)	(5,362,302)

Recommended Operating Expenditure Budget - Department Total

51 - AIRPORT

Fund/Account/Account Title	FY23 Actual Expense	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
6A - Salaries & Wages				
100 - General				
60100 - Salaries-Regular Full Time	789,536	878,828	959,470	1,044,332
60200 - Salaries - Regular Part Time	242,458	153,306	251,944	236,837
60300 - Hourly Wages - Temp/Seasonal	0	0	9,132	9,171
60400 - Overtime	113,136	104,901	113,274	113,274
60410 - Overtime - Holiday	814	125	0	0
60620 - Special Pay - Holiday	0	1,827	0	0
60630 - Special Pay Sick Lv Payout Ret	7,085	6,954	6,818	16,070
60635 - Special Pay Sick Lv Payout 50%	5,615	5,198	5,895	5,248
60640 - Special Pay - Vacation Payout	128	7,226	0	0
60710 - Special Pay - Parental Leave	3,983	16,203	0	0
60750 - Spec Pay - Tool Allowance	300	300	300	300
6A - Salaries & Wages Total	1,163,056	1,174,868	1,346,833	1,425,232
6B - Employee Benefits				
100 - General				
61100 - FICA - City Contribution	85,698	86,663	103,093	112,181
61300 - IPERS - City Contribution	108,519	108,985	126,080	136,417
61510 - Health Insurance	174,108	178,324	174,499	187,922
61540 - Life Insurance	556	552	597	643
61600 - Workers' Compensation	29,632	27,630	30,641	31,563
61810 - Uniform Allowance	1,575	1,125	0	0
61820 - Vehicle Allowance	1,807	1,800	1,800	1,800
61992 - Physicals	616	1,330	568	1,123
6B - Employee Benefits Total	402,511	406,409	437,278	471,649
6C - Staff Development				
100 - General				
62100 - Association Dues	1,306	2,864	1,332	2,921
62200 - Subscriptions	3,879	3,652	3,957	3,725
62325 - Mileage	0	0	200	0
62400 - Meetings & Conferences	11,911	9,607	10,040	11,625
62500 - Education Reimbursement	4,232	9,841	7,000	7,000
6C - Staff Development Total	21,328	25,964	22,529	25,271

Recommended Operating Expenditure Budget - Department Total

51 - AIRPORT

Fund/Account/Account Title	FY23 Actual Expense	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
6D - Repair/Maint/Util				
100 - General				
63100 - Building Maintenance	66,082	47,705	66,082	47,705
63312 - Vehicle Ops - Gasoline	126,787	96,471	196,031	110,419
63314 - Aviation Fuel	2,393,217	2,606,905	2,145,895	1,924,153
63315 - Aviation Fuel Flow	0	220,953	181,051	174,332
63316 - Aviation Fuel Storage	195,853	0	0	0
63320 - Vehicle Repair - Internal	13,499	13,100	13,769	13,100
63321 - Vehicle Repair - Outsourced	10,593	9,251	10,804	11,123
63400 - Equipment Maint/Repair	38,912	47,879	39,471	48,836
63440 - Uniform Maintenance	513	1,319	513	2,444
63710 - Electricity	107,582	107,349	118,125	80,441
63711 - Natural Gas	37,333	13,105	37,333	14,638
63720 - Refuse	4,219	3,987	4,603	4,345
63730 - Telecommunications	8,421	7,573	8,421	7,572
6D - Repair/Maint/Util Total	3,003,009	3,175,597	2,822,098	2,439,108
6E - Contractual Svcs				
100 - General				
64010 - Accounting & Auditing	10,000	10,000	10,000	10,000
64020 - Advertising	111,732	102,222	61,581	60,800
64040 - Collections	0	0	0	0
64050 - Recording Fees	0	0	0	0
64061 - Reimbursements	17,596	0	0	0
64062 - Refunds	0	0	0	0
64080 - Insurance - Property	36,974	44,473	65,900	59,691
64081 - Insurance - Liability	114,429	119,252	160,346	140,318
64083 - Insurance - Other	0	0	0	13,162
64110 - Legal	0	13,589	0	0
64115 - Special Events	5,080	1,570	2,500	2,500
64130 - Payments to Other Agencies	16,783	0	16,783	16,783
64140 - Printing	487	1,634	487	1,683
64145 - Copying	1,187	0	1,187	0
64150 - Rental - Equipment	420	385	420	385
64160 - Rental - Land/Bldgs/Parking	7,108	7,685	5,220	7,685
64175 - Landfill Fees	120	0	0	0
64182 - Property Tax	2,396	2,738	2,444	2,820

Recommended Operating Expenditure Budget - Department Total

51 - AIRPORT

Fund/Account/Account Title	FY23 Actual Expense	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
64185 - License/Permit/Fees	177	77	177	77
64190 - Technology Services	10,249	6,901	2,160	2,160
64191 - IT Recharges	4,816	5,303	6,399	6,388
64825 - Fire Suppression	3,878	2,243	3,878	2,243
64860 - Speakers	0	3,568	0	0
64880 - Custodial Services	0	0	3,500	3,500
64890 - Background Check	5,734	8,115	0	4,000
64900 - Other Professional Service	0	2,082	53,050	53,050
64975 - Equip Maint Cont	2,166	1,756	2,166	1,756
64980 - Technology Equip Maint Cont	15,014	24,106	17,196	24,106
64990 - Other Contractual Service	109,710	66,836	100,000	70,000
200 - Debt Service				
64900 - Other Professional Service	0	0	0	0
6E - Contractual Svcs Total	476,053	424,533	515,394	483,107
6F - Commodities				
100 - General				
65012 - De-Icing Product	10,224	21,510	31,377	11,367
65030 - Merchandise for Resale	0	0	0	0
65033 - Food Products	3,726	2,618	4,353	2,618
65036 - Beverage/Ice	3,477	3,223	3,583	3,223
65040 - Small Tools & Equipment	3,898	1,464	3,550	3,550
65045 - Technology Equipment	19,919	16,563	15,400	3,800
65050 - Other Equipment	5,901	512	16,500	89,580
65054 - Safety Equipment	1,425	816	26,220	13,220
65060 - Office Supplies	786	716	786	716
65070 - Operating Supplies	1,231	1,004	1,231	1,004
65080 - Postage/Shipping	264	239	277	252
65110 - Signage	8,683	6,735	8,500	8,500
65925 - Uniform Purchase	1,203	1,524	4,575	4,425
65930 - Flags	1,020	495	750	750
65955 - Ammunition	27	0	0	0
65965 - Janitorial	4,243	4,808	4,243	4,808
65990 - Other Supplies	5,028	11,804	9,986	11,804
6F - Commodities Total	71,056	74,032	131,331	159,617
6G - Capital Outlay				
100 - General				

Recommended Operating Expenditure Budget - Department Total

51 - AIRPORT

Fund/Account/Account Title	FY23 Actual Expense	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
67100 - Vehicles	0	0	70,000	179,950
67110 - Mowing Equipment	15,590	15,600	0	0
67210 - Furniture/Fixtures	0	80	0	0
67270 - Other Capital Equipment	0	0	0	0
6G - Capital Outlay Total	15,590	15,680	70,000	179,950
6H - Debt Service				
200 - Debt Service				
68010 - Principal Payment	213,517	216,494	224,143	232,042
68020 - Interest Payments	53,304	48,806	49,714	76,423
68980 - Financial Consultant	0	0	0	0
68990 - Paying Agent Fees	0	0	0	0
6H - Debt Service Total	266,820	265,299	273,857	308,465
6I - Transfers				
178 - Customer Facility Charge				
69308 - Transfers Out to Airport Const	0	0	150,000	0
6I - Transfers Total	0	0	150,000	0
AIRPORT - Total	5,208,789	5,084,606	4,405,061	4,944,945

Recommended Expenditure Budget Report by Activity & Funding Source
51 - AIRPORT

Fund/Activity	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
5101 - Administration			
100 - General			
6A - Salaries & Wages	304,095	322,276	340,820
6B - Employee Benefits	91,727	94,472	96,617
6C - Staff Development	13,699	15,338	17,278
6D - Repair/Maint/Util	2,592	3,511	2,628
6E - Contractual Svcs	151,530	143,530	144,218
6F - Commodities	1,761	1,731	324
6G - Capital Outlay	80	—	—
5101 - Administration Total	565,484	580,858	601,885
5102 - FBO Operation			
100 - General			
6A - Salaries & Wages	377,018	474,558	504,956
6B - Employee Benefits	118,459	136,745	165,236
6C - Staff Development	6,862	5,155	6,233
6D - Repair/Maint/Util	2,965,803	2,573,512	2,263,311
6E - Contractual Svcs	80,227	104,337	108,943
6F - Commodities	12,839	35,083	34,509
6G - Capital Outlay	—	70,000	179,950
5102 - FBO Operation Total	3,561,208	3,399,390	3,263,138
5103 - Airport Operations			
100 - General			
6A - Salaries & Wages	458,985	515,851	542,520
6B - Employee Benefits	190,213	200,158	203,415
6C - Staff Development	5,343	1,700	1,700
6D - Repair/Maint/Util	72,963	63,838	70,340
6E - Contractual Svcs	178,740	240,804	199,734
6F - Commodities	56,477	89,522	121,866
6G - Capital Outlay	15,600	—	—
178 - Customer Facility Charge			
6I - Transfers	—	150,000	—
5103 - Airport Operations Total	978,321	1,261,873	1,139,575
5104 - Terminal Building Maintenance			
100 - General			
6A - Salaries & Wages	34,770	34,148	36,936

Recommended Expenditure Budget Report by Activity & Funding Source
51 - AIRPORT

Fund/Activity	FY24 Actual Expense	FY25 Adopted Budget	FY26 Recomm'd Budget
6B - Employee Benefits	6,010	5,903	6,381
6C - Staff Development	59	336	60
6D - Repair/Maint/Util	134,240	181,237	102,829
6E - Contractual Svcs	14,036	26,723	30,212
6F - Commodities	2,954	4,995	2,918
5104 - Terminal Building Maintenance			
Total	192,069	253,342	179,336
5180 - Debt Service			
200 - Debt Service			
6E - Contractual Svcs	0	0	0
6H - Debt Service	265,299	273,857	308,465
5180 - Debt Service Total	265,299	273,857	308,465
5199 - Pcard Clearing			
100 - General			
6F - Commodities	0	0	0
5199 - Pcard Clearing Total	0	0	0
AIRPORT TOTAL	5,562,382	5,769,320	5,492,399

CITY OF DUBUQUE, IOWA

DEPARTMENT DETAIL - PERSONNEL COMPLEMENT

51 AIRPORT DEPARTMENT

						FY 2026
FD	JC	WP-GR	JOB CLASS	FTE	BUDGET	
60100 Full Time Employee Expense						
100	4535		GE-19 AIRPORT DIRECTOR	1.00	\$ 160,031	
100	4515		GE-16 ASSISTANT AIRPORT DIRECTOR	1.00	\$ 106,245	
100	4605		GE-14 FBO SUPERVISOR	1.00	\$ 77,019	
100	7760		GE-13 ASSISTANT FBO SUPERVISOR	2.00	\$ 152,447	
100	5565		GE-11 ACCOUNTANT	1.00	\$ 80,024	
100	8860		GD-10 MECHANIC	1.00	\$ 72,033	
100	7790		GD-09 MAINTENANCE WORKER	3.00	\$ 184,118	
100	7765		GE-13 AIRPORT OPER SPECIALIST	3.00	\$ 162,762	
100	7825		GE-05 PROFESSIONAL	1.00	\$ 49,653	
TOTAL FULL TIME EMPLOYEES				14.00	\$1,044,332	
60200 Part Time Employee Expense						
100	7825		GE-06 CUSTODIAN	0.68	\$ 36,936	
100	7825		GE-05 CUSTOMER SERVICE REP	—	\$ 65,044	
100	7755		GE-06 LINE SERVICE WORKER	4.29	\$ 196,404	
TOTAL PART TIME EMPLOYEES				4.97	\$ 298,384	
60300 Seasonal Employee Expense						
100	—		GE-02 LABORER	0.23	\$ 9,171	
TOTAL SEASONAL EMPLOYEES				0.23	\$ 9,171	
TOTAL AIRPORT				19.20	\$1,351,887	

CITY OF DUBUQUE, IOWA
ACTIVITY PERSONNEL COMPLEMENT SUMMARY

FY 2026						
ACCT	FD	JC	WP- GR	POSITION CLASS	FTE	BUDGET
Airport Administration-FT						
5101	60100	100	4535	AIRPORT DIRECTOR	1.00	\$ 160,031
5101	60100	100	5565	ACCOUNTANT	0.75	\$ 60,426
				ASSISTANT AIRPORT		
5101	60100	100	4515	DIRECTOR	1.00	\$ 106,245
				Total	2.75	\$ 326,702
Airport Operations-FT						
5103	60100	100	8860	MECHANIC	1.00	\$ 72,033
				MAINTENANCE		
5103	60100	100	7790	WORKER	3.00	\$ 184,118
				AIRPORT OPER		
5103	60100	100	7765	SPECIALIST	3.00	\$ 162,762
				Total	7.00	\$ 418,913
Airport Operations-Seasonal and Part-Time						
5103	60300	100		LABORER	0.23	\$ 9,171
				Total	0.23	\$ 9,171
FBO Operation-FT						
5102	60100	100	4605	FBO SUPERVISOR	1.00	\$ 77,019
5102	60100	100	5565	ACCOUNTANT	0.25	\$ 19,598
				ASSISTANT FBO		
5102	60100	100		SUPERVISOR	2.00	\$ 152,447
				SUPPORT		
5102	60100	100	7825	PROFESSIONAL	1.00	\$ 49,653
				Total	4.25	\$ 298,717
FBO Operation-PT						
5102	60200	100	7755	LINE SERVICE WORKER	4.29	\$ 196,404
				CUSTOMER		
5102	60200	100	7825	SERVICE REP	—	\$ 65,044
				Total	4.29	\$ 261,448
Terminal Maintenance-PT						
5104	60200	100		CUSTODIAN	0.68	\$ 36,936
				Total	0.68	\$ 36,936
TOTAL AIRPORT DEPARTMENT					19.20	\$1,351,887

Capital Improvement Projects by Department/Division						
AIRPORT						
Project Number	Capital Improvement Project Title	Department	Fund	Account	FY26 Recomm'd Budget	
5128000008	Reconstruct Taxiway Alpha	Airport	308	64070	1,340,000	
5128000008	Reconstruct Taxiway Alpha	Airport	308	67990	7,400,000	
5128000033	Equipment Storage Building	Airport	308	64070	27,500	
5128000034	Airfield Runway/Taxiway Marking Imp	Airport	308	64070	63,000	
5128000034	Airfield Runway/Taxiway Marking Imp	Airport	308	67990	349,000	
5128000035	Reconstruct General Aviation Apron	Airport	308	64070	415,000	
5128000035	Reconstruct General Aviation Apron	Airport	308	67990	2,065,000	
AIRPORT	TOTAL					\$11,659,500

PROGRAM/DEPT	PROJECT DESCRIPTION	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL	PAGE
AIRPORT								
Public Works								
	Reconstruct Taxiway A	\$ 8,740,000	\$ 8,049,994	\$ 1,920,000	\$ —	\$ —	\$ 18,709,994	87
	Reconstruct General Aviation Apron	\$ 2,480,000	\$ —	\$ —	\$ —	\$ —	\$ 2,480,000	88
	Equipment Storage Building	\$ 27,500	\$ 247,500	\$ —	\$ —	\$ —	\$ 275,000	89
	Asphalt Pavement Repair/T-Hangar Apron Rehabilitation	\$ —	\$ 475,000	\$ 475,000	\$ 475,000	\$ —	\$ 1,425,000	90
	Update Airport Pavement							
	Management System (APMS) (formerly Pavement Condition Study) (PCN)	\$ —	\$ 100,000	\$ —	\$ —	\$ 100,000		91
	Taxiway D Extension	\$ —	\$ —	\$ —	\$ 2,940,000	\$ —	\$ 2,940,000	92
	Terminal Building Modification	\$ —	\$ —	\$ —	\$ 400,000	\$ 400,000		93
	Airfield Runway/Taxiway Marking Improvements	\$ 412,000	\$ —	\$ —	\$ —	\$ 412,000		94
TOTAL		\$ 11,659,500	\$ 8,772,494	\$ 2,495,000	\$ 3,415,000	\$ 400,000	\$ 26,741,994	