

COMMUNITY PEG ACCESS EQUIPMENT GRANT AWARD AGREEMENT

BETWEEN

THE CITY OF DUBUQUE, IOWA

AND

This City of Dubuque Community Public, Educational, and Governmental (PEG) Access Equipment Grant Award Agreement (Agreement), dated for reference purposes the ____ day of _____, _____, is made and entered into by and between the City of Dubuque, Iowa (City) and _____ (Recipient).

Whereas, the City of Dubuque provides a Community PEG Access Equipment Grant to support Dubuque PEG channel programming; and,

Whereas, Recipient has submitted a grant application outlining plans for equipment used in the support PEG access channel programming; and,

Whereas, City has approved the grant application on the terms and conditions set forth herein.

NOW, THEREFORE, IT IS AGREED BY AND BETWEEN CITY AND RECIPIENT AS FOLLOWS:

1. City hereby awards a grant (the Grant) to Recipient for requested equipment in the amount of \$_____.
2. The equipment purchased through the Grant must be used for the purpose(s) described in the grant application for funding, a copy of which is attached hereto and incorporated herein.
3. All equipment purchased with the Grant shall remain the property of City.
4. Any unused portion of the Grant request shall be credited to City's PEG Access Equipment Fund.
5. Equipment purchased with the Grant shall be used solely for non-commercial purposes and cannot be used to produce media intended for sale.
6. Recipient accepts liability of the awarded equipment and use of the equipment.
7. Recipient with an equipment request under \$5,000 must produce a minimum of 5 programs with a cumulative total runtime of 30 minutes for broadcast on the appropriate local PEG channel. Recipient with an equipment request of \$5,000 or above must produce a minimum of 10 programs with a cumulative total runtime of 60 minutes. If Recipient has previously received approval to deviate from these production requirements, the approved deviation will remain in effect.
8. Programs created under this agreement must include recognition to the Community PEG Access Equipment Grant. "This program was produced with the support from the City of Dubuque Community PEG Access Equipment Grant Program."

9. Recipient must submit a portion of the required programming within 6 months of receiving equipment and all required programming within 14 months of receiving equipment.
10. Recipient must present a final grant report to the Cable TV Commission within 18 months of receiving equipment which includes:
 - a. List of access programming created, including total run times and short description of each program.
 - b. Video sample of programming created.
 - c. Written report of any significant deviations from submitted programming proposal.
11. If Recipient faces challenges that could affect their ability to meet the terms of this agreement, they should promptly contact City staff to determine if potential adjustments can be made.
12. Recipient commits to producing content, including all key production elements, without the substantial use of artificial intelligence (AI) assistance.
13. Recipient must reside in or maintain a principal place of business within the city limits of the City of Dubuque, Iowa at times while in possession of the equipment, and agrees to promptly notify and return the equipment should Recipient no longer meet this requirement.
14. The equipment must remain in the possession of Recipient. Possession of the equipment cannot be transferred to any person or entity. If Recipient can no longer manage the equipment, arrangements with City to return the equipment must be made.
15. Failure by Recipient to abide by the terms and conditions of this Agreement within 18 months may result in forfeiture of the equipment purchased with the Grant. City shall provide written notice to Recipient of any such failure and Recipient shall have thirty (30) days after receipt of such notice to correct such failure. In the event Recipient fails to cure the failure within such thirty (30) day period, Recipient shall within ten (10) days thereafter return all equipment purchased with the Grant and the balance of any Grant funds remaining to City.
16. After the terms of the equipment grant agreement are signed and fulfilled, the City of Dubuque releases ownership of the equipment to the awarded applicant.

CITY OF DUBUQUE, IOWA

By:

Michael C. Van Milligen, City Manager

Date: _____

GRANT RECIPIENT

By:

Its:

Date: _____