



# ARTS & CULTURE FY27 CAPACITY BUILDING GRANT PROGRAM

THE CITY OF  
**DUBUQUE**  
*Masterpiece on the Mississippi*

# INFORMATION



**PURPOSE &  
IMPORTANT DATES**



**ELIGIBILITY  
REQUIREMENTS**



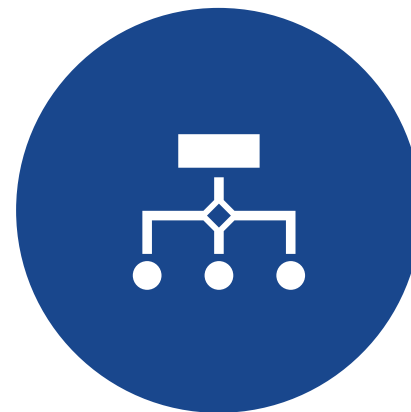
**FUNDING  
GUIDELINES**



**RATING CRITERIA**



**APPLICATION &  
RUBRIC**



**REVIEW PROCESS**



**HELPFUL TIPS,  
RESOURCES &  
CONTACTS**



**CHANGES FOR FY27**





NEW FOR  
FY2027



# FY27 SUMMARY OF REVISIONS

## **FY27 Capacity Building Application:**

- The Operating Support Eligibility Form was added to the application, which includes the NTEE code, ensuring that funding is directed exclusively to qualifying arts organizations.

## **FY27 Capacity Building Guidelines:**

- The match requirement was adjusted from a 1:1 ratio to a 50% match to increase eligibility and participation among organizations.
- The minimum grant request amount was reduced from \$4,000 to \$1,000 to allow for a broader pool of eligible applicants and to align more closely with the Special Projects grant.
- Funding modifications were implemented as an incentive for organizations to complete final reports in a timely manner.
  - Organizations who have completed their previous FY26 final report prior to Aug. 1, 2026, will have funding processed August 1, 2026
  - Organizations who submit their previous FY26 final report August 2-31, 2026, will have funding processed September 1, 2026





# **PURPOSE & IMPORTANT DATES**



# PURPOSE OF CAPACITY BUILDING GRANTS

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The City of Dubuque Arts & Culture Capacity Building grant program provides funding to support initiatives that aim to create a more sustainable and effective organization. Capacity Building grants are not intended for individuals, special projects, or programs.





# CAPACITY BUILDING DEFINITION

*“Capacity Building,” as defined by the National Council of Nonprofits, is “whatever is needed to bring a nonprofit to the next level of operational, programmatic, financial, or organizational maturity, so it may more effectively and efficiently advance its mission into the future. Capacity building is not a one-time effort to improve short-term effectiveness, but a continuous improvement strategy toward the creation of a sustainable and effective organization.”*

# CAPACITY BUILDING EXAMPLES

The background features a row of five lightbulbs hanging from above. The first four lightbulbs are white with black outlines. The fifth lightbulb, positioned centrally behind the text, is yellow and appears to be glowing, with several short yellow lines radiating from its base to indicate light.

- Planning Activities: organizational assessments, strategic planning, creating a development plan and/or fundraising strategy
- Donor Development: online donor portals, donor experience improvements
- Nonprofit Training: staff nonprofit 101 training, nonprofit board member training, leadership development and review, project or program development, program management and evaluation
- Strategic Relationships: strengthening relationships with professional advisors and/or nonprofit partners
- Internal Operations: improvements to donor database/financial management systems, volunteer management, or staff-like support for affiliate growth
- Other assessment, consulting, or facilitation that improves an identified area of organizational capacity



# IMPORTANT DATES

**Friday, April 24, 2026**

Capacity Building  
Applications Due  
by  
**11:59 PM**

**June - July 2026**

Recommendations:  
1. A&C Commission  
2. City Manager  
3. City Council for approval

**August 2026**

- Remit signed agreements
- Submit invoices for payment
- Funding disbursed

**May - June 2026**

Applications are scored  
by a Volunteer Review  
Panel

**July 2026**

- Award notifications
- Followed by award agreement contract

**August 31, 2027**

- Final Report Due

**Capacity Building must take place: July 1, 2026 – June 30, 2027**

# ELIGIBILITY REQUIREMENTS



# ARTS & CULTURE DEFINITION

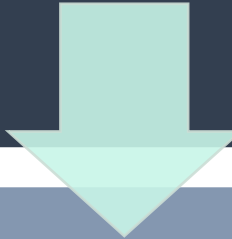
An arts and culture organization is defined as an entity with a primary purpose to create, produce, present, or provide arts and culture programs, experiences, or activities for public audiences. Organizations must offer programs in an artistic discipline, operate as a museum, or provide informational learning in arts and culture disciplines.

The organization's primary mission is assessed and verified by staff using the organization's website, mission, core activities, and IRS National Taxonomy of Exempt Entities (NTEE) codes.


Assessment rulings are final. Organizations determined by staff to be ineligible will not move forward and are specifically denied any appeals process.

# YOUR ORGANIZATION IS ELIGIBLE


Applicant is, by established definition, an arts and culture organization whose **primary purpose** is to create, produce, present, or provide arts and culture programs, experiences, or activities for public audiences;



**AND** is a Dubuque based nonprofit 501(c)(3) organization with at least two years of programming documentation;



**AND** serves residents of the city of Dubuque and programming occurs within the city of Dubuque limits;



**AND** has a clean record of compliance and is in good standing with the City of Dubuque's Arts and Culture Grant Program(s)



# INELIGIBLE ENTITIES

- For-profit organizations, businesses, or sole proprietors
- Educational institutions including private or public K-12 schools, colleges, universities, and community colleges
- City of Dubuque government departments or entities
- Individual artists
- Nonprofit organizations that are not arts and cultures organizations (for example, social service, nonprofits, religious institutions, athletic groups, etc.)
- Organizations with a **delinquent** City of Dubuque Arts and Culture Grant Program Final Report
- The use of a fiscal agent/sponsor is not allowed.

# FUNDING GUIDELINES



# FUNDING GUIDELINES

- Overview -

Max: \$8,000

Min \$1,000

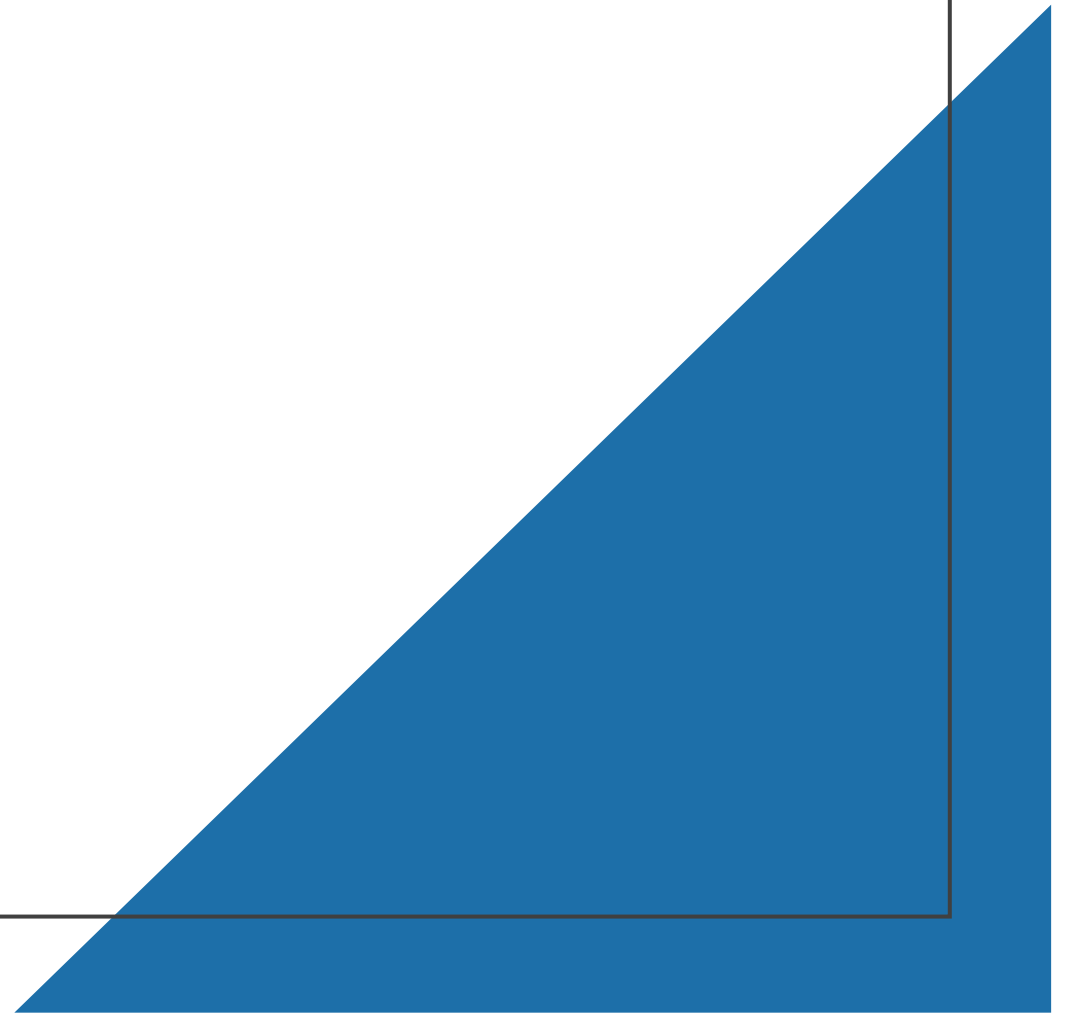
FY27 Funding Pool = \$35,000

50% Cash Match Required

*Personnel time is not eligible for cash match*

# INELIGIBLE COSTS

- Capital projects
- Fundraising events
- Deficit reduction
- Endowments
- Vehicles
- Furniture
- Ongoing operational or program delivery costs
- Consumable supplies
- Food/beverages for meetings or events
- Advertising or marketing campaigns
- Costs associated with filing for 501c3 status.





# **RATING CRITERIA**

# RATING CRITERIA

- PROGRAMS & SERVICES
- PROJECT DESCRIPTION
- PROJECT PLAN
- PRIORITIES & TIMING
- ORGANIZATIONAL RESOURCES



# RUBRIC & APPLICATION

# PROGRAMS & SERVICES

The application provides a clear overview of the organization and the programs and services it offers.

High-scoring applications will:

- Clearly explain how the organization’s programs and services fulfill and advance its mission, vision, and values
- Demonstrate how the organization and its mission address a defined community need
- Provide a detailed description of the target audience, including demographics and the number of people served annually

5	3	1
Applicant demonstrates a record of programs and services that clearly advance the organization’s mission, vision, and values. Applicant has identified a community need and target audience is clear. Community impact is strong.	Applicant offers average programming or services that relate to its mission, vision, and values. Applicant serves a community need and target audience. Community impact is clear	Applicant’s programs and services are limited. It is unclear how they relate to mission, vision, and values. Community need is unidentified, and target audience is unclear. Community impact is unclear and/or inadequate.



# PROJECT DESCRIPTION

**The organization clearly identifies the area of capacity that the project will improve and explains how this improvement will strengthen the organization’s ability to fulfill its mission.**

High-scoring applications will:

- Provide a clear and concise description of why the capacity-building project is necessary
- Demonstrate how the project will increase capacity and advance the organization’s mission
- Clearly align the project with the organization’s strategic plan or long-term goals

5	3	1
Applicant clearly identified area for capacity-building. It is evident that the project will advance the organization, mission, and strategic plan. Impact on organization is significant.	Applicant has identified a general area for capacity-building, but it is partially clear and/or unclear how project will advance either the organization, the mission, and/or the strategic plan. Impact on organization is average.	Applicant’s area for capacity-building is not identified /or appears to be ineffectual in advancing either the organization, the mission, and/or the strategic plan. Impact on organization unclear and/or inadequate.

# PROJECT PLAN

The capacity-building project plan clearly outlines manageable and measurable objectives and outcomes.

High-scoring applications will:

- Present specific, measurable objectives and outcomes that demonstrate how the project will increase organizational capacity
- Include a realistic and achievable timeline for implementation
- Identify qualified project directors, consultants, and team members responsible for carrying out the project
- Clearly describe how the organization will evaluate progress and measure success

5	3	1
Applicant identifies specific objectives and outcomes and an intentional evaluation plan. Applicant clearly identifies a need and how the project will advance the organization, mission, and strategic plan. Project plan and timeline are clear and reasonable. The team is strong and qualified.	Applicant’s objectives and outcomes and evaluation plan are average. Project plan and timeline are general but not unreasonable. Team is adequate.	Applicant’s objectives and outcomes and evaluation are inadequate. Project plan and timeline are unclear, unreasonable, and/or not evident. Team is identified but qualifications cannot be determined.

# PRIORITIES & TIMING

The organization demonstrates that the capacity-building project is both a timely priority and aligned with the organization’s strategic goals.

High-scoring applications will:

- Clearly connect the project to advancing a specific objective or priority within the organization’s strategic plan
- Demonstrate that the organization is operationally ready to implement the project if funded
- Demonstrate that the organization is strategically positioned to undertake and sustain the project’s outcomes

5	3	1
Applicant identifies specific advancement of a strategic plan. The organization is well-poised to execute the project.	Applicant has adequately described advancement of a strategic plan. The organization is generally prepared to execute project.	Applicant provides minimal evidence of advancement of a strategic plan. Applicant has not provided evidence of being ready to execute project.



# ORGANIZATIONAL RESOURCES

**The organization and proposed capacity-building project engages and utilizes other resources such as funding sources, volunteers, and community partnerships.**

High-scoring applications will:

- Clearly describe the organization's primary sources of financial and in-kind support
- Demonstrate how the project will leverage existing resources such as funding, volunteers, or partnerships
- Show how the project will strengthen the organization's community relationships and overall sustainability

5	3	1
Applicant has a clear plan in place to utilize funds to achieve and or advance a strategic goal(s).	Applicant has an adequate plan in place to utilize funds to achieve and or advance a strategic goal(s).	Unclear how the grant funds will assist the applicant in achieving and or advancing a strategic goal(s).

# SUBMITTING AN APPLICATION

## - Overview -



Applications must be submitted no later than **11:59 PM on Friday, April 24, 2026**. *(Strictly enforced.)*



Applications must be submitted via SlideRoom.  
[cityofdubuque.slideroom.com](http://cityofdubuque.slideroom.com).



Late, incomplete, or ineligible applications **WILL NOT** be accepted.



Post-submission changes or additions **WILL NOT** be accepted



The applicant is responsible for all content and the timely submission of their application



Downloadable WordDoc of application questions available at [cityofdubuque.org/artsgrants](http://cityofdubuque.org/artsgrants) and in Slideroom.





GET NOTIFIED

REPORT A CONCERN

CONTACT US

I'm looking for...



## COMMON REQUESTS

What you need at your fingertips!



Pay Utility Bill



Eagle Point Park



Trash & Recycling



Housing Programs



View Bids / RFPs



City Departments



City Council Wards



Apply for a City Job



Pay Parking Ticket



Recreation Programs



The Jule



Report a Concern

**Parks & Recreation**



Adventure Starts Here

**Get Involved**

Building Community Together

**Stay Connected**

Email and Text Alerts

**Join Our Team**

Come Work With Us

Select Language





GET NOTIFIED

REPORT A CONCERN

CONTACT US

# COMMON REQUESTS

What you need at your fingertips!



Pay Utility Bill



Housing Programs



City Council Wards



Recreation Programs

## Open the *Doing Business* page

### Licenses & Permits

### Work with the City

Bids/RFPs

Purchasing Policies

Employment Opportunities

### Bids/RFPs

### Pay an Invoice

### Build in Dubuque

Inspection & Construction Services

Zoning

Development Services

Fire Code / Plan Review

### Business Recruitment & Expansion

Development Partners

Programs & Incentives

Available Properties

### New Business

### Learn About Dubuque

Arts & Culture

Awards

Demographics

Dubuque's Location

Employment & Workforce

Healthcare

History

Initiatives and Partnerships

Schools

### Landlord Resources

Rental Inspections

Rental Licensing & Inspection Fees

Successful Rental Property Management

Housing Choice Voucher Participation

Vacant Building License

Property Maintenance Code Info



## Parks & Recreation



Adventure Starts Here

## Get Involved

Building Community Together

## Stay Connected

Email and Text Alerts

## Join Our Team

Come Work With Us

Select Language







Arts &amp; Culture Master Plan +

Funding Programs +

Art on the River +

Arts Mean Business +

Community Collaborations +

Arts &amp; Culture Organizations

Arts and Cultural Affairs  
Commission[Home](#) > [Government](#) > [City Departments](#) > Arts & Culture

## Arts & Culture in Dubuque



### Art on the River Exhibit

The Art on the River public art exhibit is located along the Mississippi Riverwalk in the Port of Dubuque. Anyone can stroll the picturesque walkway that stretches from the Star Brewery to the National Mississippi River Museum and Aquarium, past the Grand River Center on the shores of the mighty Mississippi, to view a juried collection of sculptures that are changed out every year in late July.

Learn more about the City's [Art on the River program](#).

### Arts + Culture = Catalyst for Change

The City of Dubuque's Arts & Culture Master Plan and [Community Engagement Strategy](#) empower residents to lead efforts in building a more supportive, engaged, and connected community by expanding access to a variety of arts and cultural experiences.

By leveraging the power of the arts, culture, and creativity, we can drive a broader agenda for change, growth, and transformation in a way that also builds character and quality of place. Learn more about Dubuque's [Arts & Culture Master Plan](#) and [how to get involved](#).



**BE AN ARTS  
& CULTURE  
CATALYST**







Operating Support Grant

Capacity Building Grant  
Program

Special Projects Grant

Submit a Final Report

Funding Recognition

Become a Virtual Grant  
Reviewer

FAQs and Troubleshooting

[Home](#) › [Government](#) › [City Departments](#) › [Arts & Culture](#) › Funding Programs

## Funding Programs

Since 2005, the City of Dubuque has awarded over \$4.1 million to Dubuque-based arts and culture organizations and creative projects that reach thousands of Dubuque adults and children each year while enhancing the vibrancy and vitality of our community.

- ▶ **CAPACITY BUILDING GRANT PROGRAM (BIENNIAL)**
- ▶ **SPECIAL PROJECTS PROGRAM (BIENNIAL)**
- ▶ **OPERATING SUPPORT FOR ARTS AND CULTURE NONPROFITS**

### Contact Us

**Bonnie Spurling** | [email](#)  
Arts & Cultural Affairs Manager





Operating Support Grant

Capacity Building Grant  
Program

Special Projects Grant

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Reviewer

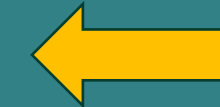
FAQs and Troubleshooting

[Home](#) › [Government](#) › [City Departments](#) › [Arts & Culture](#) › Funding Programs

## Funding Programs

Since 2005, the City of Dubuque has awarded over \$4.1 million to Dubuque-based arts and culture organizations and creative projects that reach thousands of Dubuque adults and children each year while enhancing the vibrancy and vitality of our community.

### ▼ CAPACITY BUILDING GRANT PROGRAM (BIENNIAL)



The Capacity Building Grant Program provides funding to support initiatives that aim to create a more sustainable and effective organization. Eligible organizations may apply for grants of up to \$8,000 to support capacity-building initiatives. The organization must maintain a cash operating expense budget, exclusive of other City of Dubuque grant support, of no less than \$10,000 per year. A total of \$35,000 in funding is available. This is a biennial grant program.

**The FY27 Capacity Building grant application will open on March 27, 2026.**

[Learn more about the Capacity Building Grant Program.](#)



[Operating Support Grant](#)[Capacity Building Grant Program](#)[Special Projects Grant](#)[Submit a Final Report](#)[Funding Recognition](#)[Become a Virtual Grant Reviewer](#)[FAQs and Troubleshooting](#)[Home](#) › [Government](#) › [City Departments](#) › [Arts & Culture](#) › [Funding Programs](#) › Capacity Building Grant Program

## Capacity Building Grant Program

This is a biennial grant program that alternates every other fiscal year with the Special Projects Grant Program. The next round of grant funding will be available in fiscal year 2027 (FY27), which runs from July 1, 2026, through June 30, 2027.

The Arts & Culture Capacity Building Grant Program provides funding to support initiatives that aim to create a more sustainable and effective organization. Eligible organizations may apply for grants of up to \$8,000 to support capacity-building initiatives. The organization must maintain a cash operating expense budget, exclusive of other City of Dubuque grant support, of no less than \$10,000 per year. A total of \$35,000 in funding is available.

- ▶ **WHAT IS CAPACITY BUILDING?**
- ▶ **ELIGIBILITY REQUIREMENTS**
- ▶ **FUNDING GUIDELINES**
- ▶ **FY27 GRANT APPLICATION & TIMELINE**





► **FUNDING GUIDELINES**

▼ **FY27 GRANT APPLICATION & TIMELINE**

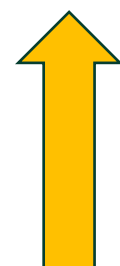
The FY27 grant application will open on March 27, 2026.



Applicants must submit applications via the [SlideRoom application portal](#). Applications will not be accepted in any other format.

- [FY27 Capacity Building Grant Guidelines \(PDF\)](#)
- [FY27 Grant Application Questions \(Word doc.\)](#)
- [FY27 Capacity Building Grant Scoring Rubric \(PDF\)](#)

Grant applications are due via [the Slideroom portal](#) on Friday, April 24, 2026, by 11:59 p.m. Late, incomplete, or ineligible applications will not be accepted.



**Award Notification:** July 2026

**Disbursement of Funds:** August 2026

**Final Report Due:** August 31, 2027



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## FY27 Arts & Culture Capacity Building

Deadline: April 24, 2026

Through the Arts & Culture Capacity Building Grant Program, the City of Dubuque offers limited, unrestricted support to eligible arts and cultural non-profit organizations operating within Dubuque city limits. The City of Dubuque Arts & Culture Capacity Building grant program provides funding to support initiatives that aim to create a more sustainable and effective organization. Applicants should read the Arts & Culture Capacity Building Grant Guidelines prior to completing an application at <https://www.cityofdubuque.org/2353/Capacity-Building-Grant>



[Apply Now](#)

This program contains:

- Forms (7)
- References (up to 5)



## Sign up for a SlideRoom account

Already have an account? [Log in](#)

Email Address \*

Password \*

Confirm Password \*

**Choose a strong password to secure your data.**

Length of 10 characters or more

Mix of uppercase and lowercase letters

Include numbers (0-9) or symbols (!@#\$%^&\*+,-)

Don't reuse a password that you use for other sites

☐ I have read and agree to the [Terms of Service](#) and [Privacy Policy](#).

Sign Up

or [Go Back](#)



City of Dubuque uses SlideRoom for receiving applications.

If you already have an existing SlideRoom account somewhere else you can use that to [log in](#).

## City of Dubuque Arts & Cultural Affairs

The City of Dubuque's Office of Arts & Cultural Affairs is an activity of the City's Economic Development Department and exists to foster diverse arts and culture experiences that improve the social and cultural vibrancy and cultivate help to create an equitable community of choice. The Office of Arts & Cultural Affairs administers arts and cultural grant programs and city-issued calls for art.

Applicants are required to use this online system to apply for open Office of Arts & Cultural Affairs administered programs.

Learn more about the [City of Dubuque's Arts & Culture programs and initiatives online](#) for more information.

[Apply Now](#)

### AVAILABLE PROGRAMS

#### **2026-27 Art on the River**

Deadline: January 16, 2026

#### **2026-27 Art on the River- 2nd Submission**

Deadline: January 16, 2026

#### **2026-27 Art on the River- 3rd Submission**

Deadline: January 16, 2026

#### **Final Report - FY26 Operating Support**

Deadline: August 31, 2026

#### **Final Report - FY26 Special Projects**

Deadline: August 31, 2026

#### **FY27 Arts & Culture Operating Support**

Deadline: April 17, 2026

## FY27 Arts & Culture Capacity Building

Deadline: April 24, 2026

Through the Arts & Culture Capacity Building Grant Program, the City of Dubuque offers limited, unrestricted support to eligible arts and cultural non-profit organizations operating within Dubuque city limits. The City of Dubuque Arts & Culture Capacity Building grant program provides funding to support initiatives that aim to create a more sustainable and effective organization. Applicants should read the Arts & Culture Capacity Building Grant Guidelines prior to completing an application at <https://www.cityofdubuque.org/2353/Capacity-Building-Grant>

[Begin Application](#)

This program contains:

- [Forms \(7\)](#)
- [Attachments \(1\)](#)
- [References \(up to 5\)](#)

[Preview Full Application](#)

- FY27 Grants Eligibility
- Organizational Statistics
- Organizational Profile  
FY27 Capacity Building
- Project Information FY27  
Capacity Building
- Budget for FY27 Capacity  
Building
- Capacity Building FY27  
Financial Documents
- Assurances

## FY27 Grants Eligibility \* indicates a required field

*Your organization must adhere to all requirements to be considered eligible for a City grant.*

**i** You have already worked on this form in another program. [Copy answers](#)

**1. Applicant/Organization Name \***

Enter the name of the eligible entity submitting the proposal.

0 of 80 characters

**2. Applicant Legal Name**

Enter the legal name of the applicant if different than the applicant's name.

**3. Address of Applicant Organization \***

Enter the complete address of the Applicant Organization.



✓ FY27 Grants Eligibility

Organizational Statistics

Organizational Profile  
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Organizational Statistics \* indicates a required field

**i** You have already worked on this form in another program. [Copy answers](#)

1. Full time staff \*

Enter the number of full-time staff employed by the organization.

2. Part time staff \*

Enter the number of part-time staff employed by the organization.

3. Volunteers \*

Enter the number of volunteers engaged annually by the organization.

FY27 Grants Eligibility

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Capacity Building FY27  
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# Organizational Profile FY27 Capacity Building

\* indicates a required field

## 1. Programs and Services (5 points) \*

Provide an overview of the organization and the programs and services the organization offers, including: • How the organization’s programs and services fulfill and advance its mission, vision, and values • How the organization and its mission address a defined community need • A detailed description of the target audience, including demographics and the number of people served annually

This question, along with Question #2, will be assessed together in the rubric for a combined total of up to 5 points. (Max. 1,500 characters including spaces)

0 of 1500 characters

## 2. Population Served (This is a scored question) \*

Provide a detailed description of the target audience that the organization currently serves. Be specific, including overall demographics and the number of people the organization serves each year. Include patrons, visitors, students, age, gender and ethnicity/race, as well as any other important demographics you track. This question, along with Question #1, will be assessed together in the rubric for a combined total of up to 5 points. (Max 1,500 characters including spaces)

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1 Forms — 2 Attachments — 3 References — 4 Submit

NEXT ▶

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Capacity Building**
- Budget for FY27 Capacity  
Building
- Capacity Building FY27  
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# Project Information FY27 Capacity Building

\* indicates a required field

## 1. Project Name \*

What is the name of your project? (Max 100 characters including spaces)

0 of 100 characters

## 2. Project Description (5 points) \*

Provide a detailed description of the project proposal. Include the following:

- Provide a clear and concise description of why the capacity-building project is necessary
- Demonstrate how the project will increase capacity and advance the organization's mission
- Clearly align the project with the organization's strategic plan or long-term goals

(Max. 3,500 characters including spaces)

0 of 3500 characters

## 3. Project Plan (5 points) \*

Define how the capacity-building project plan outlines manageable and measurable objectives and outcomes.

- Present specific, measurable objectives and outcomes that demonstrate how the project will increase organizational capacity
- Include a

- ✓ FY27 Grants Eligibility
- ✓ Organizational Statistics
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FY27 Capacity Building
- ✓ Project Information FY27  
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Budget for FY27 Capacity Building

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## Budget for FY27 Capacity Building

\* indicates a required field

### 1. Organizational Resources (5 points) \*

Describe the organization's primary sources of financial and in-kind support • Define how the project will leverage existing resources such as funding, volunteers, or partnerships • Show how the project will strengthen the organization's community relationships and overall sustainability (1500) characters including spaces.

### 2. Grant Request Expenses \*

List eligible project expenses to be funded by the grant request, including a description and the dollar amount for each. Round to the nearest dollar. Do not enter decimal signs or commas. Add a final "TOTAL" row at the bottom that identifies the total grant request.

Expense Description	Grant Request Amount
<div></div>	<div><div></div><div>🗑</div></div>
+ Add a row	

### 3. Match Expenses \*

Detail the match expenses, including the funding type and source, and whether the funding source has been secured or is pending. Round to the nearest dollar. Add a final "TOTAL" row at the bottom that identifies the total cash expenses.



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Building


Capacity Building FY27  
Financial Documents

Assurances

## Capacity Building FY27 Financial Documents


\* indicates a required field

**1. Upload your organization's Current Statement of Financial Position \***  
(Balance Sheet)

 Choose a file

**2. Upload your most recent 990 Document \***

Do not attach your organization's entire audited financial statement.

 Choose a file

**3. If your organization's budget or financial situation requires any further explanation, provide that here. (750 characters with spaces)**

0 of 750 characters

**4. Organizational Resources (Max. 1,500 characters including spaces) \***

Summarize your primary organizational sources of support. Will your capacity building project leverage any of these resources?

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- ✓ Budget for FY27 Capacity  
Building
- ✓ Capacity Building FY27  
Financial Documents

Assurances

# Assurances \* indicates a required field

*The authorized official of the applicant is the individual legally responsible for the applicant. Examples: president & CEO, executive director, board chair, or others authorized on behalf of the applicant.*

**i** You have already worked on this form in another program. [Copy answers](#)

1. I, as the authorizing official of the applicant, have read and understand the program guidelines and funding policies. \*
- ☐ I understand and confirm this statement.
2. I, as the authorizing official of the applicant, certify that all representations and statements made in this application are true and correct. \*
- ☐ I understand and confirm this statement.
3. I, as the authorizing official of the applicant, understand that further documents may be requested by the City of Dubuque to determine organizational and/or project eligibility. \*
- ☐ I understand and confirm this statement.
4. I, as the authorizing official of the applicant, understand that all information and material submitted with this application is a public record. \*
- ☐ I understand and confirm this statement.
5. I, as the authorizing official of the applicant, agree to acknowledge the City of Dubuque support in all materials and announcements, audio and visual, for all grant funded activities according to published logo and credit line guidelines. \*
- ☐ I understand and confirm this statement.

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✓ Forms — ✓ Attachments — 3 References — 4 Submit

NEXT ▶

## References

You may provide up to 5 references.

+ Add Reference



◀ BACK

✓ Forms — ✓ Attachments — 3 References — 4 Submit

## You are ready to submit.

Once you submit, City of Dubuque will be able to view your application instantly.

### FY27 Arts & Culture Capacity Building

[Click here](#) to review your application before submitting.

NOTE: Once your application has been submitted, you will NOT be able to make any edits.



Submit Application

[← Back to Dashboard](#)



**Congratulations, you successfully submitted to City of Dubuque on  
December 10, 2025. Your confirmation number is # 12345678910**

[Print confirmation](#)   [Print a copy of your application](#)

**FY27 Arts & Culture Capacity Building**

You may return to the [Dashboard](#) to view your completed application(s).

Next we will cover the review process and what you can expect moving forward.

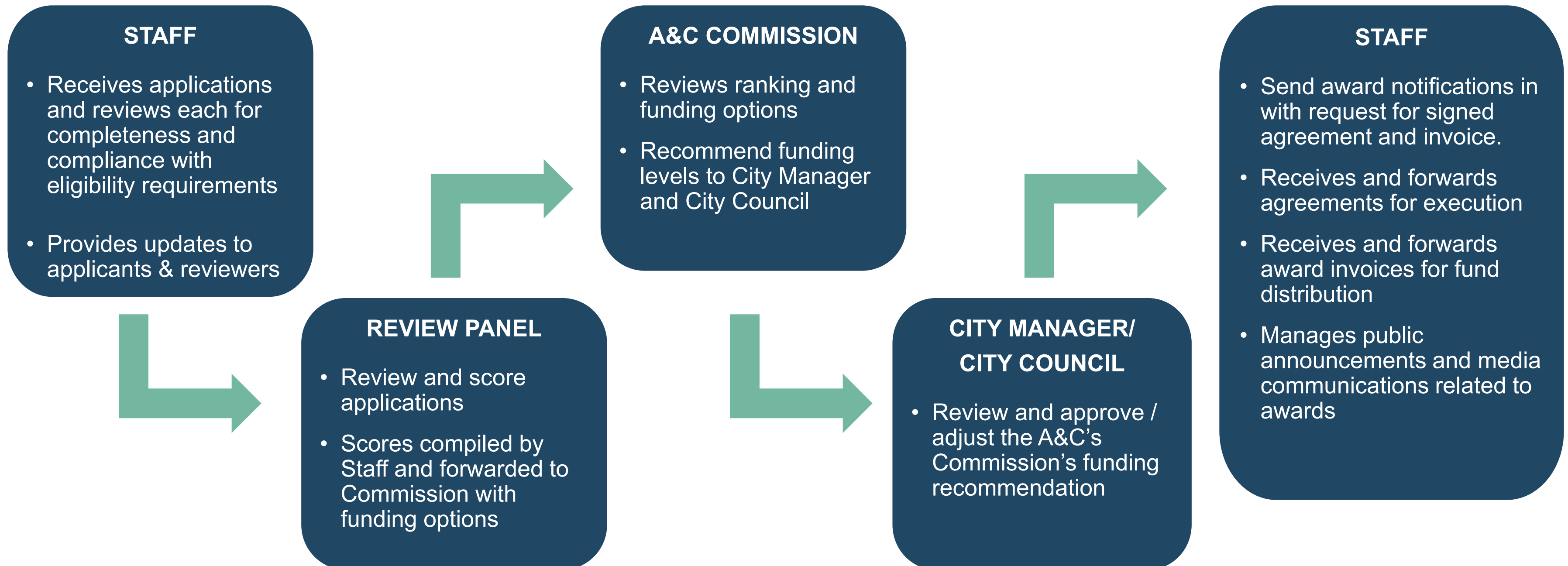
# REVIEW PROCESS



# REVIEW PROCESS

## Competitive Panel Review

Funding levels will be impacted by the number of eligible applicants and how applicants score. While applicants may request the maximum award amount, the final award may be less than requested. Applications with the lowest scores may not be recommended for funding.





# **HELPFUL TIPS, RESOURCES & CONTACTS**

# HELPFUL TIPS & RESOURCES

- Review and prepare application materials early.
- Downloadable PDF of application questions available at [cityofdubuque.org/artsgrants](http://cityofdubuque.org/artsgrants) as well as preview on Slideroom and in the Handouts.
- Answers limited to maximum character counts which include spaces.
- Attach only the requested attachments being mindful of requested document length.
- Keep community outcomes and impact, the 'why' of your mission and activities front and center

**SlideRoom Technical Support:**  
[support@slideroom.com](mailto:support@slideroom.com)

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