

Will your event be held outdoors on City property or in a public area like streets, sidewalks, or alleys?

Yes

Is the event open to the public?

Yes

No

Event will involve a street closure or will block access to other public right of way?

or

Alcohol will be present and event will be held at one of the following locations:

River's Edge Plaza  
Alliant Amphitheater  
Riverwalk

Yes

No

Special Event permit required

No event permit required

No

Will the event block or change access to public streets or sidewalks?

Yes

No

Special Event permit required

Event permit not required, but a Temporary Use Permit may be required from the Planning Services Dept.

Event involves any of the following:

Food vendors  
Large tents  
Bounce houses  
Alcohol license  
Street/sidewalk closure

Event is a Protest, Assembly, or March and includes any of these

Needs event-specific city services\*

Yes

No

Special Event permit required

Courtesy notification encouraged

Special Event permit required

Courtesy notification encouraged

\*Defined as city-provided services required specifically for the support, operation, or safety of the event that exceed normal services to the public. These may include, but are not limited to:

- Traffic control, street closures, blocking sidewalks
- Police, fire, or emergency medical presence beyond normal patrol or staffing
- Temporary signage or barricades